



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: WAYS AND MEANS

DATE: MAY 20, 2019

TIME: 1:30 P.M.

Committee Members

- D. Pangrazio, Chairman
- D. Knapp, Vice Chairman
- D. Fanaro
- E. Gott
- W. Wadsworth
- D. LeFeber
- D. Mahus

PLEDGE OF ALLEGIANCE:

1:30 PERSONNEL ISSUES

COUNTY ADMINISTRATOR – IAN COYLE

1. APPOINTING GRANTS AND PUBLIC INFORMATION COORDINATOR

1:35 COUNTY TREASURER – AMY DAVIES

Action Item(s) To Be Reported

1. APPROVING APPORTIONMENT OF MORTGAGE TAX RECEIPTS FOR THE PERIOD 10/01/18 – 03/31/19

WHEREAS, the Ways and Means Committee submits the following report on Apportionment of the Mortgage Tax receipts for the period October 1, 2018 through March 31, 2019, among the several Towns and Villages of the County, it is hereby

RESOLVED, that the County Treasurer is hereby directed to pay to the various municipalities the amount set forth herein:

TAX DISTRICT	2019 AMOUNT	10/1/18-3/31/19	
		DISTRIBUTED TO TOWNS	DISTRIBUTED TO VILLAGES
AVON	\$45,023.95	\$36,096.36	\$8,927.59
CALEDONIA	\$23,358.16	\$19,211.54	\$4,146.62
CONESUS	\$15,431.24	\$15,431.24	\$0.00
GENESEO	\$53,284.97	\$42,233.32	\$11,051.65
GROVELAND	\$9,223.62	\$9,223.62	\$0.00
LEICESTER	\$13,877.28	\$12,953.02	\$924.26
LIMA	\$37,424.35	\$31,453.86	\$5,970.49
LIVONIA	\$54,778.61	\$51,591.23	\$3,187.38
MT. MORRIS	\$13,854.64	\$10,639.54	\$3,215.10
N. DANSVILLE	\$23,314.95	\$14,691.56	\$8,623.39
NUNDA	\$12,319.05	\$10,498.35	\$1,820.70
OSSIAN	\$5,709.70	\$5,709.70	\$0.00
PORTAGE	\$6,337.24	\$6,337.24	\$0.00
SPARTA	\$9,958.59	\$9,958.59	\$0.00
SPRINGWATER	\$10,906.44	\$10,906.44	\$0.00
WEST SPARTA	\$5,128.20	\$5,128.20	\$0.00
YORK	\$12,213.06	\$12,213.06	\$0.00
TOTAL	\$352,144.05	\$304,276.87	\$47,867.18



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Pre-approved Informational Item(s) To Be Reported

1. FORECLOSURE UPDATE

1:45 COUNTY CLERK – IAN COYLE

Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CLERK: KOFI TECHNOLOGIES, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Clerk and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Kofile Technologies, Inc.	06/01/2019-05/31/2021	\$2,400.00
6300 Cedar Springs Road	06/01/2021-05/31/2023	Per month
Dallas, Tx 75235		

For: Office and public software

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	100%	Yes X No

1:50 COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. **APPROVING ABSTRACT OF CLAIMS #5B-MAY 29, 2019**-The Abstract was pushed back one week due to the ERP transition and will not be presented for approval until the 6/12 Board meeting. No action needed at this time.

2. **AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH (3)**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

3. **AMENDING 2019 LIVINGSTON COUNTY BUDGET - SHERIFF'S OFFICE (2)**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

4. **DECLARING SURPLUS PROPERTY – HIGHWAY**

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Highway

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	Kohler 250Kw Stationary Standby Generator	790 Hours	658736

Pre-approved Informational Item(s) To Be Reported

cc: BOS, Administration, Amy Davies, Jason Parker, Tish Lynn, Bill Fuller, Heather Grant



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1. HOME RULE
2. FINANCE AND ADMINISTRATION UPDATES

2:05 ADJOURNMENT

CLERK OF THE BOARD

Informational Item(s) Written Only

1. Board Proceedings Update-The first six sections have been proofed and the board minutes have been renumbered for 2013. The town budgets and abstracts are being proofed now and will need to be renumbered. Once those page numbers have been added page numbers can be added to the valuation and rates, Administrator/Clerk annual reports, highway mileage, populations, acreage, County budget and the officials & terms pages. Once complete, CDs can be created and labeled.

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. Tentative Rolls and Change Notices have been printed and picked up by the Assessors.
2. The Tentative Rolls have been uploaded to the County website.
3. Grievance Day hearings will occur between the dates of May 28 and June 12.
4. New sets of the tax maps have been made available to each Assessor via flash drive for viewing on their computer.
5. We have received the tax bill and relevy information from the Villages to process their tax rolls and bills.
6. All nine of the Villages will be utilizing BAS software for tax collection this year. Fifteen of the Village staff members have signed up to attend software training on May 14th.



Proposal for Renewal

Support & Maintenance for CountyFusion Records Management System

Submitted to:

Livingston County c/o Mary F. Strickland

Livingston County Government Center

6 Court Street, Room 201

Geneseo, New York 14454

Dated: May 8, 2019

Statement of Work

Client Name:	Livingston County c/o Mary F. Strickland
Project Name:	Renewal of CountyFusion Software Annual Maintenance & Support
Services Provided by:	Kofile Technologies, Inc.
Vendor Contact Information:	Kyle Chaney Kofile Technologies, Inc. 6300 Cedar Springs Road Dallas, TX 75235 T: (210) 477-4101
Remit To:	Payable to: Kofile Technologies, Inc. PO Box 541028 Dallas, TX 75354

Project Scope

Details
<p>Renewal of CountyFusion Software Only: Renewal of Livingston County, New York’s license of CountyFusion software as originally licensed pursuant to the “Assignment Agreement” by and between PropertyInfo Corporation and Livingston County dated February 1, 2011. Whereas Kofile Technologies, Inc. purchased the CountyFusion Software from PropertyInfo Corp. effective December 1, 2016. This renewal is for two 2- year terms commencing on <u>[June 1, 2019]</u> and expiring at 11:59 pm on <u>[May 31, 2023]</u>.</p>

Pricing

Item Description	Delivery schedule (Business days)	Cost
CountyFusion Records Management System Annual Maintenance & Support <ul style="list-style-type: none"> • Help-desk support • Toll-free support • Trouble-shooting • Ongoing Training w/ Documentation (if desired) • Upgrades & Enhancements • Regulatory Changes • Bug fixes • User Group Meetings • Release Notes w/ Web Meetings • Hosting HTTPS Service 	Upon contract execution	\$2,400/per month for two 2 year terms Term 1 6/1/2019 thru 5/31/2021 Term 2 6/1/2021 thru 5/31/2023

Acceptance

Please indicate your agreement to proceed based on the information contained in this proposal for renewal by signing below. The terms and conditions outlined in this proposal are valid until **May 30, 2019**.

Livingston County

Date

Kofile Technologies, Inc.

Date