



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: PUBLIC SERVICES

DATE: MARCH 2, 2023 (THURSDAY)

TIME: 10:00 A.M.

PLEDGE OF ALLEGIANCE:

Committee Members

G. Deming, Chairman
M. Schuster, Vice Chairman
D. Babbitt Henry
W. Devine
M. Falk
D. LeFeber
D. Pangrazio

10:00 COUNTY CLERK – ANDREA BAILEY

Action Item(s) To Be Reported

1. PROCLAIMING APRIL AS DONATE LIFE MONTH

WHEREAS, through their membership in the New York State Association of Counties (NYSAC), New York's Counties have come together to collectively support several important causes; and

WHEREAS, in New York State there are approximately 8,100 people waiting for an organ transplant which represents the third highest need in the nation; and there are an estimated 400 New Yorkers that die every year while waiting for an organ transplant; and

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas and small intestine can save up to eight lives; donation of tissue can save and heal the lives of up to 75 others; and

WHEREAS, organ, eye and tissue donation are life-giving and healing acts recognized worldwide as expressions of compassion to those in need; and

WHEREAS, New York State's County governments play a key role in raising awareness of the need for organ, eye and tissue donation through the interactions County officials have with the public with regard to this subject through local DMV offices, local boards of elections, departments of health, naturalization ceremonies and veterans' programs; and

WHEREAS, such interactions by Livingston County officials with the public provide opportunities for the provision of information on how individuals can help their fellow New Yorkers by signing up as organ and tissue donors; and

WHEREAS, counties across New York State are proclaiming the month of April 2023 as "Donate Life Month," and engaging in various awareness activities designed to promote an increase in the number of registered organ, eye and tissue donations; and

WHEREAS, the Livingston County Clerk's Office, through its Department of Motor Vehicles, wish to promote the month of April 2023 as "Donate Life Month" in Livingston County; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims the month of April 2023 as "Donate Life Month" in Livingston County, and encourages those Livingston County departments and agencies involved in providing information on organ and tissue donations and enrolling in the New York State Donate Life Registry to engage in activities throughout the month to increase the number of organ and tissue donors and promote awareness of the need for organ and tissue donations in Livingston County.

Pre-approved Informational Item(s) To Be Reported

- Designating April as "Donate Life Month"

- Department Update

- County Clerk & DMV
 - 2022 in Review/Annual Financial Report
 - 2023 Department Initiatives

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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10:15 HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: VARIOUS CONSTRUCTION MATERIALS & SERVICES THROUGH APRIL 1, 2024

WHEREAS, after the proper legal advertisement seeking bids for Various Construction Materials & Services from April 2, 2023 through April 1, 2024, bids were received and opened on January 24, 2023, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors & Suppliers	4/2/23-4/1/24	As Required

For: Annual Bids for Various Construction Materials and Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes X No

2. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: RENTAL OF VARIOUS PIECES OF CONSTRUCTION EQUIPMENT THROUGH APRIL 1, 2024

WHEREAS, after the proper legal advertisement seeking bids for Rental of Various Pieces of Construction Equipment from April 2, 2023 through April 1, 2024, bids were received and opened on January 24, 2023, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors	4/2/23-4/1/24	As Required

For: Annual Bids for Rental of Various Pieces of Construction Equipment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes X No

3. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: VARIOUS AGGREGATE MATERIALS THROUGH MARCH 31, 2024

WHEREAS, after the proper legal advertisement seeking bids for Various Aggregate Materials from April 1, 2023 through March 31, 2024, bids were received and opened on January 24, 2023, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors	4/1/23-3/31/24	As Required

For: Annual Bids for Various Aggregate Materials

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes X No

4. APPROVING HOURLY RATE TO BE PAID FOR TOWN 10-WHEEL DUMP TRUCKS WHILE ENGAGED IN LIVINGSTON COUNTY HIGHWAY MAINTENANCE & CONSTRUCTION WORK THROUGH THE END OF 2024

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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WHEREAS, the hourly reimbursement rate for the year 2022 for Town 10-Wheel Dump Trucks (including operator) was increased to \$104.00 (regular time) and \$116.00 (overtime), and,

WHEREAS, the lowest bid on the 2023 Annual Equipment Rental bid prices for contractor 10-wheel dump trucks is \$110.00, now, therefore be it

RESOLVED, that the hourly rate be increased to \$110.00 (regular time) and \$123.00 (overtime) for the 2023-2024 season for reimbursement to Towns for use of all 10-Wheel Dump Trucks, including operator, while engaged in local County Highway maintenance and construction work, and, be it further

RESOLVED, that said hourly rate shall not apply to long-range hauling of materials to project sites from gravel, stone or asphalt sources, in which case a "per-ton" or "per-cubic-yard" price will be negotiated with the Town, based upon current Annual County Bid prices, and be it further

RESOLVED, that said hourly rates of \$110.00 (regular time) and \$123.00 (overtime) shall remain in effect through March 31, 2024.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Livingston County Towns	4/1/23-3/31/24	As Required
For: Rental Rates for Town 10-Wheel Dump Trucks during 2023-24		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Highway Budget Appropriations	100%	Yes

10:20 SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY (Attachment)

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE – N.O.M.A.D. ENTERPRISES, INC., LIFE SAFETY INTEGRATED SYSTEMS, DANVILLE CENTRAL SCHOOL DISTRICT, GENESEE VALLEY EDUCATIONAL PARTNERSHIP, KESHEQUA CENTRAL SCHOOL DISTRICT, LIVONIA CENTRAL SCHOOL DISTRICT, MT MORRIS CENTRAL SCHOOL DISTRICT AND YORK CENTRAL SCHOOL DISTRICT**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Sheriff's Office, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
N.O.M.A.D. Enterprises Inc. Dbawarsaw Dry Cleaners 102 South Academy Street Wyoming, NY 14591 For: Cleaning of uniforms	2/1/2023-1/31/2026 with two additional 1-year renewals	as per cost sheet

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3150	100%	Yes X No

Life Safety Integrated Systems, Inc. 6455 Lake Avenue, Suite A Orchard Park, NY 14127 For: Maintenance/service plan of jail camera system	4/1/2023-3/31/2024 with one 1-year renewal option	\$21,650.00 annually
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3150	100%	Yes No X

Dansville Central School District 284 Main Street	9/1/2023-6/30/2024	\$96,679.40
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cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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Dansville, NY 14437

For: 2023-2024 school resource deputy

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3111	~25%	Yes X No

Genesee Valley Educational Partnership	9/1/2023-6/30/2024	\$84,798.24
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27 Lackawanna Avenue

Mt. Morris, NY 14510

For: 2023-2024 school resource deputy

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3111	~25%	Yes X No

Keshequa Central School District	9/1/2023-6/30/2024	\$84,798.24
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13 Mill Street

Nunda, NY 14517

For: 2023-2024 school resource deputy

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3111	~25%	Yes X No

Livonia Central School District	9/1/2023-6/30/2024	\$84,798.24
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40 Spring Street

Livonia, NY 14487

For: 2023-2024 school resource deputy

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3111	~25%	Yes X No

Mt. Morris Central School District	9/1/2023-6/30/2024	\$84,798.24
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30 Bonadonna Avenue

Mt. Morris, NY 14510

For: 2023-2024 school resource deputy

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3111	~25%	Yes X No

York Central School District	9/1/2023-6/30/2024	\$84,798.24
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2578 Genesee Street

Retsof, NY 14539

For: 2023-2024 school resource deputy

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A.074.3111	~25%	Yes X No

Pre-approved Informational Item(s) To Be Reported

NYS Division of Criminal Justice has granted Livingston County \$250,000 towards body worn cameras. Payments have been, or will be, paid directly to the County; this is a one-time payment. Please see attached letter for further details.

10:35 CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT: CPL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Central Services Department, and any future amendments

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
CPL	2/1/2023-1/31/2025	Not to exceed \$100,000.00

255 Woodcliff Drive, Suite 200
Fairport, NY 14450

For: Professional Services for the Programming, Schematic Design, Design Development, Construction Documentation and Construction Administration related to the Livingston County Sheriff's Office Training Facility Classroom. This is an ARPA project.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
ARPA	0%	Yes X No

2. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: CENTRAL SERVICES AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Central Services:

- Create one (1) full-time Carpenter position at Wage Grade 13 CSEA Contract effective March 8, 2023.
- Create three (3) full-time Senior Building Maintenance Mechanic positions at Wage Grade 13 CSEA Contract effective March 8, 2023.

For: Organizational improvements, career laddering, supervisory oversight, and succession planning while addressing the complexities of the projects being completed.

10:45 PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD: MARY THERESA GLEASON-BLACK & KEITH STEIN

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

Livingston County Planning Board			
Name	Address	Title/Representing	Term
Mary Theresa Gleason-Black	1725 Parkside Place, Lima, NY 14485	Village of Lima	1/1/23-12/31/25
Keith Stein	3434 Iroquois Road, Caledonia, NY 14423	Town of Caledonia	1/1/23-12/31/24

Director's Comments: This resolution appoints Ms. Gleason-Black and Mr. Stein to the County Planning Board as the Village of Lima and Town of Caledonia representatives, respectively. Barry Ingalsbe, former Village of Lima representative, stepped down in December 2022 after serving on the County Planning Board for 26 years. Joan Crunden, former Town of Caledonia representative, stepped down in December 2022 after serving for 18 years.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: SUNY RESEARCH FOUNDATION OF THE STATE OF NEW YORK, GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Planning Department, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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Administrator:

Contractor

SUNY Research Foundation of the

State of New York

P.O. Box 9

Albany, NY 12201-0009

For: 2023 Conesus Lake water quality monitoring

Term

3/1/2023-1/26/2024

Amount

Not to exceed \$22,873.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Finger Lakes/Lake Ontario Watershed Protection Alliance (CLAWS 32)	0%	Yes

Director's Comments:

This resolution authorizes a contract with SUNY Research Foundation for SUNY Geneseo and SUNY Brockport to perform water quality monitoring activities for Conesus Lake.

Genesee Finger Lakes Regional Planning Council

3/1/2023-12/31/2024

Not to exceed \$10,000.00

50 W. Main Street

Rochester, NY 14614

For: Technical assistance with solar/BESS regulation development and review

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Energy & Research Development Authority (NYSERDA)	0%	Yes

Director's Comments:

In 2021, the County received grant funding through the New York State Energy Research and Development Authority to hire a part-time Solar Coordinator (position has been filled) and for additional technical assistance services. That contract ends 3/31/2023. NYSERDA is considering a contract extension to December 2024 with an additional \$40,000 for the Solar Coordinator and technical assistance services. G/FLRPC would provide assistance with local law research, review, and creation.

Pre-approved Informational Items:

1. Update on the Light Up Livingston broadband initiative. (Hunt Engineers & Empire Access)

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The next meeting will be March 3, 2023.

Watershed Education Center at Vitale Park (WEC). See link for schedule of future presentations:

<https://conesuslake.org/lake-community/wec>

AGRICULTURAL AND FARMLAND PROTECTION BOARD (AFPB)

303-b Petitions. We received plan approval from NYS Ag and Markets.

Agricultural District #3 Renewal. The final report was submitted to Ag and Markets for approval.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

The next meeting of the EMC is March 22, 2023, at 6:30 p.m.

Earth Day Award. Deadline for Earth Day Nominations is March 3rd. Nomination forms can be found here:

<https://www.livingstoncounty.us/108/Earth-Day-Awards>.

COUNTY PLANNING BOARD

Reminder: The Planning Board has a dedicated email: LCPlanningBoard@co.livingston.ny.us. Referrals can be submitted to this email.

Next meeting. The next meeting is scheduled for March 9, 2023.

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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LET'S Plan Reminder: "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

SOLAR. The Planning Department has launched an Alternative/Renewal Energy website, <https://www.livingstoncounty.us/938/Renewable-Alternative-Energy>, with sections on solar and Battery Energy Storage Systems to be a technical and informational resource for municipalities and the public.

11:05 OTHER – MICHELE REES

Action Item(s) To Be Reported

1. RESOLUTION IN OPPOSITION OF PROPOSED NEW YORK STATE SOIL AND WATER CONSERVATION DISTRICT LAW CHANGES

WHEREAS, Soil and Water Conservation Districts have existed for over 70 years in local communities and were established due to the local needs of every diverse geographical region with locally led leadership; and

WHEREAS, the Livingston County Board of Supervisors was notified by the New York Association of Conservation District of the proposed changes to Soil & Water Conservations Districts Law, Article 2, §4-12 which governs established bylaws for every local soil and water conservation district (District) in New York State, that would have a negative impact on management of environmental issues, local land management consequences and impacts on County operations; and

WHEREAS, Soil and Water District's currently provide all counties in New York State with environmental services, including but not limited to climate resiliency, watershed monitoring, soil health protection, sediment and erosion control, nutrient reduction, stormwater management, forestry management, water quality improvement, education and technical training, invasive species mitigation, green infrastructure, best management implementation, technical assistance for private citizens, municipalities and the state. Soil and Water Conservation Districts strive to make our programs and services inclusive and open for everyone, while continuing to develop service-based programs and staff development; and

WHEREAS, structure changes to District Boards would have a major impact on the ability to make decisions through informed partners on the very issues that Districts deal with every day; and

WHEREAS, the change in legislation would also give opportunity for local communities to abolish this entity that has provided opportunities to address needs on all land, both public and private, while also acting as a conduit for land management state aid to local communities; and

WHEREAS, moving to watershed structured law changes would also impact other local initiatives that Livingston County receives funding for through other sources and changes how planning would be done as watersheds extend past County/Municipal boundaries; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors strongly opposes proposed legislative actions for changes related to District Law because of the long term economic and environmental resource impacts to small communities; and be it further

RESOLVED, that the Clerk to the Board shall forward copies of this resolution to Governor Kathy Hochul, Senator Pam Helming, and Assemblywoman Marjorie Byrnes., the New York State Association of Counties and all others deemed necessary and proper.

2. PROCLAIMING MARCH 24, 2023, AS WOMEN IN AGRICULTURE DAY IN LIVINGSTON COUNTY

WHEREAS, the agricultural industry is part of the foundation upon which our distinct American heritage is built; and

WHEREAS, hardworking American women farmers provide New York State, the Nation, and much of the world with a safe, healthy, affordable, and abundant food supply; currently, there are more than 1,200,000



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female agricultural producers in the United States, making up more than a third of the agricultural producers in the United States; and

WHEREAS, in 2017, farms operated by women in the United States sold \$148,000,000,000 in agricultural products, accounting for 38 percent of the total agriculture sales in the United States for that year; and

WHEREAS, women working in agriculture also make a difference across the United States in various commodity and industry fields, such as research and development, manufacturing, sales and distribution, agricultural education, agribusiness and advocacy, which extends benefits to individuals across the globe through the international trade of the United States; and

WHEREAS, in addition, women farmers are vital in fostering the next generation of the agricultural workforce by promoting STEM and agricultural education and entrepreneurial and community initiatives and by serving as mentors for 4-H, FFA, the Cooperative Extension System, and numerous postsecondary agricultural science educator programs; and

WHEREAS, the celebration of National Women's Agriculture Day is in recognition of women farmers from all racial, ethnic and socio-economic backgrounds and walks of life, who feed us and our families every day and of the importance of agriculture as a vital industry and economic driver in New York State; now, therefore, be it

WHEREAS, that the Livingston County Board of Supervisors does hereby proclaim March 24, 2023, as Women in Agriculture Day in Livingston County in conjunction with National Women in Agriculture Day and National Women's History Month, honoring and recognizing the important contributions of all branches of farming to the health, economic well-being, environment, beauty, and future of New York State; and, be it further

RESOLVED, that the Clerk of the Board shall forward copies of this resolution to Governor Kathy Hochul, Senator Pam Helming and Assemblywoman Marjorie Byrnes; USDA Farm Services Agency; and NY FarmNet.

11:15 ADJOURNMENT

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. Sample ballots have been sent to candidates for the March 21, 2023 Village Elections. In addition to caucuses, several Independent Nominating Petitions were filed. Machines have been tested.
2. Signature requirements have been calculated and posted on the website.
3. Work has begun on GE 22. Caucuses may begin as early as February 28. There are no County positions open but numerous local races will be on the ballot.
4. NCOA (National Change of Address) process has been completed for the year. NYS Election Law requires each Board to annually review any address changes reported to the USPS.
5. Current active voter enrollment stands at 39,514. Democratic: 10,123; Republican: 17,160; Conservative: 915; Working Families: 122; Oth-Green: 108; Oth-Lbt: 131; Oth-Ind: 1,570; Blank-No Party: 9,244; Oth-Blank: 126; Oth-WEP: 8; and Oth-Reform: 6. Inactive enrollment is at 3,000. Total active/inactive voter enrollment: 42,514.

COUNTY HISTORIAN – HOLLY WATSON

Informational Item(s) Written Only

County Historian – Holly Watson

County Historian Holly Watson - February

- Attended virtual regional planning meeting regarding 250th anniversary of Revolutionary War (2/14)



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- Completed 4-week virtual Certified Interpretive Guide training through National Association for Interpretation (NAI) to hone presentation and education skills; one of the most valuable classes I have ever taken (2/15)
- Participated in Al Lorenz Park Family Fest kick-off meeting (2/22)
- Attended virtual webinar, "A Metadata Assessment Tool for Oral History Projects" by DHPSNY (2/23)
- Created new "Find Records" page on county website to help patrons locate records across departments
- Worked to secure county funding for the Poorhouse Cemetery Project and collected updated vendor quotes
- Began contract process for audio-visual digitization project, made possible by \$6,300 RRLC grant
- Significant requests included research on the Big Tree and Big Tree Treaty and women in agriculture

Deputy Historian Madeline Friedler - February

- Added hundreds of entries to searchable online database
- Digitized hundreds of pages and images, adding more to online photo gallery
- Processed digital collections; completed archiving of Covid-19 Collection
- Assisted with numerous research and office organizational projects
- Worked on educational video

Office-wide Projects – February

- Consulted weekly on historical significance and context of various historical records series held at Records Management
- Weekly volunteer Jane Oakes: transcribed Groveland farm diaries
- Donations: WGSU radio broadcasts about COVID-19, 2020
- Organized and preserved digital and physical collections
- Assisted patrons in research room and on phone/email

ECONOMIC DEVELOPMENT – BILL BACON

Informational Item(s) Written Only

- Livingston County Tourism ("Visit LivCo") approved the hiring of Kelly Burns as the new Director of Tourism! Kelly is relocating to Livingston County from her current position that she held for the past 10 years with Yellowstone National Park. She is originally from this area and is excited to put her skills to work in the Genesee Valley. We are excited to have her join our team and look forward to her arrival in mid-late March.
- A recent announcement was made by Governor Hochul that the Village of Geneseo was awarded a \$4.5 million grant from the NY Forward Program. The program has extensive participation from the Department of State and Bergmann Associates as a consulting partner. There will be several planning meetings and discussion prior to awarding any applications or implementing any funding for projects.
- A Restore NY application was submitted for the Village of Dansville to address the Maxwell Block renovation project. The funds would be specifically used for the creation of residential apartments on the 2nd and 3rd floor of the building. Students from the SUNY Alfred civil engineering class participated in drafting plans and layouts for the renovations, which became an integral part of the eventual decision-making for the final plans. We anticipate eight (8) new units with an elevator in the rear of the building that will service the upper floors. The units will be a mix of 1-2 bedroom apartments.
- The most recent report from New York State reflecting gross sales in the various NAICS categories for Livingston County increased ~.5% from the period September to November '21 vs. '22. While consumers still appear to be spending, the increase does not seem to be keeping pace with increased costs or inflation.

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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That raises concerns that the overall economy is slowing to a level that may negatively affect our businesses.

- Conversely, we have experienced an increase in the levels of occupancy tax being collected by the County. Visit LivCo has been researching ways to maximize the recovery of occupancy taxes not being submitted by those who maintain short-term rental units. We have been negotiating with a company that can assist with the identification of those vendors and the introduction / instruction for collecting the required tax.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

1. LCEMS Dispatches January 2023 = 546
2. LCEMS Dispatches through February 20, 2023 = 905
- 3.
4. Highlights - Meetings / Activities / Responses
5. EMT Classes at Hampton Corners and Avon bases started
6. Montgomery County EMS meeting to discuss countywide EMS structure
7. 911 Governance Board Meeting
8. EMS Captain meeting
9. NYS Rural Ambulance Task Force Meeting
10. Emergency Services Training Committee meeting
11. EOC Tower Project Management Team meetings
12. MLREMS Executive Meeting
13. Medical Director Meetings
14. DOH Drill Meeting and Evaluation
15. Attended Law Enforcement Council meeting along with Dr. Farney to talk about Mental Health responses and transports

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

269 adult offenders supervised in county
(26 treatment court cases being supervised in drug court)
25 offenders in other NYS counties
7 offenders in other states
13 juveniles supervised
3 new juvenile referrals
36 investigations ordered
7 active EM cases (2 juveniles; 5 adults; 2 of which are female), 1-Global Positioning
0 adult placed on probation for willful violation of support
9 New Leandra's Law cases (4 CDs)
0 New Criminal Adolescent Offender Youth Part cases

5 New Pre-Trial Services

2. MONIES COLLECTED

\$1,237.94 – restitution
\$1,965.00 – fines
\$1,243.33 – DWI supervision fees
\$873.67 – EM fees
\$36.51 – restitution surcharge



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

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3. OUTSTANDING FEES

\$96,729.57 – DWI Supervision Fees as of 01/31/23

\$159,825.58 – EM fees as of 01/31/23

4. MEETINGS ATTENDED

- 1/3/2023 Human Services Department Head
- 1/3/2023 Board of Supervisors Organizational Meeting
- 1/5/2023 Quarterly Department Head Meeting
- 1/9/2022 LIV TAC (Threat Assessment Team)
- 1/9/2023 Annual Meeting w/Judge Jennifer Noto
- 1/10/2023 Council Of Probation Administrator's Meeting (Genesee County)
- 1/11/2023 Board of Supervisor Meeting
- 1/12/2023 NYS COPA-Ontario County
- 1/17/2023 Law Enforcement Council
- 1/18/2023 LIV TAC Meeting
- 1/20/2023 Staff Meeting
- 1/23/2022 SUNY Geneseo (Suicide Prevention Task Force Event)
- 1/24/2023 Suicide Prevention Task Force Meeting

5. ADMINISTRATIVE REVIEWS

One (1) administrative review

6. TRAINING

3. Name	4. Date	5. Training	6. Hours	7. Misc.
Lynne Mignemi	01/09/2023	Identifying, Assessing and Managing Targeted Attacks	3.5	
	01/13/2023	Introduction to Electronic Records	1.5	
	01/19/2023	Defensive Driving	6	
Courtney Sobrado	01/12/2023	Defensive Driving	6	
Liz Laney	None			
Deb Williams	01/30/2023	Corporate Compliance	1	
	01/30/2023	Workplace Violence	1	
	01/30/2023	Sexual Harassment	1	
Rachel Merrick	01/05/2023	Corporate Compliance	1	
	01/05/2023	Sexual Harassment	1	
	01/05/2023	Violence in the Workplace	1	
Christopher Kendall	01/18/2023	Corporate Compliance	1	
	01/18/2023	Sexual Harassment	1	
	01/18/2023	Workplace Violence	1	
Kerrin Chapman	01/18/2023	Corporate Compliance	1	
	01/18/2023	Workplace Violence	1	
	01/18/2023	Sexual Harassment	1	
Holly Laurie	01/12/2023	Defensive Driving	6	
	01/19/2023	Corporate Compliance	1	
	01/19/2023	Workplace Violence	1	
	01/19/2023	Sexual Harassment	1	
	01/30/2023	Adult Mental Health First Aid USA	9	
Michelle Jordan	01/18/2023	eJustice Portal Training	1.5	
	01/18/2023	Sexual Harassment	1	
	01/18/2023	Workplace Violence	1	
	01/18/2023	Corporate Compliance	1	
Jason Varno	None			
Josh Wren	01/12/2023	Defensive Driving	6	

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Holly Watson, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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**Division of Criminal
Justice Services**

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

YVONNE TURNER
Director of Funding

MEMORANDUM

TO: Jason Yasso
FROM: Commissioner Rossana Rosado, Division of Criminal Justice Services
DATE: February 3, 2023
SUBJECT: Body Worn Camera (BWC) Funding Approval Notice

Please be advised that your agency's request to DCJS for Body Worn Camera (BWC) funding has been approved for the amount of \$250,000.00. Payments have been, or will be made, directly to your agency. An executed DCJS local grant contract for this payment will not be necessary.

This is a one-time payment for the purchase of BWCs and software related to BWCs, as your agency submitted to DCJS in the Application for Funding. At this time, DCJS does not have funding to support the continued maintenance of such equipment.

As noted in the BWC Application for Funding, DCJS worked with the NYS Office of General Services (OGS) regarding a state contract for the purchase of BWC equipment. We have been advised that OGS does have a state contract in place available for authorized entities to use for procurement. The link to that contract is <https://online.ogs.ny.gov/purchase/snt/awardnotes/7360022802ContractorPage.pdf>. If the available equipment meets your agency's needs, we encourage you to purchase through the OGS centralized contract before pursuing other procurement methods.

If your department is not currently an authorized entity/user for OGS contracts, there is additional information on the OGS website on how to register. Please visit the OGS website at <https://ogs.ny.gov/procurement/ogs-centralized-contracts> for more information.

Please be advised that funds used for the purchase of BWCs may be subject to an audit. During an audit, award recipients may be asked to provide documentation supporting equipment purchases, such as invoices and proof of payment. Award recipients are also expected to control the assignment and disposition of BWCs using a suitable equipment inventory tracking method.

As a reminder, all funded agencies must maintain a BWC policy that meets or exceeds the provisions set forth in the Municipal Police Training Council's (MPTC) Body-Worn Camera Model Policy published by the NYS Division of Criminal Justice Services. (See *MPTC "Body-Worn Camera Model Policy," issued September 2015.*)

DCJS is pleased to be able to provide your agency with funding to support BWCs, which can help improve police officer interactions with the public and serve as an integrated part of your agency's problem-solving and community-engagement strategy. We look forward to working with you in our shared efforts to keep New Yorkers and visitors to our state safe, and ensure a criminal justice system that works for all.

If you have any questions about this award, please contact DCJS at BWCquestions@dcjs.ny.gov and please include "BWC Payment" in Subject Line of the email. Thank you for your partnership.

Cc: Amy Davies