

3/22/21 Ways and Means Committee Meeting

Time: 1:30 PM

Due to public health and safety concerns related to the COVID-19 Pandemic the Livingston County Board of Supervisors has chosen to meet in a hybrid manner in that some Supervisors will be in person and some will be remote via Zoom. Attendance is allowed with masks and social distancing.

Per State and Federal bans on large gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020, including all subsequent extensions, "suspending law allowing the attendance of meetings telephonically or other similar service."

This meeting will follow Roberts Rules of Order, will be recorded and later transcribed.

Agendas are available per normal procedures on the County website

<https://www.livingstoncounty.us/AgendaCenter>

Zoom meeting link:

<https://zoom.us/j/99157460284?pwd=ZGN4bGprYXB1Q2NqdDFXSmJvNlppUT09>

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 991 5746 0284

Passcode: 536979

One tap mobile

+19292056099,,99157460284# US (New York)

+13017158592,,99157460284# US (Washington D.C)

Meeting ID: 991 5746 0284



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: WAYS AND MEANS

DATE: MARCH 22, 2021

TIME: 1:30 P.M.

Committee Members

D. Pangrazio, Chairman
W. Wadsworth, Vice Chairman
D. Fanaro
M. Schuster
D. Babbitt Henry
D. LeFeber
D. Mahus

PLEDGE OF ALLEGIANCE:

1:30 PERSONNEL – TISH LYNN

Action Item(s) To Be Reported

1. MODIFYING THE LIVINGSTON COUNTY AFFIRMATIVE ACTION PLAN AND EQUAL EMPLOYMENT OPPORTUNITY POLICY

RESOLVED, that the Livingston County Affirmative Action Plan and Equal Employment Opportunity Policy are hereby modified as shown on the attached documents.

Director's Comments:

Modifications made to comply with changes to the NYS Human Rights Law.

2. ADOPTING COVID VACCINATION LEAVE POLICY

WHEREAS, on March 12, 2021, the New York State Governor signed into law Civil Service Law section 159-C;

WHEREAS, the law requires the provision of paid leave time for employees to obtain COVID-19 vaccinations; and

WHEREAS, it is the County's intention to adopt a policy consistent with the law to ensure compliance with same; now, therefore, be it

RESOLVED, that the attached COVID-19 Vaccination Policy is hereby adopted with an effective date of March 12, 2021.

Director's Comments:

The proposed policy is intended to ensure compliance with this new statute, and to set forth procedures for employees to exercise their rights under this law.

1:40 COUNTY ADMINISTRATOR – IAN COYLE (Attachments)

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #3B-MARCH 24, 2021

2. AMENDING 2021 LIVINGSTON COUNTY BUDGET-SHERIFF'S OFFICE

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

3. AUTHORIZING TRANSFER OF FUNDS-DEPARTMENT OF HEALTH, OFFICE FOR THE AGING(3)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Pre-approved Informational Item(s) To Be Reported

1. Strategic Planning Workshop



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

2. Administration & Financial Updates

2:00 ADJOURNMENT

REAL PROPERTY TAX SERVICES – BILL FULLER (Attachments)

Informational Item(s) Written Only

1. 2021 Assessor Wage and Expense Report along with the Wage of Assessor by Parcel Count Report.



2021 Budget Request - Amendment with Instance ID of 49810 from Sheriffs Office - Awaiting Board Approval

lfforms to: MRees

03/11/2021 11:45 AM

2021 Budget Request - Amendment from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

Date of Request: 3/11/2021

Department: Sheriffs Office **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 49810

From Appropriation / Revenue

From Dept Code:

From Dept Description: SLETPP

0.00

To Appropriation

To Dept Code:

To Dept Description: SLETPP

71596.00

Reason: (if applicable)

Source of Revenue: FY20 State Law Enforcement Terrorism Prevention Program, BOS 20-211
(if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2021 Budget Request - Transfer with Instance ID of 49841 from Health, Department of - Awaiting Board Approval

lfforms to: MRees

03/15/2021 11:50 AM

2021 Budget Request - Transfer from Health, Department of has been approved by the County Administrator. This request requires board approval.

Date of Request: 3/15/2021

Department: Health, Department of **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 49841

From Appropriation / Revenue

From Dept Code:

From Dept Description: Emergency Preparedness

7470.00

To Appropriation

To Dept Code:

To Dept Description: Emergency Preparedness

7470.00

Reason: To align COVID Grant Carryover funding to correct expense lines. PHEP Coordinator's time and printing of COVID translation materials. (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2021 Budget Request - Transfer with Instance ID of 49767 from Office for the Aging - Awaiting Board Approval

lforms to: MRees

03/08/2021 08:34 AM

2021 Budget Request - Transfer from Office for the Aging has been approved by the County Administrator. This request requires board approval.

Date of Request: 3/8/2021

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 49767

From Appropriation / Revenue

From Dept Code:

From Dept Description: NY Connects EE
1200.00

To Appropriation

To Dept Code:

To Dept Description: NY Connects EE
1200.00

Reason: Transfer funds to purchase a laptop. (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2021 Budget Request - Transfer with Instance ID of 49768 from Office for the Aging - Awaiting Board Approval

lforms to: MRees

03/08/2021 08:34 AM

2021 Budget Request - Transfer from Office for the Aging has been approved by the County Administrator. This request requires board approval.

Date of Request: 3/8/2021

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 49768

From Appropriation / Revenue

From Dept Code:

From Dept Description: HIICAP

1110.52

To Appropriation

To Dept Code:

To Dept Description: HIICAP

1110.52

Reason: Transfer funds to purchase laptop. (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2021 Budget Request - Transfer with Instance ID of 49767 from Office for the Aging - Awaiting Board Approval

lforms to: MRees

03/08/2021 08:34 AM

2021 Budget Request - Transfer from Office for the Aging has been approved by the County Administrator. This request requires board approval.

Date of Request: 3/8/2021

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 49767

From Appropriation / Revenue

From Dept Code:

From Dept Description: NY Connects EE
1200.00

To Appropriation

To Dept Code:

To Dept Description: NY Connects EE
1200.00

Reason: Transfer funds to purchase a laptop. (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf

**2021 TOTAL WAGE OF ASSESSOR BY PARCEL COUNT
BASED ON TOWN BUDGETS**

ASSESSOR	TOWN	TOTAL PARCELS	ASSESSOR SALARY	ASSESSOR SALARY PER PARCEL
Tami Snyder	AVON	2,646	\$38,959.00	
	CALEDONIA	2,074	\$24,414.00	
	LIMA	1,776	\$25,970.00	
		6,496	\$89,343.00	\$13.75
Lisa Bennett	CONESUS	1,672	\$20,000.00	
	LIVONIA	<u>3,768</u>	N/A	
		5,440	N/A	N/A
Kenneth Pike	GENESE0	<u>2,681</u>	<u>\$34,294.62</u>	
			2,681	
\$12.79				
Dan Stanford	GROVELAND	<u>982</u>	<u>\$12,150.00</u>	
			982	
\$12.37				
Gregg Torrey	LEICESTER	1,206	\$13,028.00	
	YORK	<u>1,742</u>	<u>\$22,853.00</u>	
		2,948	\$35,881.00	\$12.17
Brian Knapp	MT. MORRIS	2,028	\$19,204.00	
	NUNDA	1,601	\$13,700.00	
	PORTAGE	<u>585</u>	<u>\$ 5,042.00</u>	
		4,214	\$37,946.00	\$9.00
Holley Smalt	N. DANSVILLE	2,411	\$22,000.00	
	OSSIAN	690	\$11,415.00	
	SPARTA	969	\$11,191.00	
	SPRINGWATER	1,653	\$19,055.00	
	WEST SPARTA	<u>870</u>	<u>\$12,000.00</u>	
		6,593	\$75,661.00	\$11.46

2021

LIVINGSTON COUNTY ASSESSORS WAGE AND EXPENSE REPORT BASED ON TOWN BUDGETS

TOWN	NUMBER OF ASSESSORS	ASSESSOR SALARY	ASSISTANT ASSESSOR	CLERK SALARIES	EQUIPMENT	CONTRACTUAL	TOTAL BUDGETED AMOUNT	TOTAL PARCELS	ASSESSOR SALARY PER PARCEL	ASSESSOR & STAFF SALARY PER PARCEL	TOTAL PER PARCEL
AVON	1	\$38,959.00		\$16,037.00	\$500.00	\$9,000.00	\$64,496.00	2,646	\$14.72	\$20.78	\$24.37
CALEDONIA	1	\$24,414.00		\$1,250.00		\$3,000.00	\$28,664.00	2,074	\$11.77	\$12.37	\$13.82
CONESUS	1	\$20,000.00		\$5,500.00	\$500.00	\$2,000.00	\$28,000.00	1,672	\$11.96	\$15.25	\$16.75
GENESEO ***	1	\$34,294.62				\$2,500.00	\$36,794.62	2,681	\$12.79	\$12.79	\$13.72
GROVELAND	1	\$12,150.00				\$1,400.00	\$13,550.00	982	\$12.37	\$12.37	\$13.80
LEICESTER	1	\$13,028.00			\$100.00	\$2,000.00	\$15,128.00	1,206	\$10.80	\$10.80	\$12.54
LIMA	1	\$25,970.00		\$9,050.00	\$500.00	\$4,861.00	\$40,381.00	1,776	\$14.62	\$19.72	\$22.74
LIVONIA	1	\$78,280.00			\$3,800.00	\$3,000.00	\$85,080.00	3,768	---	\$20.77	\$22.58
MT. MORRIS	1	\$19,204.00				\$750.00	\$19,954.00	2,028	\$9.47	\$9.47	\$9.84
N. DANSVILLE	1	\$22,000.00		\$500.00		\$5,000.00	\$27,500.00	2,411	\$9.12	\$9.33	\$11.41
NUNDA	1	\$13,700.00	\$5,900.00			\$1,700.00	\$21,300.00	1,601	\$8.56	\$12.24	\$13.30
OSSIAN	1	\$11,415.00				\$2,000.00	\$13,415.00	690	\$16.54	\$16.54	\$19.44
PORTAGE	1	\$5,042.00				\$800.00	\$5,842.00	585	\$8.62	\$8.62	\$9.99
SPARTA	1	\$11,191.00				\$1,000.00	\$12,191.00	969	\$11.55	\$11.55	\$12.58
SPRINGWATER	1	\$19,055.00			\$1,500.00	\$3,500.00	\$24,055.00	1,653	\$11.53	\$11.53	\$14.55
WEST SPARTA	1	\$12,000.00				\$1,500.00	\$13,500.00	870	\$13.79	\$13.79	\$15.52
YORK	1	\$22,853.00			\$400.00	\$3,850.00	\$27,103.00	1,742	\$13.12	\$13.12	\$15.56

*** Plus Health Benefits