



LIVINGSTON COUNTY BOARD OF SUPERVISORS'
MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: PUBLIC SERVICES

DATE: JANUARY 3, 2024

TIME: 10:00 A.M.

PLEDGE OF ALLEGIANCE:

Committee Members

- G. Deming, Chairman
- M. Schuster, Vice Chairman
- D. Babbitt Henry
- W. Devine
- R. White
- D. LeFeber
- D. Pangrazio

10:00 HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE ENGINEERING, DESIGN, RIGHT-OF-WAY, CONSTRUCTION SUPPORT AND CONSTRUCTION INSPECTION PHASES OF A BRIDGE-NY CULVERT REPLACEMENT PROJECT: CARNEY HOLLOW ROAD CULVERT OVER CARNEY HOLLOW CREEK, TOWN OF SPRINGWATER, PIN 4BNY.62 – ERDMAN ANTHONY

WHEREAS, six (6) consulting firms from the NYSDOT "LDSA List" submitted engineering/design proposals for the above-noted culvert replacement project, and a 3-person Consultant Selection Committee comprised of County officials reviewed and rated each submittal, and subsequent weighted scores were computed, and

WHEREAS, the highest-ranking firm resulting from this process was Erdman Anthony, and the Selection Committee agreed that negotiations for Scope-of-Work and Fees should commence with Erdman Anthony, and

WHEREAS, Erdman Anthony has submitted a cost-plus-fixed-fee proposal, not to exceed the total amount of Three Hundred Fifty-Six Thousand Dollars (\$356,000.00) for the Engineering, Design, Right-of-Way, Construction Support and Construction Inspection Services, and said Fee and Scope-of-Services have been reviewed and approved by NYSDOT, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Professional Services Contract for the Livingston County Highway Department, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Erdman Anthony	1/10/24-12/31/25	\$356,000.00

145 Culver Road, Suite 200,
Rochester, NY 14624

For: Contract for Engineering, Design, ROW, Construction Support and Construction Inspection Phases for above-noted Bridge-NY Project. Cost has been approved by NYSDOT. Not to exceed the amount stated above.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS-Bridge NY Program	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Procurement Method *Cooperative-Contract#* *Piggyback-Contract#*
 Quotes *Exempt Prof. Services: NYS- Bridge NY Program* *Other:*

2. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE ENGINEERING, DESIGN, RIGHT-OF-WAY INCIDENTAL AND CONSTRUCTION SUPPORT PHASES OF A

cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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BRIDGE-NY BRIDGE REHABILITATION PROJECT, NYSDOT PINS 4BNY.47 AND 4BNY.48, GIBSON STREET OVER MILL CREEK (BIN 2256330) AND WHITE BRIDGE ROAD OVER CANASERAGA CREEK (BIN 3316770) IN THE VILLAGE OF DANVILLE AND THE TOWNS OF WEST SPARTA AND SPARTA- CHA CONSULTING INC.

WHEREAS, six (6) consulting firms from the NYSDOT "LDSA List" submitted engineering/design proposals for the above-noted bridge rehabilitation project, and a 3-person Consultant Selection Committee comprised of County officials reviewed and rated each submittal, and subsequent weighted scores were computed; and

WHEREAS, the highest-ranking firm resulting from this process was CHA Consulting Inc., and the Selection Committee agreed that negotiations for Scope-of-Work and Fees should commence with CHA Consulting Inc.; and

WHEREAS, CHA Consulting Inc. has submitted a cost-plus-fixed-fee proposal, not to exceed the total amount of Three Hundred Thirty-Five Thousand Dollars (\$335,000.00) for the engineering, design, right-of-way incidentals, and construction support phases of the project, and said fee and scope-of-services have been reviewed and approved by NYSDOT; and

WHEREAS, a supplemental agreement for construction inspection services with CHA Consulting Inc. will be negotiated at the time of construction bid award; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following professional services contract, and any future amendments to said contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
CHA Consulting Inc.	1/10/24-12/31/25	Not to Exceed \$335,000.00
16 Main Street West Suite 830		
Rochester, N.Y. 14614		

For: Engineering Services for Design of Gibson Street and White Bridge Road Bridge Rehabilitation Projects

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS-Bridge NY Program	20%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative-Contract#</i> <input type="checkbox"/> <i>Piggyback-Contract#</i>		
<input type="checkbox"/> <i>Quotes</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services: NYS- Bridge NY Program</i> <input type="checkbox"/> <i>Other:</i>		

3. AWARDING BID FOR LIVINGSTON COUNTY FOR PUBLIC SAFETY CAR PARTS AND ACCESSORIES: VARIOUS CONTRACTORS

WHEREAS, after the proper legal advertisement seeking bids for Public Safety Car Parts and Accessories, 3 bids were received and opened on December 27, 2023, now, therefore, be it

RESOLVED, that the following contractors are hereby accepted as the lowest responsible bidders and, if applicable, the Chairman of the Livingston County Board of Supervisors is authorized to execute a contract, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors	1/10/2024-1/09/2026 with three additional 1-year renewals	Fee Schedule

For: Public Safety Car Parts and Accessories

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Director's Comments:

cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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For the purchase of vehicle parts and accessories for use by various County Departments. Parts are installed by the Highway Shop. In the past parts have been bought off of other cooperative contracts. It is much easier and more organized to do our own bid.

10:05 COUNTY CLERK – ANDREA BAILEY

Pre-approved Informational Item(s) To Be Reported

- Clean Slate and Fiscal Impact Update

10:20 PLANNING – ANGELA ELLIS

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL: ROBERT DONNAN, SUSAN WALKER, RAYMOND CASE, DAN DEZARN, KATIE FISH, PATTI E. LAVIGNE, DARLENE NECASTER, ALAXANDER PIERCE & PAULA SMITH

RESOLVED, that the following members are hereby appointed to the Livingston County Environmental Management Council for the term designated:

Environmental Management Council			
Name	Address	Title/Representing	Term
Robert Donnan	3150 Chandler Road, Piffard, NY 14533	Agriculture	1/1/24-12/31/25
Susan Walker	7630 Walker Road, Wayland, NY 14572	Agriculture	1/1/24-12/31/25
Raymond Case	P.O. Box 567, 3501 Pebble Beach Road, Lakeville, NY 14480-0567	General Citizen	1/1/24-12/31/25
Dan DeZarn	3965 Spring Road East, Dansville, NY 14437	General Citizen	1/1/24-12/31/25
Katie Fish	6 Second Street, Geneseo, NY 14454	General Citizen	1/1/24-12/31/25
Patti E. LaVigne	4533 Johnson Road, Geneseo, NY 14454	General Citizen	1/1/24-12/31/25
Darlene Necaster	3245 Poplar Hill Road, Livonia, NY 14487	General Citizen	1/1/24-12/31/25
Alexander Pierce	P.O. Box 19, Nunda, NY 14517	General Citizen	1/1/24-12/31/25
Paula Smith	2048 Coverdale Road, Leicester, NY 14481	Industry/Commerce	1/1/24-12/31/25

Director’s Comments: This resolution reappoints members to the Livingston County Environmental Management Council.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The next regular meeting will be February 16, 2024.

Conesus Lake Watershed Management Plan Update. Kick-off for the project is anticipated in early 2024.

Watershed Education Center at Vitale Park (WEC). See link for schedule of future presentations:

<https://conesuslake.org/lake-community/wec>

AGRICULTURAL AND FARMLAND PROTECTION BOARD

303-b Petitions. The 303-b petitions will be sent to the NYS Department of Agriculture & Markets in December for approval.

cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

The next meeting of the EMC is January 24, at 6:30 p.m.

COUNTY PLANNING BOARD

Reminder: The Planning Board has a dedicated email: LCPlanningBoard@co.livingston.ny.us. Referrals can be submitted to this email.

Next meeting. The next meeting is scheduled for January 11, 2024.

GIS. The County's public GIS applications can be found here: <https://gis.livingstoncounty.us/portal/home/>

LET'S Plan Reminder: "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

SOLAR. The Planning Department is creating public education pieces and gathering existing resources for landowners to consider when leasing land for solar development.

GENESEE TRANSPORTATION COUNCIL

Genesee Transportation Council (GTC) 2022-2023 Unified Planning Work Program: *Lakeville Corridor Lakeville Corridor Strategic Plan* – The final steering committee was held on December 18th and the draft plan will be distributed to the Committee for review, NYSDOT for concurrence on the recommendations and publicly available. The Town is filing a TAP application (Due January 9) for sidewalks, crosswalks, stormwater drainage, curbing and associated landscaping on the south side of Big Tree Road from West Lake Road to Rochester Road. This request represents the first intention to implement the Lakeville Corridor Strategic Plan.

The Hamlet of Greigsville Transportation Plan -- The Town of York is filing a TAP application (Due January 9) for implementation of their UPWP funded project. This project will include the construction of sidewalks, a mid-block crossing, signage, and tree planting approaching the intersection of State Routes 63 and 36 with the goal to improve safety, particularly for students of the nearby York Central School District.

SPECIAL PROJECTS

Leicester/York Regional Water Project/Akzo Settlement Committee

The Committee continues working with DEC and OAG on the County's proposal for 2024 activities and the annual budget. The State has asked for additional information in late November regarding LCWSA consultant costs and schedule. Staff responded in early December and is awaiting future communications with the partners.

BROADBAND PROJECT

- Federal
 - We anticipate in winter 2024 the first phase of the awarded ReConnect project (Towns of Ossian, Sparta, Springwater and West Sparta) to be available for customers to begin subscribing. The public private partnership team continues to coordinate on public information, make-ready and engineering progress, as well as, construction details. Project delays are due to permitting with utility companies and review at USDA, which was submitted Spring 2023 (over 6 months ago and still under review).
 - The proposal to purchase the fiber in the non-funded service areas (NFSAs) was submitted on November 1 to USDA staff and no response to date.
 - Considerations are underway for an application to USDA for ReConnect Round 5. Staff is examining the scoring criteria and feasibility of funding award.
- State
 - The State finalized the Digital Equity Plan and Plan for Broadband Equity Access and Deployment (BEAD) funding implementation. These documents were due to NTIA in January. Unserved and underserved addresses are included in our local analysis of Light Up Livingston.
- Digital Inclusion



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

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- Finger Lakes Digital Inclusion Coalition (FLDIC) work continues to hire a Digital Inclusion Coordinator.
- FCC’s Affordable Connectivity Program (ACP) funding administered through Grants and Public Information Office to promote the subsidy available to eligible households.

MOBILITY MANAGEMENT

- **RIDE LivINgston & Regional Mobility Management Website Project (Here2There):**
In December the Livingston County Public Transportation Work Group was presented the final website. Testing is underway until January 19. A formal launch of the website is anticipated winter 2024. When the Here2There site is fully operational Ride LivINgston will be taken down
- **Livingston County Mobility Management:** Arc GLOW is the County’s mobility manager and utilizing the new NYSDOT funding, is responsible to coordinate with staff and clients to facilitate efficient trip planning, booking, and payments for all Livingston County departments. Trip payment is only processed for clients of DSS and OFA, but all departments can utilize the mobility management services and additional funding is being sought to pay for trips where there is a need.

LAND BANK CORPORATION (LBC)

- 24 Stanley Street, Mt. Morris - The LBC awarded bid to Vonglis Enterprises for renovation work. Work on this property will commence in January.
- 32 Jefferson Street, Dansville – LBC is working with LiRo Engineers on developing bid specifications for placement of a modular home at this location. We anticipate issuing the notice for bids in January.
- Work continues with Cattaraugus Community Action on replacement of 3-4 single wide family homes in the County.

10:25 CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR CONFERENCE CENTER AUDIO & VISUAL UPGRADES: SOLUTIONZ, INC.

WHEREAS, the County of Livingston solicited a Request for Proposal for Conference Center Audio & Visual Upgrades, and three (3) proposals were received; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, and any amendments to said contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Solutionz, Inc. 140 Quaker Lane Malvern, PA 19355	1/10/2024-1/9/2025 with 4 additional 1-year renewals for ongoing maintenance & support services	\$87,732.00

For: Installation, implementation, support and maintenance services for audio/visual upgrades at Building #1 Conference Center.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Informational Item(s) Written Only

Al Lorenz Park: (CIP)

cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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- Electrical upgrade (Replacement of existing Electric Main line) – Moving forward with the next phase of the project. Negotiating with NYPA for agreement and reviewing LaBella’s scope of work.
- Spray Park – Spring of 2024 construction. Design options chosen by Central Services, reviewing pricing with alternatives for cost savings
- Al Lorenz Park Trails – Spring 2024 project.
- Discussion on new Pavilion construction – 2024 project

Murray Hill:

- Electrical upgrade (Replacement of existing Electric Main line) - Moving forward with the next phase of the project. Working on NYPA agreement and reviewing LaBella’s scope of work.
- Bldg. #1
 - Kitchen (Renovation/transformation to a fitness center for employees) - We have begun the review and schematic design process, drawings are in progress
 - Conference Center A/V Upgrade – Vendor has been selected (Solutionz, Inc), contract in progress.
- Bldg #2 Bathroom remodel – Mark Grove working out details
- Bldg #6 – Repairs to be made to 16 existing overhead garage doors along with preventative maintenance, currently waiting on parts

Government Center: (CIP)

- Parking Lot Lights – Poles have been ordered from Country Line. Lights and poles delivered, light bases delivered 12/21 All work to be performed by our staff, weather dependent
- Generator – Upgrading to maintain the whole building. O’Connell has been awarded the bid. 62 week lead time for delivery.
- Public Defenders office space re-construction – Progress meeting held 12/19. Project is on schedule
- Air Purification – Betlem – Project has commenced, tentative completion date week of December 29th
- Exterior Metal Door Replacement (Government Center/Courthouse) – Doors are on order through Kelley Bros. (piggyback contract with Jefferson County for materials), all labor to be performed by Projects Team.

Sheriff’s Office: (CIP)

- Training Center –
 - Septic design and detailed design documents are in progress.
 - An application has been made to RG&E to deliver electrical service to the construction site.
 - CPL to provide a build estimate for classroom
 - Pond – Construction of pond has commenced, 80% complete
 - Well Drilling – Low quote awardee has backed out during contract phase. Opening discussions with next lowest quote vendor.
 - Design Documents for classroom construction/bid process anticipated completion in January.

EMS Facility

- Hampton Corners/EMS Alternate Garage: Working on pricing with Kelly Brothers (piggyback contract with Jefferson County for materials), all labor to be performed by Projects Team

OEM Burn Tower

- Forming and pouring foundation for new Burn Tower

10:30 SHERIFF’S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

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1. AUTHORIZING THE PURCHASE OF SEVEN (7) NEW 2024 CHEVROLET TAHOE PPVS FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE-DENOYER CHEVROLET AND REFER MATTER TO WAYS AND MEANS

RESOLVED, that by piggybacking on Franklin County's New 2023/2024 Vehicles bid contract awarded September 8, 2023, the Livingston County Sheriff's Office is hereby authorized to purchase from DeNooyer Chevrolet of 127 Wolf Road, Albany, NY 12205, seven (7) new Chevrolet Tahoe PPVs for a total cost not to exceed \$380,771.16.

2. AUTHORIZING THE PURCHASE OF TWO (2) NEW 2023 DODGE CHARGERS FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE-ROBERT GREEN TRUCK DIVISION AND REFER MATTER TO WAYS AND MEANS

RESOLVED, that by piggybacking on Onondaga County's 071-05 Police and Administrative Vehicles bid contract awarded October 1, 2022, the Livingston County Sheriff's Office is hereby authorized to purchase from Robert Green Truck Division of P.O. Box 8002, Rock Hill, NY 12775, two (2) new Dodge Chargers for a total cost not to exceed \$76,921.26.

3. AMENDING A PORTION OF RESOLUTION NO. 2021-386 (PURCHASE OF ONE (1) NEW 2022 FORD TRANSIT VAN FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE-DELACY FORD, INC.) AND REFER MATTER TO WAYS AND MEANS

WHEREAS, Resolution No. 2021-386 authorized the Livingston County Sheriff's Office to purchase one (1) new Ford Transit van at a cost not to exceed \$35,259.34 through mini bid #8277 from DeLacy Ford, Inc., P.O. Box 437, 3061 Transit Road, Elma, NY 14059; and

WHEREAS, the vehicle has now been received with a \$12,415.70 increased cost exceeding the not to exceed amount in the original resolution due to material cost increases, now, therefore, be it

RESOLVED, that the not to exceed amount for the purchase of one (1) new Ford Transit van is \$47,675.04; and be it further

RESOLVED, that a portion of Resolution No. 2021-386 is hereby amended.

10:45 MISC. APPOINTMENTS – MICHELE REES

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY TRAFFIC SAFETY BOARD- RONALD BEACH III, STEVEN MINGES, DONALD WESTER, GARY SPARKS, LARRY LEVEY, MATTHEW GRIFFO, TANNER HARVEY, PHYLLIS APPLIN, PAUL DWYER & ERIC GOTT

RESOLVED, that the following members are hereby appointed to the Livingston County Traffic Safety Board for the term designated:

Traffic Safety Board			
Name	Address	Rep./Title	Term
Ronald Beach III	3184 Daley Road, Caledonia, NY 14423	Member-Town of Caledonia	1/1/24-12/31/26
Steven Minges	2473 Skelly Road, Caledonia, NY 14423	Alternate-Town of Caledonia	1/1/24-12/31/26
Donald Wester	P.O. Box 188, Conesus, NY 14435	Member-Town of Conesus	1/1/24-12/31/26
Gary Sparks	6175 Elm Street, Conesus, NY 14435	Alternate-Town of Conesus	1/1/24-12/31/26

cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

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Larry Levey	4630 Millennium Drive, Geneseo, NY 14454	Member-Town of Geneseo	1/1/24-12/31/26
Matthew Griffo	4630 Millennium Drive, Geneseo, NY 14454	Alternate-Town of Geneseo	1/1/24-12/31/26
Tanner Harvey	5450 Gamble Road, Geneseo, NY 14454	Member-Town of Groveland	1/1/24-12/31/26
Phyllis Applin	7460 Barber Hill Road, PO Box 143, Groveland, NY 14462	Alternate-Town of Groveland	1/1/24-12/31/26
Paul Dwyer	6 Commercial Street, Livonia, NY 14487	Member-Town of Livonia	1/1/24-12/31/26
Eric Gott	21 Frances Way, Livonia, NY 14487	Alternate-Town of Livonia	1/1/24-12/31/26

2. APPOINTING VOTING REPRESENTATIVES TO THE INTER-COUNTY ASSOCIATION OF WESTERN NEW YORK FOR THE YEAR 2023: DWIGHT KNAPP, DAVID LEFEBER, MICHELE REES & DONALD WESTER

RESOLVED, that the following members are hereby appointed to the Inter-County Association of Western New York for the year 2023 for the term designated:

Inter-County Association Of Western New York			
Name	Address	Rep./Title	Term
Dwight Knapp	10342 Hotaling Road Dansville, NY 14437	Supervisor/Town of Ossian	1/1/24-12/31/24
David LeFeber	4910 Littleville Road Avon, NY 14414	Supervisor/Town of Avon	1/1/24-12/31/24
Michele Rees	6 Court Street Geneseo, NY 14454	Alternate	1/1/24-12/31/24
Donald Wester	P.O. Box 188, Conesus, NY 14435	Supervisor/Town of Conesus	1/1/24-12/31/24

and be if further

RESOLVED, that the Deputy Clerk of the Board of Supervisors shall forward a certified copy of this Resolution to the Inter-County Association of Western New York.

10:50 ADJOURNMENT

COUNTY HISTORIAN – HOLLY WATSON

Informational Item(s) Written Only

County Historian Holly Watson - December

- **Audio/Video Collection Project / 2023 RRLC Grant**
 - Phase 1 completed: 57 vintage A/V items were professionally digitized by Media Transfer Service.
 - Phase 2 completed: in-office metadata-creation.
 - Phase 3 completed: submitted and launched materials on NY Heritage.org.
- **2024 RRLC Grant Application**
 - Gathered vendor quotes and wrote grant application.

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- Performed due diligence to trace copyright transfer for specific materials.
- Submitted grant application 1/2/2024.
- **Outreach and Advocacy**
 - Provided guidance to Geneseo Town and Village regarding town/village historian vacancy and next steps.
 - Reprinted poorhouse informational brochure.
 - Sent quarterly email to town historians with updates and general guidance.
 - Social media posts created:
 - George Penning Diaries and Pearl Harbor
 - Kiehle Cemetery and German Heritage
 - A/V Collection Live announcement
- **Trainings and Meetings**
 - Participated in zoom demos for Preservica collections management software (12/1, 12/6).
 - Attended SHAPE meeting as Building 5 rep (12/5).
- Significant Research: Sara Jane McBride files in museum collections; Leicester water and sewer politics.
- Catalogued physical and digital accessions, digitized office records and archival collections.

Deputy Historian Madeline Friedler – December

- Continued to develop Hidden Histories video and script.
- Added hundreds of entries to searchable online database, including newspaper obits and Sterling Salt Company records.
- Digitized and catalogued dozens of items in collections.
- Organized and processed physical and digital collections and new donations.
- Managed research room and assisted with research projects.

Office-wide Projects – December

- Weekly volunteer Jane Oakes: transcribed Groveland farm diaries (2.5 hours per week).
- Weekly volunteer Ron Browne: indexing Civil War Draft Registration records (3.5 hours per week).
- Donations: Parshall diaries, Springwater; Temple Hill Cemetery records; *Lamron* Vol. 1, No.3; 1932 Genesee Wesleyan Seminary yearbook; assorted postcard images and ephemera.
- Assisted patrons in research room and on phone/email.
- Collected statistics for 2023 annual report.

ECONOMIC DEVELOPMENT – BILL BACON

Informational Item(s) Written Only

- The Livingston County IDA finished strong in 2023 with one of most active years to-date. Overall, there were nine (9) active projects and three (3) in-process. There are three pending sales for property – two (2) in Avon and one (1) in Dansville at the site of our industrial parks. Buildout is largely complete at the James Steele Park of Commerce with the last final piece to be a top coat on Interstate Drive and dedication to the Town.
- The recent ruling by the New York State Public Service Commission could have an effect on solar activity in 2024. The petition by solar developers for a revaluation on the renewable energy credits was denied, leaving many developments trying to fund the shortages created by the inflationary impacts on the costs of materials.
- The Livingston County Development Corporation has issued an open call for Dream-O-Vate applications. The program is looking for aspiring retail business owners/operators that will enhance the experience in



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our communities. Anyone who knows of local (or non-locals) that want to get into business and have something special to offer should visit www.growlivco.com.

- We expect that by late January/early February we will hear the results of the NY Forward awards for the Village of Geneseo. Applications were submitted for the \$4.5 million award received by the Village in 2023.
- The IDA expects to receive transfer of the Livingston Correctional Facility in early January. A shared services arrangement has been setup so that utilities can continue to be provided while improvements are made to relieve the dependence on the Department of Corrections for steam, water and sewer. The IDA will pursue funding through the Consolidated Funding Application portal for financial assistance in order to achieve this independence.
- The Great American Solar Eclipse is gaining momentum as we look forward to April 8th! The request for viewing glasses and overnight accommodations are picking-up as many begin to make arrangements for the upcoming event. We have been watching availability from hotels and Air BnBs located in the County which have seen a significant uptick in bookings.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

In county EMS dispatches through December 25, 2023 per 911 CAD

CHS 511

Dansville 1,446

Geneseo 1,463

Honeoye Falls 100

Lima 570

Livingston County 6,503

Livonia 1,121

Mt. Morris 1,348

Nunda 582

Highlights - Meetings / Activities / Responses

1. NYS Rural Ambulance Task Force meetings and Town Hall Events
2. Specialty Care Transport meetings
3. Medical Director meetings
4. 911 Governance Board meeting
5. Emergency Services Training Committee meeting
6. MLREMS Council Executive Committee meeting
7. DOH DRT meeting
8. Agency participation in Light Up Livingston
9. One part time Paramedic and one part time EMT hired

OFFICE OF EMERGENCY MANAGEMENT – ANDREW BRODELL

Informational Item(s) Written Only

- Burn tower project progress (Estimated April 2024 completion)
 - Old tower demolition complete
 - Site work through LCCS nearing completion
 - New tower to arrive around 2/20/24
 - Approx one month build time



LIVINGSTON COUNTY BOARD OF SUPERVISORS'
MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

- Going through the re-accreditation process – Significant undertaking
 - 21 standards to be met
 - Updating plans and ensuring criteria met
 - Aiming for 2024Q1 completion
- Completing fluorinated foam disposal contract
 - T&R to pick up all fluorinated foam this week (12-26-23)
- Planning for January 6th planned National Grid power outage
 - Approx 3,500 people across Avon/Lima without power 730AM-430PM
 - Small number of outages in Caledonia/Livonia
 - Multiple shelters to be opened in the affected areas

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

306 adult offenders supervised in county
(27 treatment court cases being supervised in drug court)
41 offenders in other NYS counties
8 offenders in other states
9 juveniles supervised
7 new juvenile referrals
30 investigations ordered
5 active EM cases (0 juveniles; 5 adults; 3 of which are female), 1-Global Positioning
0 adult placed on probation for willful violation of support
10 New Leandra's Law cases (6 CDs)
0 New Criminal Adolescent Offender Youth Part cases
6 New Pre-Trial Services

2. MONIES COLLECTED

\$2,641.29 – restitution
\$1,585.00 – fines
\$1,366.65– DWI supervision fees
\$135.00 – EM fees
\$124.41– restitution surcharge

3. OUTSTANDING FEES

\$99,675.25 – DWI Supervision Fees as of 11/30/23
\$160,290.45 – EM fees as of 11/30/23

4. MEETINGS ATTENDED

11/1/2023 Human Services Department Head
11/11/2023 Veteran 5K (Veteran Affairs/Avon CS)
11/14/2023 Council of Probation Administrators (hosted by Livingston)
11/15/2023 LivTac
11/15/2023 Board of Supervisors (Budget Review)
11/15/2023 Treatment Court Graduation Ceremony
11/16/2023 Genesee Valley Health Partnership General Membership
11/20/2023 Staff Meeting

cc: BOS, Administration, Gary Nageldinger, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

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- 11/21/2023 Law Enforcement Council
- 11/21/2023 Veterans Affairs/SUNY Geneseo Ice Knights Hockey Game
- 11/28/2023 Suicide Prevention Task Force
- 11/29/2023 County Administrator Meeting
- 11/30/2023 Lock & Talk Livingston w/Seneca County DOH

5. ADMINISTRATIVE REVIEWS

One (1) administrative review

6. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Michelle Jordan	None			
Chris Kendall	None			
Liz Laney	11/17/2023	Defensive Driving	6.00	
Holly Laurie	None			
Rachel Merrick	11/30/2023	Treatment Court Risk Assessment	3.00	
Lynne Mignemi	None			
Courtney Sobrado	None			
Jason Varno	11/03/2023	Sexual Harassment	1.00	
	11/03/223	2023 Kevin Mitnick Security Awareness	0.25	
	11/03/2023	Corporate Compliance	1.00	
	11/03/2023	Use of Force	1.00	
Deb Williams	None			
Josh Wren	None			

PUBLIC DEFENDER – LINDSAY QUINTILONE

Informational Item(s) Written Only

We have two Law Graduates who will be sworn in and admitted to the practice of law on January 17, 2024. Therefore, both Law Graduates will be promoted to full time Assistant Public Defender positions. We also have a full time Attorney Trainee (law school student from Avon) starting this month for the entire Spring semester and another Attorney Trainee scheduled to start May 2024.

We were also recently notified that our competitive grant application to Indigent Legal Services for representation in family court child welfare cases was selected and awarded in the amount of \$730,000.00.

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