



**LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE**

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: WAYS AND MEANS

DATE: MAY 6, 2019

TIME: 1:30 P.M.

- |                          |
|--------------------------|
| <u>Committee Members</u> |
| D. Pangrazio, Chairman   |
| D. Knapp, Vice Chairman  |
| D. Fanaro                |
| E. Gott                  |
| W. Wadsworth             |
| D. LeFeber               |
| D. Mahus                 |

**PLEDGE OF ALLEGIANCE:**

**1:30 PERSONNEL ISSUES**

**PUBLIC DEFENDER – LINDSAY QUINTILONE**

**1. AMENDING THE 2019 DEPARTMENT HEAD SALARY SCHEDULE: PUBLIC DEFENDER**  
RESOLVED, that the 2019 Department Head Salary Schedule is amended as follows:

**Public Defender**

Create one full time Assistant Public Defender Position at an annual salary of \$70,000.00.

Director's Comments:

This position will be funded under the *Hurrell-Harring* funding to include salary and benefits. This full time Assistant Public Defender will primarily handle felony and County Court matters to assist in overall caseload reduction for the following case types: violent felonies, non-violent felonies, post disposition matters and parole revocations.

**Due to timing the committee approval process needed to be reversed for the next three items and they needed go to the Ways & Means committee meeting for approval prior to home committee approval.**

**DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ**

**1. AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF HEALTH**

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

**Department of Health:**

- Create one full-time Senior Medical Billing Specialist position at Wage Grade [redacted] per CSEA Contract effective 5/12/19.
- Create one full-time WIC Program Coordinator at Wage Grade [redacted] on DHSS effective 5/12/2019.

**CENTER FOR NURSING & REHABILITATION – STEPHEN WOODRUFF**

**1. ESTABLISHING SALARY FOR THE DEPUTY DIRECTOR OF LONG TERM CARE FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION-ROGER ERIC TOWNSEND**

WHEREAS, the Livingston County Center for Nursing and Rehabilitation Director of Long Term Care is appointing Roger Eric Townsend to the position of full-time Deputy Director of Long Term Care; and

WHEREAS the Livingston County Board of Supervisors must set the salary for this appointment; now therefore, be it

RESOLVED, that the 2019 Department Head Salary Schedule is amended as follows:

**Center for Nursing and Rehabilitation**

The annual salary for the Deputy Director of Long Term Care Roger Eric Townsend is established at \$\_\_\_\_\_.

Director's Comments:



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The vacancy was advertised on [careercenter.leadingagency.org](http://careercenter.leadingagency.org) and placed on [indeed.com](http://indeed.com). Three applications were received. Two interviews were conducted on April 9<sup>th</sup>, by a panel consisting of Daniel Pangrazio, Brenda Donohue, Stephen Woodruff, Kathleen Crye, and Anthony Jarzyna. The preferred candidate participated in a second step interview with CNR Department Heads on April 12th. The recommended candidate's name will be presented at the Human Services committee on 05/07. The approved range was \$90,000 to \$102,000.

## **2. ESTABLISHING SALARY FOR THE FINANCE SUPERVISOR FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION-JOHN DAVID CUNNINGHAM, JR.**

WHEREAS, the Livingston County Center for Nursing and Rehabilitation Director is appointing John David Cunningham, Jr. to the position of full-time Finance Supervisor; and

WHEREAS the Livingston County Board of Supervisors must set the salary for this appointment; now therefore, be it

RESOLVED, that the 2019 Department Head Salary Schedule is amended as follows:

### **Center for Nursing and Rehabilitation**

The annual salary for the Finance Supervisor John David Cunningham, Jr. is established at \$\_\_\_\_\_.

### Director's Comments:

The vacancy was posted advertised in the Penny Saver and posted on [indeed.com](http://indeed.com). Nine applications were received. Interviews were conducted of 5 applicants on 04/23, by a panel consisting of Brenda Donohue, Stephen Woodruff, Barbara Rauber, Ryan Snyder and Kelley DeMonte, of the Bonadio Group. The recommended candidate's name will be presented at the Human Services Committee on 05/07.

## **COUNTY ATTORNEY – SHANNON HILLIER**

### **1. AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: COUNTY ATTORNEY**

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

#### County Attorney:

Delete one part-time Assistant County Attorney position effective immediately.

### **2. ESTABLISHING SALARY FOR ASSISTANT COUNTY ATTORNEY-JOHN M. LOCKHART III**

WHEREAS, the County Attorney is appointing John M. Lockhart III to the position of full-time Assistant County Attorney pursuant to her powers and duties as specified in County Law Section 502(1); and

WHEREAS, the Livingston County Board of Supervisors must set the salary for this appointment; now, therefore, be it

RESOLVED, that the 2019 Department Head Salary Schedule is amended as follows:

#### County Attorney

The annual salary for Assistant County Attorney John M. Lockhart III is established at \$95,000.00.

## **1:50 COUNTY TREASURER – IAN COYLE**

### **Action Item(s) To Be Reported**

#### **CLOSING CAPITAL PROJECTS:**

### **1. CLOSING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2019 – CLERK DIGITIZATION**

WHEREAS, Capital Project H 1411 Clerk Digitization Project is complete, and

WHEREAS, there is a balance remaining in the project H1411 of \$3,549.01

RESOLVED, that the County Treasurer be authorized and directed to close the Capital Fund Project H1411, Clerk Digitization, and transfer unexpended said cash balance to the H1628 Government Center Upgrades and increase that project balance in the amount of \$3,549.01.



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## **2. CLOSING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2019 – JAIL PROJECT**

WHEREAS, Capital Project H 3150 Jail Project is complete, and

WHEREAS, there is a balance remaining in the project H 3150 of \$6,409.88

RESOLVED, that the County Treasurer be authorized and directed to close the Capital Fund Project H3150, Jail Project, and transfer unexpended said cash balance to the H1628 Government Center Upgrades and increase that project balance in the amount of \$6,409.88.

## **3. CLOSING CAPITAL PROJECT ACCOUNT FOR THE YEAR 2019 – WILCOX PRESS**

WHEREAS, Capital Project H6991 Wilcox Press Project is complete, and

WHEREAS, there is a balance remaining in the project H6991 of \$64,779.99

RESOLVED, that the County Treasurer be authorized and directed to close the Capital Fund Project H6991, Wilcox Press Project, and transfer unexpended balance to the General Fund.

### **Pre-approved Informational Item(s) To Be Reported**

1. FORECLOSURE UPDATE

### **2:00 COUNTY ADMINISTRATOR – IAN COYLE**

#### **Action Item(s) To Be Reported**

1. APPROVING ABSTRACT OF CLAIMS #5A-MAY 8, 2019

## **2. AUTHORIZING TRANSFER OF FUNDS – CENTRAL SERVICES**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

### **Pre-approved Informational Item(s) To Be Reported**

1. Finance and Administration Updates

### **2:15 ADJOURNMENT**