



LIVINGSTON COUNTY BOARD OF SUPERVISORS'
MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: WAYS AND MEANS

DATE: JANUARY 22, 2024

TIME: 1:30 P.M.

Committee Members

- D. Knapp, Chairman
- W. Wadsworth, Vice Chairman
- D. DiSalvo
- M. Falk
- E. Gott
- D. LeFeber
- D. Pangrazio

PLEDGE OF ALLEGIANCE:

1:30 PURCHASING – ASHLEY SCUTT

Action Item(s) To Be Reported

1. ADOPTING REVISIONS TO THE LIVINGSTON COUNTY PURCHASING POLICY

WHEREAS, pursuant to Section 104-b of the General Municipal Law, the Livingston County Board of Supervisors is required to review its purchasing policy on an annual basis; and

WHEREAS, that review has been completed and certain revisions have been recommended; and

WHEREAS, the Ways and Means Committee has reviewed these recommendations and has approved incorporating those revisions into the Livingston County Purchasing Policy; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached Livingston County Purchasing Policy, effective January 24, 2024, with said policy superseding the existing purchasing policy.

Directors Comments: We noticed a very vague exception listed in the policy that we would like updated.

1:35 DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

Pre-approved Informational Item(s) To Be Reported

1. SECTION 8 HOUSING LOCAL ADMINISTRATION

1:50 COUNTY ADMINISTRATOR – IAN COYLE (Attachments)

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #1B-JANUARY 24, 2024

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #1B dated January 24, 2024 in the total amount of \$3,728,604.04.

2. AMENDING 2024 LIVINGSTON COUNTY BUDGET: CENTRAL SERVICES (2), DEPARTMENT OF SOCIAL SERVICES, HIGHWAY, INFORMATION & TECHNOLOGY SERVICES, PROBATION & SHERIFF'S OFFICE (3)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

3. AMENDING A PORTION OF RESOLUTION NO. 2024-19: (ESTABLISHING PETTY CASH FOR VARIOUS DEPARTMENTS FOR 2024)

WHEREAS, Resolution No. 2024-19 established the 2024 petty cash amounts for various departments; and

WHEREAS, the listing for County Clerk in the amount of \$75.00 should encompass the County Clerk and DMV till amounts; now, therefore, be it



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RESOLVED, that the County Clerk department listing shall be renamed County Clerk/DMV and the amount be amended to correctly show \$750.00; and be it further

RESOLVED, that a portion of Resolution No. 2024-19 is hereby amended.

4. AUTHORIZING BLANKET UNDERTAKING

WHEREAS, Public Officers Law Section 11 authorizes the governing body of a municipality to procure a blanket undertaking to cover officers, clerks and employees of the municipality who would otherwise be required to post an individual undertaking; and

WHEREAS, such blanket undertaking must indemnify against losses through the failure of officers, clerks or employees to faithfully perform their duties or account for moneys or property received by virtue of their position or employment and through fraudulent or dishonest acts committed by officials, clerks or employees covered thereunder; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors consents and approves a blanket undertaking to cover all officers, clerks and employees required by law to post an undertaking which undertaking shall be provided by the following policies:

a) Public Officials Liability Policy, provided by New York Municipal Insurance Reciprocal, Policy No. MPK-LIVI-0000002-23; and

b) Government Crime Policy provided by Fidelity Deposit Company of Maryland, Policy No. CPP1470666-04.

Pre-approved Informational Item(s) To Be Reported

1. Legislative Agenda - Review and Consideration
2. Strategic Plan - Update
3. NYS Executive Budget - Initial Impressions

2:15 ADJOURNMENT

REAL PROPERTY TAX SERVICES – BILL FULLER (Attachment)

Informational Item(s) Written Only

1. Village Tentative Assessment Rolls are printed. The Assessors will deliver to the Villages.

2024 Budget Request - Amendment with Instance ID of 75364 from Central Services - Awaiting Board Approval

iforms to: MRees

01/17/2024 11:00 AM

2024 Budget Request - Amendment from **Central Services** has been approved by the County Administrator. This request requires board approval.

Date of Request: 1/17/2024

Department: Central Services **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 75364

From Appropriation / Revenue

From Dept Code:

From Dept Description: Treasurer

0.00

To Appropriation

To Dept Code:

To Dept Description: Treasurer

2575200.00

Reason: (if applicable)

Source of Revenue: Transfer American Rescue Plan available balance from 2023 to ALP Park/Murray Hill for Al Lorenz Park main electric and electrical infrastructure upgrades for Murray Hill. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2024 Budget Request - Amendment with Instance ID of 75334 from Central Services - Awaiting Board Approval

lforms to: MRees

01/17/2024 08:38 AM

2024 Budget Request - Amendment from **Central Services** has been approved by the County Administrator. This request requires board approval.

Date of Request: 1/16/2024

Department: Central Services **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 75334

From Appropriation / Revenue

From Dept Code:

From Dept Description: Treasurer

0.00

To Appropriation

To Dept Code:

To Dept Description: Treasurer

100000.00

Reason: Transfer American Rescue Plan available balance from 2023 to County Wide ARPA account for County Wide Fitness Center as per resolution 2023-19 (if applicable)

Source of Revenue: Transfer American Rescue Plan available balance from 2023 to County Wide ARPA account for County Wide Fitness Center as per resolution 2023-19 (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2024 Budget Request - Amendment with Instance ID of 75363 from Dept of Social Serv - Awaiting Board Approval

lfforms to: MRees

01/18/2024 08:02 AM

2024 Budget Request - Amendment from **Dept of Social Serv** has been approved by the County Administrator. This request requires board approval.

Date of Request: 1/17/2024

Department: Dept of Social Serv **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 75363

From Appropriation / Revenue

From Dept Code:

From Dept Description: Treasurer

0.00

To Appropriation

To Dept Code:

To Dept Description: Treasurer

6931.74

Reason: (if applicable)

Source of Revenue: Transfer American Rescue Plan available balance from 2023 to DSS for DSS Office Equipment and Interview Room upgrades as per resolution 2023-19 (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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**2024 Budget Request - Amendment with Instance ID of 75245 from Highway
- Awaiting Board Approval**

Ifforms to: MRees

01/12/2024 03:17 PM

2024 Budget Request - Amendment from **Highway** has been approved by the County Administrator. This request requires board approval.

Date of Request: 1/10/2024

Department: Highway **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 75245

From Appropriation / Revenue

From Dept Code:

From Dept Description: Machinery Fund

0.00

To Appropriation

To Dept Code:

To Dept Description: Machinery Fund

1352000.00

Reason: (if applicable)

Source of Revenue: .2770 Fuel - RGRTA & LCSWA for 2024

.2801 Fuel - County Dept for 2024 (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2024 Budget Request - Amendment with Instance ID of 75332 from Info and Tech Serv - Awaiting Board Approval

iforms to: MRees

01/19/2024 03:19 PM

2024 Budget Request - Amendment from **Info and Tech Serv** has been approved by the County Administrator. This request requires board approval.

Date of Request: 1/16/2024

Department: Info and Tech Serv **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 75332

From Appropriation / Revenue

From Dept Code:

From Dept Description: Treasurer

0.00

To Appropriation

To Dept Code:

To Dept Description: Treasurer

414530.42

Reason: Transfer American Rescue Plan available balance from 2023 to ITS for ITS Equipment as per resolution 2022-202. Transfer American Rescue Plan money to ITS to fund ITS computer replacements as per resolution 2023-429. (if applicable)

Source of Revenue: Transfer American Rescue Plan available balance from 2023 to ITS for ITS Equipment as per resolution 2022-202. Transfer American Rescue Plan money to ITS to fund ITS computer replacements as per resolution 2023-429. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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**2024 Budget Request - Amendment with Instance ID of 75385 from Probation
- Awaiting Board Approval**

Ifforms to: MRees

01/18/2024 08:39 AM

2024 Budget Request - Amendment from Probation has been approved by the County Administrator. This request requires board approval.

Date of Request: 1/18/2024

Department: Probation **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 75385

From Appropriation / Revenue

From Dept Code:

From Dept Description: CONTINGENCY
28590.00

To Appropriation

To Dept Code:

To Dept Description: PROBATION
28590.00

Reason: (if applicable)

Source of Revenue: Correct Budget (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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Probation 2024 contingency transfer budget correction.pdf

2024 Budget Request - Amendment with Instance ID of 75179 from Sheriffs Office - Awaiting Board Approval

iforms to: MRees

01/09/2024 12:03 PM

2024 Budget Request - Amendment from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

Date of Request: 1/8/2024

Department: Sheriffs Office **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 75179

From Appropriation / Revenue

From Dept Code:

From Dept Description: SLETPP

0.00

To Appropriation

To Dept Code:

To Dept Description: SLETPP

89660.00

Reason: (if applicable)

Source of Revenue: FY 23 SLETPP Grant (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2024 Budget Request - Amendment with Instance ID of 75174 from Sheriffs Office - Awaiting Board Approval

iforms to: MRees

01/09/2024 12:03 PM

2024 Budget Request - Amendment from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

Date of Request: 1/8/2024

Department: Sheriffs Office **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 75174

From Appropriation / Revenue

From Dept Code:

From Dept Description: COPS Micro Grant

0.00

To Appropriation

To Dept Code:

To Dept Description: COPS Micro Grant

97250.00

Reason: (if applicable)

Source of Revenue: USDOJ COPS Micro Grant (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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2024 Budget Request - Amendment with Instance ID of 75450 from Sheriffs Office - Awaiting Board Approval

iforms to: MRees

01/22/2024 08:30 AM

2024 Budget Request - Amendment from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

Date of Request: 1/19/2024

Department: Sheriffs Office **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 75450

From Appropriation / Revenue

From Dept Code:

From Dept Description: Victim Specialist
2310.33

To Appropriation

To Dept Code:

To Dept Description: Victim Specialist
2310.33

Reason: (if applicable)

Source of Revenue: year end shortage (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



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LIVINGSTON COUNTY REAL PROPERTY TAX SERVICES

Livingston County Government Center
6 Court Street, Room 207
Geneseo, New York 14454-1043

www.livingstoncounty.us

William E. Fuller, CCD

Phone: 585-243-7192

Fax: 585-243-7189

e-mail: wfuller@co.livingston.ny.us

MONTHLY REPORT – JANUARY 2024

CORRECTION OF TAX ROLL ERRORS §§ 554(9) AND 556(8)

Resolution No. 2024-25 Designating Officials to Approve Certain Applications Made for Correction of Tax Roll Errors, Refunds, and Credits

1.) Town: Ossian

Owner: Dwight A. & Deanne E. Knapp

Correction: Incorrect Agricultural exemption value.

Tax Map Number: 212.-1-10.211

	<u>Original 2024 Tax Amounts</u>	<u>Corrected 2024 Tax Amounts</u>	<u>Refund to Owner</u>	<u>Chargebacks to Taxing Jurisdictions</u>
Livingston County	\$1,462.07	\$1,120.32	\$0.00	\$341.75
Ossian Town Tax	1,708.15	1,308.88	0.00	399.27
Ossian Fire 1	<u>72.33</u>	<u>55.43</u>	<u>0.00</u>	<u>16.90</u>
Total	\$3,242.55	\$2,484.63	\$0.00	\$757.92

2.) Town: Springwater

Owner: Torrey, Richard & Tamara

Correction: Erroneously charged for unpaid water and unpaid sewer.

Tax Map Number: 151.20-1-42

	<u>Original 2024 Tax Amounts</u>	<u>Corrected 2024 Tax Amounts</u>	<u>Refund to Owner</u>	<u>Chargebacks to Taxing Jurisdictions</u>
Livingston County	\$ 49.28	\$ 49.28	\$0.00	\$ 0.00
Springwater Town Tax	64.67	64.67	0.00	0.00
Springwater Fire 1	6.62	6.62	0.00	0.00
Unpd Springwater Swr	124.45	0.00	0.00	124.45
Springwater Sewer	428.57	428.57	0.00	0.00
Unpd Springwater Wtr	<u>107.35</u>	<u>0.00</u>	<u>0.00</u>	<u>107.35</u>
Total	\$780.94	\$549.14	\$0.00	\$231.80

3.) Town: York

Owner: Regone, Gloria J.

Correction: Senior Citizen exemption was not applied to parcel.

Tax Map Number: 69.-1-28

	<u>Original 2024 Tax Amounts</u>	<u>Corrected 2024 Tax Amounts</u>	<u>Refund to Owner</u>	<u>Chargebacks to Taxing Jurisdictions</u>
Livingston County	\$1,499.22	\$1,124.41	\$0.00	\$374.81
York Town Tax	732.77	549.58	0.00	183.19
York Fire 1	129.90	97.42	0.00	32.48
York Swr Dist #1 Occ	307.41	307.41	0.00	0.00
Consolidated Wtr Occ	<u>204.04</u>	<u>204.04</u>	<u>0.00</u>	<u>0.00</u>
Total	\$2,873.34	\$2,282.86	\$0.00	\$590.48