

AGENDA DOCKET
LIVINGSTON COUNTY BOARD OF SUPERVISORS REGULAR BOARD MEETING
WEDNESDAY, JUNE 27, 2018
1:30 P.M.



ROLL CALL

PLEDGE OF ALLEGIANCE

Charles Everett McLaughlin

APPROVAL OF MINUTES

Minutes of 6/13/18 Regular Meeting

INTRODUCTION OF LOCAL LAW

1. **LOCAL LAW NO. B OF THE YEAR 2018 – A LOCAL LAW AMENDING AND RESTATING LOCAL LAW 4 OF THE YEAR 1990, ENTITLED “LIVINGSTON COUNTY ETHICS AND DISCLOSURE LAW”**

ABSTRACT OF CLAIMS

RESOLUTION NO. 2018-218 APPROVING ABSTRACT OF CLAIMS #6B-JUNE 27, 2018

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #6B dated June 25, 2018 in the total amount of \$2,529,754.91.

Dated at Geneseo, New York

June 27, 2018

Ways and Means Committee

PREFERRED AGENDA REQUIRING ONE ROLL CALL VOTE

Ways & Means Committee

1. **DECLARING SURPLUS PROPERTY – CENTER FOR NURSING AND REHABILITATION, HIGHWAY & SHERIFF**

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Center For Nursing And Rehabilitation

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	2000 Chevrolet Van	239,448	1GCHG39R9Y1251428

Highway

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	Unit #12 - 1997 Ford F350 Truck w/Maintenance Body	79,167 miles	1FDKF37G9VEB66518
1	Unit #96 – 1999 Case 95XT Skidsteer Loader	1,210 Hours	JAF0257416
1	Unit #78 – 1997 Midland SP Shoulder Machine	13,245 Hours	133

Sheriff’s Office

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	2012 Chevy Tahoe	226,250	1GNSK2E04CR306763

Dated at Geneseo, New York

June 27, 2018

Ways and Means Committee

2. PROVIDING FOR PUBLIC HEARING ON PROPOSED LOCAL LAW NO. B OF THE YEAR 2018 – A LOCAL LAW AMENDING AND RESTATING LOCAL LAW 4 OF THE YEAR 1990, ENTITLED “LIVINGSTON COUNTY ETHICS AND DISCLOSURE LAW”

WHEREAS, there has been duly presented and introduced at a meeting of this Board, held on June 27, 2018, a proposed Local Law entitled Local Law No. B - A Local Law Amending and Restating Local Law No. 4 of the Year 1990, entitled “Livingston County Ethics and Disclosure Law”; now, therefore be it

RESOLVED, that a public hearing shall be held on the said proposed Local Law by this Board on the 25th day of July, 2018 at 1:35 p.m. in the Board of Supervisors Assembly Room in the Livingston County Government Center in the Village of Geneseo, New York and at least six (6) days’ notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspapers of the County as provided by law.

Dated at Geneseo, New York

June 27, 2018

Ways and Means Committee

3. ADOPTING THE LIVINGSTON COUNTY RECORDS MANAGEMENT POLICY

WHEREAS, Livingston County is charged with ensuring that records are retained and disposed of using the proper methods according to the definitions set forth by the New York State Archives Schedules for Records Retention; and

WHEREAS, the Ways and Means Committee has reviewed these recommendations and has approved incorporating those into the Livingston County Records Management Policy; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached Livingston County Records Management Policy, effective July 1, 2018.

Dated at Geneseo, New York

June 27, 2018

Ways and Means Committee

4. ADOPTING REVISIONS TO THE LIVINGSTON COUNTY TRAVEL POLICY

WHEREAS, a policy review has been completed and certain revisions have been recommended; and

WHEREAS, the Ways and Means Committee has reviewed these recommendations and has approved incorporating those revisions into the Livingston County Travel Policy; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached Livingston County Travel Policy, effective July 1, 2018, said policy to supersede the existing travel policy.

Dated at Geneseo, New York

June 27, 2018

Ways and Means Committee

5. MODIFYING THE LIVINGSTON COUNTY WORKPLACE VIOLENCE PREVENTION PLAN

RESOLVED, that the Livingston County Workplace Violence Prevention Plan is hereby modified effective July 1, 2018, consistent with the copy which is attached hereto and incorporated by reference.

Dated at Geneseo, New York

June 27, 2018

Ways and Means Committee

DISCUSSION OF THE RESOLUTIONS ON PREFERRED AGENDA

MOTION TO MOVE THE RESOLUTIONS ON THE PREFERRED AGENDA AND DIRECT THE CLERK OF THE BOARD TO CALL THE ROLL CALL VOTE

RESOLUTIONS REQUIRING A SEPARATE ROLL CALL VOTE

Ways & Means Committee

County Administrator/Budget Officer

6. AUTHORIZING TRANSFER OF FUNDS - SHERIFF

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested

transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

Dated at Geneseo, New York

June 27, 2018

Ways and Means Committee

7. AMENDING 2018 LIVINGSTON COUNTY BUDGET - HISTORIAN

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Dated at Geneseo, New York

June 27, 2018

Ways and Means Committee

County Treasurer

8. CLOSING THE FOLLOWING CAPITAL PROJECT ACCOUNTS—BRIDGE PROJECTS & SPECIAL PROJECTS

WHEREAS, the above listed Capital Projects are complete; now therefore be it

RESOLVED, that the County Treasurer is authorized to close the above listed Capital Project Accounts in the amounts indicated below; and it is further

RESOLVED, that the County Treasurer is hereby directed to transfer said unexpended funds into said Accounts from Transfer Accounts listed in the amounts indicated below for each project.

Capital Project Name	Account to be Closed	Unexpended Cash Amount	Account to Transfer Unexpended Cash Balance	Year End Assigned Fund Balance Account
Bridge Projects	H5117	\$828,486.10	D5117-Assigned Bridge Projects	D0914.5117 Bridge Projects
Special Projects	H8988	\$108,939.10	A1991-Special Projects	A0914.1991 Special Projects

Dated at Geneseo, New York

June 27, 2018

Ways and Means Committee

Other

9. APPROVING CHANGE ORDER FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION FOR THE DIALYSIS EXTENSION CLINIC & PT/OT RENOVATION AND AMBULANCE ENTRANCE CANOPY PROJECT – PLUMBING – JOHN W. DANFORTH COMPANY

RESOLVED, that the Livingston County Board of Supervisors approves the change order detailed in the list attached hereto which results in a contract change and new total contract price as follows:

Contractor	Details	Net Change Not to Exceed	New Contract Amount
John W. Danforth Company	Address unforeseen conditions requiring added scope and labor to score concrete, pneumatically jackhammer and hand excavate to ensure no underground utilities are damaged. (\$23,514.08)	\$30,000.00	\$326,300.00

Funding Source	Local Share	Budgeted?
Departmental Budget	100%	Yes X No

and, it is further,

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the necessary change order, subject to review by the County Attorney and County Administrator.

Dated at Geneseo, New York

June 27, 2018

Ways and Means Committee

10. APPROVING CHANGE ORDER FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION FOR THE DIALYSIS EXTENSION CLINIC & PT/OT RENOVATION AND AMBULANCE ENTRANCE CANOPY PROJECT – ELECTRICAL – CONNORS-HAAS, INC.

RESOLVED, that the Livingston County Board of Supervisors approves the change order detailed in the list attached hereto which results in a contract change and new total contract price as follows:

Contractor	Details	Net Change Not to Exceed	New Contract Amount
Connors-Haas, Inc.	Address unforeseen conditions requiring added scope and labor to score concrete, pneumatically jackhammer and hand excavate to ensure no underground utilities are damaged.	\$10,000.00	\$124,865.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Departmental Budget	100%	Yes X No

and, it is further,

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the necessary change order, subject to review by the County Attorney and County Administrator.

Dated at Geneseo, New York

June 27, 2018

Ways and Means Committee

OTHER BUSINESS

1. EMPLOYEE RECOGNITION CEREMONY – HONORING EMPLOYEES WITH 10 AND 25 YEARS OF FULL-TIME SERVICE

ADJOURNMENT