



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: HUMAN SERVICES
DATE: FEBRUARY 1, 2022
TIME: IMMEDIATELY FOLLOWING PUBLIC SERVICES

<u>Committee Members</u>
M. Walker, Chairman
S. Erdle, Vice Chairman
I. Davis
G. Horr
D. Wester
D. LeFeber
D. Pangrazio

PLEDGE OF ALLEGIANCE:

10:25 NEPRIS/LCEA UPDATE – ANGELA GROUSE, EDUCATION TO EMPLOYMENT INITIATIVES DIRECTOR

10:40 OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: PLAN B EXPRESS TRANSIT LLC AND VIRA REALTY DBA WILLOW CREEK VENUE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Plan B Express Transit LLC 11767 County Road 16 Dalton, NY 14846 For: Transportation Services	4/1/23-3/31/24	Rate Schedule

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Unmet Need, CSE	0% - 25%	Yes X No

Director's Comments: Unmet Need and Community Services for the Elderly (CSE) funds are intended to address gaps in services in local communities; transportation, and particularly wheelchair transportation, is definitely a gap and appropriate for use of these funds. Transportation is provided primarily to non-emergency medical appointments.

Vira Realty DBA Willow Creek Venue 3100 Rochester Road Lakeville, NY 14480 For: Seniorama Event	5/6/23 (Event Date)	\$1,250.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal IIIB	10%	Yes X No

Director's Comments: Rental fee is the same as past two years – no increase.

2. AUTHORIZING THE PURCHASE OF TWO (2) 2023 CHRYSLER PACIFICA MINIVANS FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING - SAWYER CHRYSLER DODGE, INC. DBA SAWYER MOTORS AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE



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RESOLVED, that the Livingston County Office for the Aging is hereby authorized to purchase through NYSOGS Mini-Bid #12259 and NYSOGS Contract PC69491SB from Sawyer Chrysler Dodge DBA Sawyer Motors of 166 Ulster Avenue, Saugerties, NY 12477 two (2) 2023 Chrysler Pacifica Minivans at a cost of \$41,228 each, for a total cost of \$82,456.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
ARPA, C2, WIN	10%	Yes

3. PROCLAIMING MARCH 2023 AS MARCH FOR MEALS MONTH IN LIVINGSTON COUNTY

WHEREAS, on March 22, 1972, President Nixon signed into law a measure that amended the Older Americans Act of 1965 to include a national nutrition program for individuals 60 years and older; and

WHEREAS, for more than five decades, this landmark law has helped to fund community-based organizations – like Meals on Wheels and the Livingston County Senior Nutrition Program– and it is still the only federal program designed specifically to meet the nutritional and social needs of older adults; and

WHEREAS, this year, Meals on Wheels programs from across the country are joining together for the March for Meals awareness campaign to celebrate its success and garner the support needed to ensure these critical programs can continue to address food insecurity and malnutrition, combat social isolation, enable independence and improve health for years to come; and

WHEREAS, staff and volunteers for the Senior Nutrition Program in Livingston County are the backbone of the program and they not only deliver and serve nutritious meals to older adults who are at significant risk of hunger and isolation, but also caring concern and attention to their welfare; and

WHEREAS, Livingston County’s Senior Nutrition Program provides nutritious meals to older adults throughout the County’s 17 towns that help them maintain their health and independence, thereby helping to prevent unnecessary falls, hospitalizations and/or premature institutionalization; and

WHEREAS, Livingston County’s Senior Nutrition Program provides a powerful opportunity for social connection for hundreds of seniors to help combat the negative health effects and economic consequences of loneliness and isolation; and

WHEREAS, Livingston County’s Senior Nutrition Program deserves recognition for the heroic contributions and essential services it has provided amid the COVID-19 pandemic, inclement weather and other emergencies; and

WHEREAS, the senior population is increasing substantially, and action is needed now to support local Meals on Wheels programs through federal, state and local funding; and raising awareness to ensure these vital services can continue to be delivered for years to come; now therefore be it

RESOLVED, THAT THE LIVINGSTON COUNTY BOARD OF SUPERVISORS does hereby proclaim March 2023 as March for Meals month, and urge every community member to take this month to honor our senior nutrition programs, the individuals they serve and the staff and volunteers who care for them. Our recognition of, and involvement in, the national March for Meals celebration can enrich our entire community and help combat senior hunger and isolation in America.

Informational Item(s) Written Only

Program Statistics:

Served Client Summary

Livingston

01/01/2022 and 12/31/2022

Report Run Date: 1/23/2023

Service Type	Total Units January – December 2022
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Case Management (hours)	2,195
Meals (Home Delivered 45,742, Congregate 20,185)	65,927
Information and Assistance (calls)	4,046
Health Promotion (contacts)	1,791
Transportation (trips)	5,598
Personal Care (hours)	4,549
Personal Emergency Response System (service months)	4,563

10:45 DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: CENTER FOR DISABILITY RIGHTS, CHILD CARE COUNCIL, INC., NYS OFFICE OF CHILDREN & FAMILY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Center for Disability Rights	1/1/23-12/31/23	\$0.00

497 State Street

Rochester, NY 14608

For: Consumer Directed Personal Services through Medicaid.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0%	Yes X No

Child Care Council, Inc.	1/1/23-12/31/23	\$80,269.00
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595 Blossom Road, Suite 120

Rochester, NY 14610

For: Inspection/registration of Day Care Centers, Homes and School Age Programs

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
MOU with State OCFS – DSS is pass through Agency	0%	Yes X No

NYS Office of Children & Family Services	1/1/23-12/31/23	\$80,269.00
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52 Washington Street

Rensselaer, NY 12144

For: MOU for funding to pay for the costs incurred in providing inspection/registration services for Day Care Centers, Homes and School Age Programs.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
MOU with State OCFS – DSS is pass through Agency	0%	Yes X No

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY YOUTH BUREAU

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Youth Bureau	1/1/23-12/31/23	\$12,000.00

6 Court Street, Room 105



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Geneseo, NY 14454

For: Youth Advocacy Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title XX/State Child Welfare	0-38%	Yes X No

Informational Item(s) Written Only

1. Statistics (Monthly) (December)

	<u>Dec</u>	<u>% Change from Jan 1</u>
Temporary Assistance Cases (TA):		
Family Assistance	133	0.00%
Safety Net	189	3.28%
Total	322	1.90%
TA Applications Processed		
	150	
Medicaid Cases (MA):		
Community	2278	5.12%
Chronic Care	231	-1.70%
Foster Care	121	-12.95%
SSI	1220	-1.69%
Total	3850	1.80%
Livingston County Citizens receiving some form of Medicaid service:		
Cases In Transit		
NYSOH		
Livingston County DSS	4955	
Total	4955	
Food Stamp Only Cases:		
	2508	10.83%
SSI Food Stamp Cases:		
	625	-8.22%
Child Care Cases:		
	154	156.67%
Indigent Burials:		
Approved		
Veterans (# included in the Approved #)	2	
	0	
Denied		
Withdrawn	0	
	0	
Approved Year to Date		
	38	
Fraud:		
Front End Detection (FEDS) - During Applicant Status		
	2	
Fraud Referrals Received - Anonymous/Other		
	1	
Fraud Referrals Received - Internal/DSS		
	3	
Referrals sent to Sheriff & DA		
	0	
Pending with DA/Awaiting Disposition		
	15	
Clients thru the lobby (Unduplicated #):		
	638	
Total # of individuals served by reception staff:		
	1047	



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Housing - Homeless Caseload:

Diversions	15	
Housed	19	
Total	34	

Total Nights	672
Singles	565
2 Adults	5
Families	102

Total Clients in Temp. Housing at end of month	25
Clients entering Temp. Housing & remaining in the month	8

Code Blue - Below 32 Degrees

Cases	1
Nights	22

Section 8:

Vouchers Leased Up	394
Voucher Holders seeking Apartments	3
Active/Pending (Could return - Port Outs, NH, Rehab, moving, etc.)	8
Active/Pending Will Not Return (Declined, Accepted o/Subsidy, Lease Violation, etc.)	8
Call-ins Pending Eligibility/Voucher Issuance	13

Child Support:

Caseload Count	2,523	-3.81%
Dollars Collected	\$646,631	

Child Protective Services (CPS): Ongoing

New Primary Investigation Assignments	63
Secondary Assignments from Other Counties	19
Petitions Filed	1
1034 Court Ordered Investigations Completed (# included in Primary Inv.)	13
422 Summaries to Court	0

CPS Ongoing Case Management/Preventive Services:

Case Total	20
Article 10 Supervision Cases (Youth Remaining in Home)	16
*Distinct Children	40
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive	2
*Distinct Children	4
Supervision Cases on Behalf of Another County-Secondary	2
*Distinct Children	4

School Based Consults:

Livonia Central School	246
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Article 10 Direct Custody Placement/Non-DSS Cases:

Cases	9	-30.77%
*Distinct Children	12	-40.00%

Family Services/Permanency Unit:



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Foster Children - DSS Custody Distinct # of Children	17	-41.38%
Distinct Youth Remaining in DSS Custody on Trial Discharge	1	
Levels of Care for DSS Custody Cases:		
Foster Boarding Home	8	
Approved Relative Foster Home	1	
Institution	4	
Group Home	0	
Supervised Independent Living	2	
Other	1	
Foster Child Admissions - New	1	
Types of Foster Child Discharges During the Month		
Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	1	
Children Discharged (Final) to Parent or Other Resource	0	
Adoptions Finalized as Discharges	2	
KinGap Discharges	0	
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	0	
OCFS State Custody	2	
Probation Based Diversionary Programming (Probation Based Referrals):		
Cases/Referrals New this Month	2	
*Distinct Children	2	
Referrals under assessment or referred and receiving diversion services i.e. skillbuilding:	12	
Case Referral Closed *Distinct Children	1	
Cases Open in Connections FSS-Mandated Preventive	2	
Non-Mandated Preventive Services:		
Cases	0	
*Distinct Children	0	
Mandated Preventive - Community Based referrals that meet criteria		
Cases	1	
*Distinct Children	4	
Other Case Processing - # of Distinct Children:		
ICPC Requests	0	
Supervision - Post Discharged - Court Ordered	6	
Supervision on Behalf of Another County	12	
Aftercare Services	2	
TASA (Case Management for Pregnant/Parenting Teens):		
Active Case	0	
New Referrals Received	0	
Cases Closed	0	
Protective Services for Adults (PSA):		
Active Cases	31	6.90%
PSA Referrals Received	16	
Active Financial Mgmt. Cases	29	
Active Home Mgmt. Cases	29	
Personal Care Aide Cases Total	29	



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Level I	1
Level II	28
Level I pending	0
Cases waiting for an assigned Aide	0
Guardianship Cases	4
Awaiting discharge	6
Pending	0
Assessment Contacts	69

2. Employees hired, resigned or retired in January:

Erin Howe	Hire – Previous SWE	Eligibility Clerk	Geneseo	1/1/23
Jessica Vazquez	Hire	Social Welfare Examiner (SWE)	Leicester	1/3/23
Arianna Zyglocke	Resigned	Caseworker Trainee	Livonia	1/27/23

3. Our Work Happy Play Happy (WHPH) Committee is helping to promote staff recognition. Staff have the opportunity to show their appreciation for something their fellow employee did for them or others by awarding them a “Rockstar Award.” Every sender and every recipient of the award in a given month will be entered into a drawing for a \$10 gift card.

10:50 DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT HEALTH: MARIA BENZONI, CORNELL COOPERATIVE EXTENSION OF LIVINGSTON COUNTY, GENESEE COUNTY HEALTH DEPARTMENT, LAWLER VETERINARY ESSENTIALS, PLLC, TOWN OF CONESUS, TOWN OF GROVELAND, TOWN OF LIMA, TOWN OF SPRINGWATER, VILLAGE OF LEICESTER**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Maria Benzoni	1/1/23-12/31/24	\$64.00 per 30 minute session

P.O. Box 31
Geneseo, NY 14454

For: Counseling and Parent Training Services for Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, New York State Department of Education, Medicaid	varies %	Yes X No

Director’s Comments: Maria Benzoni provides counseling and parent training for the Livingston County Preschool Program participants.

Cornell Cooperative Extension of Livingston County	1/1/23-6/30/23	\$600.00 per family (33 families maximum) for a total maximum of \$19,800.00
3 Murray Hill Drive Mt. Morris, NY 14510		

For: Increase home safety for children under the age of two (2) years old

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>



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NYS Perinatal Infant Community Health Collaborative Grant	0%	Yes X No
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Director's Comments: This contract is a collaboration between Livingston County Department of Health and Cornell Cooperative Extension to benefit children under the age of two (2).

Genesee County Health Department 1/1/23-1/1/26 \$0.00
3837 West Main Street Road
Batavia, NY 14020

For: Intermunicipal Agreement for lead abatement of homes in Livingston County with high lead levels for eligible families and landlords

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Genesee County Health Department through HUD Lead Hazard Control funds and Healthy Home supplemental funds.	0%	Yes X No

Director's Comments: This contract is to allow Genesee County to provide lead abatement of homes with high lead levels for eligible families and landlords in Livingston County. There is no County cost as the work is covered under Genesee County's HUD grant.

Lawler Veterinary Essentials, PLLC 1/1/23-12/31/24 Not to exceed \$5,000.00/year
92 Main Street
Dansville, NY 14437

For: Spaying and Neutering of dogs adopted out by Dog Control

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Donation fund for spaying and neutering	0%	Yes X No

Director's Comments: This contract will fund the spaying and neutering of dogs adopted out by Livingston County Dog Control, provided by Lawler Veterinary Essentials, PLLC. Donations collected to be returned to the donation fund.

Town of Conesus 1/1/23-12/31/24 2023: \$4,900.00/year
6210 South Livonia Road 2024: TBD, based on approved budget
Conesus, NY 14435

For: Provide Dog Control services to the Town of Conesus to enforce their local dog control ordinance

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Town of Conesus	0%	Yes X No

Director's Comments: This Dog Control Intermunicipal Agreement provides services to the Town of Conesus to enforce their local dog control ordinance.

Town of Groveland 1/1/23-12/31/24 2023: \$4,900.00/year
4955 Aten Road 2024: TBD, based on approved budget
Groveland, NY 14462

For: Provide Dog Control services to the Town of Groveland to enforce their local dog control ordinance

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Town of Groveland	0%	Yes X No

Director's Comments: This Dog Control Intermunicipal Agreement provides services to the Town of Groveland to enforce their local dog control ordinance.

Town of Lima 1/1/23-12/31/24 2023: \$4,900.00/year
7239 East Main Street 2024: TBD, based on approved budget
Lima, NY 14485

For: Provide Dog Control services to the Town of Lima to enforce their local dog control ordinance

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Town of Lima	0%	Yes X No



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Director's Comments: This Dog Control Intermunicipal Agreement provides services to the Town of Lima to enforce their local dog control ordinance.

Town of Springwater

1/1/23-12/31/24

2023: \$4,900.00/year

8022 South Main Street

2024: TBD, based on

Springwater, NY 14560

approved budget

For: Provide Dog Control services to the Town of Springwater to enforce their local dog control ordinance

<i>Funding Source</i>		<i>Local Share</i>	<i>Budgeted?</i>
Town of Springwater		0%	Yes X No

Director's Comments: This Dog Control Intermunicipal Agreement provides services to the Town of Springwater to enforce their local dog control ordinance.

Village of Leicester

1/1/23-12/31/24

2023: \$4,900.00/year

PO Box 203

2024: TBD, based on

52 South Parkway

approved budget

Leicester, NY 14481

For: Provide Dog Control services to the Village of Leicester to enforce their local dog control ordinance

<i>Funding Source</i>		<i>Local Share</i>	<i>Budgeted?</i>
Village of Leicester		0%	Yes X No

Director's Comments: This Dog Control Intermunicipal Agreement provides services to the Village of Leicester to enforce their local dog control ordinance.

2. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: HEALTH DEPARTMENT AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Health Department:

- Create two (2) full-time Principal Account Clerk positions at Wage Grade 15 CSEA Contract effective February 26, 2023.
- Create two (2) full-time Principal Typist positions at Wage Grade 10 CSEA Contract effective February 26, 2023.
- Create one (1) full-time Mental Health Social Work Aide position at Wage Grade 13 CSEA Contract effective February 26, 2023.

3. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH DOG CONTROL FEES EFFECTIVE JANUARY 1, 2023.



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Dog Control Fees Adjustment			
Service Description	Rev Code	Current	Effective 1/1/23
Redemption Fees: (Owner reclaiming a stray dog) *within 12-months of the most recent redemption			
First redemption	3510-1505	\$10.00	\$10.00
Second redemption*	3510-1505	\$20.00	\$20.00
(add per day)	3510-1505	(\$3.00)	(\$3.00)
Third redemption*	3510-1505	\$30.00	\$30.00
(add per day)	3510-1505	(\$3.00)	(\$3.00)
Fourth redemption*	3510-1505	\$50.00	\$50.00
(add per day)	3510-1505	(\$3.00)	(\$3.00)
Adoption Fees:			
Vaccination fees			
Spay/Neuter Deposit or Spay/Neuter Donation	3510-1505	\$35.00	\$35 only for puppies/dogs subject to medical condition
Donations collected to be returned to the donation fund covering spay/neuter costs	3510-2705	\$0	\$80.00 Male \$100.00 Female*
Vaccination Fees:			
Rabies	3510-1505	\$15.00	\$20.00
Distemper/Parvo	3510-1505	\$15.00	\$20.00
Panacur (dewormer)	3510-1505	\$10.00	\$15.00
Misc:			
Private surrender	3510-1505	\$55.00	\$60.00
Animal cruelty holding	3510-1505	\$5.00/day	\$10.00/day (subject to Court petition approval)

Pre-approved Informational Item(s) To Be Reported

1. Opioid Round Table follow up

Informational Item(s) Written Only

- Forty (40) food service establishment site visits conducted, including one foodborne illness investigation at a high risk FSE; seventeen (17) facility permits issued.
- Nine (9) Sanitary Surveys conducted at Public Water Supplies. One re-inspection completed. Staff have been working on completing the year-end letters once the Sanitary Surveys are completed.
- The rabies program investigated twenty-two (22) animal bite reports and had four (4) animal specimens sent for rabies testing with one (1) testing positive for the virus (raccoon). One (1) post-exposure treatment approved.
- Completed work with Rochester Regional Health to stock the vaccine for future exposures in the County. Referrals to RRH are pending in the near future.
- In 2022, Dog Control took in 190 dogs (2021 total was 141).
- Mark Grove, Director of Environmental Health, and Claudia McAfee, Dog Control Officer, met with Dr. Lawler to get the spay/neuter contract going. We are hoping to schedule the first pups soon. We currently have three (3) dogs that are ready to be adopted.
- We have finalized and distributed the CHA/CHIP 2023-2025.
- Be Well in Livingston (Mt. Morris) – “Play in Mt Morris Community Adventure” - Seven (7) completers, evaluation to follow.
- Be Well in Livingston (Nunda) - designed and printed “Play in Nunda” brochure.

cc: BOS, Administration, Shari Hutchison, Jennifer Rodriguez, Tracy McCaughey, Sue Carlock, David Terry, Ryan Snyder



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- Assisted with promotion, PowerPoint presentation and registration for the Opioid Stakeholder Sessions – thirty eight (38) in attendance on December 5, 2022; thirteen (13) in attendance on December 12, 2022.
- Hospice served thirty-one (31) hospice patients in December – seven (7) at the CNR, one (1) at NOYES Hospital and two (2) at Teresa House.
- Hospice had twenty-four (24) Hospice referrals and admitted eighteen (18) patients. There were seventeen (17) patient deaths.
- December COVID-19 Bivalent Booster Clinics have slowed down.
- Six (6) clinics conducted including off-site DDSO Homes and the Farm Migrant Workers.
- Moderna Bivalent Boosters – fifty-six (56) vaccinations were administered.
- COVID 19 numbers on ComCare ended the last week of December with last weekly average of 12.0 cases/day. Moved to collect data from CDESS.
- MRC Rise grant extension until June was awarded, with an additional \$26,500.00 increase in funding.
- We have applied for MRC ORA Grant for \$10,000.00.
- Regional Transportation contract with Genesee/Orleans Counties in Genesee County, moving forward. Services Contract with rate increases completed moving forward.
- New Director of Community Services, Kristen Fisher, to start February 6, 2023.
- Mental Health: fifteen (15 intakes), 818 visits.
- Resumed intakes on November 11, 2022, but moratorium effective November 25, 2022. The end date to T/B/D by OMH, target three (3) months.
- Mental Health has 861 active clients, wait list for follow-up appointment is 3-4 weeks.
- Mental Health is struggling to keep up with 730 evaluations with only three (3) evaluators added, still looking to contract with more.
- NOYES and CASA taking new clients – LCMH is referring clients to NOYES and CASA.
- Hillside and Catholic Charities are not taking new children health home clients due to workforce issues.
- Jennifer is working on Suicide Prevention media campaign.
- Fifty-five (55) families are receiving PICHC (Perinatal Infant Children Health Collaborative) services; there are currently seven (7) scheduled for intake.
- PICHC staff trainings in Poison Prevention, Substance use/Pregnancy given by CASA, Breast Feeding 101 by Katie Wightman.
- Jessica Silvernail of PICHC completed her written exam for the CLC (Certified Lactation Counselor) course. She is awaiting her results.
- WIC (Women, Infants and Children) had our first World Breastfeeding Week event-planning meeting on January 6, 2023 for our 2023 event. We are working with DOH programs, as we have in the past, and are looking into another community event in Geneseo around the World Breastfeeding Week time in August.
- WIC is working with our Health Education staff to put the Livingston County Food Security Coalition back into place. We are sending out an informational e-mail on the coalition's goal and meeting dates to key stakeholders this week.
- So far, WIC has served 5,270 WIC participants for this fiscal year, which started October 1, 2022.
- WIC is working with the PICHC program on a QI project. The goal of the project is for WIC staff to refer 100% of the Livingston County prenatal mothers that they see to the PICHC program. Since May, WIC has seen 100 prenatal women and has offered eighty-eight (88) of these women a referral to the PICHC program. Fifty-six (56) of these women accepted the referral and out of these 56 referrals, twenty-one (21) PICHC cases were opened.

11:00 CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON

cc: BOS, Administration, Shari Hutchison, Jennifer Rodriguez, Tracy McCaughey, Sue Carlock, David Terry, Ryan Snyder



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: FUSION MEDICAL STAFFING, LLC & TALLAVERA, LLC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Fusion Medical Staffing, LLC 11808 Grant Street Omaha, NE 68164	4/1/2023-3/31/2024	Fee Schedule
For: Supplemental Staffing Contract – RN, LPN and CNA		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Tallavera, LLC 19 Cambridge Street Rochester, NY 14607	2/1/2023-1/31/2024	Fee Schedule
For: Supplemental Staffing Contract – RN, LPN and CNA		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

2. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: LIVINGSTON COUNTY NURSING AND REHABILITATION CENTER AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Nursing and Rehabilitation Center:

- Convert one part-time nursing scheduling position to a full-time position at a Wage Grade 7 CSEA Contract effective January 23, 2023.

For: To assist the facility with scheduling and payroll functions, and to ensure clinical staffing to meet census needs

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONAL UPDATES

- Occupancy-As of 1/23/23, we are at 69.1%, up slightly from December (67.6%) and 2022 YTD (64.8%)
- Cash Flow- The CNR's total cash flow is \$3,303,752. This includes \$1,994,370 in transferred budget funds. Of the \$2,500,000 received, \$505,629.99 was utilized for payroll. CNR's specific cash on hand is: \$1,303,606, which includes \$318,000 in Health Care Worker Bonus funds. Upcoming payables of \$524,661.25 will be covered by CNR funds. Our goal is to utilize the transferred funds on a minimal basis.
- IGT has not been received to date. Awaiting CMS approvals.
- The HCWB funds have been received and will be distributed on 1/27/23.
- The VAP application is in the process of being finalized.
- We are awaiting updating of several MOA's and finalization of the CSEA contract to utilize as part of our recruiting plan.
- We have three nurse aide training classes planned for the next three months: First, our class with GCC that will be onsite at CNR has 8 students at this time. The first CNR provided training class is scheduled for 3/6/23, there are currently 4 students in class (we are continuing to recruit) and have also scheduled a



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class for 4/17/23.

- h) January 2023 new hires include 1 neighborhood assistant, 2 per diem/1-part time nursing assistants, 1 ADON, 1 PCA, 1-part time LPN went to full time, and 1-part time CNAT went to FT.
- i) Several census related initiatives are in progress, an additional part time admissions staff member started on 1/23/23 to assist process admission referrals, we will begin the process to implement a contract with the FLPP's program after speaking with their staff last week, this will give us an additional admissions tool, and we are looking to increase a part time scheduling position to full time to assure staffing needs as we increase census.
- j) We are currently reviewing our physician services coverage and determining what CNR's needs are and what resources are available.
- k) CNR is working with Sean Farnsworth to submit a DOL, (Department of Labor) grant to implement a software based learning management system. CNR currently manually tracks all student attendance, nursing assistants are required to have 12 hours of training every year. The system provides course content as well as online attendance tracking.
- l) CNR held our first quarter (QAPI) Quality Assurance and Performance Improvement meeting on 1/19/23.
- m) The Automatic transfer switch replacement went well, all required DOH of health documentation for fire watch procedures was submitted. Evaluation of the fire pump is being completed. Installation of access point devices is being completed the week of 1/23/23. The PCREE (Patient Care Resident Electrical Equipment) inspection has been completed, with items identified (such as ceiling lifts) for repair. On 1/24/23, an inspection of oxygen and suction devices will be completed.
- n) Interviews are beginning for the Director of Nursing position, in anticipation of the retirement of our current DON, Kathy Crye.
- o) REPORTS: Staffing levels, Absenteeism, FMLA, Budget Performance Report and Work related injuries.

11:10 COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. PROCLAIMING MARCH 2023 AS DEVELOPMENTAL DISABILITIES AWARENESS MONTH IN LIVINGSTON COUNTY

WHEREAS, developmental disabilities affect more than 7 million Americans and their families; and

WHEREAS, public awareness and education can enhance a community's understanding of the issues affecting people with developmental disabilities; and

WHEREAS, people with developmental disabilities can be vital and vibrant members of our communities, improving the quality of life for all of us; and

WHEREAS, the month of March has been designated Developmental Disabilities Awareness Month, with 100,000 members and 600 Chapters of The Arc undertaking public awareness, educational, and fundraising initiatives; and

WHEREAS, The Arc of the United States is the nation's leading volunteer-based organization advocating for and with people with developmental disabilities and their families; now, therefore, be it

RESOLVED, the Livingston County Board of Supervisors does hereby proclaim March 2023 as Developmental Disabilities Awareness Month in Livingston County and urges its residents to give full support to efforts that work towards enabling people with developmental disabilities to live full and productive lives of inclusion in our communities.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: CORNELL COOPERATIVE EXTENSION ASSOCIATION OF LIVINGSTON COUNTY



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RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Cornell Cooperative Extension Association of Livingston County	1/1/23-12/31/23	\$542,500.00
3 Murray Hill Mt. Morris, NY 14510		
For: Support & Maintenance to conduct extended educational programs		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X No

11:20 ADJOURNMENT

VETERAN'S SERVICES AGENCY – DAVID TERRY

Informational Item(s) Written Only

- Effective January 17, 2023 Veterans in acute suicidal crisis will be able to go to any VA or non-VA health care facility for emergency health care at no cost to include inpatient or crisis residential care up to 30 days and outpatient care up to 90 days. Veterans do not need to be enrolled in the VA system to use this benefit. The expansion of this care will help prevent Veteran suicide which is one of the VA's top clinical priorities. This is believed to increase care for up to 9 million Veterans who are not enrolled in the VA Healthcare system.
- January 12, 2023 Director David Terry spoke to the Dansville Lions Club on a wide range of topics to include Veteran benefits, opportunities to engage in veteran activities, and how to support Operation Green Light in the future.
- January 23, 2003 Director David Terry received a check over \$1,300 from the Avon Central School District to support veteran needs. This was handed over at a regular school board meeting. The monies raised were from the Avon 5K Walk/Run and 800 Meter Kids Run held this past November.

**CNR JANUARY 2023
STAFFING LEVELS**

	CNAT FT	CNA FT	CNA PT/PD	LPN FT*	LPN PT/PD	RN FT	Charge RN PT/PD	Charge RN FT	RN PT/PD	Total
CNR Vacancy	5	75	75	17	24	8	3	4	3	209
Current Hired	10	30	32	10	14	4	1	6	1	98

Positions HIRED in January

PT CNA	Freas	Evelyn	1/3/2023
FT CNA	Huppe	Kayla	1/3/2023
PT NH	Kelley	Sondra	1/9/2023
PD CNA	Douglass	Nichele	1/12/2023
ADON	Kunkle	Beatriz	1/17/2023
PT PCA	Matson	Casandra	1/17/2023
PD CNA	Perez	Jennifer	1/17/2023

* Charge LPN are included in the LPN FT

Monthly LOSS	
RN	
LPN	
CNA	2 FT, 2 PT
CNAT	1 FT
PCA	
NH Assist	
UNA	
AA	
Tel	
Med Typist	
ADON	
Laundry	
5 LEFT	
3 FT	
2 PT	

Monthly GAIN	
RN	
LPN	1 FT
	1 FT, 3 PT/PD
CNA	1 FT
CNAT	1 FT
PCA	1 PT
NH Assist	1 PT
UNA	
AA	
Tel	
Med	
ADON	1 FT
Laundry	
Added 8	
FT 3	
PT 5	

PLUS 3

Status Change

PT TO FT	Cipriano	Jessica	1/5/2023
PT PCA TO	McDonald	Kylie	1/23/2023

Position TERMED in January

Start date	Term date	Reason for leaving

1/23/2023

FT CNAT	Ames	Alison	10/31/2022	01/09/2023	probationar
FT CNA	Huppe	Kayla	1/3/2023	01/19/2023	NCNS
PT CNA	Pritchard	Brianna	5/3/2023	01/19/2023	
FT CNA	Vanasperen	Deanna	11/1/2022	01/19/2023	NCNS
PT CNA	Gaddy	Chandell	9/22/2022	01/19/2023	NCNS

