



LIVINGSTON COUNTY BOARD OF SUPERVISORS'
MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: HUMAN SERVICES
DATE: FEBRUARY 6, 2024
TIME: 10:00 A.M.

<u>Committee Members</u>
M. Walker, Chairman
S. Erdle, Vice Chairman
I. Davis
G. Horr
D. Wester
D. LeFeber
D. Pangrazio

PLEDGE OF ALLEGIANCE:

10:00 WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item(s) To Be Reported

1. AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR YOUTH SPORTS AND EDUCATION OPPORTUNITY FUNDING: BIG SPRINGS HISTORICAL SOCIETY OF CALEDONIA, GLOW ACADEMY, INC (2), GLOW ACADEMY (MT. MORRIS), KIWANIS CLUB OF NUNDA FOUNDATION, INC, KNIGHT TIME ATHLETICS, LIVINGSTON LACROSSE CLUB, INC, MERCURY SWIMMING, INC & YOUNG MEN’S CHRISTIAN ASSOCIATION OF HORNELL NY

WHEREAS, the County of Livingston solicited a Request for Proposal for Youth Sports Funding, and nine (9) proposals were received; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts, and any amendments to said contracts, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Big Springs Historical Society of Caledonia 3095 Main Street Caledonia, NY 14423	2/14/24-9/30/24	TBD
GLOW Academy, Inc. (2) 2437 Griffin Road Churchville, NY 14428	2/14/24-9/30/24	TBD
GLOW Academy, Inc. (Mount Morris) 5 Case Street Mt. Morris, NY 14510	2/14/24-9/30/24	TBD
Kiwanis Club of Nunda Foundation, Inc. 28 Portage Road Nunda, NY 14517	2/14/24-9/30/24	TBD
Knight Time Athletics 28 Haley Avenue Geneseo, NY 14454	2/14/24-9/30/24	TBD
Livingston Lacrosse Club, Inc. 14 Pennsylvania Avenue Avon, NY 14414	2/14/24-9/30/24	TBD
Mercury Swimming, Inc. 9991 Hartman Road Dansville, NY 14437	2/14/24-9/30/24	TBD
Young Men’s Christian Association of Hornell NY	2/14/24-9/30/24	TBD



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8 Ossian Street
Dansville, NY 14437

For: Sports equipment for program participants

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: HILLSIDE CHILDRENS CENTER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

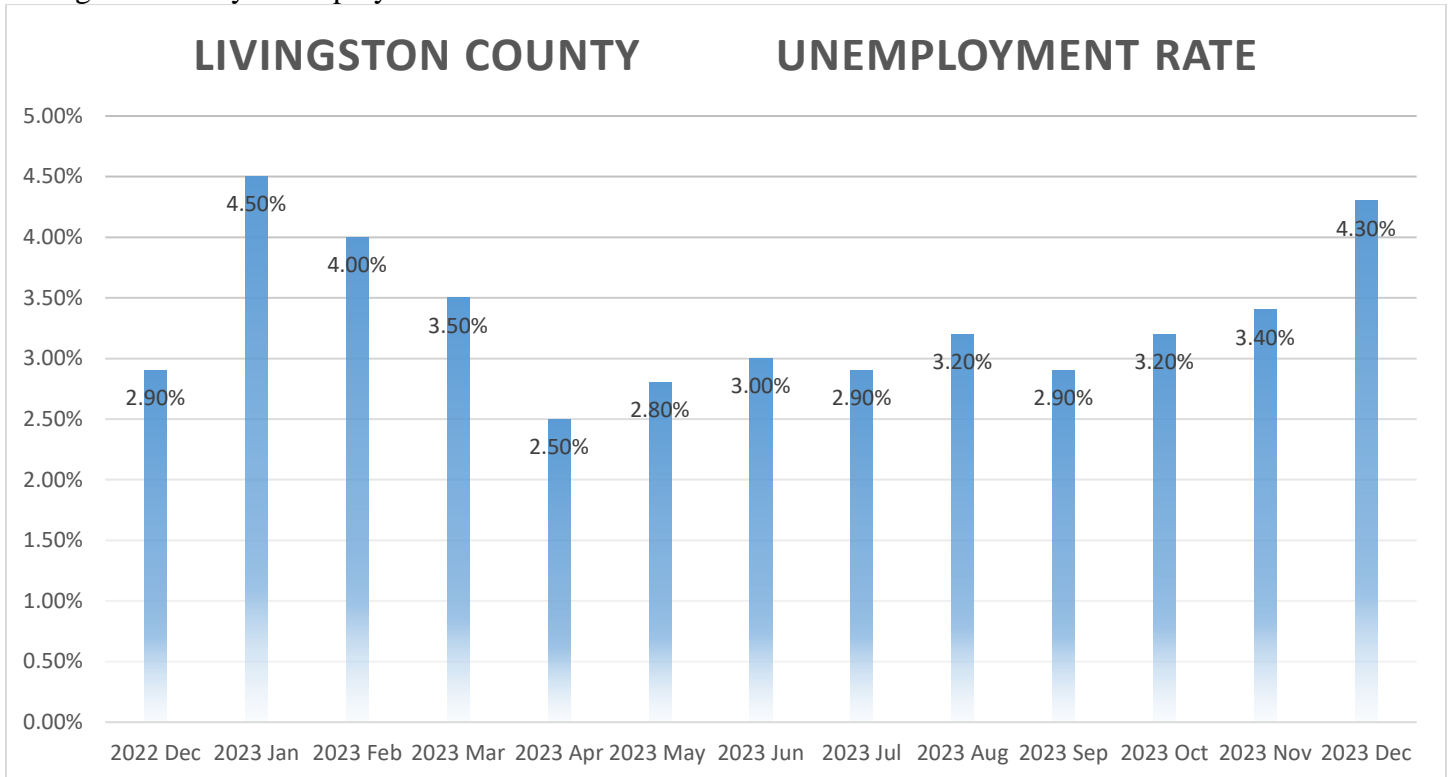
<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Hillside Children's Center 96 West Buffalo Street Warsaw, NY 14569	2/14/24-12/31/24	\$0

For: Work based learning experience for youth in services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
None	\$0	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

Informational Item(s) Written Only

Livingston County Unemployment Rate.



Livingston County's Unemployment Rate for December 2023 was 4.3%, significantly up from 2.9% during the same period in the prior year. The rate remains just below the statewide average of 4.4%.



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Department Activity Report

2. Activity	3. Dec 2023
4. Job Openings Posted with NYSDOL	5. 376
6. Unique Office Visits	7. 229
8. Individual Appointments	9. 49
10. Workshop Attendees	11. 11
12. Adults/Youth in Training	13. 24
14. Credential Earned	15. 18
16. WIOA Youth Enrolled in Services (34 by 6/30/24)	17. 19/34
18. WIOA Adults Trained (35 by 6/30/24)	19. 50/35

Program Report

- Job Fair –The next hiring event is scheduled for February 20th at 4pm in the Government Center. Employers can contact the Workforce Development Office to register for the event.
- Teen Recognition – The deadline for nominations for the Teen Recognition Award is Friday February 2nd. The annual dinner is scheduled for April 24th at the Willow Creek Venue.
- LPN Training – Working with GV BOCES to explore the opportunity for LPN training classes in Mt. Morris to meet the needs of the Livingston County and Wyoming County nursing homes.
- Congressional Visit - Congresswoman Tenney met with workforce leaders from GLOW to gain a better understanding of the needs of the local workforce system.
- GLOW HealthCare – The annual GLOW Health Care Career Exploration event is being held March 22nd at GCC in Batavia. Over 700 students in grades 8-12 are expected to attend the event.
- SYEP – OWD is exploring partnership with the Genesee Valley Nature Conservancy to create a work based learning experience for participants in the summer employment program.

10:05 DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: CHANCES AND CHANGES, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Chances and Changes, Inc.	10/1/23-9/30/24	\$25,000.00
P.O. Box 326		
Geneseo, NY 14454		

For: Enhanced/Expanded Non-Residential DV Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
TANF Non-Res DV Services	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> Cooperative-Contract# <input type="checkbox"/> Piggyback-Contract#		
<input type="checkbox"/> Quotes <input checked="" type="checkbox"/> Exempt Prof. Services: <input type="checkbox"/> Other:		



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Informational Item(s) Written Only

1. Statistics (Monthly) (December)

	<u>Dec</u>	<u>% Change from Jan 1</u>
Financial Assistance - New Applications Registered:		
Temporary Assistance	171	
Food Stamps/SNAP	283	
Medicaid	132	
HEAP	165	
Temporary Assistance (TA) Caseload:		
Family Assistance Cases	125	-6.02%
Safety Net Cases	201	6.35%
Total	326	1.24%
Family Assistance Individuals	272	
Safety Net Individuals	252	
Total	524	
Employable receiving TA (Distinct Individuals)	77	
Unemployable receiving TA (Distinct Individuals)	223	
Medicaid Cases (MA):		
Community	1860	-18.35%
Chronic Care	213	-7.79%
Foster Care (Include children placed & receiving Adoption Subsidy)	117	-3.31%
SSI	1218	-0.16%
Total	3408	-11.48%
Livingston County Citizens receiving some form of Medicaid service:		
Cases In Transit	184	
NYSOH		
Livingston County DSS	4112	
Total	4296	
Food Stamp Only:		
Cases	3166	26.24%
Individuals	4833	
SSI Food Stamp Individuals	580	-7.20%
Child Care/Day Care:		
Cases	222	44.16%
# of individual children approved	349	
# of children w/no provider (This # is included in # of children approved)	11	
# of new applications for month	39	

HEAP:



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Cases 1306
Individuals 2949

Indigent Burials:

Approved 0
 Veterans (# included in the Approved #) 0
Denied 0
Withdrawn 0
No Action/Application process not complete 0
Approved Year to Date 35

Fraud:

Front End Detection (FEDS) - During Applicant Status 2
Fraud Referrals Received - Anonymous/Other 0
Fraud Referrals Received - Internal/DSS 1
Referrals sent to Sheriff & DA 0
Pending with DA/Awaiting Disposition 3

Clients thru the lobby (Unduplicated #): 612
Total # of individuals served by reception staff (Duplicate #): 816

Housing - Homeless Caseload:

Diversions 5
Housed 19
Total 24

Total Nights **1282**
 Singles 1050
 2 Adults 44
 Families 188

Clients entering Temp. Housing & remaining in the month 14
Total Clients in Temp. Housing at end of month 39

Code Blue - Below 32 Degrees

Cases 0
Nights 0

Section 8:

Voucher Allocation 450
Vouchers Leased Up for the 1st of the following Month 377
Voucher Holders Seeking Affordable & Inspected Housing 17
Pending Applicants/Number Includes-PORT OUTS, new owners awaiting LL ID, tenants relocating to new unit, NH-rehab, new move, move and w/in hearing timeframe, LL term lease and no penalty; Call ins pending eligibility/voucher issuance or denial issuance, applicants who decline, accepted other subsidy, have a penalty, and/or lease violations 31

Child Support:



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Caseload Count	2,376	-5.83%
Dollars Collected	\$686,910	

Child Protective Services (CPS): Ongoing

New Primary Investigation Assignments	37	
Secondary Assignments from Other Counties	16	
Petitions Filed	1	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)	6	
422 Summaries to Court	1	

CPS Ongoing Case Management/Preventive Services:

Case Total	17	
Article 10 Supervision Cases (Youth Remaining in Home)	13	
*Distinct Children	33	
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive	1	
*Distinct Children	2	
Supervision Cases on Behalf of Another County-Secondary	2	
*Distinct Children	6	
Non-Court Ordered Unfounded/Opened Voluntary Cases	1	
*Distinct Children	1	

School Based Consults:

Livonia Central School	223	
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Article 10 Direct Custody Placement/Non-DSS Cases:

Cases	3	-66.67%
*Distinct Children	4	-66.67%

Family Services/Permanency Unit:

Foster Children - DSS Custody Distinct # of Children	12	-29.41%
Distinct Youth Remaining in DSS Custody on Trial Discharge	1	

Levels of Care for DSS Custody Cases:

Foster Boarding Home	4	
Approved Relative Foster Home	0	
Institution	5	
Group Home	0	
Supervised Independent Living	1	
Other	1	

Foster Child Admissions - New

0

Return to Foster Care from Trial Discharge

0

Types of Foster Child Discharges During the Month

Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	0	
Children Discharged (Final) to Parent or Other Resource	2	
Adoptions Finalized as Discharges	0	
KinGap Discharges	0	
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	0	



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OCFS State Custody	2	
Probation Based Diversionary Programming (Probation Based Referrals):		
Cases/Referrals New this Month	1	
*Distinct Children	1	
Referrals under assessment or referred and receiving diversion services i.e. skill building:	11	
Case Referral Closed *Distinct Children	0	
Cases Open in Connections FSS-Mandated Preventive	2	
Detention Referrals	3	
Non-Mandated Preventive Services:		
Cases	1	
*Distinct Children	1	
Mandated Preventive - Community Based referrals that meet criteria		
Cases	2	
*Distinct Children	2	
Other Case Processing - # of Distinct Children:		
ICPC Requests	0	
Supervision - Post Discharged - Court Ordered	7	
Supervision on Behalf of Another County	11	
Aftercare Services	2	
TASA (Case Management for Pregnant/Parenting Teens):		
Active Case	0	
New Referrals Received	0	
Cases Closed	0	
Protective Services for Adults (PSA):		
Active Cases	43	38.71%
PSA Referrals Received	11	
Active Financial Mgmt. Cases	28	
Personal Care Aide Cases Total	29	
Level I	0	
Level I pending	0	
Level II	0	
Level II Pending	2	
CDPAP Active	27	
Cases waiting for an assigned Aide	0	
Guardianship Cases	4	
Awaiting discharge	6	
Pending	0	
Assessment Contacts	58	

2. Employees hired, resigned or retired in January:



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Name	Action	Title	Town	Date
Mikayla VanDerMeid	Promotion	Senior Typist	Conesus	1/14/24

3. Positions requested to fill remaining vacant:

Position	Date Vacant	Original Date Requested/Approved to Fill
Social Services Attorney	8/10/2021	7/16/2021
Social Services Division Director	7/30/2023	6/29/2023
Senior Typist	10/5/2023	1/8/2024

10:10 VETERAN’S SERVICES AGENCY – DAVID TERRY

1. PROCLAIMING FEBRUARY 3, 2024 AS FOUR CHAPLAIN’S DAY IN LIVINGSTON COUNTY

WHEREAS, February 3, 2024, marks the 81st Anniversary of the tragic torpedoing of the U.S.A.T. Dorchester, a United States Army transport ship, 150 miles off the coast of Greenland that resulted in the loss of 672 lives; and

WHEREAS, witnesses of the event recount in the Congressional Record the heroism and self-sacrifice of four chaplains of different faiths: Lt. George L Fox, Methodist; Lt. Alexander D. Goode, Jewish; Lt. John P. Washington, Catholic; and Lt. Clark V. Poling, Dutch Reformed; Witnesses recalled that while the ship sank, these four chaplains went from soldier to soldier calming fears, handing out lifejackets, and guiding men to safety. When there were no more lifejackets to give, they removed their own and gave them to others. The chaplains were last seen arm-in-arm in prayer on the ship’s deck; and

WHEREAS, many of the 230 men that survived this tragedy owe their lives to these four chaplains, who with their unique interfaith spirit and love for their fellow man were memorialized by the United States Postal Service on a popular 1948 postage stamp entitled: “These Immortal Chaplains – Interfaith in Action”; and

WHEREAS, Congress passed a Concurrent Resolution in 1957 honoring these four chaplains and the men who died with them. Presidents Truman and Eisenhower issued similar proclamations calling for national recognition and participation in memorial services throughout the land, to be observed annually by the American Legion and others on the first Sunday in February; and

WHEREAS, Congress created a special Medal for Heroism in 1960, in memory of these four chaplains, an action which has never been repeated; and

WHEREAS, the United States Congress passed a unanimous resolution designating February 3rd as “Four Chaplains Day” and, as it has done for decades, the first Sunday in February is recognized nationally by many congregations and by the American Legion as “Four Chaplains Sunday”; and

WHEREAS, to honor the heroic legacy left behind and continuous support of Four Chaplains Day the Livingston County Board of Supervisors unanimously proclaimed October 25, 2023 as US Army Chaplain, Lieutenant George L. Fox Day in Livingston County; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims February 3, 2024 as “Four Chaplains Day” in Livingston County.

Informational Item(s) Written Only

January 8, 2024 Director David Terry and Chairman of the Board, David LeFeber was present at the Avon Central School (ACS) Board Meeting and received a check over \$1,100 of monies raised from ACS Veterans Day 5K Walk/Run and 800 Meter Kids Run.

Also, at the Board Meeting a Certificate of Appreciation was presented to ACS 5th Grader, Ethan Heeres for his design of the veteran themed game worn jersey by the SUNY Geneseo Ice Knights at the Veteran Appreciation KNIGHT event on November 21, 2023. During the game, a silent auction raised \$3,625 for the game worn jerseys and a private donor committed to making the total \$4,000.

cc: BOS, Administration, Shari Hutchison, Jennifer Rodriguez, Tracy McCaughey, Sue Carlock, David Terry, Ryan Snyder



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10:15 OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. PROCLAIMING MARCH 2024 AS MARCH FOR MEALS MONTH IN LIVINGSTON COUNTY

WHEREAS, on March 22, 1972, President Nixon signed into law a measure that amended the Older Americans Act of 1965 to include a national nutrition program for individuals 60 years of age and older; and

WHEREAS, this landmark law has helped to fund community-based organizations like Meals on Wheels and the Livingston County Senior Nutrition Program, and remains the only federal program designed specifically to meet the nutritional and social needs of older adults; and

WHEREAS, staff and volunteers for the Senior Nutrition Program in Livingston County are the backbone of our local program, and deliver and serve nutritious meals to older adults who are at significant risk of hunger and isolation while continuously showing empathy and concern for the overall welfare of these individuals; and

WHEREAS, Livingston County’s Senior Nutrition Program provides nutritious meals to older adults throughout the County’s seventeen (17) towns, and these meals help recipients maintain their health and independence and avoid unnecessary falls, hospitalizations and premature institutionalization; and

WHEREAS, Livingston County’s Senior Nutrition Program provides a powerful opportunity for social connection for hundreds of seniors to help combat the negative health effects and economic consequences of loneliness and isolation; and

WHEREAS, Livingston County’s Senior Nutrition Program deserves recognition for the valuable contributions and essential services it provides; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim March 2024 as March for Meals month, and every community member is encouraged to take this month to honor senior nutrition programs, the individuals they serve, and the staff and volunteers who care for them.

This resolution will be on the February 28 Board agenda.

Informational Item(s) Written Only

Served Client Summary

Livingston

01/01/2023 and 12/31/2023

Report Run Date: 01/22/24

Service Type	Total Units January- December 2023
Case Management (hours)	2,361
Meals (Home Delivered 48,539 Congregate 23,119)	71,658
Information and Assistance (calls)	3,929
Legal Services (hours)	315
Personal Care (hours)	5,519
Transportation (trips)	5,984
Personal Emergency Response System (service months)	4,493



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Program Updates:

VITA (Volunteer Income Tax Assistance): SUNY Geneseo has confirmed that there will be a program this year. LCOFA staff will take calls to schedule appointments. The first appointments are in February. Qualifying taxpayers include seniors with annual household incomes below \$60,000. The service is provided at SUNY Geneseo.

Earned Wisdom is a new collaboration with Livingston County Mental Health and is a follow-up to the sessions that were provided on the topics of grief, loss and stress. This is an ongoing support group for individuals 55+ years of age to learn from and support each other. The group meets at the Avon Village Building at 9:30 AM on Fridays and is facilitated by Bethany Craft.

March for Meals celebration of the Senior Nutrition Program and staff is in development.

Holly Watson, Livingston County Historian, will give presentations at each of the four Nutrition Sites in February and March. She will share photos and information on local history including the major milestones, businesses, figures and changes over time. February presentations will take place on February 8th at the Mt. Morris Site and February 22nd at the Wildbriar Site in Livonia.

Financial Wellness presentations will be provided in cooperation with Lifespan. Scott Fairchild will facilitate a discussion on the importance of creating and sticking to a budget, the top 10 budget busters, avoiding financial scams and more. Presentations will take place on February 6th and 7th at all four Nutrition sites.

Alzheimer's Association Education	2/22 Mt. Morris, 2/28 Dansville
Music with Maple City Music	2/2 Avon, 2/5 Dansville, 2/12 Mt. Morris and 2/26 Wildbriar
Surprise with Rotary	2/23 Avon

10:20 CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: NYS GRANTS MANAGEMENT BUREAU & UNITED STATES DEPARTMENT OF AGRICULTURE RURAL UTILITIES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contracts for the Livingston County Center for Nursing and Rehabilitation, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Grants Management Bureau Room 2863 Corning Tower ESP Albany, NY 12237	4/1/23-3/31/28	\$653,659.99

For: Replace the nurse call system

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Health Care Facility Transformation Program III	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>



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United States Department of Agriculture 3 years from release of \$95,519
Rural Utilities funds.

400 Independence Avenue, SW
Room 4121-Stop 1590
Washington, DC 20250

For: Purchasing Staff education tracking and training software

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Rural Utilities Services (RUS) Distance Learning and Telemedicine Loan and Grant Program (DLT) NY0748-A16.	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: FUSION MEDICAL STAFFING, LLC, GLSW BOARD OF COOPERATIVE EDUCATIONAL SERVICES (GENESEE VALLEY BOCES), ST. JOHN FISHER UNIVERSITY (C/O WEGMANS SCHOOL OF NURSING)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Fusion Medical Staffing, LCC 18881 West Dodge Road, Suite 330W Elkhorn, NE 68022 For: Supplemental Staffing Contract – RN, LPN and CNA	4/1/24-3/31/25	Fee schedule

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> Cooperative-Contract# <input type="checkbox"/> Piggyback-Contract#		
<input type="checkbox"/> Quotes <input type="checkbox"/> Exempt Prof. Services:		<input checked="" type="checkbox"/> Other: N/A

GLSW Board of Cooperative Education Services (Genesee Valley BOCES) 80 Munson Street Leroy, NY 14482 For: LPN Educational Program for Practical Nursing Clinical Experience	1/1/24-1/1/2028	N/A
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> Cooperative-Contract# <input type="checkbox"/> Piggyback-Contract#		
<input type="checkbox"/> Quotes <input type="checkbox"/> Exempt Prof. Services:		<input checked="" type="checkbox"/> Other: Clinical Experience

St. John Fisher University 3690 East Avenue Rochester, NY 14618	3/1/24-auto renewal	N/A
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>



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N/A	0%	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A
Procurement Method <input type="checkbox"/> Cooperative-Contract#		<input type="checkbox"/> Piggyback-Contract#		
<input type="checkbox"/> Quotes <input type="checkbox"/> Exempt Prof. Services:		<input checked="" type="checkbox"/> Other: Clinical Experience		

3. AMENDING THE 2024 LIVINGSTON COUNTY SALARY SCHEDULE: LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2024 Livingston County Salary Schedule is amended as follows:

Center for Nursing and Rehabilitation:

- Create one full-time Transportation Aid position at Wage Grade 9 CSEA Contract effective immediately.

For: This position is to ensure transportation services for new admissions and resident appointments.

- Convert two (2) part-time Telephone Operator positions to one (1) full-time Telephone Operator position at Wage Grade 4 CSEA Contract effective immediately.

For: Continuous staffing coverage.

FINANCIAL/OPERATIONAL UPDATES:

A. Occupancy: As of 1/29/24, we have 246 residents in-house and six in the hospital for an occupancy of 92%. Year to date occupancy is 91.9%. This exceeds our budget goal of 226 residents/85% occupancy for January and February of 2024. Admissions for 2023 were 623 with 568 discharges.

B. Cash Flow: The LCCNR's total cash flow-cash reserves as of 1/29/24 are \$1,951,031.70.

Informational Item(s) Written only

- A. Our follow up meeting for the VAP grant was held in January. There is a new team reviewing applications on behalf of NYSDOH, and we have been asked to update our original grant submission. We are in the process of updating information and will be submitting in February.
- B. As of 1/12/24, we eliminated use of agency nursing assistant staff. The total number of aides hired in 2023 was 132. 94 completed the nurse aide training class, 58 remain for a retention rate of 62%. This exceeds the national retention rate for nursing assistants.
- C. We are working with Human Resources and CSEA to review potential incentives for licensed clinical staff. The goal is to hire more LPN and RN staff to reduce and/or eliminate agency use. We currently have 19 full time and 27 part time spots for LPN staff.
- D. The NYS Office of Medicaid Inspector General exit conference is still pending.
- E. LCCNR and HR staff are working with CSEA through our labor management committee on an on call structure for nursing and several potential MOA's.
- F. The RFP was completed for lab services; we have selected the University of Rochester as our lab provider.
- G. An RFP is being completed for Dental Services at LCCNR, our current contract expires June 2024.
- H. A grant request was submitted to the New York State Department of Health to increase training capacity in healthcare. Our grant request would create a temporary licensed practical nurse training position; provide tuition and a salary while attending training. Once they complete the program and become licensed, they would become LPN's at LCCNR. Unlike the nurse aide-training program where we cannot require aides to stay or contribute to the cost of training, these LPN programs allow an agreement to be completed. We are seeking grant funding for a total of \$1,600,000 (grants allow up to \$2,000,000) requests. This represents eight LPNT students over the course of two years. We are awaiting grant award announcements.



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- I. We anticipate hiring an RN Manager for the Garden of Life Adult Day Care Program. A reopening plan must be submitted and approved by the NYSDOH prior to opening. We are currently working on completion of our plan. The targeted date for our reopening is mid-April.
- J. LCCNR reported two incidents to the Department of Health in January. These reports included one case of alleged sexual abuse and one resident-to-resident incident. Investigations have been completed. The NYSDOH was onsite twice in January to evaluate complaint reports that date back to 2022. All incidents reviewed were found to be unsubstantiated.
- K. LCCNR staff are working to meet requirements of the grant that is offering funding to upgrade our nurse call system.
- L. Pro-Nexus began consulting services on January 4th, 2024. The consultant we are working with has been with Pro-Nexus since 2021. He has 25+ years of hospital, healthcare, and nonprofit experience. Specifically, he has 15+ years of hospital and long-term care experience, including Skilled Nursing, and 10+ years of nonprofit Human Service Organization experience for Children & Adults, including developmental disabilities. Notable clients include Kaleida Health Systems and University of Rochester Medical Center affiliate hospitals.
- M. An Assistant Director of Nursing was hired for our weekend supervision position, this should assist with clinical and staff supervision on the weekend shift. The candidate is currently finishing a contract and will be begin in February of 2024.
- N. The monthly Quality Assurance and Performance Improvement committee met on 1/25/24.
- O. Resident Council was held on 1/23/24.
- P. We are updating the job description/requirements for the Director of Social Work to assist with expanding our pool of candidates for the position. The role has been vacant for several months.
- Q. On January 23, Morrison leadership visited LCCNR. As part of the visit to discuss their service, we focused on recruitment, retention, and training of the dining staff to ensure good customer experiences for residents and staff.
- R. LCCNR is tracking, reporting and reviewing all current Covid-19 cases with the NYSDOH and our Medical Director. We are implementing our PPE policy for staff and encouraging masking for residents/visitors. We continue to offer testing and vaccinations. We are still experiencing Covid outbreaks among residents and staff.
- S. Maintenance staff is working on electrical and patient lifting equipment inspections. Progress continues on the implementation of the QWare digital work order system. Replacements of nonfunctioning camera equipment and isolation valves is being completed. Reviewing replacement for bedside stands for resident rooms.

10:30 DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: COURTNEY LUTHER, CAROL NAPIERALA

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Courtney Luther 3228 Poplar Hill Road Livonia, NY 14487 For: Speech Therapy Services for Pre-K Program	2/1/24-1/31/29	Per Rate Table



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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYS Education Department	% varies	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> Cooperative-Contract#		<input type="checkbox"/> Piggyback-Contract#
<input type="checkbox"/> Quotes <input checked="" type="checkbox"/> Exempt Prof. Services:		<input type="checkbox"/> Other:

Director's Comments: This contract provides for speech therapy services for the Pre-K Program.

Carol Napierala 1/20/24-12/31/28 Per Rate Table
 4528 Sage Road
 Warsaw, NY 14569
 For: Speech Therapy Services for Pre-K Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYS Education Department	% varies	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Procurement Method</i> <input type="checkbox"/> Cooperative-Contract#		<input type="checkbox"/> Piggyback-Contract#
<input type="checkbox"/> Quotes <input checked="" type="checkbox"/> Exempt Prof. Services:		<input type="checkbox"/> Other:

Director's Comments: This contract provides for speech therapy services for the Pre-K Program.

2. AMENDING THE 2024 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF HEALTH AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2024 Livingston County Salary Schedule is amended as follows:

Department of Health:

- Create one full-time Public Health Specialist at Wage Grade 15 CSEA Contract, effective immediately.

For: This position will replace a Public Health Assistant position.

- Create one full-time Finance Supervisor position at the salary range of \$78,000.00-\$83,000.00 on the Department Head Salary Schedule effective immediately.

For: This position will replace an employee who has submitted intent to retire

Director comments: The Finance Supervisor position will be deleted upon retirement. Grant funding will cover the expense of the new position overlap.

3. AUTHORIZING THE PURCHASE OF A 2023 CHRYSLER PACIFICA TOURING L FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: HOWELL & PIERSON DBA MAIN MOTORCAR

RESOLVED, that the Livingston County Department of Health is hereby authorized to purchase through NYS OGS Mini-Bid #DOH24-1 and NYS OGS Contract PC68941 from: Howell & Pierson dba Main Motorcar, 224 West Main Street, Johnstown, New York 12096, a 2023 Chrysler Pacifica Touring L, at a cost not to exceed \$41,330.05.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Reserve WIC Spendable Trust Fund	0%	Yes

Directors Comments: To replace the current 2011 Chevy Express WIC Van. Purchase funds will come from the Misc. Reserve WIC Spendable Trust.

Informational Item(s) Written Only



LIVINGSTON COUNTY BOARD OF SUPERVISORS' **MEETING NOTICE**

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- We welcomed Dr. Andrea Belen Judkins to the Board of Health during our January meeting. Dr. Judkins works for Rochester Regional Healthcare in Geneseo.
- Colin Wilcox will be chairing the Finger Lakes Lead Coalition.
- Our CLIA license now includes lead testing. We are working with surrounding counties to determine the best fit and method of utilization for our Lead Care II machine.
- Our Lead Poisoning Prevention program has worked with our planning department and a company called Geocove to develop a new GIS mapping app. The GIS mapping will help us target 'hot spot' areas and outreach needs in the county. Colin Wilcox, our lead coordinator, is also working with our Geocove training source to be able to help support any DOH program working on GIS mapping. Colin is also working with our school district to support them fulfill law Public Health Law (PHL) §1110, in which school districts have to test their water for lead and add any findings to the school website as well as NYS websites. Colin Wilcox is working with Yates County on providing a free Lead Renovator Initial Certification (RRP Training). The RRP training will be held February 6 at the DSS Conference Center. The class is being offered for free and is usually at a \$300 cost. Art C. Wheaton will be the instructor. Lead staff are promoting the training to community organizations and community members throughout the county.
- Environmental Health participated in the kick-off for an update of the 2003 Conesus Lake Watershed Management Plan. The Plan will be reworked with the help of a consultant over the next two years and include new technology strategies including green infrastructure practices.
- The sale of illegal nicotine containing flavored vape products to minors continues to be an upward trend. In January, there were three sales to a minor; one of these was a third offense at a retailer that was continuing to operate despite a revoked sales license.
- Radon is the second leading cause of lung cancer and January is Radon Awareness month. Various media outreach measures were performed and Environmental Health staff distributed six radon test kits to county residents.
- Dog Control had 154 dogs in 2023. Ninety-Seven (97) dogs were redeemed by their owners, twenty-five (25) were spayed/neutered and adopted out using the established spay/neuter fund. We euthanized six (6) dogs. A veterinarian performs all euthanasia procedures. We require Department of Health approval and an assessment by a veterinarian to ensure that the reason for euthanasia is due to health and the dogs not being adoptable.
- Community Health will be hiring for a Public Health Specialist that will be working as an Early Intervention Service Coordinator.
- New guidance has come out regarding telehealth services in EI (Early Intervention). Margaret Betette, Director of Community Services, and Jessie Hand, Public Health Specialist, are setting up meetings with surrounding counties regarding their take on the guidance.
- WIC (Women, Infants and Children) staff is continuing to work on a QI (Quality Improvement) project with the PICHC (Perinatal, Infant, Child Health Collaborative) program, in which WIC staff offer all prenatal Livingston County WIC participants a referral to the PICHC program, benefiting both programs. As of May 2022, WIC has served 246 Livingston County prenatal women; of these 246 women, 242 were offered PICHC referrals, and 81 PICHC cases were opened.
- WIC is working closely with CSHW (Center for Sexual Health and Wellness) to develop a QI project to increase awareness of the CSHW and the WIC services amongst clients/participants. The QI project has begun. The WIC Nutritionist will be offering CSHW services at all final prenatal appointments during the final trimester.



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- Hospice served 36 patients in December 2023; five (5) were patients at Noyes Hospital, nine (9) at the CNR, one (1) at Morgan Estates, and the rest were home patients. We received 24 Hospice referrals and admitted 20 patients.
- CSHW (Center for Sexual Health and Wellness) has now opened up the CASA clinic to the community, not just to CASA patients; this is a success so far. We saw six (6) patients there on Monday, January 8. Patients are happy with the convenience of having a Geneseo clinic option.
- CSHW staff have training this month on telehealth, funded by a grant we received. We are hoping to expand telehealth services.
- OMH (Office of Mental Health) is working to strengthen relationships between hospital systems, county leadership and local clinics. Livingston County is assigned to a work group with counties who mostly refer individuals to Strong CPEP/inpatient to enhance discharge planning.
- The new Mobile Crisis On-Call was launched on January 16, 2024. Calls will go through the 911 Center. When a sheriff responds to a scene (domestic violence incident or anything of that nature) where they feel it could be of benefit, a therapist will go out. Therapists will respond with law enforcement presence, as we never want a therapist to respond to a scene alone. Overnight hours will be 8:00 p.m. – 8:00 a.m. Our therapists can follow-up or partner with other providers.
- We signed a contract with “CredibleMind: The One-Stop for Mental Wellbeing Resources”. CredibleMind is a free online platform that brings together expert-related and vetted videos, podcasts, apps, online programs, books, and articles, in one easy-to-use location and is available 24/7 to community members.
- Administration staff attended a presentation by consultants (Beacon/Bonadio) on coding/billing to maximize Mental Health revenue.
- Administrative staff is working on contracts/fund tracking for ARPA (American Rescue Plan Act) and opioid funding.

10:35 OTHER – CHAIRMAN LEFEBER

Action Item(s) To Be Reported

1. PROCLAIMING MARCH 2024 AS DEVELOPMENTAL DISABILITIES AWARENESS MONTH IN LIVINGSTON COUNTY

WHEREAS, developmental disabilities affect more than 7 million Americans and their families and is a broad term to describe an impairment in physical, learning, language, or behavior. Many individuals with developmental disabilities are vital, vibrant members of our communities who actively participate in social, economic, and civic life; and

WHEREAS, The Arc of the United States is the nation’s leading volunteer-based organization that actively seeks to promote and protect the rights of people with developmental disabilities. As a disability rights organization, it works with and for people with developmental disabilities to achieve change and improve their lives; and

WHEREAS, entities like The Arc strive to increase public awareness about the inclusion of people with developmental disabilities in all areas of community life and seek to educate the public on the various unique issues affecting people with developmental disabilities, including educational segregation, healthcare access, and occupational training; and

WHEREAS, the month of March has been designated National Developmental Disabilities Awareness Month with 600 Chapters of The Arc and numerous other organizations undertaking public awareness, educational, and fundraising initiatives; and

RESOLVED, the Livingston County Board of Supervisors hereby proclaims March 2024 as Developmental Disabilities Awareness Month in Livingston County. Residents are encouraged to give full support to efforts that work towards enabling people with developmental disabilities to live full and productive lives of inclusion in our communities.



LIVINGSTON COUNTY BOARD OF SUPERVISORS'
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This resolution will be on the February 28 Board agenda.

10:40 ADJOURNMENT