



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: PUBLIC SERVICES

DATE: JULY 6, 2022

TIME: 10:00 A.M.

PLEDGE OF ALLEGIANCE:

Committee Members

G. Deming, Chairman
M. Schuster, Vice Chairman
W. Devine
C. DiSalvo
M. Falk
D. LeFeber
D. Pangrazio

10:00 EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. AMENDING THE 2022 HOURLY EMPLOYEE SALARY SCHEDULE: EMERGENCY MEDICAL SERVICES DEPARTMENT

RESOLVED, that the 2022 Hourly Employee Salary Schedule is amended as follows:

Emergency Medical Services Department:

- Create two full-time Emergency Medical Technician positions at Grade 5.
- Create two full-time Advanced Life Support Technician positions at Grade 13.

Informational Item(s) Written Only

Dispatch Statistics

1. LCEMS Dispatches May 2022 = 553
2. LCEMS Dispatches through 6/26/2022 = 2,912

Highlights - Meetings / Activities / Responses

1. County wide EMS discussion with Wyoming County OEM
2. County EMS Captain meeting
3. Geneseo Air Show standbys and responses
4. Certified First Responder course canceled due to lack of enrollment
5. MLREMS Executive Committee meeting
6. Department Head meeting
7. County wide EMS discussion with Schuyler County OEM
8. American Rock Salt tour with Liv. Co. EMS leadership and Medical Directors
9. Medical Director meetings
10. Livingston County EMS agency recertification submission

10:05 COUNTY CLERK – ANDREA BAILEY

Pre-approved Informational Item(s) To Be Reported

1. County Clerk/DMV Updates:

- Pistol Permit
 - o Changes effective September 2022
- Commercial Driver's License (CDL)
 - o Young Adult Training Program - Changes effective May 2022

10:15 PROBATION – LYNNE MIGNEMI

Action Item(s) To Be Reported

1. PROCLAIMING JULY 17-23, 2022 AS NEW YORK STATE PRE-TRIAL, PROBATION & PAROLE SUPERVISION WEEK

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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WHEREAS, community corrections is an essential part of the justice system; and WHEREAS, community corrections professionals uphold the law with dignity, while recognizing the right of the public to be safe-guarded from criminal activity; and WHEREAS, community corrections professionals are responsible for supervising adult and juvenile offenders in the community; and WHEREAS, community corrections professionals are trained professionals who provide services and referrals for offenders; and WHEREAS, community corrections professionals work in partnership with community agencies and groups; and
WHEREAS, community corrections professionals promote prevention, intervention and advocacy; and
WHEREAS, community corrections professionals provide services, support, and protection for victims;
and
WHEREAS, community corrections professionals advocate community and restorative justice; and
WHEREAS, community corrections professionals are a true force for positive change in their communities; now, therefore, be it RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim the week of July 17-23, 2022 as New York State Pre-Trial, Probation and Parole Supervision Week in Livingston County and encourage all citizens to honor these community corrections professionals and to recognize their achievements.

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

291 adult offenders supervised in county
(32 treatment court cases being supervised in drug court)
28 offenders in other NYS counties
7 offenders in other states
13 juveniles supervised
2 new juvenile referrals
25 investigations ordered
11 active EM cases (0 juveniles; 11 adults; 3 of which are female), 4-Global Positioning
0 adult placed on probation for willful violation of support
12 New Leandra's Law cases (9 CDs)
0 New Criminal Adolescent Offender Youth Part cases
3 New Pre-Trial Services

2. MONIES COLLECTED

\$1,827.37 – restitution
\$2,040.00 – fines
\$1,356.50 – DWI supervision fees
\$1,805.15 – EM fees
\$91.96 – restitution surcharge

3. OUTSTANDING FEES

\$93,764.90 – DWI Supervision Fees as of 5/31/22
\$155,779.05 – EM fees as of 5/31/22

4. MEETINGS ATTENDED

5/2/2022 Homeless and Housing Task Force
5/3/2022 Human Services Department Head Meeting
5/4/2022 Public Safety Committee Meeting
5/4/2022 Probation Financial Work Group
5/10/2022 COPA (Ontario County)
5/11/2022 Board of Supervisor's Meeting
5/12/2022 NYS COPA (Virtual)
5/16/2022 Staff Meeting

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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- 5/17/2022 Law Enforcement Council
- 5/19/2022 Tier III Department Head Training
- 5/20/2022 Domestic Violence Consortium
- 5/23/2022 Meeting w/ Director of Community Services
- 5/24/2022 Suicide Prevention Task Force Meeting
- 5/25/2022 Partnership for Youth Justice Electronic Monitoring Work Group

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative review

6. TRAINING

Name	Date	Training	Hours	Misc.
Lynne Mignemi	5/26/22	Sexual Harassment	1.0	
Michelle Jordan	5/4/22	Bivona	5.25	
Deb Williams	5/9/22	Portal	1.5	
Courtney Sobrado	5/10/22	Corporate Compliance	1.0	
	5/10/22	Violence in the Workplace	1.0	
	5/21/22	Trauma & Addiction (Conifer Lunch & Learn)	1.5	
Liz Laney	5/24/22	Gas Station Dope	0.75	
Rachel Merrick	5/4/22	Bivona	5.25	
	5/5/22	Dealer vs. User	1.0	
Kerrin Chapman	None			
Katie Dunn	None			
Jason Varno	None			
Josh Wren	5/13/22	Over-the-Counter: The Role of Prescription Drugs	3.25	
		In Impaired Driving		
Holly Laurie	5/26/22	Sexual Harassment	1.0	
Christopher Kendall	None			

10:15 SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE-US DEPARTMENT OF JUSTICE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Sheriff's Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
US Department of Justice	7/1/2019-6/30/2020	\$1,965.00

Bureau of Justice Assistance
810 7TH Street NW

Washington, DC 20531

For: State Criminal Alien Assistance Program (SCAAP)

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>		
REVENUE A.074.3150-2260	0%	Yes	No	X

10:20 CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

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1. AWARDING BID FOR THE CENTRAL SERVICES DEPARTMENT FOR LIVINGSTON COUNTY EXTERIOR WINDOW CLEANING: NORTHCOAST WINDOW CLEANING, LLC

WHEREAS, after the proper legal advertisement seeking bids for Livingston County Exterior Window Cleaning, 2 bids were received and opened on June 22, 2022, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, and any future amendments to said contract, according to the term(s) designated, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Northcoast Window Cleaning, LLC	7/13/2022-12/31/2022	\$28,980.00

75 Langpap Road
Honeoye Falls, NY 14472

For: Exterior window washing of the Geneseo, Millennium Drive, Hampton Corners Complexes, Mt Morris Campus and Avon EMS Facility

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100 %	Yes X No

2. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE LIVINGSTON COUNTY MURRAY HILL CAMPUS/AL LORENZ PARK SITE ELECTRICAL UPGRADES - SCOPING: LABELLA ASSOCIATES

WHEREAS, the County of Livingston solicited a Request for Quotation for Livingston County Murray Hill Campus/Al Lorenz Park Site Electrical Upgrades-Scoping, and three (3) quotes were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, and any future amendments to said contract, according to the term designated, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
LaBella Associates	7/13/2022-1/31/2023	\$12,400.00

300 State Street
Suite 201
Rochester, NY 14614

For: Electrical upgrades to the Murray Hill Campus/Al Lorenz Park

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100 %	Yes X No

Director's Comments: This project is included in the Capital Improvement Plan.

3. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR CUSTOM CARVED SIGNS FOR MURRAY HILL CAMPUS AND GENESEO COMPLEX: SIGN LANGUAGE, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, and any future amendments to said contract, according to the term designated, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Sign Language, Inc.	7/13/2022-7/13/2023	Not to exceed \$70,000.00

6491 Route 20A
Perry, NY 14530

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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For: Custom carved signs for Murray Hill Campus and Geneseo Complex

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100 %	Yes X No

Director's Comments: This project will replace the current signage at a majority of the County facilities. The intent of this is to replace aging signs, improvements in wayfinding throughout our properties, while maintaining consistency in our approach.

Informational Item(s) Written Only

Al Lorenz Park: (CIP)

- 1) Pavilion #2 has been reconstructed - Complete
- 2) Recently corrected/completed a drainage issue at the inlet to the main pond - Complete
- 3) In discussion phase (have one quote as an example) for a "splash pad" in the Park.
- 4) Paving of the parking area at the entrance to the park - Complete.
- 5) Gathering materials list for the construction of another pavilion - possibly in conjunction of a splash pad – we are in the information gathering stage.

Murray Hill:

- 1) Building #1 – Upgrades to the conference center A/V system are being reviewed. Two quotes (Integrated and Solutions) have been received and are being evaluated.
- 2) Building # 2 – Elevator modernization - the contract is complete. It will be a September/October start - Supply chain and ordering product issue.
- 3) The wall along the roadway and parking lot of Building 6 has been re-constructed. Completed.
- 4) Building #3 - Repair and Re-Painting of exterior trim is underway
- 5) Signage - Design for new signs for all buildings is now complete.
- 6) All Buildings - Flat roof preventative maintenance - re-coating is underway

DOH - Dog Control expansion: (Grant)

- 1) Completed. - Additional work - Awaiting a start date from the fence company

Government Center (CIP):

- 1) Door locks - Day Automation – Nearing completion. Final programming of the system is underway. Day Automation is coordinating finalization of programming this week.
- 2) Probation – We will be converting/adding storage/lockers to the existing break room. This area has been repainted, additional security installed and we are working with Probation on the locker installs. Probation still reviewing potential lockers.
- 3) Interior signage. Evaluating quotes that have been received. Awaiting shop drawings from low quote.
- 4) Stairwell - This Project is under way – Anticipate completion and re-open the week of July 4th
- 5) Driveway/Parking re-paving - We are obtaining quotes, scheduling (based on least amount of interruption) for the main entrance, and all of the east parking areas for the Court House, Sheriff's Office, and Gov't Center. Hold pending funding.

Mental Health:

- 1) Covered walk way / entrance: This covered walk/entrance will mirror the covered walk way into dialysis. The initial stages are underway. We are awaiting one item to enable the closure of the front entrance and open a rear entrance for the public.

Court House:

- 1) Carpet - Contract with GP Flooring - Supply Chain 10-12 weeks for arrival of material. Once here 4 weeks to install. Appears to be an October start.

Sheriff's Office (CIP):

- 1) Training Center – On Hold.
- 2) Stairs from the upper to lower parking lots – Completed
- 3) Domestic Hot Water - Old Jail - Completed

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- 4) Office Renovation - Materials were ordered and originally scheduled for 6 weeks out. There was an issue with the windows order/install - delivery time is now a minimum of 12 weeks. We continue to await delivery of windows. At this time, we are scheduling this after the Mental Health project.
- 5) Office Carpet – the project is underway.
- 6) Body Scanners – Purchase complete and the office is to commence training.

10:25 PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. PROVIDING FOR A PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE COUNTY'S PROPOSAL TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL (MOBILE AND MANUFACTURED HOME REPLACEMENT PROGRAM)

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on August 10, 2022, at 1:35 p.m. in the Board of Supervisors Assembly Room, Livingston County Government Center, Third Floor, Geneseo, New York, with the purpose being of hearing public comments on Livingston County's possible application to the NYS Community Development Block Grant program in order to implement a Mobile and Manufactured Home Replacement Program, and at least seven (7) days' notice shall be given by posting thereof on the County's website and by publishing such notice at least one (1) time in the official newspaper of the County as provided by law.

2. APPOINTMENT OF DEPUTY COUNTY ADMINISTRATOR FOR PLANNING & SPECIAL PROJECTS ANGELA ELLIS AS THE CERTIFYING ENVIRONMENTAL OFFICER FOR A COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT

WHEREAS, Livingston County is applying for funding from the NYS Community Development Block Grant (CDBG) program for a project to remove and replace qualifying owner-occupied hazardous and/or dilapidated mobile and manufactured homes in Livingston County; and

WHEREAS, should the application be funded, environmental reviews of said projects must be completed; and

WHEREAS, a Certifying Officer must be appointed for the environmental reviews; now therefore be it

RESOLVED, that in accordance with the National Environmental Policy Act of (NEPA) and the related authorities listed at 24 CFR Part 58, the Livingston County Board of Supervisors announces its intent to conduct environmental reviews of said projects should funding be awarded; and be it further

RESOLVED, that the Livingston County Board of Supervisors designates Deputy County Administrator for Planning & Special Projects Angela Ellis as the Certifying Officer responsible for all activities associated with the environmental review process to be completed in conjunction with said projects.

3. SUPPORTING A 2022-2023 NYS LOCAL GOVERNMENT EFFICIENCY GRANT APPLICATION FOR PURCHASE OF A SHARED VACUUM TRUCK

WHEREAS, the New York State Department of State (NYSDOS) has available funds for the 2022-2023 Local Government Efficiency (LGE) Grant Program through the Consolidated Funding Application (CFA); and

WHEREAS, Livingston County Water and Sewer Authority (LCWSA) will be submitting a NYSDOS LGE grant through the CFA program for the purchase of a dedicated vacuum truck that will be a shared resource among various Livingston County communities; and

WHEREAS, Livingston County currently operates and maintains over 760 catch basins and approximately 20 miles of storm sewer of various sizes. The general age of the infrastructure is approximately 20 years old and this responsibility includes catch basin cleaning, culvert flushing, flushing storm sewers and possibly hydro excavation when needed; and



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WHEREAS, having access to a vacuum truck 24 hours/7 days a week would be beneficial especially for stormwater excavations as it would be more effective, efficient and result in less potential damage to other utilities in and around the area of excavations; and

WHEREAS, having access to a vacuum truck is a great benefit to our local community in order to reduce local costs of having to rent/contract out at a premium cost during emergency situations that call for its use; and

WHEREAS, this will also benefit the community by allowing us to perform more regular maintenance on our water, sewer and/or stormwater systems to proactively address and correct any issues and minimize costly emergency repairs; and

WHEREAS, the community does not have the financial resources to outright purchase, store, and maintain our own vacuum truck due to the significant expense of such equipment; and

WHEREAS, at a time when the cost to maintain our underground infrastructure is growing rapidly and local budgets are tightly constrained, shared resources such as this are critical to continuing to provide safe and reliable essential public services; and

WHEREAS, Livingston County would directly benefit from this shared resource and the purchase would further the efficiency of the community and the County; now therefore be it

RESOLVED, that Livingston County fully supports this effort and the NYS LGE grant application for up to \$500,000 with LCWSA providing the local match; and be it further

RESOLVED, that Livingston County will work with LCWSA to enter into an Intermunicipal Agreement (IMA) for shared use of the vacuum truck, the details of which will be finalized and signed prior to December 31, 2022.

4. AWARDING BID FOR THE PLANNING DEPARTMENT FOR THE LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT PHASE 6-CONTRACT 4: SITE CONSTRUCTION: KAPLAN-SCHMIDT ELECTRIC, INC.

WHEREAS, after the proper legal advertisement seeking bids for the Livingston County Emergency Communications System Upgrade Project Phase 6 – Contract 4: Site Construction, three bids were received and opened on June 3, 2022, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Kaplan-Schmidt Electric, Inc.	7/13/22-6/30/23	\$315,330.00

50 Saginaw Drive
Rochester, NY 14623

For: Site construction services for development of a new emergency communications tower located at the County's Emergency Operation Center at Hampton Corners

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Division of Homeland Security and Emergency Services, Statewide Interoperable Communications Grant Program	0%	Yes

Director's Comments: This resolution authorizes Kaplan-Schmidt to perform the necessary site work for installing the new 911 communications tower behind the EOC building at Hampton Corners.

5. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: NYS DEPARTMENT OF STATE

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract(s) for the Livingston County Department of Planning, and any future amendments to said contracts, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of State	5/1/2022-4/30/2027	\$80,000.00
One Commerce Plaza		
99 Washington Avenue – Suite 1010		
Albany, NY 12231		
For: Conesus Lake Watershed Management Plan Update		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of State	\$20,000	Yes

Director's Comments:

This resolution authorizes Livingston County to enter into a grant award contract with the NYS Department of State to update the 2003 Conesus Lake Watershed Management Plan.

6. PROVIDING FOR A PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE ADOPTION OF A NEW SEQR SHORT ENVIRONMENTAL ASSESSMENT FORM FOR CERTAIN ACTIONS RELATED TO AGRICULTURAL DISTRICTS WITHIN LIVINGSTON COUNTY

WHEREAS, the New York State Department of Agriculture & Markets has adopted a new SEQR Short Environmental Assessment Form to be used in the review of Unlisted Actions associated with modifying, terminating, and consolidating existing agricultural districts; and

WHEREAS, per 6 NYCRR Section 617.14(f), Livingston County must hold a public hearing when considering a change to SEQR procedures, including but not limited to the formal adoption of this new SEQR Short Environmental Assessment Form; and

WHEREAS, the Livingston County Agricultural & Farmland Protection Board did review the new SEQR Short Environmental Assessment Form and voted to forward the Form to the Board of Supervisors for review and consideration; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on August 10, 2022 at 1:35 PM in the Board of Supervisors Assembly Room at the Livingston County Government Center, Geneseo, New York, for purposes of considering the adoption of a new SEQR Short Environmental Assessment Form for certain actions related to agricultural districts within the County; and be it further

RESOLVED, that a notice of the public hearing shall be published at least one (1) time in the County's official newspaper as provided by law and sent to the Commissioner of the Department of Agriculture & Markets and the Commissioner of Department of Environmental Conservation; and be it further

RESOLVED, that the proposed new SEQR Short Environmental Assessment Form is available for public inspection at the Livingston County Planning Department, Room 305, Livingston County Government Center, Geneseo, New York. The public review period will run from July 13, 2022 through August 9, 2022.

Director's Comments: This resolution sets the public hearing date for the review and potential adoption of the new SEQR Short Environmental Assessment Form developed by the NYS Department of Agriculture & Markets to make the SEQR review of Unlisted Actions related to agricultural districts more streamlined and legally defensible.

Pre-approved Informational Item(s) To Be Reported

1. Department update
2. Update on activities related to regional mobility management and the Ride Livingston website

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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3. LCWSA - Leicester/York Regional Water Supply Expansion Project

Informational Item(s) Written Only

1. CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The Council met on May 20, 2022. The next meeting will be on August 26, 2022. This meeting will have discussions on the 2023 CLWC budget.

Watershed Education Center at Vitale Park (WEC). There was a presentation on June 29th: Native American Storyteller. See link for schedule of future presentations: <https://conesuslake.org/lake-community/wec>

2. AGRICULTURAL AND FARMLAND PROTECTION BOARD

Agricultural District #3 Renewal. The County has contracted with Cornell Cooperative Extension of Livingston County for assistance with the renewal of Agricultural District #3. First mailing to landowners is scheduled for July 7, 2022. Anticipated completion is end of year 2022. Agricultural District #3 covers the southern part of the County – 7 towns from Mt. Morris to Springwater.

Purchase of Development Rights (PDR) Program/Partnership with Genesee Valley Conservancy. Seven PDR pre-applications were reviewed and ranked at a special meeting of the AFPB on June 22, 2022.

3. ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

Tour of the Letchworth State Park – Wolf Creek. The EMC will be hosting the annual tour of Letchworth State Park on July 27th. This year's tour will take place at Wolf Creek at 6:30 p.m. This tour is free and open to the public.

4. COUNTY PLANNING BOARD

The Planning Board now has a dedicated email: LCPlanningBoard@co.livingston.ny.us. Referrals can be submitted to this email. **Next meeting.** The next meeting is scheduled for July 14, 2022.

6. LET'S Plan Reminder: "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

7. SOLAR. In partnership with NYSERDA, the Planning Department is putting together a bus tour of solar sites for land use officials and board members for Fall 2022. More details will be made available soon. The Solar Coordinator has been meeting with Code Enforcement Officers and visiting solar sites and coordinating with the Planning Department on technical assistance to municipalities on solar/BESS projects. The Department met with the Town of North Dansville and the Town of Groveland for solar regulation technical assistance in June. The Planning Department has launched an Alternative/Renewable Energy website, <https://www.livingstoncounty.us/938/Renewable-Alternative-Energy>, with sections on solar and Battery Energy Storage Systems to be a technical and informational resource for municipalities and the public. Wind energy and anaerobic digesters will be added to the website in the future.

8. GENESEE TRANSPORTATION COUNCIL

2022-2023 Unified Planning Work Program: Lakeville Corridor Strategic Plan - The RFP for consultant services has been issued. Proposals are due July 29th.

9. SPECIAL PROJECTS

1) Leak Detection Survey. We are working on finalizing the contract with Ground Penetrating Radar Systems so that we can get the work scheduled for this summer. We are still working with the NYS Department of State on the final grant extension approval.

2) Akzo Settlement Committee. The Committee met on June 14th to review Leicester/York water supply expansion alternatives.

10. BROADBAND PROJECT: Planning staff finalized the town-level analysis maps and worked with Hunt Engineers on mapping service gap areas. Our Reconnect 3 application is still pending. We were informed that

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we did not get the NTIA grant. The team participated in a debrief with NTIA about the application on June 27th. We are working with the State on providing them with our data to help better inform the State's broadband initiative. Reminder: The County published an App on the county website for the public to check on the status of grant activity. Empire Access, USDA and Hunt Engineers continue coordination and USDA grant implementation efforts.

11. RADIO COMMUNICATIONS UPGRADE PROJECT. Site construction bids for the new EOC tower were received on June 3rd. A resolution authorizing a contract with Kaplan-Schmidt, Inc. to perform the work is included for consideration by the Committee at its July meeting. C&S Engineers and Sheriff's Office continued work on the RFP for the radio antennas and related equipment. We anticipate issuing the RFP by end of June.

11:00 OTHER – IAN COYLE

Action Item(s) To Be Reported

1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY BOARD – BARRY CECI

RESOLVED, that the following members are hereby appointed to The LCWSA Board for the term designated:

Name	Address	Rep./Title	Term
Barry Ceci	6112 Wilkins Tract Livonia, NY 14487	Board Member	1/1/2022 – 12/31/2024

11:05 ADJOURNMENT

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. Redistricting of the Assembly, Senate and Congressional districts has been completed. Livingston County is now wholly contained in each district - Assembly District 133, Senate District 54 and Congressional District 24.
2. Early Voting for the June 28 Primary Election is in full swing. It began on Saturday, June 18 and will continue through Sunday, June 26. All poll sites will be open on June 28 from 6:00 am until 9:00 pm for election day voting. In an effort to contain costs, Early Voting has been staffed by the commissioners and deputy commissioners.
3. Due to anticipated low early voting turnout, we scheduled inspector training classes during the Early Voting hours. All inspectors we have scheduled to work the Primary have been scheduled to participate in these trainings.
4. There will be another Primary on August 23 for the Congressional District 24 seat currently held by Claudia Tenney. This will be a Republican only primary. We are planning to consolidate the poll sites to one in each town with the exception of Geneseo where there will be two. Early Voting will also take place at the County Building for 9 days prior to the election.
5. Some caucus for the General Election have been completed – Springwater, Geneseo, Groveland and Leicester Republicans; Mt. Morris Republicans and Democrats and Groveland Democrats. Several additional caucuses have been scheduled and must be completed by July 28.
6. Inspector reimbursements from all Villages have been received. Payments have been received from Libraries. With the exception of Dansville and Mt. Morris, all school payments have been received.
7. Thank you to Megan Sokolow for meeting with us to discuss the Records Retention Schedules and her comments for strengthening our procedures.

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

8. We had a conversation with Kate Hill and Jennifer Damon regarding inspector payments, payroll processing, etc. We anticipate some changes moving forward.
9. Current active voter enrollment stands at 39,291. Democratic: 10,164; Republican: 16,925; Conservative: 918; Working Families: 128; Oth-Green: 112; Oth-Lbt: 137; Oth-Ind: 1,664; Blank-No Party: 9,133; Oth-Blank: 96; Oth-WEP: 8; and Oth-Reform: 6. Inactive enrollment is at 2,741. Total active/inactive voter enrollment: 42,032.

COUNTY HISTORIAN – HOLLY WATSON

Informational Item(s) Written Only

Since appointment as county historian at the end of May 2022, I have been busy transitioning to a department-head role and maintaining the research room. Projects have included:

- Prepared to fill deputy historian position and improved workstation for deputy and volunteers (new computer and desk)
- Updated office brochure
- Created several announcements and historical items for county social media
- Presented via Zoom to country-wide genealogy class about County Historian's Office resources and services (5/27)
- Attended historical marker dedication at Papermill Park, Avon (6/9)
- Created brochure about history of County Poorhouse to distribute to businesses and patrons at the Three Bricks on Millennium Dr., Geneseo
- Presented at Bee Ball about history of County Poorhouse and historian's research on cemeteries (6/25)
- After months-long process of designing and implementing new software through Lucidea Technologies, launched brand-new platform for County Historian's Record Index database. The updated search engine has hundreds of thousands of searchable references and includes a newly added school records series and many improved search features.

OFFICE OF EMERGENCY MANAGEMENT – ANDREW BRODELL

Informational Item(s) Written Only

- All Hazard Mitigation Plan (AHMP) adopted - Awaiting finishing touches to close project (Good for another 5 years)
- Performed County Emergency Preparedness Assessment (CEPA) with state last week (Awaiting final results)
- OEM Special Operations team up to 30 members - Several trainings on rope and water rescue recently
 - Combined HAZMAT training with Genesee County over the weekend
 - Multiple members have completed the entire NYS water rescue curriculum
- Received Polaris UTV last week for Special Operations team (Working on integration with EMS for rescue)
- Highway department up-fitting two trailers with decals for the team
- Interviewing candidates for deputy fire coordinator positions
- Hosting several state fire classes for local fire departments
- Working on integration of new program "DLAN" for virtual emergency operations platform

**Bid Tabulation
Livingston County
Emergency Communications System Upgrade Project
Phase 6
Site Construction
Contract 4 - Site ConstructionI**

Company	Address	Addendum	Bid Bond	Non-Collusive Bidding Certification	Appendix A	Appendix B	Appendix C	Appendix D	MWBE Forms	Total Lump Sum Bid Amount
Benson ConstructionDevelopment LLC	1 Bluebird Square, Olean, NY 14760	X	X	X	X	X	X	X	X	\$379,205.00
Kaplan-Schmidt Electric, Inc.	50 Saginaw Drive, Rochester, NY 14623	X	X	X	X	X	X	X	X	\$326,300.00 \$315,330.00
Mid-State Communications & Electronics, Lnc.	186 Clear Road, Oriskany, NY 13424	X	X	X	X	X	X	X	X	\$325,000.00

- Notes:**
- 1. Contractor Kaplan-Schmidt made a error between written word numbers and figures, words take precedence.
 - 2. Based on no. 1 above, Kaplan-Schmidt is the apparent low bidder.



C&S Companies
 499 Col. Eileen Collins Blvd.
 Syracuse, NY 13212
 p: (315) 455-2000
 f: (315) 455-9667
 www.cscos.com

June 9, 2022

Mrs. Angela Ellis
 Deputy County Administrator
 Livingston County
 6 Court Street, Room 305
 Geneseo, NY 14454

Re: Livingston County Emergency Communications System Upgrade Project
 Site Construction Contract 4
 Phase 6 – EOC Facility Site
 Recommendation of Award

Dear Mrs. Ellis:

Bids were received and read publically aloud for the above-referenced project on June 3, 2022 at 2 pm. Bids received are as summarized on the attached bid tabulation prepared by our office. The apparent lowest bid for the contract is noted as follows:

<u>Contract 4</u>	<u>Low Bidder</u>	<u>Amount</u>
<u>Site Construction</u>	<u>Kaplan-Schmidt Electric, Inc.</u>	<u>\$315,330.00</u>
Total – Contract 4		\$315,330.00

Our office has reviewed the bid listed above and identified an issue between the written numbers and the figures on the bid sheet submitted. In accordance with the bid documents, the written numbers supersedes the figures. The bidder was contacted to see if they would stand by and accept the written numbers. The County would then accept the bid, or if the bidder wanted to use the figures, the County would except this without penalty to the bidder. The bidder is standing by the written numbers so based on this, we find the rest of the bid submittal to be in substantial conformance with the requirements of the Contract Documents. Based on the above, it is our recommendation that the contract listed above be awarded to the lowest bidder – Kaplan-Schmidt Electric, Inc..

Please note that the scope of this contract includes construction at the EOC Facility site including the installation of a steel monopole communication tower and equipment shelter procured by the County under a separate contract. The cost for this work was included in the overall project budget and the bid is within anticipated costs in that budget.

If you have any questions, please do not hesitate to contact us.

Very truly yours,

C&S ENGINEERS, INC.

James Dickens

James A. Dickens
 Senior Principal

Bid Tabulation
Livingston County
Emergency Communications System Upgrade Project
Phase 6
Site Construction
Contract 4 - Site ConstructionI

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