

4/12/21 Ways and Means Committee Meeting

Time: 1:30 PM

Due to public health and safety concerns related to the COVID-19 Pandemic the Livingston County Board of Supervisors has chosen to meet in a hybrid manner in that some Supervisors will be in person and some will be remote via Zoom. Attendance is allowed with masks and social distancing.

Per State and Federal bans on large gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020, including all subsequent extensions, "suspending law allowing the attendance of meetings telephonically or other similar service."

This meeting will follow Roberts Rules of Order, will be recorded and later transcribed.

Agendas are available per normal procedures on the County website

<https://www.livingstoncounty.us/AgendaCenter>

Zoom meeting link:

<https://zoom.us/j/99157460284?pwd=ZGN4bGprYXB1Q2NqdDFXSmJvNlppUT09>

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 991 5746 0284

Passcode: 536979

One tap mobile

+19292056099,,99157460284# US (New York)

+13017158592,,99157460284# US (Washington D.C)

Meeting ID: 991 5746 0284



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: WAYS AND MEANS

DATE: APRIL 12, 2021

TIME: 1:30 P.M.

Committee Members

- D. Pangrazio, Chairman
- W. Wadsworth, Vice Chairman
- D. Fanaro
- M. Schuster
- D. Babbitt Henry
- D. LeFeber
- D. Mahus

PLEDGE OF ALLEGIANCE:

1:30 PERSONNEL ISSUES

CENTRAL SERVICES – BILL MANN

1. AMENDING THE 2021 LIVINGSTON COUNTY SALARY SCHEDULE: CENTRAL SERVICES

RESOLVED, that the 2021 Livingston County Salary Schedule is amended as follows:

Central Services:

- Create one full-time Laborer position at Wage Grade 7 CSEA Contract effective immediately.

Director's Comments: Upon filling this position, Central Services will ask to delete one full-time Custodian position at Wage Grade 3 CSEA Contract. The current custodial position has evolved and flexibility needed in job task assignments.

1:35 CLERK OF THE BOARD – MICHELE REES

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR LIVINGSTON COUNTY: PARTYMAN CATERING & RENTAL (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for Livingston County, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Partyman Catering & Rental 1515 West Henrietta Road Avon, NY 14414 For: 2020 Employee Recognition	8/25/21 (event date)	Not to exceed \$5,000.00
Partyman Catering & Rental 1515 West Henrietta Road Avon, NY 14414 For: 2021 Employee Recognition	9/22/21 (event date)	Not to exceed \$5,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes

Director's Comments:

There are 39 recipients for 2020 and 38 for 2021. The total above is a not to exceed amount as the final counts are not known until the RSVP date for each event. The quote received for 100 people per event is \$3,405.40.

1:40 COUNTY ATTORNEY – SHANNON HILLIER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN AN AMENDMENT TO THE LEASE AGREEMENT WITH THE UNITED STATES GOVERNMENT FOR OFFICE SPACE – JUDGE RICHARD WESLEY



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WHEREAS, Resolution No. 2013-364 authorized the Chairman of the Livingston County Board of Supervisors to sign a lease agreement with the United States Government for office space for Judge Richard Wesley for a five (5) year period commencing on or about December 1, 2013 and terminating on or about November 30, 2018 at an annual rental rate of \$44,349.92; and

WHEREAS, the lease agreement was subsequently amended to change the lease term commencement date to April 1, 2014 thereby changing the date of termination to March 31, 2019; and

WHEREAS, Resolution No. 2019-109 authorized the Chairman to sign a lease amendment extending the date of termination to March 31, 2021 and increasing the rental amount to \$50,443.84; and

WHEREAS, the United States Government is now seeking another amendment for purposes of extending the lease term a period of two (2) months; and now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign an amendment to the lease agreement with the United States Government for purposes of extending the lease term a period of two (2) months beginning April 1, 2021 and ending on May 31, 2021, at the same annual rental amount of \$50,443.84, subject to review by the County Attorney and County Administrator.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A LEASE AGREEMENT WITH THE UNITED STATES GOVERNMENT FOR OFFICE SPACE – JUDGE RICHARD WESLEY

RESOLVED, that the Livingston County Board of Supervisors finds that approximately 2,543 square feet of space located in the Livingston County Government Center, 6 Court Street, Geneseo, New York is not necessary for Livingston County public purpose; and it is further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign a lease agreement with the United States Government for said space for a five (5) year period commencing June 1, 2021, with the Government having two renewal options for a term of five (5) years each, said lease being subject to the approval of the County Attorney and County Administrator.

1:45 COUNTY ADMINISTRATOR – IAN COYLE (Attachments)

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #4A-APRIL 14, 2021

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #4A dated April 14, 2021 in the total amount of \$3,023,944.87.

2. AMENDING 2021 LIVINGSTON COUNTY BUDGET-CENTRAL SERVICES (4), DEPARTMENT OF HEALTH & OFFICE FOR THE AGING

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Pre-approved Informational Item(s) To Be Reported

1. Administration and Finance Updates
2. ARP Stimulus Discussion

2:00 ADJOURNMENT

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. Our Office will print the Tentative Assessment Rolls for the Assessors.
2. Provided the Assessors with paperwork for filing of the Tentative Assessment Roll. Rolls are to be filed with the Town Clerk by May 1st.



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

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3. Our Office will run Change of Assessment Notices for the Assessors
4. Board of Assessment Review members have been notified of a new on-line training course prepared by the NYS Office of Real Property Tax Services. This course satisfies the requirements necessary to hear grievances and circumvents a large group training session.



2021 Budget Request - Amendment with Instance ID of 50172 from Central Services - Awaiting Board Approval

lfforms to: MRees

04/06/2021 09:35 AM

2021 Budget Request - Amendment from **Central Services** has been approved by the County Administrator. This request requires board approval.

Date of Request: 4/5/2021

Department: Central Services **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 50172

From Appropriation / Revenue

From Dept Code:

From Dept Description: Sheriff

4483.00

To Appropriation

To Dept Code:

To Dept Description: Central Services MM site

4483.00

Reason: (if applicable)

Source of Revenue: State (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2021 Budget Request - Amendment with Instance ID of 50187 from Central Services - Awaiting Board Approval

lfforms to: MRees

04/06/2021 12:52 PM

2021 Budget Request - Amendment from **Central Services** has been approved by the County Administrator. This request requires board approval.

Date of Request: 4/6/2021

Department: Central Services **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 50187

From Appropriation / Revenue

From Dept Code:

From Dept Description: Dog Control

515.00

To Appropriation

To Dept Code:

To Dept Description: Central Services MM site

515.00

Reason: (if applicable)

Source of Revenue: State (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf Dog Control transfer.pdf



2021 Budget Request - Amendment with Instance ID of 50185 from Central Services - Awaiting Board Approval

lforms

to:

MRees

04/06/2021 12:52 PM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

2021 Budget Request - Amendment from **Central Services** has been approved by the County Administrator. This request requires board approval.

Date of Request: 4/6/2021

Department: Central Services **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 50185

From Appropriation / Revenue

From Dept Code:

From Dept Description: EOC

733.00

To Appropriation

To Dept Code:

To Dept Description: Central Services MM site

733.00

Reason: (if applicable)

Source of Revenue: State (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



2021 Budget Request - Amendment with Instance ID of 50186 from Central Services - Awaiting Board Approval

lfforms

to:

MRees

04/06/2021 12:52 PM

Hide Details

From: lfforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

2 Attachments



ERP Budget Request Form.pdf EMS transfer.pdf

2021 Budget Request - Amendment from **Central Services** has been approved by the County Administrator. This request requires board approval.

Date of Request: 4/6/2021

Department: Central Services **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 50186

From Appropriation / Revenue

From Dept Code:

From Dept Description: EMS

515.00

To Appropriation

To Dept Code:

To Dept Description: Central Services MM site

515.00

Reason: (if applicable)

Source of Revenue: State (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



2021 Budget Request - Amendment with Instance ID of 50188 from Health, Department of - Awaiting Board Approval

lfforms to: MRees

04/06/2021 03:48 PM

2021 Budget Request - Amendment from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

Date of Request: 4/6/2021

Department: Health, Department of **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 50188

From Appropriation / Revenue

From Dept Code:

From Dept Description: Children with Special Needs

0.00

To Appropriation

To Dept Code:

To Dept Description: Children with Special Needs

7186.00

Reason: (if applicable)

Source of Revenue: Additional grant revenue used for advertising & S2AY Early Childhood Initiative. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2021 Budget Request - Amendment with Instance ID of 49960 from Office for the Aging - Awaiting Board Approval

lfforms to: MRees

03/22/2021 02:44 PM

2021 Budget Request - Amendment from **Office for the Aging** has been approved by the County Administrator. This request requires board approval.

Date of Request: 3/22/2021

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 49960

From Appropriation / Revenue

From Dept Code:

From Dept Description: IIIB

9358.00

To Appropriation

To Dept Code:

To Dept Description: IIIB

9358.00

Reason: (if applicable)

Source of Revenue: Use deferred revenue for the purchase of a copier (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf