

**AGENDA DOCKET**  
**LIVINGSTON COUNTY BOARD OF SUPERVISORS REGULAR BOARD MEETING**  
**WEDNESDAY, SEPTEMBER 26, 2018**  
**1:30 P.M.**



**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

Alex Pierce

**APPROVAL OF MINUTES**

Minutes of 9/12/18 Regular Meeting

**COMMUNICATIONS**

1. Letter for Senator Patrick Gallivan acknowledging receipt of Rex. No. 2018-231.
2. Receipt of a letter of retirement from Long Term Care Director Frank Bassett.

**ABSTRACT OF CLAIMS**

**RESOLUTION NO. 2018-316      APPROVING ABSTRACT OF CLAIMS #9B-SEPTEMBER 26, 2018**

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #9B dated September 26, 2018 in the total amount of \$1,884,947.27.

Dated at Geneseo, New York

September 26, 2018

Ways and Means Committee

**PRIVILEGES OF THE FLOOR**

1. AMIE ALDEN, COUNTY HISTORIAN  
- DEPARTMENTAL UPDATES
2. SHERIFF TOM DOUGHERTY  
- 2017 ANNUAL REPORT PRESENTATION

**PREFERRED AGENDA REQUIRING ONE ROLL CALL VOTE**

**Ways & Means Committee**

1. **ADOPTING THE LIVINGSTON COUNTY SEXUAL HARASSMENT POLICY**  
WHEREAS, Livingston County currently has a Sexual Harassment Policy previously modified by Resolution No. 2018-255 on August 8, 2018; and  
WHEREAS, New York State requires county sexual harassment policies to mirror the state policy; now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached Livingston County Sexual Harassment Policy, effective October 1, 2018, said policy to supersede the existing policy.

Dated at Geneseo, New York

September 26, 2018

Ways and Means Committee

2. **ESTABLISHING STANDARD WORK DAY**

RESOLVED, that the Livingston County Board of Supervisors hereby establishes as a standard work day for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System the hours per position as set forth on Schedule A below:

Dept.	Title	FT/PT	Standard Work Day
BOS	Chairman of the Board	PT	6

BOS	Vice Chairman of the Board	PT	6
BOS	Committee Chairpersons	PT	6
BOS	Members of the Board	PT	6
BOS	Coroners	PT	6
ADM	County Administrator	FT	7
ADM	Deputy County Administrator	FT	7
ADM	Deputy County Administrator	FT	7
ADM	Administrative Assistant to the County Administrator	FT	7
BOS	Clerk to the Board of Supervisors	FT	7
BOS	Confidential Secretary to the Clerk	FT	7
BOS	County Auditor	FT	7
BOS	Grants & Public Information Coordinator	FT	7
ADM	Secretary to the County Administrator	FT	7
AGIN	Office for the Aging Director	FT	7
AGIN	Aging Services Caseworker	FT	7
AGIN	Case Manager	FT	7
AGIN	Finance Supervisor	FT	7
AGIN	Foster Grandparent Program Director	FT	7
AGIN	Nutrition Coordinator	FT	7
ATNY	County Attorney	FT	7
ATNY	Assistant County Attorney	FT	7
ATNY	Assistant County Attorney	PT	7
BOE	Commissioner	FT	7
BOE	Deputy Commissioner	FT	7
CLER	County Clerk	FT	6
CLER	Deputy County Clerk	FT	7
CNR	Director of Long Term Care	FT	7
CNR	Deputy Director of Long Term Care	FT	8
CNR	Administrative Secretary	FT	8
CNR	Assistant Director of Nursing	FT	8
CNR	Confidential Secretary to the Director of Long Term Care	FT	8
CNR	Director of Fiscal Services	FT	8
CNR	Director of Fiscal Services	PT	8
CNR	Director of Nursing Services	FT	8
CNR	Director of Rehabilitative Services	FT	8
CNR	Director of Social Work Services	FT	8
CNR	Finance Supervisor	FT	8
CNR	Leisure Time Activities Director	FT	8
CNR	Medical Director	PT	8
CNR	Staffing Services Specialist	FT	8
CS	Supervisor of Buildings & Grounds	FT	8
CS	Buildings & Grounds Working Foreperson	FT	8
CD	Conflict Defender	FT	7
CD	Confidential Secretary to the Conflict Defender	FT	7
CD	Assistant Conflict Defender	FT	7
CD	Assistant Conflict Defender	PT	7
DA	District Attorney	FT	6
DA	Assistant District Attorney	FT	7
DA	Assistant District Attorney	PT	7
DA	Criminal Investigator	PT	7
DA	Secretary to the District Attorney	FT	7
DA	Victim/Witness Assistant Coordinator	FT	7
DOH	Public Health Director	FT	8
DOH	Deputy Director of Public Health	FT	7
DOH	Director of Environmental Health	FT	7
DOH	Director of Patient Services	FT	8

DOH	Director of Patient Services	3/5	8
DOH	Director of Patient Services	PD	8
DOH	Dog Control Officer	FT	8
DOH	Finance Supervisor	FT	7
DOH	Financial Manager	FT	7
DOH	Physician	PT	8
DOH	Physician	PT	7
DOH	Secretary to the Public Health Director	FT	7
DOH	Director of Community Mental Health Services	FT	7
DOH	Nurse Practitioner	PT	8
DSS	Commissioner of Social Services	FT	7
DSS	Director of Administrative Services	FT	7
DSS	Head Social Welfare Examiner	FT	7
DSS	Secretary to the Commissioner of Social Services	FT	7
DSS	Senior Social Services Attorney	FT	7
DSS	Social Services Attorney	FT	7
DSS	Social Services Division Director	FT	7
ECOD	Economic Developer	FT	7
ECOD	Deputy Economic Developer	FT	7
EMEDS	Emergency Medical Services Director	FT	7
EMEDS	Supervising ALS Technician	FT	7
EMS	Emergency Management Services Director	FT	7
HIST	County Historian	FT	7
HWAY	County Highway Superintendent	FT	8
HWAY	Deputy Highway Superintendent	FT	8
HWAY	Highway Administrative Manager	FT	7
ITS	Director of I.T.S.	FT	8
ITS	Deputy Director of I.T.S.	FT	8
ITS	Records Inventory Supervisor	FT	7
PD	Public Defender	FT	7
PD	Assistant Public Defender	3/4	7
PD	Assistant Public Defender	FT	7
PD	Assistant Public Defender	PT	7
PD	Confidential Secretary	FT	7
PERS	Personnel Officer	FT	7
PERS	Deputy Personnel Officer	FT	7
PERS	Administrative Secretary	FT	7
PERS	Personnel Assistant	FT	7
PERS	Personnel Clerk	FT	7
PLAN	Planning Director	FT	7
PLAN	Deputy Planning Director	FT	7
PROB	Probation Director II	FT	7
PW	Director of Operations	FT	8
PW	Public Works Director	FT	7
RPTS	Director of Real Property Tax Services I	FT	7
SHER	Sheriff	FT	6
SHER	Stop DWI Coordinator	PT	6
SHER	Corrections Captain	FT	8
SHER	D.S./Major (Corrections)	FT	8
SHER	D.S./Major (Criminal-Rd. Patrol)	FT	8
SHER	D.S./Major (Investigations)	FT	8
SHER	Police Services Commander	FT	8
SHER	Secretary to the Sheriff	FT	8
SHER	Undersheriff	FT	8
SHER	Emergency Communications Director	FT	8
SHER	Physician	PT	8

TRAF	Traffic Safety Board Executive Secretary	PT	8
TREA	County Treasurer	FT	6
TREA	Deputy County Treasurer	FT	7
VET	Director of Veterans Service Agency	FT	7
VET	Deputy Director of Veterans Services	PT	7
WDS	Workforce Development Services Director/Youth Bureau Director	FT	7
WDS	Workforce Development Deputy Director	FT	7
AGIN	Account Clerk/Typist	FT	7
AGIN	Aging Services Caseworker Assistant	FT	7
AGIN	Clerk/Typist	FT	7
AGIN	Senior Typist	FT	7
CNR	Account Clerk	FT	7
CNR	Activities Aide	FT	8
CNR	Admissions Coordinator	FT	8
CNR	Certified Occupational Therapy Assistant	FT	8
CNR	Charge Nurse	FT	8
CNR	Clerk/Typist	FT	7
CNR	CNA Trainee	FT	8
CNR	Custodial Worker	FT	8
CNR	Licensed Practical Nurse	FT	8
CNR	Medical Typist	FT	8
CNR	Neighborhood Assistant	FT	8
CNR	Nursing Assistant	FT	8
CNR	Nursing Assistant-Transport	FT	8
CNR	Occupational Therapist	FT	8
CNR	Physical Therapist	FT	8
CNR	Registered Professional Nurse	FT	8
CNR	Scheduler	FT	8
CNR	Senior Account Clerk	FT	7
CNR	Senior Account Clerk/Typist	FT	7
CNR	Senior Typist	FT	8
CNR	Social Work Assistant	FT	8
CNR	Speech Pathologist	FT	8
CNR	Telephone Operator	FT	7
CS	Account Clerk/Typist	FT	7
CS	Building Maintenance Mechanic	FT	8
CS	Building Maintenance Person	FT	8
CS	Courier	FT	8
CS	Custodial Worker	FT	8
CS	Electrician	FT	8
CS	Painter	FT	8
CS	Plumber	FT	8
CS	Principal Account Clerk	FT	7
CS	Senior Account Clerk/Typist	FT	7
CLER	Index Clerk	FT	7
CLER	Motor Vehicle Clerk	FT	7
CLER	Motor Vehicle Supervisor	FT	7
CLER	Senior Index Clerk	FT	7
CLER	Senior Motor Vehicle Clerk	FT	7
CLER	Telephone Operator	FT	7
DA	Senior Legal Typist	FT	7
ECOD	Economic Development Assistant	FT	7
ECOD	Economic Development Specialist	FT	7
ECOD	Senior Account Clerk/Typist	FT	7
EMS	Senior Typist	FT	7
EMEDS	Advanced Life Support Technician	FT	8

EMEDS	Emergency Medical Shift Supervisor	FT	8
EMEDS	Emergency Medical Technician	FT	8
DOH	Account Clerk/Typist	FT	7
DOH	Assistant Dog Control Officer	FT	8
DOH	Clerk/Typist	FT	7
DOH	Clinical Aide	FT	7
DOH	Community Mental Health Nurse	FT	7
DOH	Forensic Mental Health Therapist	FT	7
DOH	Hospice Volunteer Coordinator	FT	7
DOH	Intensive Case Manager	FT	7
DOH	Intensive Case Manager	FT	7
DOH	Medical Billing Specialist	FT	7
DOH	Medical Typist	FT	7
DOH	Mental Health Clinical Supervisor	FT	7
DOH	Mental Health Clinical Therapist	FT	7
DOH	Mental Health Licensed Therapist	FT	7
DOH	Nurse Practitioner	4/5	8
DOH	Nutrition Aide	FT	7
DOH	Outreach Worker	FT	7
DOH	Outreach Worker-Spanish Speaking	FT	7
DOH	Principal Account Clerk	FT	7
DOH	Public Health Educator	FT	7
DOH	Public Health Sanitarian	FT	7
DOH	Registered Professional Nurse w/ BS	FT	8
DOH	Registered Professional Nurse	3/5	8
DOH	Registered Professional Nurse w/ BS	4/5	8
DOH	Senior Account Clerk/Typist	FT	7
DOH	Senior Public Health Educator	FT	7
DOH	Senior Typist	FT	7
DOH	Supervising Public Health Nurse	FT	8
DOH	Supportive Case Manager	FT	7
DOH	Volunteer Coordinator	FT	7
DOH	WIC Program Nutritionist	FT	7
HWAY	Account Clerk/Typist	FT	8
HWAY	Automotive Mechanic	FT	8
HWAY	Bridge Construction Supervisor	FT	8
HWAY	Engineering Tech.	FT	8
HWAY	Motor Equipment Operator I	FT	8
HWAY	Motor Equipment Operator II	FT	8
HWAY	Motor Equipment Operator III	FT	8
HWAY	Principal Clerk	FT	8
HWAY	Road Maintenance Worker	FT	8
HWAY	Senior Account Clerk/Typist	FT	8
HWAY	Senior Engineering Technician	FT	8
HWAY	Senior Sign Technician	FT	8
HWAY	Shop Manager	FT	8
HWAY	Sign Shop Technician	FT	8
HWAY	Welder/ Fabricator	FT	8
HIST	Deputy Historian	FT	7
ITS	Computer Training Coordinator/Operator	FT	8
ITS	Network Administrator	FT	8
ITS	Programmer	FT	8
PLAN	Planner	FT	7
PLAN	Planning Assistant	FT	7
PLAN	Planning Director	FT	7
PLAN	Principal Account Clerk	FT	7

PLAN	Senior Planner	FT	7
PLAN	Senior Typist	FT	7
PROB	Principal Typist	FT	7
PROB	Probation Officer	FT	7
PROB	Probation Officer Trainee	FT	7
PROB	Probation Supervisor	FT	7
PROB	Senior Probation Officer	FT	7
PROB	Senior Typist	FT	7
PD	Clerk/Typist	FT	7
PD	Senior Legal Typist	FT	7
PD	Senior Account Clerk/Typist	FT	7
PW	Account Clerk/Typist	FT	7
PW	Building Maintenance Person	FT	7
PW	Principal Account Clerk	FT	7
PW	Senior Account Clerk/Typist	FT	7
PW	Senior Wastewater Treatment Plant Operator	FT	8
PW	Wastewater Treatment Plant Operator	FT	8
PW	Wastewater Treatment Plant Operator/Trainee	FT	8
PW	Water/Wastewater Maintenance Person	FT	8
RPTS	County Assessor	FT	7
RPTS	Principal Typist	FT	7
RPTS	Real Property Tax Service Aide	FT	7
RPTS	Senior Tax Map Technician	FT	7
RPTS	Senior Typist	FT	7
SHER	Civilian Dispatcher	FT	8
SHER	Clerk/Typist	FT	8
SHER	Cook (Corrections)	FT	8
SHER	Corrections Corporal	FT	8
SHER	Corrections Officer	FT	8
SHER	Corrections Sergeant	FT	8
SHER	Deputy Sheriff/ Investigator	FT	8
SHER	Deputy Sheriff/ Road Patrol	FT	8
SHER	Deputy Sheriff/ Sergeant (ID Division)	FT	8
SHER	Deputy Sheriff/ Sergeant (Rd. Patrol)	FT	8
SHER	Emergency Communications Specialist	FT	8
SHER	Principal Clerk	FT	8
SHER	Registered Professional Nurse	FT	8
SHER	Senior Account Clerk	FT	8
SHER	Senior Civilian Dispatcher	FT	8
SHER	Senior Typist	FT	8
DSS	Accounting Supervisor (Grade B)	FT	7
DSS	Case Management Aide	FT	7
DSS	Case Supervisor - Gr. B	FT	7
DSS	Caseworker	FT	7
DSS	Caseworker Trainee	FT	7
DSS	Clerk/Typist	FT	7
DSS	Coordinator - Child Support Unit	FT	7
DSS	Courier	FT	7
DSS	Home Energy Assistance Examiner	FT	7
DSS	Housing Assistance Representative	FT	7
DSS	Housing Programs Coordinator	FT	7
DSS	Legal Assistant	FT	7
DSS	Principal Social Welfare Examiner	FT	7
DSS	Principal Typist	FT	7
DSS	Senior Account Clerk	FT	7
DSS	Senior Caseworker	FT	7

DSS	Senior Clerk	FT	7
DSS	Senior Social Welfare Examiner	FT	7
DSS	Senior Support Investigator	FT	7
DSS	Senior Typist	FT	7
DSS	Social Welfare Examiner	FT	7
DSS	Staff Development Coordinator	FT	7
DSS	Support Investigator	FT	7
DSS	Telephone Operator	FT	7
TREA	Senior Account Clerk	FT	7
TREA	Senior Account Clerk/Typist	FT	7
WDS	Account Clerk/Typist	FT	7
WDS	Employment & Training Counselor	FT	7
WDS	Mobile Work Crew Supervisor	FT	8
WDS	Principal Account Clerk	FT	7
WDS	Senior Account Clerk	FT	7
WDS	Workforce Development Assistant	FT	7
WDS	Workforce Development Services/Youth Bureau Coord.	FT	7
AGIN	Account Clerk	PT	7
AGIN	Aging Services Caseworker Assistant	PT	7
AGIN	Cleaner	PT	8
AGIN	Courier	PT	8
AGIN	Courier	sub	8
AGIN	Food Service Helper	PT	8
AGIN	Senior Typist	PT	7
AGIN	SNP Site Manager	PT	8
AGIN	SNP Site Manager	sub	8
AGIN	Typist	sub	7
AGIN	Typist	PT	7
BOE	Elections Inspector: Adult Care Facility Voter Assistance	PT	8
BOE	Elections Inspector: BOE Office Coverage	PT	8
BOE	Elections Inspector: General Elections	PT	8
BOE	Elections Inspector: Special Elections, Federal	PT	8
BOE	Elections Inspector: Special Elections, Other	PT	8
BOE	Elections Inspector: Training	PT	7
BOE	Elections Inspector: Village & Primary Elections	PT	8
BOE	Elections Operations Specialist	PT	8
BOE	Poll Site coordinator: General Election	PT	8
BOE	Poll Site coordinator: Primary	PT	8
BOS	Intern	PT	7
CNR	Activities Aide	PT	8
CNR	Certified Occupational Therapy Assistant	PT	8
CNR	Charge Nurse	PD	8
CNR	Charge Nurse	PT	8
CNR	Clerk/Typist	PT	7
CNR	Laundry Worker	PT	8
CNR	Licensed Practical Nurse	PT	8
CNR	Licensed Practical Nurse	PD	8
CNR	Neighborhood Assistant	PT	8
CNR	Nursing Assistant	PD	8
CNR	Nursing Assistant	PT	8
CNR	Occupational Therapist	PT	8
CNR	Personal Care Assistant	PT	7
CNR	Physical Therapist	PT	8
CNR	Physical Therapist Assistant	PT	8
CNR	Registered Professional Nurse	PD	8
CNR	Speech Pathologist	PT	8

CNR	Telephone Operator	PT	8
CS	Building Maintenance Person	PT	8
CS	Custodial Worker	PT	8
CS	Electrician	PT	8
CS	Summer Laborer	seas	8
CLER	Index Clerk	PT	7
EMEDS	Advanced Life Support Technician	PT	8
EMEDS	Emergency Medical Technician	PT	8
DOH	Assistant Dog Control Officer	PT	8
DOH	Clerk/Typist	PT	7
DOH	Clinical Aide	PT	7
DOH	Community Mental Health Nurse	PT	7
DOH	Home Health Aide	PT	7
DOH	Medical Typist	PT	7
DOH	Mental Health Licensed Therapist	PT	7
DOH	Midwife	PT	8
DOH	Nurse Practitioner	PD	8
DOH	Nursing Team Assistant	PT	8
DOH	Nutrition Aide	PT	8
DOH	Outreach Worker	PT	7
DOH	Public Health Educator	PT	7
DOH	Public Health Social Worker	PT	7
DOH	Registered Professional Nurse	PD	8
DOH	Registered Professional Nurse w/ BS	PD	8
DOH	Registered Professional Nurse	PT	8
DOH	Registered Professional Nurse w/ BS	PT	8
DOH	Senior Typist	PT	7
DOH	Social Work Assistant Public Health Department	PT	7
DOH	Summer Youth Worker	PT	7
HWAY	Summer Laborer	seas	8
HIST	Typist	PT	7
ITS	Records Inventory Clerk	PT	7
PERS	Exam Monitor	PT	7
PLAN	Conesus Lake Water Shed Manager	PT	7
PLAN	Planner	PT	7
RPTS	Assessor	PT	7
SHER	Civilian Dispatcher	PT	8
SHER	Clerk	PT	8
SHER	Cook (Corrections)	PT	8
SHER	Corrections Officer	PT	8
SHER	Courier	PT	8
SHER	Deputy Sheriff/ Road Patrol	PT	8
SHER	Deputy Sheriff/ Sergeant (Rd.Patrol)	seas	8
SHER	Physician	PT	8
SHER	Registered Professional Nurse	PT	8
DSS	Home Energy Assistance Examiner	seas	7
DSS	Senior Caseworker	PT	7
DSS	Staff Development Coordinator	PT	7
DSS	Summer Camp Worker	seas	7
VET	Clerk/Typist	PT	7
VET	Veterans Service Officer	PT	7
WDS	Account Clerk/Typist	PT	7
WDS	Employment & Training Activities Supervisor	seas	7
WDS	Employment & Training Counselor	seas	7
WDS	Summer Youth Worker	PT	7
WDS	Tutor	PT	7



Dated at Geneseo, New York  
 January 11, 2017  
 Ways and Means Committee

**DISCUSSION OF THE RESOLUTIONS ON PREFERRED AGENDA**

**MOTION TO MOVE THE RESOLUTIONS ON THE PREFERRED AGENDA AND DIRECT THE CLERK OF THE BOARD TO CALL THE ROLL CALL VOTE**

**RESOLUTIONS REQUIRING A SEPARATE ROLL CALL VOTE**

**WAYS & MEANS COMMITTEE**

*County Administrator/Budget Officer*

**3. AUTHORIZING TRANSFER OF FUNDS – OFFICE FOR THE AGING**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

Dated at Geneseo, New York  
 September 26, 2018

Ways and Means Committee

**4. AMENDING 2018 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH, OFFICE FOR THE AGING**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Dated at Geneseo, New York  
 September 26, 2018

Ways and Means Committee

**5. ESTABLISHING STANDARD WORK DAY AND RETIREMENT REPORTING CREDIT**

RESOLVED, that the Livingston County Board of Supervisors hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

Dept.	Title	Name	Standard Work Day Hrs/day	Term	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on record of activities)	3-Month Log Recd or Recert Eligible (new terms)
							Elected Officials
BOS	Chair - Avon	LeFeber, David L.	6	1/1/2018-12/31/2021	N	9.61	2018
BOS	Supervisor - Caledonia	Pangrazio, Daniel	6	1/1/2018-12/31/2019	N	6.63	2018
BOS	Supervisor - Conesus	Donohue, Brenda B.	6	1/1/2018-12/31/2019	N	5.88	2018
BOS	Supervisor - Lima	Falk, Michael J.	6	1/1/2018-12/31/2021	N	9.86	2018
BOS	Supervisor - Livonia	Gott, Eric R.	6	1/1/2018-12/31/2021	N	3.55	2018
BOS	Supervisor - Ossian	Knapp, Dwight	6	1/1/2018-12/31/2021	N	1.1	2016
BOS	Supervisor - Portage	Davis, Ivan c.	6	1/1/2018-12/31/2019	N	5.32	2014
BOS	Supervisor - Sparta	Schuster, Mark J.	6	1/1/2018-12/31/2021	N	2.11	2018

BOS	Supervisor - Springwater	Babbitt Henry, Deborah	6	1/1/2016-12/31/2019	N	0.64	2017
COR	County Coroner	Griese, Shannon	6	1/1/2018-12/31/2021	N	0.59	2018
COR	County Coroner	Waltman, Robert	6	1/1/2018-12/31/2021	N	5.13	2015
TREA	County Treasurer	Mann, Amy	6	1/1/2018-12/31/2021	Y	27.86	2014
SHER	Sheriff	Dougherty, Thomas	6	1/1/2018-12/31/2021	Y	30.9	2014

**Appointed**

CD	Assistant Conflict Defender	Wells Spicer, Melissa	7	1/1/2018-12/31/2021	N	7.52	2017
CD	Assistant Conflict Defender	Woodruff, Scott	7	1/1/2018-12/31/2021	N	9.16	2017
PD	Assistant Public Defender	Anderson, Marty	7	1/1/2018-12/31/2020	N	10.4	2017
PD	Assistant Public Defender	Donohue Burns, Kelly	7	1/1/2018-12/31/2020	N	11.65	2017
PD	Assistant Public Defender	Romano, Daniel L.	7	1/1/2018-12/31/2020	N	13.8	2017

Dated at Geneseo, New York

September 26, 2018

Ways and Means Committee

County Attorney

**6. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN AN INTERMUNICIPAL AGREEMENT FOR THE CREATION OF A LOCAL DEVELOPMENT CORPORATION FOR THE PURPOSES OF ESTABLISHING, OPERATING AND MAINTAINING A JOINT COUNTY DETENTION FACILITY**

WHEREAS, New York State passed legislation as part of the 2017-2018 New York State Budget requiring counties to implement new Raise the Age (RTA) laws beginning October 1, 2018, with anticipated reimbursement of associated costs to counties; and

WHEREAS, a group of New York State counties have organized to create the "Raise the Age Compliance Coalition" in accordance with Section 119-o of New York State General Municipal Law; and

WHEREAS, New York State RTA laws require counties to develop and have available various levels of juvenile detention; and

WHEREAS, County Law Section 218-a authorizes a contract between one or more counties for purposes of providing the joint establishment, operation and maintenance of a joint county detention facility; and

WHEREAS, Not-for Profit Corporation Law Section 1411 allows any one or more counties of the State to create a local development corporation to be incorporated by public officers or private individuals and operated exclusively for charitable or specific public purposes; and

WHEREAS, Livingston County is desirous of entering into an Intermunicipal Agreement with a consortium of counties to create a local development corporation for the purpose of establishing, operating and maintaining a new joint county detention facility; and

WHEREAS, participation in this Intermunicipal Agreement will not bind the County to contribute funds or resources to acquire and/or construct any detention facility but will require a shared contribution to the cost of creating such corporation; now, therefore be it

RESOLVED, the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign an Intermunicipal Agreement with a consortium of counties for the purposes listed above, subject to review by the County Attorney and County Administrator.

Dated at Geneseo, New York

September 26, 2018

Ways and Means Committee

**7. AMENDING A PORTION OF RESOLUTION 2018-189**

WHEREAS, Resolution No. 2018-189 authorized the Chairman of the Livingston County Board of Supervisors to sign a renewal of the Verizon Water Tower Lease Agreement for a term commencing July 1, 2018 and terminating June 30, 2023 at an initial monthly rental of \$3,032.51, and

WHEREAS, the initial monthly rental amount needs to be decreased to \$3,003.06 per month with an annual rent increase of 3%; now, therefore, be it

RESOLVED, that Resolution No. 2018-189 is hereby amended.

Dated at Geneseo, New York

September 26, 2018

Ways and Means Committee

County Auditor

**8. ACCEPTING THE REPORT OF COMMITTEE ON WORKERS' COMPENSATION INSURANCE ESTIMATE AND APPORTIONMENT OF COUNTY SELF- INSURANCE FOR THE YEAR 2019**

WHEREAS, the Ways and Means Committee has submitted the following annual estimate and apportionment of expenses for the Livingston County Self-Insurance Plan for the fiscal year beginning January 1, 2019, and ending December 31, 2019, pursuant to Section 67 Paragraph 1 of the Workers' Compensation Law, and

**LIVINGSTON COUNTY SELF INSURANCE PLAN  
ANNUAL ESTIMATE AND APPORTIONMENT OF EXPENSES  
1-Jan-19**

AWARDS:	\$1,450,000.00			
MEDICAL:	\$620,000.00			
CLAIM EXP:	\$86,000.00			
REHAB	\$48,000.00			
SVCS:				
			SUBTOTAL	\$2,204,000.00
ADMINISTRATIVE COSTS:				
	Administration	\$92,050.00		
	(UMR/Self-Funding)			
	Legal Fees	\$55,000.00		
	W.C. Board Assessments	\$170,000.00		
	Insurance	\$230,000.00		
	Public Goods	\$17,500.00		
	Pool			
			SUBTOTAL	\$564,550.00
			SUBTOTAL	\$350,000.00
			TOTAL	\$3,118,550.00
LESS: RECOVERIES	\$375,000.00			
LESS: INTEREST INCOME	\$10,000.00			
LESS: INTERFUND REVENUES	\$1,800,000.00			
			LESS	\$2,185,000.00
AMOUNT TO BE RAISED BY TAX				\$933,550.00

**APPORTIONMENT OF WORKERS' COMPENSATION  
INSURANCE FOR THE YEAR 2019**

<u>PARTICIPANTS RATIO</u>	ASSESSED	% OF	2018	2019
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		VALUES	FULL	TOTAL COST OF AMOUNT TO BE RAISED (70% Assessment 30% Experience)	SHARE OF	SHARE OF
		2017	VALUES		PARTICIPANT	PARTICIPANT
<b>TOWNS</b>						
Avon	98.00%	\$445,196,146	\$454,281,782	3.79%	\$41,729	\$35,362
Caledonia	97.00%	\$286,027,014	\$294,873,210	2.43%	\$26,704	\$22,650
Conesus	95.00%	\$196,182,554	\$206,507,952	1.76%	\$19,070	\$16,408
Geneseo	96.00%	\$577,969,669	\$602,051,739	4.88%	\$53,374	\$45,528
Groveland	96.00%	\$174,252,713	\$181,513,243	1.54%	\$16,562	\$14,399
Leicester	98.00%	\$147,037,009	\$150,037,764	1.31%	\$14,190	\$12,191
Lima	95.00%	\$276,095,382	\$290,626,718	2.45%	\$27,203	\$22,899
Livonia	98.00%	\$579,109,546	\$590,928,108	5.01%	\$54,155	\$46,817
Mt. Morris	100.00%	\$194,784,217	\$194,784,217	1.73%	\$18,781	\$16,196
North	100.00%	\$233,947,551	\$233,947,551		\$21,713	
Dansville				1.97%		\$18,397
Nunda	100.00%	\$140,369,779	\$140,369,779	1.35%	\$14,191	\$12,592
Ossian	100.00%	\$78,068,138	\$78,068,138	0.70%	\$7,620	\$6,558
Portage	100.00%	\$52,526,207	\$52,526,207	0.51%	\$5,405	\$4,794
Sparta	100.00%	\$96,701,542	\$96,701,542	0.95%	\$9,434	\$8,879
Springwater	100.00%	\$139,491,799	\$139,491,799	1.30%	\$13,887	\$12,102
West Sparta	100.00%	\$85,701,223	\$85,701,223	0.79%	\$8,381	\$7,382
York	98.00%	\$248,292,481	\$253,359,674	2.28%	\$24,820	\$21,279
<b>TOTALS</b>		<b>\$3,951,752,970</b>	<b>\$4,045,770,646</b>	<b>34.75%</b>	<b>\$377,219</b>	<b>\$324,431</b>
<b>COUNTY</b>						
Livingston						
County		\$3,951,752,970	\$4,045,770,646	54.26%	\$489,872	\$506,540
<b>VILLAGES</b>						
Avon	98.00%	\$177,037,072	\$180,650,073	1.93%	\$19,898	\$18,012
Caledonia	97.00%	\$106,106,819	\$109,388,473	1.09%	\$11,934	\$10,168
Dansville	100.00%	\$175,497,256	\$175,497,256	1.97%	\$20,879	\$18,351
Geneseo	96.00%	\$247,253,849	\$257,556,092	2.66%	\$29,572	\$24,815
Leicester	98.00%	\$20,408,366	\$20,824,863	0.19%	\$1,983	\$1,766
Lima	95.00%	\$88,508,615	\$93,166,963	0.85%	\$9,021	\$7,923
Livonia	98.00%	\$67,314,572	\$68,688,338	0.63%	\$6,680	\$5,841
Mt. Morris	100.00%	\$94,215,059	\$94,215,059	1.22%	\$12,499	\$11,351
Nunda	100.00%	\$42,932,653	\$42,932,653	0.47%	\$4,943	\$4,352
<b>TOTALS</b>		<b>\$1,019,274,261</b>	<b>\$1,042,919,770</b>	<b>10.99%</b>	<b>\$117,409</b>	<b>\$102,579</b>
<b>GRAND</b>						
<b>TOTALS</b>		<b>\$8,922,780,201</b>	<b>\$9,134,461,062</b>	<b>100.00%</b>	<b>\$984,500</b>	<b>\$933,550</b>

WHEREAS, the Ways and Means Committee recommends the adoption of the report, now therefore be it

RESOLVED, that the estimate and apportionment of expenses be approved as submitted, and, be it further

RESOLVED, that pursuant to Section 67, Paragraph 1, of the Workers' Compensation Law, the amount apportioned to the county and each of the participating towns as set forth in the foregoing report be levied and assessed upon the taxable property of the County, and that other participating municipalities make payment to the County Treasurer not later than thirty days after the commencement of the participants next fiscal year, and, be it further

RESOLVED, that certified copies of this report and resolution be forwarded to each participant of this plan.

Dated at Geneseo, New York  
September 26, 2018  
Ways and Means Committee  
*County Treasurer*

**9. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY TREASURER: PHILLIPS LYTLE LLP**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Treasurer, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Phillips Lytle LLP</b> 1400 First Federal Plaza Rochester, NY 14614 For: Foreclosure for 2017-tax year	2017 in rem proceeding	\$358.00/per parcel

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0	Yes X No

Dated at Geneseo, New York  
September 26, 2018  
Ways and Means Committee

**OTHER BUSINESS**

1. **CHAIRMAN APPOINTMENTS**

**Workforce Development Board**

Name	Address	Title/Represents	Term Expires
Jonathan Fuzak	25 Tyrol Drive, Cheektowaga, NY 14227	At Large/Public Sector	At Pleasure

**ADJOURNMENT**