



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: PUBLIC SERVICES

DATE: FEBRUARY 6, 2019

TIME: 9:00 A.M.

PLEDGE OF ALLEGIANCE:

Committee Members

- G. Deming, Chairman
- C. DiPasquale, Vice Chairman
- B. Carman
- S. Erdle
- M. Schuster
- D. LeFeber
- D. Mahus

REVISED: CENTRAL SERVICES, EMERGENCY MEDICAL SERVICES & HIGHWAY

9:00 HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

1. AUTHORIZING THE PURCHASE OF ONE (1) 2020 TRI-AXLE DUMP TRUCK THROUGH A CONTRACT AWARDED BY ONONDAGA COUNTY FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – TRACEY ROAD EQUIPMENT

RESOLVED, that the Livingston County Highway Department is hereby authorized to purchase through Onondaga County Bid Contract No. 8996 from Tracey Road Equipment of 300 Middle Road, Rochester, NY 14467 one (1) 2020 Freightliner 114SD Tri-Axle Truck with Beau-Roc Dump Body a cost not to exceed \$151,477.00.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Tracey Road Equipment 300 Middle Road Rochester, NY 14467	NA	\$151,477.00

For: Purchase of Tri-Axle Dump Truck through Onondaga County Contract #8996

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
2019 Liv. Co. Highway Machinery Fund Appropriations	100 %	Yes <input checked="" type="checkbox"/> No

Director's Comments: This purchase will replace existing Dump Truck #130, a 1999 Sterling LT9511 Tri-Axle, with 300,100 miles, in poor condition.

2. AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE-AID ELIGIBLE COSTS, OF A FEDERAL-AID AND/OR STATE-AID TRANSPORTATION PROJECT, AND APPROPRIATING FUNDS THEREFORE - LIVONIA CENTER ROAD (CR-39) OVER KINNEY CREEK, TOWN OF LIVONIA, PIN 4BNY.34

WHEREAS, Sponsor will design, let and construct the "Project", and

WHEREAS, a Project for the Culvert Replacement, CR-39 – Livonia Center Road over Kinney Creek, Town of Livonia, P.I.N 4BNY.34 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 0% Federal funds and 100% non-federal funds, and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the non-federal share of costs of Preliminary Engineering, Design, Construction, Construction Inspection and Construction Support Phases, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project, and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to pay in the first instance 100% of the federal and non-federal share of the cost of

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Michelle Baines, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Preliminary Engineering, Design, Construction, Construction Inspection and Construction Support work for the Project or portions thereof; and it is further

RESOLVED, that the Livingston County Board of Supervisors hereby agrees that the County of Livingston shall be responsible for all costs of the project which exceed the amount of the NY Bridge Funding awarded to the County of Livingston, and it is further

RESOLVED, that the sum of \$801,250.00 is hereby appropriated from Livingston County Budget Appropriations and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the Livingston County Highway Superintendent thereof, and it is further

RESOLVED, that Livingston County hereby agrees that construction of the Project shall begin no later than eighteen (18) months after award, and that the Project shall be completed within THREE years of commencing construction, and it is further

RESOLVED, that the Chairman of the Board of the Livingston County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal-Aid and/or State-Aid on behalf of the County of Livingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation 50 Wolf Road Albany, NY 12232	1/14/19-3/31/24	\$801,250.00

For: State/Local Agreement for Culvert Replacement Project, CR-39, Town of Livonia, PIN 4BNY.34, Preliminary Engineering, Design, Construction, Construction Inspection, and Construction Support Phases.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Bridge-NY Program	0%	Yes X No

3. AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: HIGHWAY DEPARTMENT AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

Highway Department:

- Delete one full-time Road Maintenance Worker position effective immediately.
- Delete one full-time Road Maintenance Worker position effective immediately.
- Create one full-time Motor Equipment Operator I at Wage Grade 9 CSEA Contract immediately.
- Create one full-time Motor Equipment Operator I at Wage Grade 9 CSEA Contract immediately.

4. AMENDING A PORTION OF RESOLUTION NO. 2018-375

WHEREAS, Resolution No. 2018-375 authorized the County Highway Superintendent to contract with Ontario County for removal of snow and ice from a 0.44 mile section of County Road 36A, and

WHEREAS, the correct term start date is 10/15/18, now therefore be it



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Highway Department, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Ontario County	11/15/18-10/14/19	\$2,508.00
20 Ontario Street		
Canandaigua, NY 14424		
For: 2018 - 2019 Snow & Ice Control on 0.44 miles of County Road 36A, Town of Springwater.		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Budget Appropriations	100%	Yes X No

And be it further

RESOLVED, that Resolution No. 2018-375 is hereby amended.

9:05 CENTRAL SERVICES – WILLIAM MANN

1. AUTHORIZING THE PURCHASE OF ONE (1) GENERAC INDUSTRIAL DIESEL SD SERIES GENERATOR – 50 KW, 120/240V SINGLE PHASE FOR SICG 2017- LIVINGSTON COUNTY'S EMERGENCY COMMUNICATIONS UPGRADE PROJECT, SHORT TRACT ROAD SITE-BETTER POWER, INC.

RESOLVED, that Livingston County is authorized to purchase through New York State OGS Contract, #PC66786 from Better Power, Inc., 508 White Spruce Blvd. Rochester, NY 14623, one (1) Generac Industrial Diesel SD Series Generator, 50 kW, 120/240V single phase at a cost of \$31,137.04.

Director Comments: No bids were received on February 4 resulting in the need to make a purchase off of state contract.

2. AWARDING BIDS FOR THE LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT: EQUIPMENT PROCUREMENT-SITE CONSTRUCTION-KAPLAN-SCHMIDT ELECTRIC, INC.

WHEREAS, after the proper legal advertisement seeking bids for Site Construction for the Livingston County Emergency Communications System Upgrade Project-Site Construction, four (4) bids were received and opened on February 4, 2019, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract for Project-Site Construction, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Kaplan-Schmidt Electric, Inc.	2/1/19-12/31/19	\$290,220.00
50 Saginaw Drive.		
Rochester, NY 14623		

For: The continued upgrade of the Emergency Communications System, Portageville tower site, to enhance the interoperability of the Communications System. Funded through the SICG grant program.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Grant Funding / 2017 SICG	\$0	X Yes No

9:15 PROBATION – LYNNE MIGNEMI

Action Item(s) To Be Reported

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Michelle Baines, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING USER AGREEMENT(S) FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT-CATHOLIC CHARITIES OF LIVINGSTON COUNTY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following User Agreement(s) for the Livingston County Department of Probation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catholic Charities of Livingston County	1/1/19-12/31/19	(\$5,098.00)

34 East State Street

Mount Morris, New York 14510

For: Thinking For a Change (T4C) component of Livingston Initiative for Transformation (LIFT) Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Division of Criminal Justice Services	0%	No

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

415 adult offenders supervised in county (21 treatment court cases being supervised in drug court)

21 offenders in other NYS counties

4 offenders in other states

14 juveniles supervised

7 new juvenile referrals

34 investigations ordered

11 active EHM cases (0 juvenile; 11 adults; 2 of which are female), 1-Global Positioning

0 adult placed on probation for willful violation of support

13 New Leandra's Law cases (4 CDs)

2. MONIES COLLECTED

\$2,940.58 – restitution

1,682.41 – fines

2,125.00 – DWI supervision fees

466.00 – EHM fees

145.06 – restitution surcharge

2018 COLLECTION TOTALS

\$ 76,872.54 – restitution

36,756.00 – DWI fees

29,015.00 – EHM fees

3,673.54 – restitution surcharge

26,783.98 – TOTAL FINES

STOP DWI - \$25,238.98

CASE SUPERVISION - \$1,000.00

OUT OF COUNTY FINES - \$245.00

38.45 – Unallocated (Overpayment returned to offender)

3. OUTSTANDING FEES

\$78,092.00 – DWI Supervision Fees as of 12/28/18

\$148,086.00 – EHM fees as of 12/28/18

4. MEETINGS ATTENDED

12/3/2018 Finger Lakes Regional Juvenile Justice Team

12/4/2018 Human Services Department Head

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Michelle Baines, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

- 12/12/2019 e-Connect telephone conference
- 12/17/2018 Staff meeting
- 12/18/2018 Law Enforcement Council
- 12/19/2018 Board of Supervisor Meeting

5. ADMINISTRATIVE REVIEWS

One (1) administrative review

6. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	12/19/18	Understanding Drug Use & Addiction today	1.25	
	12/19/18	Portal Certification	0.5	
	12/19/18	Role of the Probationer Officer	1.0	
	12/20/18	Incentives and Sanctions	0.75	
Katie Dunn	None			
Michelle Jordan	None			
Liz Laney	None			
Debra Mack	12/5/18	High in Plain Sight	3.0	
	12/5/18	Treatment Courts Online Incentives & Sanctions	0.75	
Rachel Merrick	None			
Lynne Mignemi	12/5/18	High in Plain Sight	3.0	
Courtney Sobrado	None			
Jason Varno	December	Legal & Liability Risk Management Institute	8.0	
		legal update reviews		
		Public Agency Training Council legal update reviews	4.0	
		Working with Josh	8.0	
Joshua Wren	None			

9:20 EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. AMENDING A PORTION OF RESOLUTION 2018-432

WHEREAS, Resolution No. 2018-432 authorized the Chairman of the Board of Supervisors to sign a contract for the Emergency Medical Services Department, and

WHEREAS, the Emergency Medical Services Department wishes to avail the agreement to other county departments; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the contract amendment according to the terms designated, subject to review by the County Attorney and County

Administrator:

Contractor

Commercial Acceptance Company

2300 Gettysburg Road, Suite 102

Camp Hill, PA 17011

For: Collection of service fees

Term

1/1/19-12/31/19

Amount

25% First Placement & 45%
Second Placement Accounts

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Per each department budget	As above	Yes

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Michelle Baines, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

2. AMENDING THE 2019 SALARY SCHEDULE: EMERGENCY MEDICAL SERVICES RESOLVED, that the 2019 Salary Schedule is amended as follows:

Emergency Medical Services:

Create two (2) full-time Advanced Life Support Technician positions at Grade 12 CSEA Contract effective immediately.

Informational Item(s) Written Only

- January 3, 2019 County EMS Captain meeting / Medical Director meeting
- January 10, 2019 EOC Expansion kick-off meeting
- January 11, 2019 New AHA Instructor - CPR monitoring
- January 14, 2019 NYS EMS Coordinator Association meeting
- January 16, 2019 Livingston County PMT – Radio Communications Project
- January 22, 2018 LCEMS Paramedic and Medical Director – medical training for LCSO SWAT class
Hamptons Corners EMT class started
- January 23, 2018 MLREMS Systems Operation meeting
Lima EMT class started
- January 28, 2019 MLREMS Council meeting
- January 29, 2019 New AHA Instructor - CPR monitoring
Medical Director meeting
Noyes Health meeting – EMS feedback processes

9:25 PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. APPOINTING ENVIRONMENTAL MANAGEMENT COUNCIL CHAIRPERSON- ALEXANDER PIERCE

WHEREAS, the bylaws of the Livingston County Environmental Management Council (EMC) provide that the EMC Chairperson be appointed by the Board of Supervisors upon the recommendation of the EMC; and

WHEREAS, on January 23, 2019, the EMC voted to recommend that the Board of Supervisors appoint Alexander Pierce as Chairperson of the Environmental Management Council; now, therefore, be it

RESOLVED, that the following member is hereby appointed as Chairman of the Livingston County Environmental Management Council for the term designated:

Name	Address	Title/Representing	Term
Alexander Pierce	P.O. Box 19, Nunda, NY 14517	Chairman	2/1/19-1/31/20

Director's Comments: The EMC met on January 23, 2019. Those members present voted to recommend that Mr. Pierce continue as Chairperson of the EMC.

2. APPOINTING MEMBER TO THE LIVINGSTON COUNTY PLANNING BOARD-ROBERT HAYES

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
Robert Hayes	154 North Avenue Avon, NY 14414	Village of Avon	2/14/19-12/31/20

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Michelle Baines, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Director's Comments: The Village is recommending that Mr. Hayes fill the vacancy.

3. APPROVING THE OFFICIAL UNDERTAKING OF PUBLIC EMPLOYEES FIDELITY (BLANKET) BOND FOR GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL

WHEREAS, the County of Livingston has appropriated the sum of \$9,970.00 as its share of the Year 2019 operating funds of the Genesee Finger Lakes Regional Planning Council; and

WHEREAS, pursuant to Section 119-00 of the General Municipal Law of the State of New York, the County is authorized to provide for the payment of such appropriations to an officer of the agency designated by the agency to receive such monies provided that such officer shall have executed an official undertaking approved by the governing body of the County; and

WHEREAS, the Genesee Finger Lakes Regional Planning Council has designated David S. Zorn, Director of the Council, as the officer to receive payments of such monies; and

WHEREAS, the Genesee Finger Lakes Regional Planning Council has secured a Public Employees Fidelity (Blanket) Bond, issued by National Grange Mutual Insurance Company, providing faithful performance blanket bond coverage for officers and employees of the Council in the amount of \$500,000.00;

now therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves such bond as the official undertaking required pursuant to Section 119-00 of the General Municipal Law.

Directors Comments: This is an annual resolution approved by the Board of Supervisors. The NYS General Municipal Law requires counties participating in regional planning agencies to annually approve an "official undertaking" which can consist of a Public Employees Fidelity (Blanket) Bond for that officer of the agency designated to receive monies appropriated by member counties. This bond is to provide faithful performance blanket bond coverage for the designated officer in the amount of funds being managed. In 2019, the total amount of funds being managed by the Regional Planning Council at any point during the calendar year will be approximately \$500,000.

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: LIVINGSTON COUNTY SOIL AND WATER CONSERVATION DISTRICT

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Planning Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Soil & Water Conservation District 11 Megan Drive, Suite 2 Geneseo, NY 14454	3/1/19-12/31/19	Not to exceed \$18,000.00

For: Professional services in support of the implementation of the Conesus Lake Watershed Management Plan funded through the Finger Lakes-Lake Ontario Watershed Protection Alliance funds (CLAWS 28).

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Environmental Protection Fund/Finger Lakes-Lake Ontario Watershed Protection Alliance annual funding (Conesus Lake Aquatic Weeds Strategy CLAWS 28)	0	Yes



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Pre-approved Informational Item(s) To Be Reported

1. EMC Earth Day Award – Nominations due March 6
2. 2nd Annual Community Clean Up Event – April 27-28
3. PDR Pre-Application Workshops – February 28 & March 9
4. Update on Water Supply Study Update Project.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

1. **Conesus Lake Watershed Council.** The Council met on November 30, 2018, and reviewed 2018 accomplishments and approved the work plan for 2019. The next meeting is scheduled for March 1, 2019.
2. **Wilkins Creek Stormwater Management Study.** The final project report has been completed. A project overview was presented to the Council on November 30. A presentation was provided to the Town and Village of Livonia in December and January, respectively.
3. **Vitale Park Green Infrastructure & Shoreline Habitat Restoration Project.** Rain garden and rain barrels have been installed at the Watershed Education Center at Vitale Park. Informational kiosks and booklets on green infrastructure are designed and delivered. The kiosks will be installed in the Spring.
4. **Stormwater Management Tool Kit.** Barton & Loguidice conducted a review of watershed town regulations pertaining to stormwater management. The draft was provided to DEC for comment. Staff continued working with CC Environment & Planning on developing a distribution plan for the stormwater fact sheets.
5. **Governor Cuomo's Initiative to Address Harmful Algal Blooms (HABS).** We received notice that two applications were funded. Conesus Lake Outlet Reconfiguration Project and the Vitale Park Shoreline Restoration Project.
6. **Watershed Education Center at Vitale Park (WEC).** The WEC Program Development Committee continued working on the presentation schedule for 2019.
7. **Finger Lakes Institute Grant for Addressing Invasive Species.** We've been notified that we've been awarded \$6,000 towards equipment and activities to help eradicate invasive species. We are currently researching opportunities for use of drones in identifying invasive species. We plan on purchasing a drone in February.

TRANSPORTATION ADVISORY COMMITTEE

1. **Mobility Management Website.** The Public Transportation Work Group and CC Environment & Planning continued work on developing the marketing materials for the website. The Work Group is meeting on January 31st to review the draft materials and discuss the plan for distribution.
2. **Geneseo Active Transportation Plan.** The Project Committee selected Barton & Loguidice to complete the project. The project kick-off meeting took place on January 17, 2019. The consultant team has started the data collection phase.

AGRICULTURAL AND FARMLAND PROTECTION BOARD

1. **303b Petition Process.** The 303b petition package with approvals was submitted to Ag and Markets in December for approval. We were notified by Ag and Markets that the 303b petition package was approved. All required notifications have been completed. The maps and the website have been updated.
2. **Agricultural District Eight Year Renewal.** Renewal of Agricultural District #1 is planned for 2020. We've started the organizational process.
3. **NYS Ag and Markets Grant Program: Local Municipal Agricultural and Farmland Enhancement and Protection Plans:** Planning staff continued to provide support to the towns of Sparta, Geneseo, and



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Mt. Morris with the development and state approval of their local plans. New grant: We will also be providing assistance to the Town of Leicester for development of a local ag protection plan.

4. **NYS Ag and Markets Grant Program: Local Municipal Regulation Updates.** We are providing technical and mapping assistance to the Town of Ossian in support of its Zoning Law update project.
5. **Purchase of Development Rights (NYS Farmland Protection Implementation Grant program)** Planning staff continues to provide technical assistance to the GVC as needed. The AFPB approved the pre-application at its last meeting on January 17. Planning staff and GVC are coordinating the press release and advertisement for workshops on February 28 and March 9.

SOLAR PROJECTS/ARTICLE X. The County and Town of Mt. Morris will be making nominations for 2 positions on the state siting board. We expect the State will formally request nominations in early 2019. Public open houses are scheduled for February 6th, 5pm-8pm and February 7th, 2pm-5pm, at the Genesee River Hotel, Mt. Morris.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

1. **Next meeting.** The EMC met on January 23, 2019. Those present voted to nominate Alex Pierce to the position of Chairman. Resolution for appointment presented to Committee today.
2. **Earth Day Award.** Nominations are due to the Planning Department no later than March 6, 2019.
3. **Community Clean Up Event.** The EMC and Planning Department staff started organizing for the second annual community clean up event to take place April 27 and 28, 2019. Activities will be ramping up in February.

COUNTY PLANNING BOARD

LET'S Plan. Reminder: "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

E911 ADDRESSING

The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

LIVINGSTON COUNTY WATER SUPPLY STUDY UPDATE PROJECT. The project kick-off meeting was held on January 25. The data collection phase has started.

GENESEE TRANSPORTATION COUNCIL

1. **Council.** The next meeting is scheduled for March 7.
2. **Planning Committee.** Don Higgins attended the meeting on January 10. The next meeting is scheduled for February 14, 2019, at the Livingston County Highway Conference Room.

GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL

1. **Council.** The Council meets quarterly. The Council met on December 13th. The next meeting is March 7.
2. **Executive Committee.** The next meeting is scheduled for January 31, 2019.
3. **Planning Coordination Committee.** The next meeting is scheduled for February 15, 2019, at the Livingston County Government Center.

NYS SNOWMOBILE PROGRAM.

We coordinated distribution of approximately \$18,500 (combined) to Hill and Valley Riders and Caledonia Trailblazers toward trail maintenance costs in 2018.

LIVINGSTON COUNTY LAND BANK CORPORATION.

Planning staff continued work on due diligence documents required for executing the grant agreement. Staff also continues working on organizational activities in anticipation of LCLBC being soon able to acquire property for either demolition or renovation.



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

HOUSING NEEDS ASSESSMENT AND MARKET ANALYSIS. The County was awarded \$47,500 to prepare a county-wide housing needs and market analysis. Staff is coordinating contract execution with the Office of Community Renewal.

9:40 SHERIFF'S OFFICE – SHERIFF TOM DOUGHERTY (1 Attachment)

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE FOR LIVINGSTON COUNTY PUBLIC SAFETY RADIO SYSTEM MAINTENANCE SERVICES – FINGER LAKES COMMUNICATIONS

WHEREAS, the County of Livingston solicited a Request for Proposal for Livingston County Public Safety Radio System Maintenance Services, and two (2) proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Finger Lakes Communications 305 Clark St. Auburn, NY 13021	2/1/19-1/31/20	Not to exceed \$40,000.00

For: Finger Lakes will provide and furnish all labor, materials, tools, supplies, equipment, service and facilities, supervision an administration required by the Contract Documents for the proper and complete performance and acceptance of the services defined in the contract. They will provide will provide quarterly, annual inspections of all County owned radio equipment.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3020	0%	X Yes No

Director's Comments: According to the contract, Finger Lakes shall be paid for the services per the schedule below:

- \$9,200.00 per year for Quarterly Inspection scope items
- \$8,120.00 per year for Annual Inspection scope items
- \$1,500.00 per authorized tower climb (up to 199 feet tall) (if required by Owner)
- \$2,000.00 per authorized tower climb (200-299 feet tall) (if required by Owner)
- 25% markup on authorized Material Purchases plus required Freight Charges (if required by Owner)
- \$12,840.00 per year for Optional Item #1 – Maintenance of County-Owned Subscriber Units

2. AMENDING THE 2019 SALARY SCHEDULE: SHERIFF'S OFFICE

RESOLVED, that the 2019 Salary Schedule is amended as follows:

Sheriff's Office:

Create three (3) full-time Corrections Officers at Grade 12 LCDSA Contract effective immediately.

AND REFER MATTER TO WAYS AND MEANS COMMITTEE

3. AUTHORIZING THE PURCHASE OF ONE (1) 2019 DODGE CHARGER FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE - GENESEE VALLEY DODGE

RESOLVED, that the Livingston County Sheriff's Office is authorized to purchase through mini-bid #18110083 from Genesee Valley Dodge of 1695 Interstate Drive, Avon NY 14414 one (1) new 2018 Dodge Charger at a cost of \$25,007.76.

AND REFER MATTER TO WAYS AND MEANS COMMITTEE



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

4. AUTHORIZING THE PURCHASE OF THREE (3) 2019 CHEVROLET TAHOES FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE - TBD

RESOLVED, that the Livingston County Sheriff's Office is authorized to purchase through mini-bid # TBD from TBD three (3) new 2019 Chevrolet Tahoes at a cost of \$ TBD.
AND REFER MATTER TO WAYS AND MEANS COMMITTEE

Pre-approved Informational Item(s) To Be Reported

- 1. LCSO Training Facility Project

10:00 TRAFFIC SAFETY – IAN COYLE

APPOINTING MEMBERS TO THE LIVINGSTON COUNTY TRAFFIC SAFETY BOARD – GLENN KREILEY & WILLIAM SMITH

RESOLVED, that the following members are hereby appointed to the Livingston County Traffic Safety Board for the terms designated:

Livingston County Traffic Safety Board

Name	Address	Rep./Title	Term Expires
Glenn Kreiley	4389 Gypsy Lane, Mt. Morris, NY 14510	Sparta Rep.	1/1/19-12/31/21
William Smith	6009 Springwater Road, Dansville, NY 14437	Sparta Alternate	1/1/19-13/31/21

10:05 OTHER – DENNIS MAHUS

Pre-approved Informational Item(s) To Be Reported

- 1. 2nd Amendment discussion.

10:15 ADJOURNMENT

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. Commissioners and deputy commissioners attended the Election Commissioners Association conference in Albany January 7 thru January 10, 2019. Some topics discussed in the presentation included voter outreach, postal issues, DMV transmittals as well as election law updates. There was a lot of conversation regarding the impending election reform bills and their impact.
2. While in Albany, Commissioner Schroeder attended the swearing in of Marjorie L. Byrnes, Assemblywoman of the 133rd District. Assemblywoman Byrnes was the only woman of the “freshman” class.
3. Village caucuses began January 22 and will run through tonight and preparation for the upcoming election are in full swing. There will be Village elections on March 19 in Caledonia, Dansville, Livonia, Mt. Morris and Nunda. Twelve positions are on the ballots collectively.
4. The Election Reform legislation has monopolized most of our time. We presented a brief synopsis at the Board of Supervisors meeting, met with the LCN, had extensive discussions with respective Parties and continue to field numerous phone calls and various inquiries. We are committed to providing as much detail as possible once all plans and procedures have been established. Rumor has it that there will be additional legislation forthcoming and we will provide you with the information when it is confirmed. Please do not hesitate to contact our office for specific questions you may have.



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

5. Party changes occurred this term with the Reform and Woman's Equality Party being replaced by Libertarian and SAM parties. Modifications will be made to voter registration forms as appropriate.
6. Current active voter enrollment stands at 38,998. Democratic: 10,364; Republican: 16,850; Conservative: 904; Green: 143; Working Families: 133; Libertarian: 79; Independence: 1,901; Blank-No Party 8,568; Others-Blank 36: Oth-WEP: 12 and Oth-Reform: 8. Inactive enrollment is at 2,114. Total active/inactive voter enrollment is: 41,112

ECONOMIC DEVELOPMENT – BILL BACON

Informational Item(s) Written Only

“Dream-O-Vate” Business Competition:

The Livingston County Microenterprise Program will be an effort to attract new entrepreneurs to the nine downtown districts of Livingston County. Branded as “Dream-O-Vate,” this program will utilize data from a recently completed Commercial District Analysis to fill vacant ground floor retail spaces with leakage categories identified in the analysis. The program will reinforce the identity, sense of place and character of the area through downtown redevelopment, adaptive reuse of existing buildings and infrastructure, and historic preservation.

- Seeks to create 10 new retail businesses, each of which would be located in a designated Village downtown of their choice. We anticipate that this program could project as many as 15 new jobs.
- The program was developed in response to the frustrations of absence of certain goods/services, retail turnover and vacant spaces made by elected officials, merchants and merchant organizations.
- Based upon the recently completed commercial market analysis, information from leakage study data can be used to substantiate the need for businesses in certain industry sectors.
- This program addresses two major hurdles faced by small business owners today which are access to capital and the technical assistance/expertise necessary to be successful.

Steps:

1. An interested applicant attends one of the two informational sessions being held on February 6th or February 11th.
2. The interested party completes an application by February 22nd to be included in the technical assistance training classes.
3. Beginning March 6th and every Wednesday evening from 6:00 to 8:00pm for a period of 5 weeks, applicants will learn from experts in the fields of accounting, finance, marketing/branding, payroll, insurance and general business planning.
4. By the end of the “boot camp,” the applicant will have the basis for a business plan.
5. By April 15th, a completed business plan and “video pitch” is due. The purpose of the video is to tell us (in 2 minutes or less) why the applicant thinks they will be successful in the implementation of their business plan.
6. Award winners will be announced during Economic Development Week (May 6-10).

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Informational Item(s) Written Only

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Michelle Baines, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

1. Developing a Mass Gathering Planning Guide, which will help emergency responders respond to a variety of different problems they could face during a mass gathering.
2. The Emergency Operations Center monitored the storm event on 1/18-20
3. All quarterly reports and vouchers have been submitted for all grants
4. Review process has started on all of the emergency plans associated with OEM, certain plans such as CEMP, Haz Mat, Fire Mobilization are required to be updated annually and submitted to the State for review.

Meetings;

- 1/2 - County Fire Police
- 1/3 – County Chief Executive
- 1/5 – Traffic Incident Management certification
- 1/10 – EMS building
- 1/14 – NYS Police Emergency Management
- 1/15 - Western District Emergency Management
- 1/16 – 911 Project Management
- 1/19 – EOC winter storm
- 1/21 – Fit Test Sheriff Swat Team
- 1/23 – Haz mat team