



# **LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE**

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: WAYS AND MEANS

DATE: MARCH 25, 2019

TIME: 1:30 P.M.

PLEDGE OF ALLEGIANCE:

## Committee Members

D. Pangrazio, Chairman  
D. Knapp, Vice Chairman  
D. Fanaro  
E. Gott  
W. Wadsworth  
D. LeFeber  
D. Mahus

### **1:30 PERSONNEL – TISH LYNN (2 Attachments)**

#### **Action Item(s) To Be Reported**

#### **1. MODIFYING THE LIVINGSTON EQUAL EMPLOYMENT OPPORTUNITY POLICY AND AFFIRMATIVE ACTION PLAN**

WHEREAS, Livingston County currently has an Equal Employment Opportunity Policy previously modified by Resolution No. 2016-212 on July 13, 2016; and

WHEREAS, Livingston County currently has an Affirmative Action Plan previously modified by Resolution No. 2009-301 on August 26, 2009; and

WHEREAS, on January 25, 2019, the New York State Governor signed into law the Gender Expression Nondiscrimination Act (“GENDA”) in part amending the New York State Human Rights Law and taking effect on February 24, 2019, to prohibit discrimination in employment on the basis of gender identity and gender expression;

WHEREAS, Livingston County wishes to amend its nondiscrimination policies and plans to explicitly include gender expression; and

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached, revised Livingston County Equal Employment Opportunity Policy and the attached, revised Affirmative Action Plan, effective immediately, said policy and plan to supersede the existing policy and plan, respectively.

### **1:35 COUNTY ATTORNEY – SHANNON HILLIER**

#### **Action Item(s) To Be Reported**

#### **1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN AN AMENDMENT TO THE LEASE AGREEMENT WITH THE UNITED STATES GOVERNMENT FOR OFFICE SPACE – JUDGE RICHARD WESLEY**

WHEREAS, Resolution No. 2013-364 authorized the Chairman of the Livingston County Board of Supervisors to sign a lease agreement with the United States Government for office space for Judge Richard Wesley for a five (5) year period commencing on or about December 1, 2013 and terminating on or about November 30, 2018 at an annual rental rate of \$44,349.92; and

WHEREAS, the lease agreement was subsequently amended to change the lease term commencement date to April 1, 2014 thereby changing the date of termination to March 31, 2019; and

WHEREAS, the United States Government is now seeking another amendment for purposes of extending the lease term a period of two (2) years; and now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign an amendment to the lease agreement with the United States Government for purposes of extending the lease term a period of two (2) years beginning April 1, 2019 and ending on March 31, 2021, at a new annual rental amount of \$50,443.84, subject to review by the County Attorney and County Administrator.

### **1:45 COUNTY TREASURER – IAN COYLE**

#### **Action Item(s) To Be Reported**

#### **1. AMENDING 2019 LIVINGSTON COUNTY BUDGET/GENERAL FUND–CAPITAL PROJECTS**



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Resolved, that the County Treasurer is authorized to amend budget as follows:

Account	Dept.	Code	Description	Amount
Decrease Fund Balance	0599	0000	Appropriated Fund Balance	\$1,400,000.00
Increase Fund Balance	A9950	9000	Transfer to Capital	\$1,400,000.00

## 2. ESTABLISHING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2019–HIGHWAY FACILITY PROJECT

RESOLVED, that the County Treasurer is authorized to establish Capital Project Account **H5113.2900** in the amount of \$200,000.00 to be funded from Interfund Transfers **H5113.5031** in the amount of \$200,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Highway Facility Capital Project from Assigned Fund Balance Account **D0914.5117** in the amount of \$200,000.00.

## 3. ESTABLISHING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2019–LCSSO TRAINING FACILITY

RESOLVED, that the County Treasurer is authorized to establish Capital Project Account **H3152.2900** in the amount of \$400,000.00 to be funded from Interfund Transfers **H3152.5031** in the amount of \$400,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the LCSSO Training Facility Capital Project from Assigned Fund Balance Account **A0914.3152** in the amount of \$400,000.00.

## 4. INCREASING RESERVE ACCOUNT FOR THE YEAR 2019–BOE EQUIPMENT RESERVE

RESOLVED, that the County Treasurer is authorized to increase Account **A0882.2050** in the amount of \$100,000.00 .

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the BOE Equipment Reserve from Fund Balance A05990000 in the amount of \$100,000.00.

## 5. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2019–CAMPUS UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H6121.2900** in the amount of \$300,000.00 to be funded from Interfund Transfers **H6121.5031** in the amount of \$300,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Campus Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$300,000.00.

## 6. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2019–COURTHOUSE UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1625 .2900** in the amount of \$600,000.00 to be funded from Interfund Transfers **H1625.5031** in the amount of \$600,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Courthouse Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$600,000.00.

## 7. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2019–E911 UPGRADES

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H3020.2900** in the amount of \$150,000.00 to be funded from Interfund Transfers **H3020.5031** in the amount of \$150,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the E911 Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$150,000.00.



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**8. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2019–GOVERNMENT CENTER UPGRADES**

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1628 .2900** in the amount of \$250,000.00 to be funded from Interfund Transfers **H1628.5031** in the amount of \$250,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Government Center Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$250,000.00.

**9. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2019–ITS UPGRADES**

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1680. 2900** in the amount of \$600,000.00 to be funded from Interfund Transfers **H1680.5031** in the amount of \$600,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the ITS Upgrades Capital Project from Transfer to Capital Account **A9950.9000** in the amount of \$600,000.00.

**10. INCREASING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2019–PARK IMPROVEMENTS**

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1626.2900** in the amount of \$250,000.00 to be funded from Interfund Transfers **H1626.5031** in the amount of \$250,000.00, and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Park Improvements Project from Transfer to Capital Account **A9950.9000** in the amount of \$250,000.00.

**1:55 COUNTY ADMINISTRATOR – IAN COYLE**

**Action Item(s) To Be Reported**

**1. APPROVING ABSTRACT OF CLAIMS #3B-MARCH 27, 2019**

**2. AMENDING 2019 LIVINGSTON COUNTY BUDGET – SHERIFF’S OFFICE (2)**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

**4. DECLARING SURPLUS PROPERTY – EMERGENCY MEDICAL SERVICES**

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

**Emergency Medical Services**

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	2013 Mercedes Sprinter Ambulance	216,772	WD3PE7CC8D5806443

**Pre-approved Informational Item(s) To Be Reported**

- 1. Administration and Financial Updates
- 2. State Budget Update
- 3. Legislative Agenda

**2:15 ADJOURNMENT**