



# LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

## TENTATIVE AGENDA

COMMITTEE: HUMAN SERVICES

DATE: JANUARY 3, 2023

TIME: IMMEDIATELY FOLLOWING  
ORGANIZATIONAL MEETING ADJOURNMENT

### Committee Members

M. Walker, Chairman  
S. Erdle, Vice Chairman  
I. Davis  
G. Horr  
D. Wester  
D. LeFeber  
D. Pangrazio

## PLEDGE OF ALLEGIANCE:

### 1:45 DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

#### Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: ALLISON T. PRINCE, PSY.D., CATHOLIC CHARITIES FAMILY AND COMMUNITY SERVICES, HERITAGE CHRISTIAN SERVICES, INC., MARIA BENZONI, M. ED., LMSW, UNLIMITED CARE, INC.,

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u>                | <u>Term</u>     | <u>Amount</u> |
|----------------------------------|-----------------|---------------|
| <b>Allison T. Prince, Psy.D.</b> | 1/1/23-12/31/23 | \$200.00/hr.  |

1900 Empire Boulevard, Suite 186  
Webster, NY 14580

For: Psychological evaluations of referred individuals

| <i>Funding Source</i>                    | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| Child Welfare FFFS – Title XX Under 200% | 0-25%              | Yes X No         |

**Catholic Charities Family and Community Services** 1/1/23-12/31/23

87 North Clinton Avenue  
Rochester, NY 14604

For: Guardianship Services

Min. 8 Tier I cases @ \$300/case  
Add. Tier II cases @ \$300/case plus \$80/hr.

| <i>Funding Source</i>            | <i>Local Share</i> | <i>Budgeted?</i> |
|----------------------------------|--------------------|------------------|
| AP/DV Title XX Under & Over 200% | 0-30%              | Yes X No         |

Director's Comments: Provide financial/personal management services for referred adult protective services clients.

**Heritage Christian Services, Inc.** 1/1/23-12/31/23

275 Kenneth Drive  
Rochester, NY 14623

For: Consumer Directed Personal Services through Medicaid.

\$0.00

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| N/A                   | 0%                 | Yes X No         |

**Maria Benzoni, M. Ed., LMSW** 1/1/23-12/31/23

P.O. Box 31  
Geneseo, NY 14454

Per Hour \$80.00

cc: BOS, Administration, Shari Hutchison, Jennifer Rodriguez, Tracy McCaughey, Sue Carlock, David Terry, Ryan Snyder



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For: Social Work Services for children and families.

| <i>Funding Source</i>                    | <i>Local Share</i> | <i>Budgeted?</i> |
|--|--------------------|------------------|
| Child Welfare FFFS – Title XX under 200% | 0-25%              | Yes X No         |

**Unlimited Care, Inc.** 1/1/23-12/31/23 Fee Set by State

333 Westchester Avenue

White Plains, NY 10604

For: Personal Care Services

| <i>Funding Source</i>  | <i>Local Share</i>     | <i>Budgeted?</i> |
|------------------------|------------------------|------------------|
| Federal/State Medicaid | MA Cap:<br>Approx. 15% | Yes X No         |

## 2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY HEALTH DEPARTMENT, LIVINGSTON COUNTY INFORMATION & TECHNOLOGY SERVICES, LIVINGSTON COUNTY SHERIFF'S DEPARTMENT, LIVINGSTON COUNTY VETERAN SERVICES AGENCY, LIVINGSTON COUNTY WORKFORCE DEVELOPMENT

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u>   | <u>Term</u>     | <u>Amount</u>           |
|---|-----------------|-------------------------|
| <b>Livingston County Health Department</b><br>2 Murray Hill Drive<br>Mt. Morris, NY 14510 | 1/1/23-12/31/23 | Not to exceed \$100/hr. |

For: Independent assessments of Foster Care Children placed in a Qualified Residential Treatment Program.

| <i>Funding Source</i>                               | <i>Local Share</i> | <i>Budgeted?</i> |
|---|--------------------|------------------|
| Medicaid Admin., Foster Care Block Grant & Title XX | 42%                | Yes X No         |

**Livingston County Information & Technology Services** 1/1/23-12/31/23 Not to exceed \$254,000.00

6 Court Street, Room 307  
Geneseo, NY 14454

For: ITS Services, Internet and software licensure

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| Admin                 | 15-43%             | Yes X No         |

**Livingston County Sheriff's Department** 1/1/23-12/31/23 Not to exceed \$275,000.00

4 Court Street  
Geneseo, NY 14454

For: Law Enforcement Services provide to the Department

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| Admin                 | 15-43%             | Yes X No         |

**Livingston County Veteran Services Agency** 1/1/23-12/31/23 Not to exceed \$50,000.00

7 Murray Hill Drive  
Mt. Morris, NY 14510

For: Information, assistance, referral and claims representation to veterans, dependents, survivors and other claimants.

| <i>Funding Source</i>                       | <i>Local Share</i> | <i>Budgeted?</i> |
|---|--------------------|------------------|
| Medicaid Admin and Public Assistance Admin. | 25%                | Yes X No         |

**Livingston County Workforce Development** 1/1/23-12/31/23 Not to exceed \$250,750.00



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6 Court Street, Room 105  
Geneseo, NY 14454

For: Training and Employment services for Temporary Assistance recipients

| <i>Funding Source</i> | <i>Local Share</i>  | <i>Budgeted?</i> |
|-----------------------|---------------------|------------------|
| FFFS for TANF         | 0% TANF,<br>100% SN | Yes X No         |

## Informational Item(s) Written Only

### 1. Statistics (Monthly) (November)

|   | <b>Nov</b> | <u>% Change<br/>from Jan 1</u> |
|---|------------|--------------------------------|
| <b>Temporary Assistance Cases (TA):</b> |            |                                |
| Family Assistance                       | 133        | 0.00%                          |
| Safety Net                              | 185        | 1.09%                          |
| <b>Total</b>                            | <b>318</b> | <b>0.63%</b>                   |

**TA Applications Processed** 158

### Medicaid Cases (MA):

|              |             |              |
|--------------|-------------|--------------|
| Community    | 2288        | 5.58%        |
| Chronic Care | 236         | 0.43%        |
| Foster Care  | 122         | -12.23%      |
| SSI          | 1216        | -2.01%       |
| <b>Total</b> | <b>3862</b> | <b>2.12%</b> |

### Livingston County Citizens receiving some form of Medicaid service:

|                              |             |
|------------------------------|-------------|
| <b>Cases In Transit</b>      |             |
| <b>NYSOH</b>                 |             |
| <b>Livingston County DSS</b> | 4966        |
| <b>Total</b>                 | <b>4966</b> |

|                               |      |         |
|-------------------------------|------|---------|
| <b>Food Stamp Only Cases:</b> | 2485 | 9.81%   |
| <b>SSI Food Stamp Cases:</b>  | 634  | -6.90%  |
| <b>Child Care Cases:</b>      | 149  | 148.33% |

### Indigent Burials:

|   |           |
|---|-----------|
| Approved                                | 2         |
| Veterans (# included in the Approved #) | 0         |
| Denied                                  | 0         |
| Withdrawn                               | 0         |
| <b>Approved Year to Date</b>            | <b>36</b> |

### Fraud:

|  |    |
|--|----|
| Front End Detection (FEDS) - During Applicant Status | 2  |
| Fraud Referrals Received - Anonymous/Other           | 1  |
| Fraud Referrals Received - Internal/DSS              | 2  |
| Referrals sent to Sheriff & DA                       | 0  |
| Pending with DA/Awaiting Disposition                 | 15 |

**Clients thru the lobby (Unduplicated #):** 686



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**Total # of individuals served by reception staff:** 1248

**Housing - Homeless Caseload:**

Diversions 21  
Housed 25

**Total 46**

Total Nights 651  
Singles 515  
2 Adults 40  
Families 96

Total Clients in Temp. Housing at end of month 20  
Clients entering Temp. Housing & remaining in the month 5

**Code Blue - Below 32 Degrees**

Cases 1  
Nights 13

**Section 8:**

Vouchers Leased Up 397  
Voucher Holders seeking Apartments 1  
Active/Pending (Could return - Port Outs, NH, Rehab, moving, etc.) 9  
Active/Pending Will Not Return (Declined, Accepted o/Subsidy, Lease Violation, etc.) 8  
Call-ins Pending Eligibility/Voucher Issuance 15

**Child Support:**

Caseload Count 2,525 -3.74%  
Dollars Collected \$501,260

**Child Protective Services (CPS): Ongoing**

New Primary Investigation Assignments 50  
Secondary Assignments from Other Counties 15  
Petitions Filed 4  
1034 Court Ordered Investigations Completed (# included in Primary Inv.) 3  
422 Summaries to Court 2

**CPS Ongoing Case Management/Preventive Services:**

Case Total 18  
Article 10 Supervision Cases (Youth Remaining in Home) 16  
\*Distinct Children 33  
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive 0  
\*Distinct Children 0  
Supervision Cases on Behalf of Another County-Secondary 2  
\*Distinct Children 4

**School Based Consults:**

Livonia Central School 223

**Article 10 Direct Custody Placement/Non-DSS Cases:**

Cases 8 -38.46%  
\*Distinct Children 13 -35.00%



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### Family Services/Permanency Unit:

|  |    |         |
|--|----|---------|
| Foster Children - DSS Custody Distinct # of Children       | 19 | -34.48% |
| Distinct Youth Remaining in DSS Custody on Trial Discharge | 2  |         |

### Levels of Care for DSS Custody Cases:

|                               |   |
|-------------------------------|---|
| Foster Boarding Home          | 8 |
| Approved Relative Foster Home | 3 |
| Institution                   | 3 |
| Group Home                    | 0 |
| Supervised Independent Living | 2 |
| Other                         | 1 |

### Foster Child Admissions - New

0

### Types of Foster Child Discharges During the Month

|  |   |
|--|---|
| Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody) | 2 |
| Children Discharged (Final) to Parent or Other Resource                        | 1 |
| Adoptions Finalized as Discharges  | 1 |
| KinGap Discharges  | 0 |
| Other Discharges (i.e. APLA-Another Planned Living Arrangement)                | 0 |

### OCFS State Custody

2

### Probation Based Diversionary Programming (Probation Based Referrals):

|   |    |
|---|----|
| Cases/Referrals New this Month  | 4  |
| *Distinct Children  | 4  |
| Referrals under assessment or referred and receiving diversion services i.e. skillbuilding: | 12 |
| Case Referral Closed *Distinct Children   | 3  |
| Cases Open in Connections FSS-Mandated Preventive   | 2  |

### Non-Mandated Preventive Services:

|                    |   |
|--------------------|---|
| Cases              | 0 |
| *Distinct Children | 0 |

### Mandated Preventive - Community Based referrals that meet criteria

|                    |   |
|--------------------|---|
| Cases              | 1 |
| *Distinct Children | 4 |

### Other Case Processing - # of Distinct Children:

18

|   |    |
|---|----|
| ICPC Requests                                 | 0  |
| Supervision - Post Discharged - Court Ordered | 5  |
| Supervision on Behalf of Another County       | 12 |
| Aftercare Services                            | 1  |

### TASA (Case Management for Pregnant/Parenting Teens):

|                        |   |
|------------------------|---|
| Active Case            | 0 |
| New Referrals Received | 3 |
| Cases Closed           | 0 |

### Protective Services for Adults (PSA):

|                              |    |         |
|------------------------------|----|---------|
| Active Cases                 | 24 | -17.24% |
| PSA Referrals Received       | 10 |         |
| Active Financial Mgmt. Cases | 29 |         |



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|                                    |           |
|------------------------------------|-----------|
| Active Home Mgmt. Cases            | 29        |
| Personal Care Aide Cases Total     | <b>29</b> |
| Level I                            | 1         |
| Level II                           | 28        |
| Level I pending                    | 0         |
| Cases waiting for an assigned Aide | 0         |
| Guardianship Cases                 | 4         |
| Awaiting discharge                 | 6         |
| Pending                            | 0         |
| Assessment Contacts                | 86        |

2. Employees hired, resigned or retired in December:

|              |          |            |         |          |
|--------------|----------|------------|---------|----------|
| Ashley Lantz | Promoted | Sr. Typist | Geneseo | 12/18/22 |
|--------------|----------|------------|---------|----------|

3. In the month of December, the DSS Work Happy/Play Happy Committee (WHPH) partnered with Catholic Charities Steuben/Livingston to provide holiday gifts to families in need. Gifts were delivered on December 19 to Catholic Charities to be dispersed to 23 individuals (4 families).

### 1:50 VETERAN'S SERVICES AGENCY – DAVID TERRY

#### Action Item(s) To Be Reported

#### 1. APPOINTING LIVINGSTON COUNTY VETERAN SERVICES DIRECTOR AS THE VETERAN INDIGENT BURIAL DESIGNEE FOR LIVINGSTON COUNTY

WHEREAS, the Livingston County Board of Supervisors is required to appoint an appropriate designee to arrange and/or pay for indigent burials and headstones relative to Veterans pursuant to New York State General Municipal Law Section 148; and

WHEREAS, said designee shall also be responsible for compiling an annual report to the Board of Supervisors that encompasses the mandates of General Municipal Law Section 148(3); now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby appoints the Livingston County Veteran Services Director as the Veteran indigent burial designee for the County of Livingston.

#### 2. PROCLAIMING FEBRUARY 3RD AS FOUR CHAPLAIN'S DAY IN LIVINGSTON COUNTY

WHEREAS, February 3, 2023, marks the 80th Anniversary of the tragic torpedoing of the U.S.A.T. Dorchester, a United States Army transport ship, 150 miles off the coast of Greenland that resulted in the loss of 672 lives; and

WHEREAS, witnesses of the event recount in the Congressional Record the heroism and self-sacrifice of four chaplains of different faiths: Lt. George L Fox, Methodist; Lt. Alexander D. Goode, Jewish; Lt. John P. Washington, Catholic; and Lt. Clark V. Poling, Dutch Reformed: Witnesses recalled that while the ship sank, these four chaplains went from soldier to soldier calming fears, handing out lifejackets, and guiding men to safety. When there were no more lifejackets to give, they removed their own and gave them to others. The chaplains were last seen arm-in-arm in prayer on the ship's deck; and

WHEREAS, many of the 230 men that survived this tragedy owe their lives to these four chaplains, who with their unique interfaith spirit and love for their fellow man were memorialized by the United States Postal Service on a popular 1948 postage stamp entitled: "These Immortal Chaplains – Interfaith in Action;" and

WHEREAS, Congress passed a Concurrent Resolution in 1957 honoring these four chaplains and the men who died with them. Presidents Truman and Eisenhower issued similar proclamations calling for national recognition and participation in memorial services throughout the land, to be observed annually by the American Legion and others on the first Sunday in February; and

WHEREAS, Congress created a special Medal for Heroism in 1960, in memory of these four chaplains, an action which has never been repeated on January 27, 1998, and



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WHEREAS, the United States Congress passed a unanimous resolution designating February 3 as “Four Chaplains Day” and, as it has done for decades, the first Sunday in February is recognized nationally by many congregations and by the American Legion as “Four Chaplains Sunday”; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims February 3, 2023 as “Four Chaplains Day” in Livingston County.

## Informational Item(s) Written Only

On December 21, 2022, Director David Terry met with VA Homeless Outreach team to work on creating a more efficient communication and workable plan when our office comes across a homeless or high risk of homelessness veteran. The meeting was very beneficial identifying some VA practices that were a detriment to benefits in the past. Moving forward the process will hopefully be easier to access to benefits and resources in a more timely fashion.

### 1:55 OFFICE FOR THE AGING – SUE CARLOCK

#### Action Item(s) To Be Reported

#### **1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING MASTER SUBSCRIPTION AND SERVICES AGREEMENT FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: BLOOMING HEALTH, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office for the Aging, and any future amendments to said contract, according to the term) designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u>  | <u>Term</u>        | <u>Amount</u> |
|--|--------------------|---------------|
| <b>Blooming Health, Inc.</b><br>501 West 123 <sup>rd</sup> Street, Apt. 5D<br>New York, NY 10027 | 1/1/2023-9/30/2023 | N/A           |
| For: Communication platform  |                    |               |

| <i>Funding Source</i>   | <i>Local Share</i> | <i>Budgeted?</i> |
|---|--------------------|------------------|
| Paid for by the New York State Office for the Aging through the Association on Aging NY | N/A                | N/A              |

Director’s Comments: Communication platform that enables the Office for the Aging to send out program information and reminders

#### **2. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: LIVINGSTON COUNTY OFFICE FOR THE AGING AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

#### Office For The Aging:

- Convert one full-time Account/Clerk Typist position to a part-time position at a Wage Grade 7 CSEA Contract effective 1/15/23.

For: With the new ERP and Executime systems and changes in programs, the work load is less and Part-Time is sufficient to meet the need.

Program Statistics:

## Served Client Summary

cc: BOS, Administration, Shari Hutchison, Jennifer Rodriguez, Tracy McCaughey, Sue Carlock, David Terry, Ryan Snyder



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Livingston

01/01/2022 and 11/30/2022

Report Run Date: 12/22/2022

| Service Type  | Total Units January – November 2022 |
|---|-------------------------------------|
| Case Management (hours)                             | 1,945                               |
| Meals (Home Delivered 41,680, Congregate 18,523)    | 60,203                              |
| Information and Assistance (calls)                  | 3,754                               |
| Health Promotion (contacts)                         | 1,476                               |
| Transportation (trips)                              | 5,184                               |
| Personal Care (hours)                               | 4,103                               |
| Personal Emergency Response System (service months) | 4,198                               |

Contract Extensions/Renewals: LCOFA is exercising contract renewals/extensions with Law-NY for Legal Services, Noyes Memorial Hospital for Caregiver Services and Evidence-Based Health Promotion, and with the Village of Avon, Mt. Morris VFW and the United Methodist Church in Dansville for Congregate Meal Sites.

The Volunteer Income Tax Assistance (VITA) program in partnership with SUNY Geneseo is back for 2023. LCOFA staff will be scheduling appointments for qualified individuals.

## 2:00 DEPARTMENT OF HEALTH – MARK GROVE

### Action Item(s) To Be Reported

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: ARBOR HOUSING AND DEVELOPMENT, CASA-TRINITY, INC., CATHOLIC CHARITIES OF THE DIOCESE OF ROCHESTER, D/B/A CATHOLIC CHARITIES STEUBEN/LIVINGSTON, COMPEER WEST, INC., COORDINATED CARE SERVICES, INC., COUNTY OF STEUBEN, GENESEE COUNTY, GOODWILL OF THE FINGER LAKES, HILLSIDE CHILDREN’S CENTER, LAKEVIEW HEALTH SERVICES, LIVING OPPORTUNITIES OF DEPAUL INC., MENTAL HEALTH ASSOCIATION OF ROCHESTER/MONROE COUNTY, INC., NYSARC, INC. GENESEE-LIVINGSTON-ORLEANS-WYOMING COUNTIES CHAPTER D/B/A ARC GLOW, TOWN OF LIVONIA, VILLAGE OF LIVONIA**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Health Department and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County

Administrator:

| <u>Contractor</u>   | <u>Term</u>     | <u>Amount</u>  |
|---|-----------------|--|
| <b>Arbor Housing and Development</b><br>26 Bridge Street<br>Corning, NY 14830 | 1/1/23-12/31/25 | \$83,799.00<br>per year for 3 years<br>Adjustable-not to exceed<br>maximum amount of state<br>funding. |

For: Supportive Housing Units

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| NYS OMH               | 0%                 | Yes X No         |

Director’s Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for

cc: BOS, Administration, Shari Hutchison, Jennifer Rodriguez, Tracy McCaughey, Sue Carlock, David Terry, Ryan Snyder





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COLA or prior year close outs, etc.

**CASA-Trinity, Inc.**  
4612 Millennium Drive  
Geneseo, NY 14454

1/1/23-12/31/25

\$1,473,375.00  
per year for 3 years  
Adjustable-not to exceed  
maximum amount of state  
funding.

For: Livingston Prevention, Geneseo Clinic, Peer Engagement, Healthy Communities That Care, Residential Services, Jail Services

| <i>Funding Source</i>                   | <i>Local Share</i> | <i>Budgeted?</i> |
|---|--------------------|------------------|
| NYS/Federal OASAS and Livingston County | \$77,011.00        | Yes X No         |

Director's Comments: Funding is established by NYS/Federal OASAS – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Catholic Charities of the Diocese of Rochester,  
D/B/A Catholic Charities Steuben/Livingston**  
34 East State Street  
Mt Morris, NY 14510

1/1/23-12/31/25

\$187,345.00  
per year for 3 years  
Adjustable-not to exceed  
maximum amount of state  
funding.

For: Youth Mentoring, Jail Transition, In Home Parent Support/Family Therapy, Care Management, PSR Skill Building

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| NYS OMH               | \$100,614.00       | Yes X No         |

Director's Comments: Funding is established by NYS OMH– pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Compeer West, Inc.**  
135 Delaware Avenue  
Buffalo, NY 14202

1/1/23-12/31/25

\$53,435.00  
per year for 3 years  
Adjustable-not to exceed  
maximum amount of state  
funding.

For: Adult Mentoring Program

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| NYS OMH               | 0%                 | Yes X No         |

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Coordinated Care Services, Inc.**  
1099 Jay Street  
Building J  
Rochester, NY 14611

1/1/23-12/31/24

\$75,180.00  
(\$37,590.00 annual)

For: Fiscal Support and Consultation for Mental Health

| <i>Funding Source</i>          | <i>Local Share</i> | <i>Budgeted?</i> |
|--------------------------------|--------------------|------------------|
| NYS OMH & Federal Salary Share | 0%                 | Yes X No         |

Director's Comments: This contract provides fiscal support & consultation for Mental Health.

**County of Steuben**  
3 East Pultney Square  
Bath, NY 14810

1/1/23-12/31/23

\$62,500.00 in four equal  
payments + mileage &  
equipment recertification  
expenses

For: Execution of the Weights and Measures program for retail facilities throughout Livingston County.

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| Livingston County     | 100%               | Yes X No         |



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Director's Comments: This contract provides for Steuben County to perform Livingston County Weights and Measures checks and inspections at Livingston County facilities.

**Genesee County** 1/1/23-12/31/25 \$800.00 per investigation  
3837 West Main Street Road Not to exceed \$8,000.00  
Batavia, NY 14020 per year.  
For: Intermunicipal agreement for environmental risk assessments of homes and buildings for lead resulting in children with high lead exposure.

| <i>Funding Source</i>     | <i>Local Share</i> | <i>Budgeted?</i> |
|---------------------------|--------------------|------------------|
| New York State Lead Grant | 0%                 | Yes X No         |

Director's Comments: This is an intermunicipal agreement for environmental risk assessments of homes and buildings for high lead levels lead in children.

**Goodwill of the Finger Lakes** 1/1/23-12/31/25 \$15,415.00  
422 South Clinton Street per year for 3 years  
Rochester, NY 14620 Adjustable-not to exceed  
maximum amount of state  
funding

For: After hour's crisis hotline for the Livingston County clinic.

| <i>Funding Source</i>  | <i>Local Share</i> | <i>Budgeted?</i> |
|------------------------|--------------------|------------------|
| Clinic revenue/NYS OMH | 0%                 | Yes X No         |

Director's Comments: On call services for clinic after hours.

**Hillside Children's Center** 1/1/23-12/31/25 \$170,586.00  
1183 Monroe Avenue per year for 3 years  
Rochester, NY 14620 Adjustable-not to exceed  
maximum amount of state  
funding.

For: GLOW Region Family Support Services

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| NYS OMH               | 0%                 | Yes X No         |

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Lakeview Health Services** 1/1/23-12/31/25 \$56,939.00 per year  
600 Washington Street for 3 years.  
Geneva, NY 14456 Adjustable-not to exceed  
maximum amount of state  
funding

For: Supportive Housing Units

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| NYS OMH               | 0%                 | Yes X No         |

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Living Opportunities of DePaul Inc.** 1/1/23-12/31/25 \$109,177.00 per year  
2475 George Urban Blvd. for 3 years.  
Suite 201 Adjustable-not to exceed  
Depew, NY 14043 maximum amount of state  
funding.

For: Adult Crisis Transitional Housing

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| NYS OMH               | 0%                 | Yes X No         |



# LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Mental Health Association of Rochester/ Monroe County, Inc.** 1/1/23-12/31/25 \$47,166.00  
320 North Goodman Street Adjustable-not to exceed  
Rochester, NY 14607 maximum amount of state  
funding.

For: Adult Mentoring Program

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| NYS OMH               | 0%                 | Yes X No         |

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**NYSARC, Inc. Genesee-Livingston-Orleans- Wyoming Counties Chapter d/b/a Arc GLOW** 1/1/23-12/31/25 \$67,647.00  
18 Main Street Adjustable-not to exceed  
Mt Morris, NY 14510 maximum amount of state  
funding.

For: Hilltop Industries Employment Program

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| NYS OMH               | 0%                 | Yes X No         |

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Town of Livonia** 1/1/23-12/31/24 2023: \$4,900.00  
35 Commercial Street 2024: TBD based on  
Livonia, NY 14487 approved budget  
Provide dog control services to the Town of Livonia to enforce their local dog control ordinance.

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| Town of Livonia       | 0%                 | Yes X No         |

Director's Comments: This Dog Control Intermunicipal Agreement provides services to the Town of Livonia to enforce their local dog control ordinance.

**Village of Livonia** 1/1/23-12/31/24 2023: \$4,900.00  
36 Commercial Street 2024: TBD based on  
Livonia, NY 14487 approved budget  
Provide dog control services to the Village of Livonia to enforce their local dog control ordinance.

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| Village of Livonia    | 0%                 | Yes X No         |

Director's Comments: This Dog Control Intermunicipal Agreement provides services to the Village of Livonia to enforce their local dog control ordinance.

## 2. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: HEALTH DEPARTMENT AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

### Department of Health:

- Convert one part-time Assistant Dog Control Officer position to a full-time position at a Wage Grade 5 CSEA Contract effective January 11, 2023.

For: To fulfill the needs and to fill the gaps within the Dog Control Program.

### Informational Item(s) Written Only



# **LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE**

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- Director of Community Services resigned- last day 12/23/22 – replacement has been appointed and will begin February 6, 2023.
- Mental Health numbers: 26 intakes: 867 visits..
- Hillside and Catholic Charities are not taking new children Health Home clients due to workforce issues.
- Janet Craft received her Social Work License- moving from MH Licensed Therapist to MH Clinical Therapist.
- Implementing OMH OUD – researching best practices.
- Opioid Funding discussion ongoing – two (2) community forums held on December 5 and December 12.
- 37 food service establishment site visits conducted. Two (2) Food Worker Training courses provided to school cafeteria, staff members.
- Seven (7) Sanitary Surveys conducted at Public Water Supplies. One operator exam proctored. Heath Clester completed his Grade C Water Operator in person Lab Course. Surveillance samples were collected at five (5) water systems. SOC water sample sets collected for two (2) mobile home park water systems.
- Six (6) septic field visits conducted. This has been a dramatic decrease from October.
- Conesus Watershed staff are monitoring six (6) construction sites around the lake. As leaf cover has dropped, visible construction observation has increased.
- The rabies program investigated 16 animal bite reports and had two (2) animal specimens sent for rabies (2 dogs) testing with zero testing positive for the virus. Zero (0) post exposure treatments were approved. Continued work with Rochester Regional Health regarding rabies post exposure vaccinations.
- Our WIC show rate for the month of November was 87% and we saw 558 appointments. In November, we were at 93.6% of our enrollment target at 1,359 participants.
- We have submitted our 2023 budget proposal to the state, which will start 10/1/22. We have also submitted our Request for Application for the state, which will start 10/1/23, and if approved, will last the following five (5) years. We are still waiting to hear back on the RFA.
- We are working with the PICHC program on a QI project. The goal of the project is for WIC staff to refer 100% of the Livingston County prenatal mothers we see to the PICHC program. Since May, WIC has seen 94 prenatal women, we offered 83 of these women a referral to the PICHC program, 55 of these women accepted the referral, and of these 55, 21 PICHC cases are open.
- We recently received a drop shipment of the hypoallergenic formula, Nutramigen, to help bridge the gap for WIC participants who have had difficulty finding this specific formula on the shelves due to the formula shortage.
- We had 25 Hospice referrals, 16 admissions; five (5) at the CNR.
- We served 34 Hospice patients in November: one (1) patient at the Teresa House; one (1) patient transferred to Suzanne's Comfort Home and we were able to continue to follow, nine (9) patients at the CNR and we saw the remainder in their homes.
- SHAPE: Food and non-food drive, door-decorating contest, winter luncheon with white elephant and spirit week.
- Center for Sexual Health and Wellness Ashley Hendershot, NP, received her certification in Nexplanon and IUD insertions/removals.
- Lauren Smith, NP, and Jill Burley, DPS, met with Karen Mach, Principal Administrator of Student Health and Counseling Services-hoping for increased collaboration to improve Sexual Health Services for SUNY students.
- The Corrective Action Plan from our IPRO visit in July was accepted.
- We are still only offering individual immunization appointments.

## **2:05 CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON**

cc: BOS, Administration, Shari Hutchison, Jennifer Rodriguez, Tracy McCaughey, Sue Carlock, David Terry, Ryan Snyder



# LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

## Action Item(s) To Be Reported

### 1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE BIOMEDICAL, PATIENT CARE RELATED ELECTRICAL EQUIPMENT AND PATIENT HANDLING EQUIPMENT TESTING TO THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: MANTIS MEDICAL COMPLIANCE GROUP

WHEREAS, the County of Livingston solicited a Request for Proposal for Biomedical, Patient Care Related Electrical Equipment and Patient Handling Equipment Testing to the Livingston County Center for Nursing and Rehabilitation, and two (2) proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u>   | <u>Term</u>   | <u>Amount</u>         |
|---|---|-----------------------|
| <b>Mantis Medical Compliance Group</b><br>1240 Jefferson Road, Suite C<br>Rochester, New York 14623 | 01/01/2023-12/31/2025,<br>with 2 additional one year<br>renewal options | \$ 25,612.00 per year |

For: Biomedical, Patient Care Related Electrical Equipment and Patient Handling Equipment Testing

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
|                       | 100 %              | Yes              |

### 2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: RELIANT STAFFING SYSTEMS, INC., DBA CAREER START, MESSER AMERICAS & GENESEE COMMUNITY COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u>  | <u>Term</u>        | <u>Amount</u> |
|--|--------------------|---------------|
| <b>Reliant Staffing Systems, Inc.</b><br><b>DBA Career Start</b><br>19 Cambridge Street<br>Rochester, NY 14607 | 2/1/2023-1/31/2024 | Fee Schedule  |

19 Cambridge Street

Rochester, NY 14607

For: Supplemental Staffing Contract – RN, LPN and CNA

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| Operating Budget      | N/A                | X Yes No         |

|  |                               |              |
|--|-------------------------------|--------------|
| <b>Messer Americas</b><br>200 Somerset Corporate Blvd<br>Suite 7000<br>Bridgewater, NJ 08807 | Upon execution-3 year<br>term | Fee Schedule |
|--|-------------------------------|--------------|

Bridgewater, NJ 08807

For: Bulk Liquified Medical Oxygen, Delivery & Tank Rental

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| Operating Budget      | N/A                | X Yes No         |

|   |                    |              |
|---|--------------------|--------------|
| <b>Genesee Community College</b><br>One College Road<br>Batavia, NY 14020 | 2/3/2022-3/25/2023 | Fee Schedule |
|---|--------------------|--------------|

One College Road

Batavia, NY 14020

For: Administer a CNA Training Program at the CNR

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| Operating Budget      | N/A                | X Yes No         |



# **LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE**

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

## **Pre-approved Informational Item(s) To Be Reported**

### **FINANCIAL/OPERATIONAL UPDATES:**

- a) Occupancy – As 12/27/22- 67.6% and YTD 64.8%
- b) Cash Flow - The CNR's Cash Flow Report as of December 23, 2022, \$424,225 in reserve.
- c) The VAP application was reviewed with Bonadio on 12/21/22.
- d) 2023 budgets will be reviewed at the department managers meeting scheduled for January 3, 2023. We will also be reviewing LCCNR goals and priorities for 2023, which will focus on census, admissions, recruiting, retention, and maintaining expenses.
- e) IGT has not been received to date. Awaiting CMS approvals. Unknown anticipated date for receipt.
- f) We received 147K in additional Medicaid supplemental revenue-300K had been anticipated, calculated on past receipts, no additional details were provided with the payment.
- g) As a result of the delay of IGT, the administrative and finance team met to review all accounts payable. We are changing slightly how we pay vendors during this period. All vendors are within a 45-day payment window so we are not at risk of any bad faith practices, we are meeting every two weeks to review.

## **Informational Item(s) Written Only**

- 1) Reports – Staffing Levels, Absenteeism, FMLA, Budget Performance Report, Work Related Injuries.
- 2) Dialysis Extension Clinic (D.E.C.): The Dialysis Extension Clinic is currently operating Mon, Wed, Fri, on Day and Evening shifts. They hope to resume 6 days a week upon hiring additional staff.
- 3) The Aetna contract will be effective 1/1/23, United Health Care 2/3/23, Independent Health 12/16/22, and Wellcare is estimated for 2/1/23.
- 4) MOA's related to employee recruitment and retention are currently being drafted.
- 5) Case mix index which ended on September 30<sup>th</sup>, 2022 was .934. This will determine the Medicaid rate for Jan. 1st - June 30th 2023. Current case mix time frame is October 1 2022 - April 30, 2023 which will determine Medicaid rate for July 1<sup>st</sup> 2023 – December 31<sup>st</sup> 2023.
- 6) LCCNR application has been submitted to the NYSDOH for a CNA training program on site. Still awaiting NYSDOH review.
- 7) CNA Training class through BOCES has commenced on December 5, 2022. 10 participants are remaining in class.
- 8) CNA Training Class – GCC – GCC is estimating a March 2023 class.
- 9) Activity staff distributed gifts to every resident that were donated by several area churches.
- 10) Staff appreciation gifts were passed out to staff on December 23<sup>rd</sup>.
- 11) NYSDOH has reached out to providers of Adult Day Health care program providers to confirm reopening, repurposing, or closure plans for ADHC programs at this time. DOH will be notified when LCCNR has made a final determination regarding the program.
- 12) LCCNR attended an informational webinar reviewing a different electronic medical record (EMR) on 12/20/22. This vendor provides service to many long term care facilities in NYS.
- 13) LCCNR successfully recruited an Assistant Director of Nursing, who currently works for an agency.
- 14) December staffing outcomes: We added 16 staff in December, 8 have left, for a net gain of 8. Losses are related to attendance and childcare issues.
- 15) LCCNR held the “Twelve days of Christmas”, fun events for staff and residents.
- 16) Staff donated to the “Jammies for Grammys” event, to gift residents who don't normally have visitors or gifts for the holidays.
- 17) We are hoping to enhance the quality of life for our residents with the reopening of our beauty salon in January and the return of outings and large group events in February.
- 18) A special holiday meal was served for residents, families, and staff on Christmas.

Several plant operations projects are in process, repaired a high pressure boiler, five boilers passed inspection with no issues, pressure tested the fire department connections, and scheduled the replacement of the automatic



# LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

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transfer switches. Auto transfer switches monitors main power switching to generator power for safe connection to electrical power for the fire pump.

## **2:20 WORKFORCE DEVELOPMENT – RYAN SNYDER**

### **Action Item to Be Reported**

#### **1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: VIRA REALTY DBA WILLOW CREEK VENUE, PARTYMAN CATERING & RENTAL**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u>   | <u>Term</u>          | <u>Amount</u> |
|---|----------------------|---------------|
| <b>Vira Realty DBA Willow Creek Venue</b><br>3100 Rochester Road<br>Lakeville, NY 14480<br>For: Teen Recognition Dinner | 4/26/23 (event date) | \$1,250.00    |

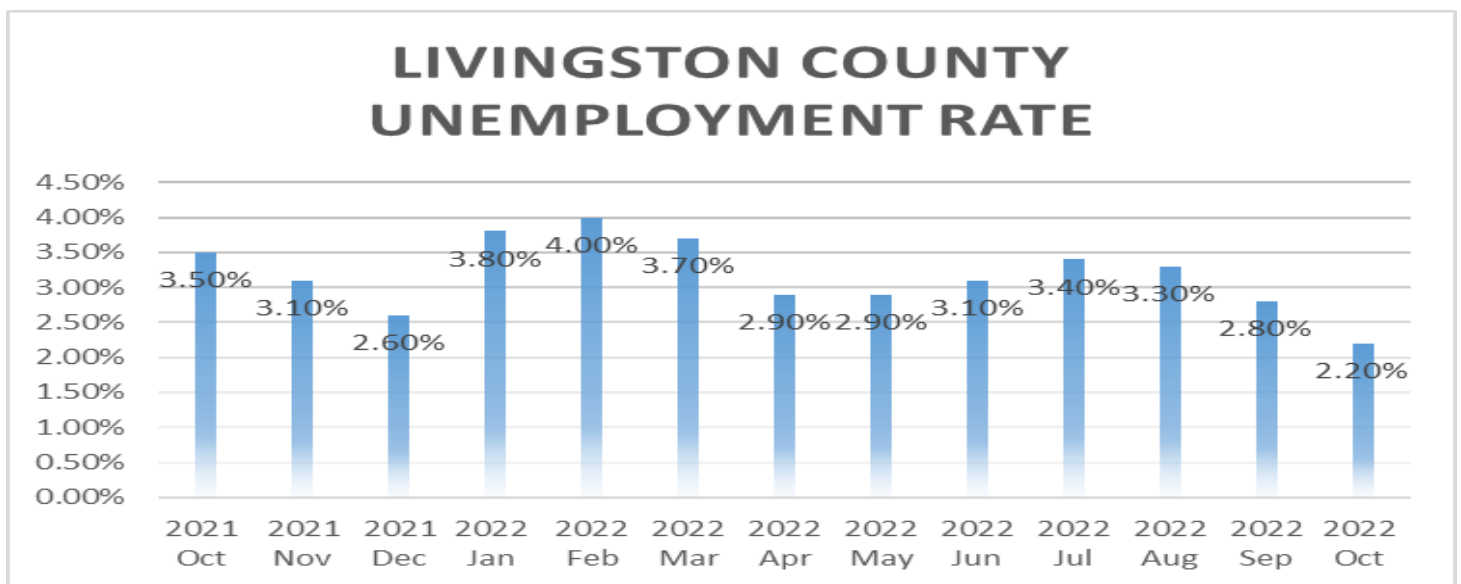
| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| Local share           | \$1,250            | Yes              |

|   |                      |                           |
|---|----------------------|---------------------------|
| <b>Partyman Catering &amp; Rental</b><br>1515 West Henrietta Road<br>Avon, NY 14414<br>For: Teen Recognition Dinner | 4/26/23 (event date) | Not to exceed \$18,000.00 |
|---|----------------------|---------------------------|

| <i>Funding Source</i>        | <i>Local Share</i> | <i>Budgeted?</i> |
|------------------------------|--------------------|------------------|
| Local share and ticket sales | \$14,000           | Yes              |

### **Informational Item(s) Written Only**

Livingston County Unemployment Rate.



*Livingston County's Unemployment Rate for October 2022, was 2.2%, down from 3.5% during the same period in the prior year. The rate continues to remain far below the statewide average of 4.3%.*



# **LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE**

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

**2:25 COUNTY ADMINISTRATOR – IAN COYLE**

**Pre-approved Informational Item(s) To Be Reported**

1. Child Care discussion

**2:45 ADJOURNMENT**