



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: WAYS AND MEANS
DATE: OCTOBER 7, 2019
TIME: 1:30 P.M.

| <u>Committee Members</u> |
|--------------------------|
| D. Pangrazio, Chairman |
| D. Knapp, Vice Chairman |
| D. Fanaro |
| E. Gott |
| W. Wadsworth |
| D. LeFeber |
| D. Mahus |

PLEDGE OF ALLEGIANCE:
REVISED: COUNTY ADMINISTRATION

1:30 PERSONNEL ISSUES

1. DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

Department of Health:

Create one full-time Mental Health Licensed Therapist position at Wage Grade 16 per the CSEA Contract effective 10/9/2019.

For: This position is necessary to meet the increasing numbers of Mental Health Clinic clientele.

2. COUNTY ADMINISTRATION – BILL MANN

APPOINTING ADMINISTRATIVE SECRETARY FOR THE COUNTY ADMINISTRATOR'S OFFICE – MARCY SCHIRMER

RESOLVED, that the 2019 Department Head Salary Schedule is amended as follows:

County Administrator

Appoint Marcy Schirmer, 22 Livingston Boulevard, Dansville, New York 14437 to the position of full-time Administrative Secretary position for the Deputy County Administrator effective October 27, 2019, at an hourly wage of \$24.63.

1:35 HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

1. AUTHORIZING THE PURCHASE OF ONE (1) 2020 FORD F-250 PICKUP TRUCK W/SNOW EQUIPMENT THROUGH NYS OGS MINI-BID #19080100A AND NYS OGS CONTRACT PC66676 FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT- BEYER FORD LLC

RESOLVED, that the Livingston County Highway Department is hereby authorized to purchase through NYSOGS Mini-Bid #190801002 and NYSOGS Contract PC66676 from Beyer Ford, LLC of 170 Ridgedale Avenue, Morristown, New Jersey 07960 one (1) 2020 Ford F-250 Pickup Truck with Snow Plow Package at a cost not to exceed \$37,603.89.

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|---|--------------------|------------------|
| 2019 Liv. Co. Highway Machinery Fund Appropriations | 100 % | Yes |

Director's Comments: This purchase will replace existing Truck #3 (Deputy Supt. Truck – Current mileage 71,550, forecasted mileage when new truck arrives: 80,000.)

Existing Truck #3 will be moved to the Engineering Division to replace Pickup #30 (2010 Ford F250 w/111,000 miles.) Truck #30 will be moved down for use by seasonal flaggers to replace Pickup #56 (2007 Chevy K1500 w/106,700 miles in very poor condition – to be declared surplus)

1:40 COUNTY ADMINISTRATOR – IAN COYLE

cc: BOS, Administration, Amy Davies, Jason Parker, Tish Lynn, Bill Fuller, Julie Barry



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #10A-OCTOBER 9, 2019

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #10A dated October 9, 2019 in the total amount of \$2,970,707.79.

2. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH & SHERIFF'S OFFICE

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

3. AMENDING 2019 LIVINGSTON COUNTY BUDGET – SHERIFF (3)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

4. DECLARING SURPLUS PROPERTY – CENTRAL SERVICES (3) & DEPARTMENT OF HEALTH

WHEREAS, the County of Livingston owns personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares Livingston County property as surplus property to be disposed of as determined by the County Administrator per the Surplus Property entries on file.

Pre-approved Informational Item(s) To Be Reported

1. Update on Grants
2. Sales Tax Update
3. Community College Chargebacks
4. Budget 2020

2:00 ADJOURNMENT

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. I will be attending the Fall Conference of the New York State Association of County Directors of Real Property Tax Services this month. I will be teaching the Tax Mapping class to County Directors and Assessors for NYS Certification.
2. Small claims hearings for assessment grievances are under way.



Health, Department of - Create a New Position - Awaiting Board Approval

Ifforms

to:

MRees

09/06/2019 03:29 PM

Hide Details

From: Ifforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Request to Create_Fill_Convert_Delete Position - A.pdf

A Create a New Position has been approved by the County Administrator. This request requires board approval. When a Resolution Number is available, please use the link in this email to fill it into the form.

Date of Request: 8/28/2019

Type of Request: Create a New Position

Department:Health, Department of

Sub Department: Mental Health

Title of Position:Mental Health Licensed Therapist

Last Person to Hold Position:

Requestor: Cheryl Manthey

Previous Action (if applicable): Approve by Ian Coyle

Comments:

[Click here to open this task in Forms.](#)



Budget Request - Transfer with Instance ID of 36647 from Health, Department of - Awaiting Board Approval

lforms

to:

MRees

10/04/2019 01:29 PM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Budget Request Form.pdf

Budget Request - Transfer from Health, Department of has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/23/2019

Department: Health, Department of **Program:** DoH - Adm / EH

Type of Request: Budget Request - Transfer

Instance ID: 36647

From Appropriation / Revenue

From Dept Code: A 4010

From Dept Description: Administration/Env Health
1420.00

To Appropriation

To Dept Code: A 4010

To Dept Description: Administration/Env Health
1760.00

Reason: purchase scanners for new ERP, and phone for clerical move to 1st floor (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



Budget Request - Transfer with Instance ID of 36617 from Sheriffs Office - Awaiting Board Approval
lfforms
to:
MRees
09/26/2019 08:30 AM
Hide Details
From: lfforms@co.livingston.ny.us
To: MRees@co.livingston.ny.us

1 Attachment



Budget Request Form.pdf

Budget Request - Transfer from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/20/2019
Department: Sheriffs Office **Program:** ATI
Type of Request: Budget Request - Transfer
Instance ID: 36617

From Appropriation / Revenue
From Dept Code: A 3143
From Dept Description: ATI
319.98

To Appropriation
To Dept Code: A 3143
To Dept Description: ATI
319.98

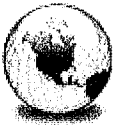
Reason: cover purchase (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



Budget Request - Amendment with Instance ID of 36719 from Sheriffs Office - Awaiting Board Approval

Ifforms

to:

MRees

10/03/2019 02:59 PM

Hide Details

From: lfforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Budget Request Form.pdf

Budget Request - Amendment from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/26/2019

Department: Sheriffs Office **Program:** Police Services

Type of Request: Budget Request - Amendment

Instance ID: 36719

From Appropriation / Revenue

From Dept Code: A 3110

From Dept Description: Road Patrol
7540.00

To Appropriation

To Dept Code: A 3110

To Dept Description: Road Patrol
7540.00

Reason: (if applicable)

Source of Revenue: USDOJ Bullet Proof Vest Program (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



Budget Request - Amendment with Instance ID of 36809 from Sheriffs Office - Awaiting Board Approval
lfforms
to:
MRees
10/03/2019 02:43 PM
Hide Details
From: lfforms@co.livingston.ny.us
To: MRees@co.livingston.ny.us

1 Attachment



Budget Request Form.pdf

Budget Request - Amendment from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

Date of Request: 10/3/2019

Department: Sheriffs Office **Program:** Snowmobile LE State Aid Progra

Type of Request: Budget Request - Amendment

Instance ID: 36809

From Appropriation / Revenue

From Dept Code: A 3110

From Dept Description: Road Patrol
1655.00

To Appropriation

To Dept Code: A 3110

To Dept Description: Road Patrol
1655.00

Reason: Reimbursement from NYS PRHP Snowmobile State Aid Program (if applicable)

Source of Revenue: State reimbursement for Snowmobile aid program (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



Budget Request - Amendment with Instance ID of 36855 from Sheriffs Office - Awaiting Board Approval

lforms

to:

MRees

10/04/2019 01:27 PM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Budget Request Form.pdf

Budget Request - Amendment from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

Date of Request: 10/4/2019

Department: Sheriffs Office **Program:** PTS (STEP) Grant

Type of Request: Budget Request - Amendment

Instance ID: 36855

From Appropriation / Revenue

From Dept Code: A 3118

From Dept Description: STEP

1838.00

To Appropriation

To Dept Code: A 3118

To Dept Description: STEP

1838.00

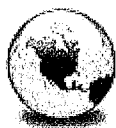
Reason: (if applicable)

Source of Revenue: Received more grant funds than budgeted (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



A Declare Surplus Property form has been submitted for Board Approval.

Ifforms

to:

MRees

10/03/2019 02:57 PM

Hide Details

From: Ifforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Request to Declare Surplus Property.pdf

Please add the Declaration of Surplus Property to the Board Meeting for approval. If approved, please enter the resolution number to complete this process.

Department: Central Services

Surplus Type: Vehicle

Surplus Description: Flat bed

Way of Disposal: The surplus items will be sold through public auction.

[Click here to open this task in Forms.](#)



A Declare Surplus Property form has been submitted for Board Approval.

Ifforms

to:

MRees

10/03/2019 02:57 PM

Hide Details

From: Ifforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Request to Declare Surplus Property.pdf

Please add the Declaration of Surplus Property to the Board Meeting for approval. If approved, please enter the resolution number to complete this process.

Department: Central Services

Surplus Type: Vehicle

Surplus Description: Pick Up

Way of Disposal: The surplus items will be sold through public auction.

[Click here to open this task in Forms.](#)



A Declare Surplus Property form has been submitted for Board Approval.

lfforms

to:

MRees

10/03/2019 02:56 PM

Hide Details

From: lfforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Request to Declare Surplus Property.pdf

Please add the Declaration of Surplus Property to the Board Meeting for approval. If approved, please enter the resolution number to complete this process.

Department: Central Services

Surplus Type: Equipment/Machinery

Surplus Description: 2006 John Deere X485 Riding Tractor w/ 54" Deck

Way of Disposal: The surplus items will be sold through public auction.

[Click here to open this task in Forms.](#)



A Declare Surplus Property form has been submitted for Board Approval.

lforms

to:

MRees

10/03/2019 02:58 PM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Request to Declare Surplus Property.pdf

Please add the Declaration of Surplus Property to the Board Meeting for approval. If approved, please enter the resolution number to complete this process.

Department: Health, Department of

Surplus Type: Vehicle

Surplus Description: This is the old Dog Control truck that was replaced with a new one.

Way of Disposal: The surplus items will be sold through public auction.

[Click here to open this task in Forms.](#)