



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: WAYS AND MEANS

DATE: JULY 8, 2019

TIME: 1:30 P.M.

<u>Committee Members</u>
D. Pangrazio, Chairman
D. Knapp, Vice Chairman
D. Fanaro
E. Gott
W. Wadsworth
D. LeFeber
D. Mahus

PLEDGE OF ALLEGIANCE:

1:30 PERSONNEL ISSUES

CONFLICT DEFENDER – HAYDEN DADD

1. AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: CONFLICT DEFENDER'S OFFICE

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

Conflict Defender's Office:

- Create two full-time Assistant Conflict Defender positions at a salary range of \$73,000.00 each.

Director comments: In order to be in compliance with the Office of Indigent Legal Service's case load standards the Conflict Defender's office will need to hire two additional attorneys to handle indigent criminal defense cases. The first position will focus directly with handling all indigent appeals of Livingston County and the other will handle felony matters pending in Livingston County Court. One of these positions was included in the 2019 budget. The funds for second position can be reimbursed from year two of the Hurrell-Herring settlement monies which became available on April 1, 2019. Both of these salaries and benefits associated with full time employment will be reimbursed by the Office of Indigent Legal Services.

PUBLIC DEFENDER – LINDSAY QUINTILONE

1. AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: PUBLIC DEFENDER

RESOLVED, that the 2019 Livingston County Department Head Salary Schedule is amended as follows:

Public Defender:

- Modify the salary of Lisa P. Dugan, Confidential Secretary, to \$50,825.00 effective July 7, 2019.
- Modify the salary of Marc A. Duclos, Assistant Public Defender, to \$30,075.00 effective July 7, 2019.
- Modify the salary of Kelly J. Donohue, Assistant Public Defender, to \$39,000.00 effective July 7, 2019.

VETERANS AFFAIRS AGENCY – JASON SKINNER

1. AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: VETERANS SERVICES AGENCY

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

Veteran Services Agency:

- Convert one part-time Deputy Director of Veterans Services position to a full-time position at an annual salary of \$40,000.00 effective July 21, 2019.

1:40 SHERIFF'S OFFICE – SHERIFF TOM DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: COUNTY OF MONROE (2)



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RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Sheriff's Office, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
County of Monroe 39 W. Main St. Rochester, NY 14614	1/1/19-12/31/19	\$69,583.00	100%	Yes
For: Forensic laboratory services				
Funding Source: Budget				

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
County of Monroe 39 W. Main St. Rochester, NY 14614	1/1/18-2/31/18	\$115,121.00	100%	Yes
For: Forensic laboratory services				
Funding Source: Budget				

1:55 ECONOMIC DEVELOPMENT – BILL BACON

Pre-approved Informational Item(s) To Be Reported

LIVINGSTON COUNTY PUBLIC MARKET CONSOLIDATED FUNDING APPLICATION (CFA) DISCUSSION

Director comments: Applications for the current round of funding through New York State are due on July 26th at 4PM. The Livingston County Economic Development Office is seeking approval to apply for Empire State Development (ESD) Grant Funds.

2:15 COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #7A-JULY 10, 2019

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #7A July 10, 2019 in the total amount of \$1,576,206.95.

2. AMENDING 2019 LIVINGSTON COUNTY BUDGET – HIGHWAY & VETERANS AFFAIRS AGENCY

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

3. ESTABLISHING AN ACCOUNT - PROBATION



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RESOLVED, that the Livingston County Treasurer is authorized and directed to establish a new account per the electronic entries, which have been approved by the Livingston County Administrator.

Account	Dept.	Code	Description	Amount
Establish Revenue	A3140	4550	Law Enforcement Equipment Rental	\$1,000.00
			Total:	\$1,000.00

4. ADOPTING LIVINGSTON COUNTY STRATEGIC PLAN

WHEREAS, the Ways and Means Committee has reviewed and approved the attached Livingston County Strategic Plan; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached Livingston County Strategic Plan, effective immediately.

5. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR BROKER SERVICES FOR HEALTH INSURANCE – GALLAGHER BENEFIT SERVICES, INC.

WHEREAS, the County of Livingston solicited a Request for Qualifications for broker services for health insurance, and seven proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
Gallagher Benefit Services, Inc. 100 Meridian Centre, Suite 100 Rochester, New York, 14618	Until Severance	\$12.00 per member/per month	Varies	N/A
For: Broker of Record Agreement				
Funding Source: N/A				

Pre-approved Informational Item(s) To Be Reported

1. UPDATES ON SPECIAL PROJECTS
2. STATE LEGISLATION
3. PRISON CLOSURE
4. AGENDA MANAGEMENT SYSTEM

2:30 ADJOURNMENT

CLERK OF THE BOARD – MICHELE REES

Informational Item(s) Written Only

JOURNAL OF PROCEEDINGS UPDATE: 2013-2017 are completed. 2018 is being compiled and will be distributed once the 2018 mileage report comes in from NYS DOT.

REAL PROPERTY TAX SERVICES – BILL FULLER

cc: BOS, Administration, Amy Davies, Jason Parker, Tish Lynn, Bill Fuller, Julie Barry



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1. The 2019 Final Assessment Rolls have been printed and picked up by the Assessors.
2. School District final rolls will be delivered to the various Schools by the Assessors.
3. Property owners that want to file a Small Claims to dispute their final assessment can do so by filing their petition by July 31st.



Conflict Defender - Create a New Position - Awaiting Board Approval

lfforms

to:

MRees

06/12/2019 11:11 AM

Hide Details

From: lfforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

7/8

1 Attachment



Request to Create_Fill_Convert_Delete Position - A.pdf

A Create a New Position has been approved by the County Administrator. This request requires board approval. When a Resolution Number is available, please use the link in this email to fill it into the form.

Date of Request: 5/29/2019

Type of Request: Create a New Position

Department: Conflict Defender

Sub Department:

Title of Position: Assistant Conflict Defender

Last Person to Hold Position:

Requestor: Hayden Dadd

Previous Action (if applicable): Approve by Ian Coyle

Comments:

[Click here to open this task in Forms.](#)



Veterans - Convert An Existing Position - Awaiting Board Approval

lfforms

to:

MRees

04/30/2019 09:42 AM

Hide Details

From: lfforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Request to Create_Fill_Convert_Delete Position - A.pdf

A Convert An Existing Position has been approved by the County Administrator. This request requires board approval. When a Resolution Number is available, please use the link in this email to fill it into the form.

Date of Request: 4/23/2019

Type of Request: Convert An Existing Position

Department:Veterans

Sub Department:

Title of Position:Deputy Director of Veterans Services

Last Person to Hold Position:

Requestor: Jason Skinner

Previous Action (if applicable): Approve by Ian Coyle

Comments:

[Click here to open this task in Forms.](#)



Budget Request - Transfer with Instance ID of 33976 from Health, Department of - Awaiting Board Approval
lfforms

to:

MRees

07/08/2019 08:25 AM

Hide Details

From: lfforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Budget Request Form.pdf

Budget Request - Transfer from Health, Department of has been approved by the County Administrator. This request requires board approval.

Date of Request: 7/3/2019

Department: Health, Department of **Program:** Environmental Health

Type of Request: Budget Request - Transfer

Instance ID: 33976

From Appropriation / Revenue

From Dept Code: A 4010

From Dept Description: Environmental Health
770.00

To Appropriation

To Dept Code: A 4010

To Dept Description: Environmental Health
770.00

Reason: Forecasted funds available in mileage transferred to purchase Ipad for Env Hlt field inspections & to cover forecasted medical supplies throughout 2019 (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



Budget Request - Amendment with Instance ID of 33917 from Highway - Awaiting Board Approval
 lforms
 to:
 MRees
 07/02/2019 07:41 AM
 Hide Details
 From: lforms@co.livingston.ny.us
 To: MRees@co.livingston.ny.us

2 Attachments



Budget Request Form.pdf 2019-2020 EWR.pdf

Budget Request - Amendment from **Highway** has been approved by the County Administrator. This request requires board approval.

Date of Request: 7/1/2019
Department: Highway **Program:** Extreme Winter Recovery
Type of Request: Budget Request - Amendment
Instance ID: 33917

From Appropriation / Revenue
From Dept Code: D 5136
From Dept Description: CHIPS Extreme Weather Recovery
 224248.35

To Appropriation
To Dept Code: D 5136
To Dept Description: CHIPS Extreme Winter Recovery
 224248.35

Reason: (if applicable)

Source of Revenue: NYSDOT Extreme Winter Recovery Program funding per attached (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



Budget Request - Amendment with Instance ID of 31523 from Veterans - Awaiting Board

Approval

lforms

to:

MRees

07/02/2019 07:40 AM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Budget Request Form.pdf

Budget Request - Amendment from **Veterans** has been approved by the County Administrator. This request requires board approval.

Date of Request: 6/26/2019

Department: Veterans **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 31523

From Appropriation / Revenue

From Dept Code: A 6510

From Dept Description: Veterans

21000.00

To Appropriation

To Dept Code: A 6510

To Dept Description: Veterans

21000.00

Reason: (if applicable)

Source of Revenue: N/A (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



Budget Request - Establish Account with Instance ID of 28546 from Probation - Awaiting Board Approval
lfforms
to:
MRees
07/02/2019 07:40 AM
Hide Details
From: lfforms@co.livingston.ny.us
To: MRees@co.livingston.ny.us

1 Attachment



Budget Request Form.pdf

Budget Request - Establish Account from **Probation** has been approved by the County Administrator. This request requires board approval.

Date of Request: 6/18/2019
Department: Probation **Program:**
Type of Request: Budget Request - Establish Account
Instance ID: 28546

From Appropriation / Revenue
From Dept Code: A 3140
From Dept Description: Probation
1000.00

To Appropriation
To Dept Code: A 3140
To Dept Description: Probation
1000.00

Reason: (if applicable)

Source of Revenue: Transfer from within Department to cover Vehicle Accident Repair Deductible (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)