



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: WAYS AND MEANS
DATE: SEPTEMBER 9, 2019
TIME: 1:30 P.M.

Committee Members
D. Pangrazio, Chairman
D. Knapp, Vice Chairman
D. Fanaro
E. Gott
W. Wadsworth
D. LeFeber
D. Mahus

PLEDGE OF ALLEGIANCE:

REVISED: COUNTY AUDITOR, COUNTY ATTORNEY, ECONOMIC DEVELOPMENT

1:30 COUNTY AUDITOR – TERRY DONEGAN

Pre-approved Informational Item(s) To Be Reported

- 1. Actuarial Report by Liz Long, By the Numbers and Greg O’Sullivan, Self Funding, Inc.

1:45 PERSONNEL ISSUES

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

Department of Health:

Convert one part-time Mental Health Licensed Therapist position to a full-time position at a Wage Grade 16 per CSEA Contract effective 9/3/19.

For: This position is necessary to meet the increasing numbers of the Mental Health Clinic clientele.

1:50 COUNTY TREASURER – AMY DAVIES

Action Item(s) To Be Reported

AMENDING RESOLUTION NO. 2019-110

WHEREAS, Resolution No. 2019-110 authorized the County Treasurer to establish Capital Project Account **H5113.2900** in the amount of \$200,000.00 to be funded from Interfund Transfers **H5113.5031** in the amount of \$200,000.00, and

WHEREAS, the Assigned Fund Balance Account number was incorrect; now therefore be it

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds from Fund Balance **D0914.09090** to Bridge Assigned Fund Balance Account **D0914.51170** in the amount of \$200,000.00; and be it further

RESOLVED, that Resolution No. 2019-110 is hereby amended.

Pre-approved Informational Item(s) To Be Reported

- 1. Update – Court Ruling – King Cole Bean Properties
- 2. Update – Court Ruling – Wenglein Property

2:00 COUNTY ATTORNEY – SHANNON HILLIER

Pre-approved Informational Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A LEASE AGREEMENT WITH NEW YORK STATE DEPARTMENT OF EDUCATION (ACCES-VR)

RESOLVED, that the Livingston County Board of Supervisors finds that approximately 541 square



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feet located in the Livingston County Government Center, 6 Court Street, Geneseo, New York is no longer necessary for Livingston County public purpose; and be it further

RESOLVED, that the Livingston County Board of Supervisors authorizes the Chairman of the Board to sign a lease with the New York State Department of Education (ACCES-VR) for 541 square feet located in the Livingston County Government Center commencing September 1, 2019 and terminating December 31, 2019, at \$1,266.20 per month, said lease to be subject to the approval of the County Attorney and County Administrator.

2:10 REAL PROPERTY TAX SERVICES – BILL FULLER

Action Item(s) To Be Reported

1. CORRECTING TAX ROLL (INVALID) – TOWN OF NORTH DANSVILLE

WHEREAS, the Director of Real Property Tax Services has transmitted a written report of his investigation and recommendation with regard to one (1 parcel) application for correction of the tax rolls, pursuant to the Real Property Tax Law, as prepared by a representative of the taxpayer within the Town of North Dansville on the tax roll for the year hereinafter set forth, and

WHEREAS, said investigation and recommendation state that the 2017, 2018 and 2019 North Dansville Town and County Tax Rolls are correct as originally printed and that a correction is not warranted; now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the owners and/or representatives of the parcels stating that the application for correction of the 2017, 2018 and 2019 tax rolls have been denied.

Year, Municipality Owner(s) Parcel	Taxing Jurisdiction	Original Tax Bill	Corrected Tax Bill	Refund to Owner	Chargebacks to Taxing Jurisdictions
1. 2017 North Dansville Finger Lakes Soaring Club, Inc. Tax Map Number 189.18-1-31.2					
					<i>APPLICATION DENIED</i>
2. 2018 North Dansville Finger Lakes Soaring Club, Inc. Tax Map Number 189.18-1-31.2					
					<i>APPLICATION DENIED</i>
3. 2019 North Dansville Finger Lakes Soaring Club, Inc. Tax Map Number 189.18-1-31.2					
					<i>APPLICATION DENIED</i>

Pre-approved Informational Item(s) To Be Reported

Discussion of Real Property Tax Services Fee Schedule. Propose to increase School and Village tax roll processing from \$.50 per parcel to \$1.00 per parcel; and increase the minimum fee from \$50 to \$200. Current fee schedule below:

LIVINGSTON COUNTY REAL PROPERTY TAX SERVICES FEE SCHEDULE	
Tax Maps:	
Hardcopy:	\$5.00 per 30" X 42" Sheet



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	\$1.00 per photo copy (11 X 17)
Electronic:	\$500.00 for entire county \$50.00 per town \$5.00 for individual map
Reports:	
Hardcopy:	\$25.00 set up charge \$0.25 per page additional
Electronic:	\$25.00 set up charge \$0.025 per parcel additional
Labels:	
	\$0.05 each \$25.00 minimum
Tax Rolls and Bills:	
	\$0.50 per parcel for schools and villages \$50.00 minimum

2:20 INFORMATION & TECHNOLOGY SERVICES – JASON PARKER

Action Item(s) To Be Reported

AMENDING RESOLUTION NO. 2017-307

WHEREAS, the County of Livingston would like to amend the professional services contract to allow for additional services during the ERP project management and change management process increasing the total contract amount by \$143,000.00 plus travel expenses; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract amendment, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Owen Lewis Consulting	Project Completion	\$143,000.00

PO Box 3634
Ann Arbor, MI 48106

For: Third party project management services to also include change management services during ERP Project implementation.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Project Funds	100%	Yes X No

And be it further,

RESOLVED, that Resolution 2017-307 is hereby amended.

2:25 ECONOMIC DEVELOPMENT – BILL BACON



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Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING PILOT AGREEMENT FOR LIVINGSTON COUNTY: HELIOS ENERGY, LLC

WHEREAS, Livingston County has received formal notice from Helios Energy, LLC ("Helios") that it plans to build and operate a "Solar Energy System" as defined under New York Real Property Tax Law ("RPTL") Section 487(1)(b) on land located on Rochester Street in the Town of Avon, more specifically known as tax map number 21.-2-9.123, which will have an expected nameplate capacity of approximately four (4) Megawatts AC; and

WHEREAS, Livingston County has not opted out of RPTL Section 487; and

WHEREAS, under the PILOT Agreement, Helios (or any successor owner of the project) shall be required to make payment in advance of the project to the County and said payments shall not exceed the amount that would otherwise be payable but for the RPTL 487 exemption; and

WHEREAS, the Agreement shall commence on the first taxable status date selected by Helios following commencement of the project construction and shall end the fifteenth (15) fiscal year thereafter. The single payment shall be in the amount of \$50,475.00 (\$841.25 per Megawatt AC of Capacity at 4 Megawatts (\$3,365.00) multiplied by the 15 year exemption period); and

WHEREAS, during the term of this Agreement, the project shall be subject to standard land taxes and applicable special district taxes. The improved property will be placed on the exempt portion of the assessment roll and Helios shall not be assessed for any statutory real property taxes for which it might otherwise be subjected under New York law; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign said PILOT agreement for Livingston County, and any future amendments to said Agreement, according to the term(s) designated, subject to review by the County Attorney and County Administrator.

2:45 COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #9A-SEPTEMBER 11, 2019

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #9A dated September 11, 2019 in the total amount of \$1,877,854.82.

2. AMENDING 2019 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH & SHERIFF'S OFFICE(2)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

3. ESTABLISHING AN ACCOUNT – OFFICE FOR THE AGING

RESOLVED, that the Livingston County Treasurer is authorized and directed to establish a new account per the electronic entries, which have been approved by the Livingston County Administrator.

Pre-approved Informational Item(s) To Be Reported

1. Budget Updates
2. Finance & Administrative Updates

3:00 ADJOURNMENT



Health, Department of - Create a New Position - Awaiting Board Approval

lforms

to:

MRees

09/06/2019 03:29 PM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Request to Create_Fill_Convert_Delete Position - A.pdf

A Create a New Position has been approved by the County Administrator. This request requires board approval. When a Resolution Number is available, please use the link in this email to fill it into the form.

Date of Request: 8/28/2019

Type of Request: Create a New Position

Department:Health, Department of

Sub Department: Mental Health

Title of Position:Mental Health Licensed Therapist

Last Person to Hold Position:

Requestor: Cheryl Manthey

Previous Action (if applicable): Approve by Ian Coyle

Comments:

[Click here to open this task in Forms.](#)



Mental Health - Convert An Existing Position - Awaiting Board Approval

lforms

to:

MRees

09/03/2019 03:34 PM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Request to Create_Fill_Convert_Delete Position - A.pdf

A Convert An Existing Position has been approved by the County Administrator. This request requires board approval. When a Resolution Number is available, please use the link in this email to fill it into the form.

Date of Request: 8/28/2019

Type of Request: Convert An Existing Position

Department:Mental Health

Sub Department:

Title of Position:Mental Health Licensed Therapist

Last Person to Hold Position:

Requestor: Cheryl Manthey

Previous Action (if applicable): Approve by Ian Coyle

Comments:

[Click here to open this task in Forms.](#)



Budget Request - Amendment with Instance ID of 35400 from Mental Health - Awaiting Board Approval

lfforms

to:

MRees

08/27/2019 03:47 PM

Hide Details

From: lfforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Budget Request Form.pdf

Budget Request - Amendment from **Mental Health** has been approved by the County Administrator. This request requires board approval.

Date of Request: 8/22/2019

Department: Mental Health **Program:** Mental Health

Type of Request: Budget Request - Amendment

Instance ID: 35400

From Appropriation / Revenue

From Dept Code: A 4250

From Dept Description: Chemical Dependency
505396.00

To Appropriation

To Dept Code: A 4250

To Dept Description: Chemical Dependency
505396.00

Reason: (if applicable)

Source of Revenue: NYS OASAS (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



Budget Request - Amendment with Instance ID of 35559 from Sheriffs Office - Awaiting Board Approval

lfforms

to:

MRees

09/03/2019 03:32 PM

Hide Details

From: lfforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Budget Request Form.pdf

Budget Request - Amendment from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/3/2019

Department: Sheriffs Office **Program:** Red Team Exercise

Type of Request: Budget Request - Amendment

Instance ID: 35559

From Appropriation / Revenue

From Dept Code: A 3150

From Dept Description: Jail

2163.94

To Appropriation

To Dept Code: A 3150

To Dept Description: Jail

2163.94

Reason: (if applicable)

Source of Revenue: Reimbursement of Red Team Exercise, DHSES Weapons of Mass Destruction (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



Budget Request - Amendment with Instance ID of 35596 from Sheriffs Office - Awaiting Board Approval

lforms

to:

MRees

09/06/2019 03:27 PM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Budget Request Form.pdf

Budget Request - Amendment from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/5/2019

Department: Sheriffs Office **Program:** Patrol

Type of Request: Budget Request - Amendment

Instance ID: 35596

From Appropriation / Revenue

From Dept Code: A 3110

From Dept Description: Road Patrol

5080.00

To Appropriation

To Dept Code: A 3110

To Dept Description: Road Patrol

5080.00

Reason: (if applicable)

Source of Revenue: various donations (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



Budget Request - Establish Account with Instance ID of 35526 from Office for the Aging - Awaiting Board Approval

lforms

to:

MRees

09/03/2019 03:32 PM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Budget Request Form.pdf

Budget Request - Establish Account from **Office for the Aging** has been approved by the County Administrator. This request requires board approval.

Date of Request: 8/30/2019

Department: Office for the Aging **Program:** Unmet Needs

Type of Request: Budget Request - Establish Account

Instance ID: 35526

From Appropriation / Revenue

From Dept Code: A 6792

From Dept Description: Unmet needs
20153.00

To Appropriation

To Dept Code: A 6792

To Dept Description: Unmet needs
20153.00

Reason: (if applicable)

Source of Revenue: State funding used to decrease waiting list (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)