

4/7/21 Public Services Committee Meeting

Time: 9:00 AM

Due to public health and safety concerns related to the COVID-19 Pandemic the Livingston County Board of Supervisors has chosen to meet in a hybrid manner in that some Supervisors will be in person and some will be remote via Zoom. Attendance is allowed with masks and social distancing.

Per State and Federal bans on large gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020, including all subsequent extensions, "suspending law allowing the attendance of meetings telephonically or other similar service."

The Livingston County Board of Supervisors has chosen to meet in a hybrid manner in that some Supervisors will be in person and some will be remote via Zoom.

This meeting will follow Roberts Rules of Order, will be recorded and later transcribed.

Agendas are available per normal procedures on the County website

<https://www.livingstoncounty.us/AgendaCenter>

Zoom meeting link:

<https://zoom.us/j/99157460284?pwd=ZGN4bGprYXB1Q2NqdDFXSmJvNlppUT09>

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 991 5746 0284

Passcode: 536979

One tap mobile

+19292056099,,99157460284# US (New York)

+13017158592,,99157460284# US (Washington D.C)

Meeting ID: 991 5746 0284



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: PUBLIC SERVICES

DATE: APRIL 7, 2021

TIME: 9:00 A.M.

PLEDGE OF ALLEGIANCE:

- | |
|--------------------------|
| <u>Committee Members</u> |
| D. Knapp, Chairman |
| B. Carman, Vice Chairman |
| C. DiPasquale |
| G. Deming |
| E. Gott |
| D. LeFeber |
| D. Mahus |

9:00 HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A QUIT CLAIM DEED AND RELATED DOCUMENTS TO TRANSFER A PARCEL ON WEST LAKE ROAD – LINSNER – TOWN OF GENESEO

WHEREAS, the State of New York has previously discontinued maintenance of certain portions of West Lake Road; and

WHEREAS, the Superintendent of Highways has determined that the following parcel of property is of no further use for highway purposes for the County of Livingston; and

WHEREAS, the Superintendent of Highways has recommended that the following parcel be abandoned to the adjoining landowner; and now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign a quit claim deed and related documents to transfer the following parcel to the party listed upon payment to the County of Livingston of \$100.00:

Samuel E. Linsner and Margaret R. Linsner

ALL THAT TRACT OR PARCEL OF LAND, situate in the part of the Town of Geneseo, County of Livingston and State of New York, bounded and described as follows:

Commencing at a point in the centerline of Old West Lake Road, at the intersection of said centerline and the line established by a Boundary Line Agreement as recorded in the Livingston County Clerk's Office in Liber 883 of Deeds at Page 301; thence,

1. N 6°-27'-15" E, along said centerline of Old West Lake Road, for a distance of 51.79 feet to a point in the south line of lands described in a deed to Jean E. Trescott as recorded in the Livingston County Clerk's Office in Liber 107 of Deeds at Page 350; thence,
2. S 80°-37'-57"E, along said south line to Trescott, for a distance of 26.00 feet to a point on the existing highway boundary as shown on NYS DOT map showing Scottsburg-Upper Lakeville, Part 2, S.H. 8397 to be abandoned, sheet 7 of 10, dated 4/11/1990, filed in the Livingston County Clerk's Office at Map No. B02135-F; thence,
3. S 7°-29'-39"W a distance of 34.54 feet to a RR spike set; thence continuing along the same course South 07°29'39" West a distance of 17.51 feet to a point in the line established by a Boundary Line Agreement as recorded in the Livingston County Clerk's Office in Liber 883 of Deeds at Page 301 and the north line of lands now or formerly of Judith Mann Villard as described in Liber 883 of Deeds at Page 310; thence,
4. N 79°-57'-32"W along the north line of lands of said Villard a distance of 25.07 feet to a point in the centerline of Old West Lake Road and the point and place of beginning of the parcel to be described.

This conveyance is made and accepted subject to such grants, easements, reservations, covenants, agreements, leases and restrictions of record in the Livingston County Clerk's Office, as may pertain to or affect the above-described premises.

Being and intending to convey a portion of lands designated as Discontinuance Parcel 7B on a set of Discontinuance Maps prepared by the New York State Department of Transportation dated April 11, 1990 and

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Brad Austin, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano
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approved April 13, 1990. Said parcels are also part of an Official Order No. H2342 dated October 7, 1994 wherein the New York State Department of Transportation released their jurisdiction of lands that were no longer needed for highway purposes by document entitled "Abandonment of Portions of Scottsburg-Upper Lakeville, Part 2, S.H. No. 8397, Towns of Conesus, Groveland, and Geneseo, Livingston County". All as shown on a map entitled "Map of an Instrument Survey of Lands To Be Conveyed By Thailia L. McMahon" prepared by Barry J. Carestio, Land Surveyor, dated October 1, 2014 and designated as Job No. 14-784, to be filed in the Livingston County Clerk's Office simultaneously herewith.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A QUIT CLAIM DEED AND RELATED DOCUMENTS TO TRANSFER A PARCEL ON WEST LAKE ROAD – TRESMOTT – TOWN OF GENESEO

WHEREAS, the State of New York has previously discontinued maintenance of certain portions of West Lake Road; and

WHEREAS, the Superintendent of Highways has determined that the following parcel of property is of no further use for highway purposes for the County of Livingston; and

WHEREAS, the Superintendent of Highways has recommended that the following parcel be abandoned to the adjoining landowner; and now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign a quit claim deed and related documents to transfer the following parcel to the party listed upon payment to the County of Livingston of \$100.00:

Jean E. Trescott

ALL THAT TRACT OR PARCEL OF LAND, situate in the part of the Town of Geneseo, County of Livingston and State of New York, bounded and described as follows:

Commencing at a point on the centerline of Old West Lake Road, which point is the southwest corner of lands formerly of Donald Schlonski as described in Liber 407 of Deeds at page 1064 and also being the southwest corner of lands formerly of William W. White and Stella White as described in Liber 437 of Deeds at page 215; thence,

1. S 80°-54'-03"E, along said south line of lands formerly of said White, a distance of 24.77 feet to a point on the easterly highway line of Old West Lake Road; thence,
2. Southerly along the easterly highway line of Old West Lake Road to a point on the easterly highway line of Old West Lake Road, which point is 0.7 feet easterly of an iron pin found; thence
3. N 80°-37'-57"W a distance of 24.78 feet, along the north line of lands formerly of Thalia Scondras et al. as described in Liber 407 of Deeds at page 114, to a point on the centerline of Old West Lake Road at the northwest corner formerly of said Scondras; thence,
4. N 6°-27'-15"E along the centerline of Old West Lake Road a distance of 46.00 feet to the point and place of beginning of the parcel to be described.

This conveyance is made and accepted subject to such grants, easements, reservations, covenants, agreements, leases and restrictions of record in the Livingston County Clerk's Office, as may pertain to or affect the above-described premises.

Being and intending to convey a portion of lands designated as Discontinuance Parcel 7C on a set of Discontinuance Maps prepared by the New York State Department of Transportation dated April 11, 1990 and approved April 13, 1990. Said parcels are also part of an Official Order No. H2342 dated October 7, 1994 wherein the New York State Department of Transportation released their jurisdiction of lands that were no longer needed for highway purposes by document entitled "Abandonment of Portions of Scottsburg-Upper Lakeville, Part 2, S.H. No. 8397, Towns of Conesus, Groveland, and Geneseo, Livingston County".

All as shown on a map entitled "Map of a Survey of Lands To Be Conveyed By David L. & Mary L. Crane" prepared by Gary L. Dutton, Land Surveyor, dated May 14, 2002 and designated as Job No. 2002-54, to be filed in the Livingston County Clerk's Office simultaneously herewith.

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Brad Austin, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



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3. APPROVING HOURLY RATE TO BE PAID FOR TOWN 10-WHEEL DUMP TRUCKS WHILE ENGAGED IN LIVINGSTON COUNTY HIGHWAY MAINTENANCE & CONSTRUCTION WORK FOR THE 2021-2022 CONSTRUCTION SEASON

WHEREAS, the hourly reimbursement rate for the year 2020 for Town 10-Wheel Dump Trucks (including operator) was increased to \$99.00 (regular time) and \$110.00 (overtime), and,

WHEREAS, the 2021 Annual Equipment Rental Bid Prices for contractor 10-wheel dump trucks increased by an average of 3.3%, now, therefore be it

RESOLVED, that the hourly rate be increased to \$102 (regular time) and \$114.00 (overtime) for the 2021-2022 season for reimbursement to Towns for use of all 10-Wheel Dump Trucks, including operator, while engaged in local County Highway maintenance and construction work, and, be it further

RESOLVED, that said hourly rate shall not apply to long-range hauling of materials to project sites from gravel, stone or asphalt sources, in which case a "per-ton" or "per-cubic-yard" price will be negotiated with the Town, based upon current Annual County Bid prices, and be it further

RESOLVED, that said hourly rates of \$102.00 (regular time) and \$114.00 (overtime) shall remain in effect through March 31, 2022.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Livingston County Towns	4/14/21-03/31/22	As Required

For: Rental Rates for Town 10-Wheel Dump Trucks during 2021-22

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Highway Budget Appropriations	100%	Yes

Informational Item(s) Written Only

1. Work has begun on CR# 38 (Liberty Pole Rd.)
2. Tree work continues on various roads
3. Tiling set to start Mid May

9:05 SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY (Attachments)

Pre-approved Informational Item(s) To Be Reported

Discussion of Civilian Ride-Along Program

- Ride Along Rules & Regulations
- Waiver and Release
- Application

9:15 ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING PILOT AGREEMENT FOR LIVINGSTON COUNTY: HELIOS ENERGY NEW YORK 15 LLC

WHEREAS, Helios Energy New York 15 LLC (the "Owner") has submitted a Notice of Intent to the Taxing Jurisdiction that it plans to build and operate a "Solar Energy System" as defined in New York Real Property Tax Law ("RPTL") Section 487 (1)(b) (herein the "Project") with an expected nameplate capacity ("Capacity") of approximately five (5) Megawatts AC on a parcel of land located within the Town of Geneseo and identified as Tax Map Number 73.-1-29; and

WHEREAS, the Taxing Jurisdiction has not opted out of RPTL Section 487; and



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WHEREAS, pursuant to RPTL Section 487 (9)(a), the Taxing Jurisdiction has indicated its intent to require a Payment in Lieu of Taxes (“PILOT”) Agreement with the Owner, under which the Owner (or any successor owner of the Project) will be required to make annual payments to the Taxing Jurisdiction for each year during the term of this Agreement; and

WHEREAS, the Owner has submitted or will submit to the assessor of the Town of Geneseo an RP-487 Application for Tax Exemption of Solar or Wind Energy Systems or Farm Waste Energy Systems, demonstrating its eligibility for a real property tax exemption pursuant to RPTL Section 487; and

WHEREAS, the Parties intend that, during the term of this Agreement, the Project will be subject to standard land taxes and applicable special district taxes. The improved property will be placed on exempt portion of the assessment roll and the Owner will not be assessed for any statutory real property taxes for which it might otherwise be subjected under New York law with respect to the Project.

WHEREAS, Owner agrees to make annual payments to the Taxing Jurisdiction in lieu of real property taxes for the Project for a period of fifteen (15) consecutive fiscal tax years; annual payments may not exceed the amounts that would otherwise be payable but for the RPTL 487 exemption. Such 15-year term shall commence on the first taxable status date selected by Owner following commencement of the construction of the Project (the “Commencement Date”), and shall end the fifteenth fiscal year following the Commercial Operations Date. The first annual payment shall be in the amount of \$1,000.00 per Megawatt AC of Capacity (the “Annual Payment”) with an escalation of 2% per annum, the sum of which would equate to \$86,467.00 over the fifteen (15) year term. Based on the Capacity of five (5) Megawatts AC, as identified by Exhibit A below:

EXHIBIT A

Year	Payment Amount
1	\$ 5,000
2	\$ 5,100
3	\$ 5,202
4	\$ 5,306
5	\$ 5,412
6	\$ 5,520
7	\$ 5,631
8	\$ 5,743
9	\$ 5,858
10	\$ 5,975
11	\$ 6,095
12	\$ 6,217
13	\$ 6,341
14	\$ 6,468
15	\$ 6,597

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following PILOT agreement for Livingston County, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING PILOT AGREEMENT FOR LIVINGSTON COUNTY: HELIOS ENERGY NEW YORK 15 LLC

WHEREAS, Helios Energy New York 15 LLC (the “Owner”) has submitted a Notice of Intent to the Taxing Jurisdiction that it plans to build and operate a “Solar Energy System” as defined in New York Real

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Brad Austin, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



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Property Tax Law (“RPTL”) Section 487 (1)(b) (herein the “Project”) with an expected nameplate capacity (“Capacity”) of approximately five (5) Megawatts AC on a parcel of land located within the Town of Geneseo and identified as Tax Map Number 73.-1-29; and

WHEREAS, the Taxing Jurisdiction has not opted out of RPTL Section 487; and

WHEREAS, pursuant to RPTL Section 487 (9)(a), the Taxing Jurisdiction has indicated its intent to require a Payment in Lieu of Taxes (“PILOT”) Agreement with the Owner, under which the Owner (or any successor owner of the Project) will be required to make a single payment to the Taxing Jurisdiction as per the term of this Agreement; and

WHEREAS, the Owner has submitted or will submit to the assessor of the Town of Geneseo an RP-487 Application for Tax Exemption of Solar or Wind Energy Systems or Farm Waste Energy Systems, demonstrating its eligibility for a real property tax exemption pursuant to RPTL Section 487; and

WHEREAS, the Parties intend that, based on the term of this Agreement, the Project will be subject to standard land taxes and applicable special district taxes. The improved property will be placed on exempt portion of the assessment roll and the Owner will not be assessed for any statutory real property taxes for which it might otherwise be subjected under New York law with respect to the Project.

WHEREAS, Owner agrees to make a single payment to the Taxing Jurisdiction in lieu of real property taxes for the Project in the first fiscal tax year; the payment may not exceed the sum of the amounts that would otherwise be payable over a fifteen (15) year term, but for the RPTL 487 exemption. The payment shall be made on the first taxable status date selected by Owner following commencement of the construction of the Project (the “Commencement Date”). The payment shall be in the amount of \$63,093.75 (the “One-Time Payment”), equivalent to \$841.25 per MW per year, based on the Capacity of five (5) Megawatts AC, as identified by Exhibit A below:

EXHIBIT A

Year	Payment Amount
1	\$ 63,093.75

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following PILOT agreement for Livingston County, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator.

3. DESIGNATING LIVINGSTON COUNTY TOURISM, INC. AS THE 2021 OFFICIAL TOURISM PROMOTION AGENCY

WHEREAS, the New York State Grants Program is designed to encourage tourism promotion throughout the regions of New York State; and

WHEREAS, Livingston County Tourism, Inc. qualifies as an official Tourism Promotion Agency; now, therefore, be it

RESOLVED, that Livingston County Tourism, Inc. is hereby designated by the Livingston County Board of Supervisors as their official Tourism Promotion Agency under this program and is authorized to make application for and receive grants on behalf of the County pursuant to the New York State Tourist Promotion Act; and be it further

RESOLVED, that a certified copy of this resolution be filed by the Clerk of this Board with Livingston County Tourism, Inc.

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: LIVINGSTON COUNTY TOURISM, INC.



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RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Tourism, Inc. c/o Livingston County Economic Development 306 Court St., Room 306 Geneseo, NY 14454 For: Promotion of Tourism	1/1/2021-12/31/2021	95% of prior year gross lodging tax revenues

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Hotel/Motel Tax Revenue	100%	Yes X No

5. PROCLAIMING THE WEEK OF MAY 2-9, 2021 AS LIVINGSTON COUNTY TRAVEL AND TOURISM WEEK

WHEREAS, travel has a positive effect on New York and the nation's economic prosperity and image abroad and it also impacts business productivity and individual travelers' well-being; and
 WHEREAS, travel to and within the United States provides significant economic benefits; and
 WHEREAS, the tourism industry is among the largest private-sector employers in the United States, supporting 11 million jobs in 2020; and
 WHEREAS, travel to and within New York provides significant economic benefits for the state; and
 WHEREAS, travel in Livingston County, New York provides economic benefits for the county, providing employment and generating local tax revenue; and
 WHEREAS, travel is a pillar of economic growth, creating jobs at a faster rate than other sectors; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaim the week of May 2-9, 2021 as Travel and Tourism Week in Livingston County, New York, and urge the citizens of this community to join in this special observance with appropriate events and commemorations.

6. PROVIDING FOR A PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE COUNTY'S PROPOSAL TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL (SUPPORTING SMALL BUSINESSES TO PREVENT, PREPARE FOR, AND RESPOND TO COVID-19)

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on May 12th at 1:35 PM in the Board of Supervisors Assembly Room, Livingston County Government Center, Third Floor, Geneseo, New York, with the purpose of said hearing to provide information to the public regarding the Community Development Block Grant COVID-19 Response (CDBG-CV) program and to consider citizen comments regarding the County's proposal to submit a CDBG application to the NYS Office of Community Renewal to provide grants to support small businesses to prevent, prepare for, and respond to COVID-19, and at least seven (7) days' notice shall be given by posting thereof on the County's municipal website and by publishing such notice at least one (1) time in the official newspaper of the County as provided by law.

Informational Item(s) Written Only

The NYS Community Development Block Grant Program (CDBG) announced \$60 million of available funding to address the Coronavirus Aid, Relief and Economic Security Act ("CARES"). Funds can be used to support

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(non-construction) needs for small businesses, improvement of air quality in public facilities, environmental improvements for housing, conversion of underutilized buildings for affordable housing and public services.

Three (3) key projects are at or nearing completion. The Avon Park Theater has been approved by New York State for reimbursement of their Restore NY grant award. The "Livingston County Poor House" was delayed by COVID, but has reached substantial completion, with the remaining work being done by the tenant to prepare for the opening of Strange Design Public House, a new pub brewery. Lastly, the building formerly known as "Q's" in the Village of Caledonia has undergone a massive renovation which included Raider Lanes and should be done in April 2021.

Dream-O-Vate has been launched and seeks to find aspiring business owners who would like assistance in opening their own business. The program is competitive and will look to find the businesses that bring the most impact to our downtown districts. Informational sessions will be held during April to provide insight as to what the program can offer. On Saturday, May 1st, we will be holding a technical assistance session, required by the grant and mandatory for all participants. This will be follow-up with one-on-one help in developing a business plan, selecting a site and identifying the ideal market and needs for the business to be successful!

Livingston County Tourism, Inc. has been formed and has formally launched! Melissa Hughes has been hired as the Director of Tourism and will be spearheading the plan to implement the Genesee River Valley brand. Work already began on developing a website and the introduction of Melissa to many of the various partner organizations is ongoing.

I would also like to introduce a new addition to our office, Molly Downey, who joins us as an Economic Development Specialist. Molly was an intern in our office a few years ago while she was working on her undergraduate degree at SUNY Geneseo. She also contracted with us last year to build our website and develop the Grow LivCo brand. Our experience with Molly has been excellent and we were thrilled when she applied and accepted the position! Welcome Molly!!

9:30 PLANNING – ANGELA ELLIS

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE CONESUS LAKE SAFE YIELD ANALYSIS: TBD

WHEREAS, the County of Livingston solicited a Request for Proposal for conducting a safe yield analysis for Conesus Lake, and three (3) proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
(Safe Yield consultant – interviews on 4/6)	TBD	Not to exceed \$ _____

For: Conducting safe yield analysis for Conesus Lake

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County funds	100%	No

Director's Comments:

This resolution authorizes a contract with a consulting firm to perform a safe yield analysis for Conesus Lake, as recommended in the Conesus Lake Watershed Management Plan and the recently completed Livingston County Water Supply Study Update. We issued a Request for Proposals for consultant services with a due date of March 29. We received 3 proposals and plan to interview on April 6.

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Brad Austin, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano
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2. AMENDING A PORTION OF RESOLUTION 2020-330

WHEREAS, Resolution No. 2020-330 authorized the Chairman of the Livingston County Board of Supervisors to sign a contract with Ecologic, LLC, for professional consultant services. Said contract was for a term commencing January 1, 2021, and terminating December 31, 2021, for an amount not to exceed \$14,000; and

WHEREAS, Finger Lakes - Lake Ontario Watershed Protection Alliance (FOLLOWPA) grant funding (CLAWS 30) has become available for technical assistance and project management services for a Conesus Lake Safe Yield Analysis; and

WHEREAS, Ecologic, LLC, has provided a scope for technical assistance and project management services for a Conesus Lake Safe Yield Analysis as an additional work task under the existing contract for \$11,200.00; and

WHEREAS, the amount of the contract needs to be increased to an amount not to exceed \$25,200.00; now, therefore, be it

RESOLVED, that Resolution No. 2020-330 is hereby amended.

Director's Comments: This resolution will allow Ecologic, LCC to provide us with technical assistance and project management services for the Conesus Lake Safe Yield Analysis project. We were given approval by FOLLOWPA to use CLAWS 30 funds to cover the expenses.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The Council met on February 26, 2021. The next meeting will be on May 21, 2021.

Watershed Education Center at Vitale Park (WEC).

AGRICULTURAL AND FARMLAND PROTECTION BOARD

Agricultural District #1 Renewal. The renewal package was submitted to NYS Agriculture and Markets.

Agricultural District #2 Renewal. First mailings to land owners is scheduled for May 2021. Includes Towns of Avon, Conesus, Geneseo, Groveland, Lima & Livonia.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

Earth Day Award. The EMC worked on the Earth Day Award and determining the 2021 recipient. The EMC plans on presenting the award at the Board of Supervisors meeting on April 28.

Community Clean Up Events. Public outreach will commence in April to encourage individual and family clean up events in recognition of Earth Day.

COUNTY PLANNING BOARD

The Planning Board now has a dedicated email: LCPlanningBoard@co.livingston.ny.us. Referrals can be submitted to this email.

Next meeting. The next meeting is scheduled for April 8, 2021.

LET'S Plan. A free, virtual land use training session with the NYS Department of State, "Introduction to Planning & Zoning" is scheduled for April 13, 2021, from 6 – 8 p.m. **Reminder:** "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

SOLAR INTERNSHIP/SUNY GENESEO. An intern from SUNY Geneseo has been working on resource assistance and research into solar regulations and emerging trends in the solar industry. This information will soon be available to the municipalities for planning purposes.

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SOLAR COORDINATOR. We posted the job opportunity in March. We are in the contract phase with NYSERDA and hope to have final contract execution by May.

CENSUS 2020. The Census count completed on October 15, 2020. **What comes next:** May 27, 2021, the Census Bureau releases data and will send Town and Village population counts to NYS.

GENESEE TRANSPORTATION COUNCIL (GTC)

Comprehensive Mobility Management Strategy: The consultant (TransPro Consultants) continues work on the stakeholder interviews and the existing conditions analysis. Interviews completed to date have been with representatives from Catholic Charities, the Arc, RTS, Turbo Taxi, Mental Health, Probation, Health, DSS and OFA. Additional interviews are scheduled. The existing conditions analysis and needs assessment have been reviewed by the project steering committee. We anticipate receiving recommendations in April.

SPECIAL PROJECTS

WATER SUPPLY STUDY UPDATE PROJECT: Planning staff worked with Clark Patterson Lee on identifying equipment for purchase and implementation of this local government efficiencies grant. Final documents can be viewed at: <https://www.livingstoncounty.us/1177/Water-Study-Update-Project>. Action items: 1) The Akzo Settlement Committee is scheduled to meet on April 14, 2021 to discuss process and proposed allocation of funds for recommendation to the Board of Supervisors. 2) Planning staff is finalizing the contract with EcoLogic on a scope of services for project management services for a Conesus Lake safe yield analysis. 3) The RFP for conducting a safe yield analysis for Conesus Lake was issued with a deadline of March 29. Three proposals were received and are under review by a Consultant Selection Committee.

BROADBAND PROJECT: A revised application was submitted for the USDA ReConnect grant on January 15, 2021 by Empire Access in coordination with Livingston County. We continue to wait on final status of the application.

RADIO COMMUNICATIONS UPGRADE PROJECT. Construction is in process for the Jakman Hill and Wilson Road tower projects. Major construction of the new towers is anticipated to be finished within 1-2 weeks. Antenna and related equipment has been ordered by Mid-State Communications and installation is planned for April. Coordination with tenants for the new towers continues.

LAND BANK CORPORATION. 1) Demolition of the single-family home at 7 Grove Street is complete. The LB will be working on remaining actions for minor cleanup of debris and to dispose of the property. 2) Habitat for Humanity is about finished with the rehabilitation of the Webster Crossing, Springwater, property. They anticipate finishing work in April. They are working on plans for a family to occupy the home. 3) The LB Board received two bids for 140 Lima Road, Geneseo. The bids are currently under review. 4) The LB is working with NYS DEC on an agreement that would allow LB funding to be used for demolition of the former K&K Stripping location in Lima. The property is currently owned by the County. 5) The LB continues to look for additional funding sources to assist with property redevelopment to remove blight and enhance community character, including CDBG and Brownfield Cleanup funding, and other opportunities when presented.

9:45 CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. AWARDING BID FOR LIVINGSTON COUNTY SHERIFF'S OFFICE PROPOSED TRAINING COMPLEX BULLET TRAP ASSEMBLY: RANGE SYSTEMS, INC.

WHEREAS, after the proper legal advertisement seeking bids for Livingston County Sheriff's Office Proposed Training Complex Bullet Trap Assembly, four (4) bids were received and opened on March 17, 2021, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, and any future amendments to said contract, according to the term(s) designated, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Brad Austin, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano		



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Range Systems, Inc.

4/1/2021-12/31/2021

\$66,231.00

5121 Winnetka Avenue N.
New Hope, MN 55428-4261

For: Installation of a 40' wide x 12' high granulated rubber bullet trap to be used within a semi-enclosed firing range pavilion.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100 %	Yes X No

Director's Comments: For installation at Livingston County Sheriff's Office Training Complex

2. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR REFUSE AND WASTE REMOVAL SERVICES – VARIOUS LOCATIONS: WASTE MANAGEMENT OF NEW YORK, LLC

WHEREAS, after the proper legal advertisement seeking bids for Refuse and Waste Removal Services, (2) bids were received and opened on March 23, 2021, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, and any future amendments to said contract, according to the term(s) designated, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Waste Management of New York, LLC 100 Ransier Dr. West Seneca, NY 14224	5/1/2021-4/30/2023 w/ one 1-year renewal option to expire on 4/30/2024	Per Bid/Rate Sheet

For: Refuse and Waste Removal Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100 %	Yes X No

Director's Comments: For Refuse and Waste Removal Services at Various County Locations

3. AMENDING THE 2021 LIVINGSTON COUNTY SALARY SCHEDULE: CENTRAL SERVICES AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2021 Livingston County Salary Schedule is amended as follows:

Central Services:

- Create one full-time Laborer position at Wage Grade 7 CSEA Contract effective immediately.

Director's Comments: Upon filling this position, Central Services will ask to delete one full-time Custodian position at Wage Grade 3 CSEA Contract. The current custodial position has evolved and flexibility is needed in job task assignments.

Pre-approved Informational Item(s) To Be Reported

- Security Update

Informational Item(s) Written Only

Al Lorenz Park:

Entrance Kiosk - Construction has resumed and we have met with Sign Language to further discuss/design signs/etc for Park and Murray Hill

Spring time Park clean-up has begun, and we are preparing to turn the water back on.

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Brad Austin, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano
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Court House Paint - exterior

Temporarily on Hold - We are finalizing the Bid/RFP for the painting of the Court House exterior trim, awaiting results from lead testing.

DOH - Dog Control expansion

Mark Grove is finalizing design and documents to move this forward. This is an anticipated summer 2021 project and will be completed by the Project Team.

CNR:

Project Team - Not CIP - After finalizing water damage repairs, the team completed revitalization in the Country Lane area. Current plan is to move TCU residents to Country Lane. This will free up the space near the Dialysis area, which is mandated prior to the re-construction starting in the Dialysis area.

LCSO Training Complex:

Cole Construction will be on site this week to continue construction They have the electric conduit to run, the ceiling to install, and the concrete to be poured.

9:55 ADJOURNMENT

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. Village Elections were held in Dansville, Lima, Livonia and Mt. Morris on March 16, 2021. Certification was completed and submitted as required by Election Law. Winners were notified and provided with certified results. Election results are posted on the website.
2. Training was provided to inspectors scheduled to work in the Village elections. The class sizes were smaller than normal to provide for the appropriate social distancing and safety precautions.
3. Commissioners and deputy commissioners happily volunteered at the Covid-19 vaccine clinics and are thankful that we were able to be vaccinated.
4. Designating petitions have been submitted. All Republican candidates for County offices (Clerk, Sheriff, Treasurer and Coroners) were cross-endorsed by the Conservative Party; one Town Supervisor also received the Conservative endorsement.
5. Certifications have been mailed to libraries and schools.
6. Annual testing was completed on the voting machines. Report filed with State BOE.
7. Current active voter enrollment stands at 39,786. Democratic: 10,356; Republican: 17,251; Conservative: 915; Working Families: 118; Oth-Green: 117; Oth-Lbt: 142; Oth-Ind: 1,793; Blank-No Party: 9,022-; Oth-Blank: 57; Oth-WEP: 9; and Oth-Reform: 6. Inactive enrollment is at 1,914. Total active/inactive voter enrollment: 41,700.

CONFLICT DEFENDER – HAYDEN DADD

Informational Item(s) Written Only

- As an office opened our 95th file on 3/30/21
- Reviewing and approving vouchers from Assigned Counsel
- Filled the full time Family Court assistant conflict defender vacancy with attorney Jonathon Altman. Mr. Altman has roughly 16 years of experience working for the Monroe County Public Defender's Office.
- Coordinated with the Public Defender's Office regarding upcoming budgeting and record keeping for the Office of Indigent legal services.

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Brad Austin, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



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EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

LCEMS statistics

1. Dispatches February 2021 = 385
2. Dispatches Year to Date 3/30/2021 = 1270

Meetings / Activities / Responses

1. Meetings:
 - a. NYSDOH EMS Leadership and Course Sponsors
 - b. Livingston County EMS Captains
 - c. MLEMS Public Information and Education Committee
 - d. Regional Trauma Advisory Committee
 - e. MLREMS Committee
 - f. Stop the Bleed EMS Week planning
 - g. Geriatric Fall Prevention meeting with U of R Trauma Program
2. Activities
 - a. Assisted Livingston CARES with cookie deliveries to county EMS provider agencies
3. Responses
 - a. Structure fire Caledonia
 - b. Emergency Responder Support Services Team deployment
 - c. Medical support for LCSO

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

311 adult offenders supervised in county
(27 treatment court cases being supervised in drug court)
15 offenders in other NYS counties
6 offenders in other states
17 juveniles supervised
1 new juvenile referrals
6 investigations ordered
5 active EHM cases (0 juveniles; 5 adults; 2 of which are female), 0-Global Positioning
0 adult placed on probation for willful violation of support
7 New Leandra's Law cases (6 CDs)
0 New Criminal Adolescent Offender Youth Part cases

2. MONIES COLLECTED

\$1,523.83 – restitution
\$3,640.00 – fines
\$2,910.00 – DWI supervision fees
\$1,342.00 – EHM fees
\$76.17 – restitution surcharge

3. OUTSTANDING FEES

\$93,796.00 – DWI Supervision Fees as of 2/28/21
\$151,682.95 – EHM fees as of 2/28/21

4. MEETINGS ATTENDED

2/1/2021 Housing Task Force

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Brad Austin, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



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- 2/2/2021 Human Services
- 2/9/2021 COPA (Virtual Meeting)
- 2/9/2021 Mobility Management Meeting
- 2/10/2021 Vaccine Clinic Volunteer
- 2/16/2021 Law Enforcement Council
- 2/16/2021 Criminal Justice Reform Meeting (Avon)
- 2/23/2021 Suicide Prevention Task Force Meeting
- 2/24/2021 Treatment Court Virtual Graduation Ceremony

5. ADMINISTRATIVE REVIEWS

Four (4) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Lynne Mignemi	None			
Michelle Jordan	None			
Deb Williams	None			
Courtney Sobrado	None			
Liz Laney	None			
Rachel Merrick	2/23-25/21	Peer Support	13.5	
Kerrin Chapman	2/3/21	Fentanyl & First Responder Safety: Myths & Reality		1.0
Katie Dunn	None			
Jason Varno	None			
Josh Wren	2/23/21	Recognizing Impaired Person	4.0	
Holly Smith	None			

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Brad Austin, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



CIVILIAN RIDE-ALONG PROGRAM APPLICATION FORM

PERSONAL INFORMATION

Full Legal Name: _____
 First Middle Last

Other Names or Aliases: _____

Address: _____
 Street City State Zip

Mailing Address (if different): _____
 Street City State Zip

Email: _____

Phone: _____

Drive License No.: _____

Date of Birth: _____

Social Security Number: _____

CHECK ONE OF THE FOLLOWING:

Currently Processing with the Livingston County Sheriff's Office

Currently Processing with another law enforcement agency: _____

Student: Name of School _____

Interested Citizen/Other (Please Explain): _____

LIVINGSTON COUNTY
SHERIFF



THOMAS J. DOUGHERTY, SHERIFF

MATTHEW D. BEAN, UNDERSHERIFF

PERSON(S) TO BE CONTACTED IN CASE OF EMERGENCY

Name: _____ Relationship: _____

Address: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Name: _____ Relationship: _____

Address: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

LIVINGSTON COUNTY SHERIFF'S OFFICE USE ONLY

CRIMINAL RECORD CHECK

NCIC: Criminal History Yes: No:

Local Check: Criminal History Yes: No:

Warrant Check: Warrants Yes: No:

Deputy/Member Conducting Check: _____ Date: _____

FINAL APPROVAL

Authorized: Denied: Reason for Denial: _____

Command Staff Approval Date

Authorized: Denied: Reason for Denial: _____

Livingston County Sheriff Date



CIVILIAN RIDE-ALONG PROGRAM
RELEASE AND WAIVER OF LIABILITY FORM

In consideration for the opportunity being granted by the Sheriff of Livingston County to accompany a deputy during the performance of his/her official duties and be a passenger in Livingston County Sheriff's Office vehicle, I hereby assume all risk of personal injury, death, and/or personal property damage that may occur while accompanying a deputy during the performance of his/her duties and riding in a Sheriff's Office vehicle. I assume this risk freely, voluntarily and with knowledge that the work of the Sheriff's Department is inherently dangerous. In consideration of this privilege, I hereby agree to indemnify, release, and save harmless Livingston County, the Livingston County Sheriff's Office, its officers, employees, agents, and their successors, heirs, and assigns from any and all claims, demands, and liability of every kind and nature whatsoever, legal or equitable, including negligence, allegedly arising from or related in any way to my accompaniment of a deputy during the performance of his/her duties and my riding in a Livingston County Sheriff's Office vehicle.

I acknowledge that any information heard or seen while accompanying a deputy during the performance of his/her duties or while riding in a Livingston County Sheriff's Office vehicle which falls under the purview of sensitive criminal justice information is deemed CONFIDENTIAL. I agree to not discuss, disclose, or share any confidential criminal justice information with anyone other than persons who have the authority to receive, discuss, or disseminate said information.

I agree to never use a personal cell phone or other device to record, memorialize or otherwise communicate any events which I may observe in the course of my participation and will comply with any other mobile device restrictions as indicated to me by a Sheriff's Office supervisor or employee.

I fully understand and agree that this is a privilege that can be revoked at any time by the Sheriff or his authorized agent with or without cause and without prior notice.

To participate in a structured ride-along, I understand and agree that civilian guests must:

- Be at least 16 years old (applicants under 18 years of age must have the signed consent of a parent or guardian, witnessed by an authorized representative of the Sheriff's Office);
- Submit the following forms properly completed and signed:
 - Civilian Ride-Along Program Rules and Guidelines
 - Civilian Ride-Along Program Release and Waiver of Liability Form



o Civilian Ride-Along Program Application Form

- Wear safety restraints in the patrol vehicle;
- Comply with all instructions from the supervising deputy; and
- Wear appropriate casual business attire while riding.

During the structured ride-along, I understand and agree that civilian guests shall NOT:

- Assist with an arrest or have control of a prisoner;
- Be involved in a foot pursuit;
- Operate a Sheriff's Office vehicle;
- Exit the Sheriff's vehicle without permission from the supervising deputy;
- Carry a firearm or any other weapon;
- Participate in an investigation or other special operation; or
- Converse with detainees, suspects, prisoners, witnesses, victims and/or other parties contacted during the course of the ride-along unless directed or requested to do so by the supervising deputy.

IN WITNESS WHEREOF, signed this ____ day of _____, 20__.

Civilian Observer Name (Print)

Civilian Observer Signature Date

Command Staff Date

Livingston County Sheriff Date



CIVILIAN RIDE-ALONG PROGRAM RULES AND GUIDELINES

The Livingston County Sheriff's Office offers interested individuals the opportunity to directly observe law enforcement activities through participation in a ride-along program. To participate in the program, applicants must meet program eligibility criteria and agree to all conditions listed in this memo.

ELIGIBILITY REQUIREMENTS

- Applicants must be at least 16 years old. Applicants under 18 years of age must have the signed consent of a parent or guardian, witnessed by an authorized representative of the Livingston County Sheriff's Office.
- Applicants must complete and sign all required forms, provide all required information and receive formal approval of the Livingston County Sheriff.
- Applicants with a significant criminal history or pending criminal charges may not be permitted to participate in the program.

APPLICATION PROCEDURE

- To start the application process, applicants must complete a Civilian Ride-Along Program Application Form and submit it to the Livingston County Sheriff's Office, 4 Court Street, Geneseo, New York 14454. Applications must be submitted at least fifteen days in advance of the desired ride-along date in order to allow time for processing.
- Upon approval, a Livingston County Sheriff's Office representative will telephone the applicant to schedule and date and time for the ride-along session.
- A ride-along session will consist of one eight-hour shift on either a day or afternoon shift unless other arrangements are approved in advance.

PARTICIPANT CONDITIONS

1. Before the ride-along session, the applicant observer must submit the following forms properly completed and signed:

- Civilian Ride-Along Program Application Form
- Civilian Ride-Along Program Release and Waiver of Liability Form
- Civilian Ride-Along Program Rules and Guidelines

2. If the observer is unable to attend the scheduled ride-along, he/she must notify [REDACTED]
at (585) 243-[REDACTED] as soon as possible.



3. Observers must wear appropriate, safe, and conservative attire for the ride-along session. *Not permitted* are: denim jeans; t-shirts; shorts; dresses and skirts; clothing that does not cover appropriate areas of the body; clothing that contains graphics, pictures or slogans; hats; high-heeled or open toed shoes; and sandals. The appropriateness of attire is up to the direction of the supervising deputy.
4. Observers are under the supervision of the individual deputy he/she is assigned. The ride-along session can be terminated at any time at the discretion of the supervising deputy **or _____**.
5. Observers shall not leave the Livingston County Sheriff's vehicle at any time while on scene of any police activity without the permission of the supervising deputy.
6. Observers shall not converse with detainees, suspects, prisoners, witnesses, victims, and/or other parties contacted during the course of the ride-along unless directed or requested to do so by the supervising deputy.
7. Observers shall not interfere with the deputy's activities at any time. Questions regarding procedures and activities are highly encouraged; however, please wait until an appropriate time to ask these questions.

I HAVE READ, UNDERSTAND, AND AGREE TO ADHERE TO THE FOREGOING INSTRUCTIONS AS OUTLINED ON BOTH PAGES OF THIS FORM

Civilian Observer Name (Print)

Civilian Observer Signature Date

Command Staff Date

Livingston County Sheriff Date