



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: WAYS AND MEANS

DATE: SEPTEMBER 21, 2020

TIME: 1:30 P.M.

<u>Committee Members</u>
D. Pangrazio, Chairman
D. Knapp, Vice Chairman
D. Fanaro
E. Gott
W. Wadsworth
D. LeFeber
D. Mahus

PLEDGE OF ALLEGIANCE:

REVISED: Co. Treasurer & Economic Development

1:30 PERSONNEL ISSUES

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

1. AMENDING THE 2020 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2020 Livingston County Salary Schedule is amended as follows:

Department of Health

- Convert one full-time Outreach Worker – Spanish Speaking position to a part-time position at a Wage Grade 7 CSEA Contract effective September 27, 2020.

For: This position will be converted to part-time due to loss of grant funding in the MICHC (Maternal and Infant Community Health Collaborative) Grant.

1:35 COUNTY TREASURER – AMY DAVIES

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY TREASURER: PHILLIPS LYTLLE LLP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Treasurer, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Phillips Lytle LLP 1400 First Federal Plaza Rochester, New York 14614	2018 & 2019 in rem proceeding	\$358.00 per parcel

For: Foreclosure for 2018 & 2018 tax year

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0%	Yes

2. INCREASING CAPITAL PROJECT ACCOUNT–AMBULANCE EQUIPMENT

RESOLVED, that the County Treasurer is hereby directed to transfer budgeted funds to the Ambulance Equipment Capital Project from Contingency **A1990.9000** in the amount of \$75,000.00; and it is further

RESOLVED, that the County Treasurer is authorized to increase Capital Project Account **H1629.2900** in the amount of \$75,000.00 to be funded from Interfund Transfers **H1629.5031** in the amount of \$75,000.00.

Comments: North Eastern Rescue Vehicles has located a 2019 Ford Demers ambulance (new & unused demo) with 4500 miles on it in New Jersey. It is identical to the one EMS purchased last year. All warranties in place. The cost would be \$120,000 not including the upfit. Karen Dewar talked to Lisa and we will do an emergency purchase. A resolution is needed to move \$75,000 from contingency to the ambulance capital account.



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1:40 ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

1. AUTHORIZING CONVEYANCE OF COUNTY PROPERTY ACQUIRED BY TAX DEED: FORMER KING COLE BEAN CO., INC. PROPERTY

WHEREAS, the County of Livingston acquired title to 2907 York Road East, York, New York (Tax Map No. 200.41-1-67), formerly owned by King Cole Bean Co., Inc.; and WHEREAS, the County solicited a Request for Proposal for the purchase and development of said parcel and two (2) proposals were received; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following purchase and sale contract, which the Livingston County Board of Supervisors' Ways and Means determined to be the most qualified to develop the parcel, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
M&T Trucking, LLC 532 Peoria Road Pavilion, New York 14525	N/A	\$154,464.00

For: Purchase/Sale of the real estate the County acquired via the tax foreclosure process. and, be it, further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is further authorized to execute the quit-claim deed of conveyance and any and all related documents to complete the aforesaid conveyance, subject to the review by the County Attorney and County Administrator.

Director's Comments:

M&T Trucking is proposing a similar use to the existing facility that supports local agriculture by handling grain and fertilizer for local farm operations. The proposal includes upgrading the current grain structures, improving the logistical flow and safety of the facility and planning for future additional grain storage. It is anticipated that the company will spend \$500,000.00 on the total project costs, including the outright purchase of the parcel from the County for \$154,464.00.

1:50 COUNTY ADMINISTRATOR – IAN COYLE (Attachments)

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #9B-SEPTEMBER 23, 2020

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #9B dated September 23, 2020 in the total amount of \$1,575,388.72.

2. AMENDING 2020 LIVINGSTON COUNTY BUDGET-DEPARTMENT OF HEALTH & OFFICE FOR THE AGING (2)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

3. AUTHORIZING TRANSFER OF FUNDS-DEPARTMENT OF HEALTH, COUNTY HISTORIAN, OFFICE FOR THE AGING (6)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries, which have been approved by the Livingston County Administrator.



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4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: PIONEER LIBRARY SYSTEM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Pioneer Library System 2557 State Route 21 Canandaigua, NY 14424 For: Library Services	1/1/2020-12/31/2020	\$95,000.00

5. AUTHORIZING THE COUNTY ADMINISTRATOR TO DEVELOP POLICIES AND PROCEDURES AND FORM A COMMITTEE TO PROVIDE RECOMMENDATION ON PROJECTS TO BE FUNDED THROUGH THE AKZO NOBEL SALT, INC. SETTLEMENT

RESOLVED, that the Board of Supervisors authorizes the County Administrator to develop policies and procedures and form a committee to provide recommendation on projects to be funded through the Akzo Nobel Salt, Inc. Settlement.

Pre-approved Informational Item(s) To Be Reported

1. 2020 Budget Review
2. 2020 Sales Tax Report
3. Budget 2021 - First Look and Initial Impressions

2:15 ADJOURNMENT



2020 Budget Request - Amendment with Instance ID of 46865 from Health, Department of -
Awaiting Board Approval

lforms

to:

MRees

09/14/2020 03:45 PM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

2020 Budget Request - Amendment from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/14/2020

Department: Health, Department of **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 46865

From Appropriation / Revenue

From Dept Code:

From Dept Description: Emergency Preparedness

6785.00

To Appropriation

To Dept Code:

To Dept Description: Emergency Preparedness

6785.00

Reason: (if applicable)

Source of Revenue: Funds received from NYS Health Foundation for Local Health Department COVID-19 Emergency Response Efforts (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



2020 Budget Request - Amendment with Instance ID of 46831 from Office for the Aging - Awaiting Board Approval

lforms

to:

MRees

09/14/2020 03:50 PM

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From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

2020 Budget Request - Amendment from **Office for the Aging** has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/11/2020

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 46831

From Appropriation / Revenue

From Dept Code:

From Dept Description: Title IIIB

3000.00

To Appropriation

To Dept Code:

To Dept Description: Title IIIB

3000.00

Reason: (if applicable)

Source of Revenue: Use donation to cover increased service contracts (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



2020 Budget Request - Amendment with Instance ID of 46889 from Office for the Aging - Awaiting Board Approval

lforms

to:

MRees

09/15/2020 02:11 PM

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From: lforms@co.livingston.ny.us

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1 Attachment



ERP Budget Request Form.pdf

2020 Budget Request - Amendment from **Office for the Aging** has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/15/2020

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 46889

From Appropriation / Revenue

From Dept Code:

From Dept Description: MIPPA

7.00

To Appropriation

To Dept Code:

To Dept Description: MIPPA

7.00

Reason: (if applicable)

Source of Revenue: Use increased federal allocation to cover shortage in postage and supplies (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



2020 Budget Request - Transfer with Instance ID of 46766 from Health, Department of -
Awaiting Board Approval

lfforms

to:

MRees

09/09/2020 11:40 AM

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From: lfforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

2020 Budget Request - Transfer from Health, Department of has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/9/2020

Department: Health, Department of **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 46766

From Appropriation / Revenue

From Dept Code:

From Dept Description: Reproductive Health Center

7500.00

To Appropriation

To Dept Code:

To Dept Description: Reproductive Health Center

7500.00

Reason: Funds available in temp earnings transferred to cover unemployment costs. (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

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2020 Budget Request - Transfer with Instance ID of 46808 from Historian - Awaiting Board

Approval

lforms

to:

MRees

09/11/2020 08:22 AM

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From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

2 Attachments



ERP Budget Request Form.pdf Invoice1TYG-JMHL-4VRJ.pdf

2020 Budget Request - Transfer from **Historian** has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/10/2020

Department: Historian **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 46808

From Appropriation / Revenue

From Dept Code:

From Dept Description: County Historian

360.00

To Appropriation

To Dept Code:

To Dept Description: County Historian

360.00

Reason: purchase of dehumidifiers for two storage rooms (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

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2020 Budget Request - Transfer with Instance ID of 46830 from Office for the Aging -
Awaiting Board Approval

lfforms

to:

MRees

09/14/2020 03:50 PM

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From: lfforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

2020 Budget Request - Transfer from **Office for the Aging** has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/11/2020

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 46830

From Appropriation / Revenue

From Dept Code:

From Dept Description: HIICAP

2177.00

To Appropriation

To Dept Code:

To Dept Description: HIICAP

2177.00

Reason: Move postage to FICA entered to the wrong account (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

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2020 Budget Request - Transfer with Instance ID of 46827 from Office for the Aging -
Awaiting Board Approval

lforms

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MRees

09/14/2020 03:47 PM

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1 Attachment



ERP Budget Request Form.pdf

2020 Budget Request - Transfer from Office for the Aging has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/11/2020

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 46827

From Appropriation / Revenue

From Dept Code:

From Dept Description: Title IIIC-1

39086.00

To Appropriation

To Dept Code:

To Dept Description: Title IIIB

39086.00

Reason: State transferred IIIC-1 funds for Congregate site to IIIB. Will be used on payroll (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

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2020 Budget Request - Transfer with Instance ID of 46826 from Office for the Aging -
Awaiting Board Approval

lforms

to:

MRees

09/14/2020 03:46 PM

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1 Attachment



ERP Budget Request Form.pdf

2020 Budget Request - Transfer from Office for the Aging has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/11/2020

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 46826

From Appropriation / Revenue

From Dept Code:

From Dept Description: Title IIIC-1
25000.00

To Appropriation

To Dept Code:

To Dept Description: WIN
25000.00

Reason: Use un-needed money in C-1 (congregate site) to pay home delivered meal drivers (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



2020 Budget Request - Transfer with Instance ID of 46825 from Office for the Aging -
Awaiting Board Approval

lforms

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MRees

09/14/2020 03:46 PM

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1 Attachment



ERP Budget Request Form.pdf

2020 Budget Request - Transfer from Office for the Aging has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/11/2020

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 46825

From Appropriation / Revenue

From Dept Code:

From Dept Description: Title IIIC-1

40000.00

To Appropriation

To Dept Code:

To Dept Description: Title IIIC-2

40000.00

Reason: Transfer un-needed funds from IIIC-1 to IIIC-2. IIIC-1 is for the congregate site, which is not operating due to COVID. Site employees are paid out of C2 as they are now delivering meals. (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

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2020 Budget Request - Transfer with Instance ID of 46824 from Office for the Aging -
Awaiting Board Approval

lforms

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MRees

09/14/2020 03:46 PM

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To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

2020 Budget Request - Transfer from **Office for the Aging** has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/11/2020

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 46824

From Appropriation / Revenue

From Dept Code:

From Dept Description: Title IIIC-1

39086.00

To Appropriation

To Dept Code:

To Dept Description: Title IIIC-2

39086.00

Reason: The state transferred funds from IIIC-1 to IIIC-2. Funds will be used for personal services (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

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2020 Budget Request - Transfer with Instance ID of 46886 from Office for the Aging -
Awaiting Board Approval

lfforms

to:

MRees

09/15/2020 02:09 PM

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From: lfforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

2020 Budget Request - Transfer from **Office for the Aging** has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/15/2020

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 46886

From Appropriation / Revenue

From Dept Code:

From Dept Description: Title IIIC-2

2000.00

To Appropriation

To Dept Code:

To Dept Description: Title IIIC-2

2000.00

Reason: Donations received will be used to supplies to provide home delivered meals (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

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2020 Budget Request - Transfer with Instance ID of 46866 from Sheriffs Office - Awaiting Board Approval

lforms

to:

MRees

09/14/2020 02:58 PM

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From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

2020 Budget Request - Transfer from Sheriffs Office has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/14/2020

Department: Sheriffs Office **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 46866

From Appropriation / Revenue

From Dept Code:

From Dept Description: Road Patrol

9000.00

To Appropriation

To Dept Code:

To Dept Description: Road Patrol

9000.00

Reason: Vehicle purchases (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

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