



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: WAYS AND MEANS

DATE: JANUARY 7, 2019

TIME: 1:30 P.M.

Committee Members

D. Pangrazio, Chairman
D. Knapp, Vice Chairman
D. Fanaro
E. Gott
W. Wadsworth
D. LeFeber
D. Mahus

PLEDGE OF ALLEGIANCE:

1:30 PERSONNEL ISSUES

1. CENTRAL SERVICES – WILLIAM MANN

AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: CENTRAL SERVICES

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

Central Services:

- Delete one full-time Supervisor of Building and Grounds position effective immediately.
- Delete one full-time Senior Account Clerk position at a Wage Grade 9 effective immediately.
- Delete one full-time Account Clerk Typist position at a Wage Grade 7 effective immediately.
- Delete one full-time Painter position at a Wage Grade 12 effective immediately.
- Delete one part-time Electrician position at a Wage Grade 13 effective immediately.
- Delete one part-time Custodial position at a Wage Grade 3 effective immediately.
- Create one full-time Building Maintenance Mechanic at Wage Grade 11 CSEA Contract effective 1/1/2019.
- Create one full-time Building Maintenance Mechanic at Wage Grade 11 CSEA Contract effective 1/1/2019.
- Create one full-time Laborer at Wage Grade 7 CSEA Contract effective 1/1/2019.
- Create one full-time Laborer at Wage Grade 7 CSEA Contract effective 1/1/2019.
- Create one full-time Laborer at Wage Grade 7 CSEA Contract effective 1/1/2019.

1:40 SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY (1 Attachment)

Action Item(s) To Be Reported

1. AUTHORIZING THE PURCHASE OF ONE (1) 2019 DODGE CHARGER FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE-GENESEE VALLEY DODGE

RESOLVED, that the Livingston County Sheriff's Office is authorized to purchase through mini-bid #18120074 from Genesee Valley Dodge of 1695 Interstate Drive, Avon, NY 14414 one (1) new 2019 Dodge Charger at a cost of \$24,910.19.

Director's Comments: The Mini Bid was submitted to New York State on December 14, 2018. The bid is listed for a period of 10 days and results are returned after. This vehicle is to be assigned to an investigator to replace a 2009 Chevrolet Impala with 150k miles.

2. AUTHORIZING THE PURCHASE OF ONE (1) 2019 CHEVROLET TAHOE FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE-VAN BORTEL CHEVROLET

RESOLVED, that the Livingston County Sheriff's Office is authorized to purchase through mini-bid #18120073 from Van Bortel Chevrolet of 1338 Pittsford-Palmyra Road Macedon, NY 14502 one (1) new 2019 Chevrolet Tahoe at a cost of \$34,191.39.

Director's Comments: The Mini Bid was submitted to New York State on December 14, 2018. The bid is listed for a period of 10 days and results are returned after. This vehicle is to be assigned to the Commercial Vehicle Unit. The purchase of a Tahoe is necessary as they are assigned and carry numerous pieces of equipment on a



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daily basis that is not normally assigned to normal patrol duties. This vehicle would replace a 2011 Chevy Tahoe with 220k miles on it.

1:50 REAL PROPERTY TAX SERVICES – BILL FULLER

Action Item(s) To Be Reported

1. CORRECTING TAX ROLL – TOWN OF GROVELAND

1:55 COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #12B –DECEMBER 26, 2018

2. APPROVING ABSTRACT OF CLAIMS #1A –JANUARY 9, 2019

3. ESTABLISHING AN ACCOUNT - DEPARTMENT OF HEALTH & PLANNING

RESOLVED, that the Livingston County Treasurer is authorized and directed to establish a new account for the Department of Health per the electronic entries input, which have been approved by the Livingston County Administrator.

4. DECLARING SURPLUS PROPERTY – EMERGENCY MEDICAL SERVICES DEPARTMENT

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Emergency Medical Services Department

Quantity	Year, Make & Model	Mileage	Serial #
1	2013 Mercedes Sprinter Ambulance	193,986	WD3PE7CC8D5806444

5. AUTHORIZING BLANKET UNDERTAKING

WHEREAS, Section 11 of the Public Officers Law authorizes the governing body of a municipality to procure a blanket undertaking to cover officers, clerks and employees of the municipality who would otherwise be required to post an individual undertaking; and

WHEREAS, such blanket undertaking must indemnify against losses through the failure of officers, clerks or employees to faithfully perform their duties or account for moneys or property received by virtue of their position or employment and through fraudulent or dishonest acts committed by officials, clerks or employees covered thereunder, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors consents and approves a blanket undertaking to cover all officers, clerks and employees required by law to post an undertaking which undertaking shall be provided by the following policies:

a) Public Officials Liability Policy, provided by New York Municipal Insurance Reciprocal, policy no. MPOLIVI001; and

b) Government Crime Policy provided by Fidelity Deposit Company of Maryland, policy no. CCP0058540 15.

6. ESTABLISHING PETTY CASH AMOUNTS FOR VARIOUS DEPARTMENTS FOR THE YEAR 2019

RESOLVED, that the following petty cash amounts and designees be established for the year 2019:

<u>Department</u>	<u>Custodian</u>	<u>Amount</u>
Board of Sup./Cty. Adm.	Terrence Donegan	\$150.00
Center for Nursing & Rehabilitation	Frank Bassett	\$500.00



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Central Services	Sally MacIntyre	\$150.00
Community Services	Sally Herrick	\$5,000.00
County Clerk	Mary Strickland	\$750.00
County Clerk	Mary Strickland	\$150.00
Geneseo DMV	Mary Strickland	\$400.00
Dansville DMV	Mary Strickland	\$400.00
County Treasurer	Amy Mann	\$2,000.00
Department of Health	Jennifer Rodriguez	\$150.00
Economic Development	William Bacon	\$150.00
Highway	Donald Higgins	\$1,000.00
Personnel	Tish Lynn	\$100.00
Planning	Angela Ellis	\$125.00
Probation	Lynne Mignemi	\$350.00
Sheriff's Dept.	Thomas Dougherty	\$2,500.00
Social Services	Diane Deane	\$2,000.00
Women's Health Center	Jennifer Rodriguez	\$500.00
Workforce Development	Ryan Snyder	\$300.00
Youth Bureau	Ryan Snyder	\$100.00

7. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY WORKPLACE VIOLENCE PREVENTION COMMITTEE-ANDREA BAILEY & RACHEL MERRICK

RESOLVED, that the following members are hereby appointed to the Livingston County Workplace Violence Prevention Committee for the term designated:

Livingston County Workplace Violence Prevention Committee			
Name	Address	Rep./Title	Term Expires
Rachel Merrick	4937 Maple Beach Road, Geneseo, NY 14454	Member	12/20/20
Andrea Bailey	3424 Elm Road, Geneseo, NY 14454	Member	12/20/20

8. AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: COUNTY ADMINISTRATOR

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

County Administrator:

- Create one full-time Administrative Assistant at an hourly rate TBD.

Pre-approved Informational Item(s) To Be Reported

1. Strategic Planning 2019
2. Sales Tax Report

2:30 ADJOURNMENT