

AGENDA DOCKET
LIVINGSTON COUNTY BOARD OF SUPERVISORS REGULAR BOARD MEETING
WEDNESDAY, OCTOBER 25, 2023
1:30 P.M.



ROLL CALL

PLEDGE OF ALLEGIANCE

Seaman Angela M. Wint-Sherman

APPROVAL OF MINUTES

Minutes of 10/11/23 Regular Meeting

COMMUNICATIONS

1. Receipt of notification from the Villages of Avon, Caledonia, Dansville, Geneseo, Leicester, Lima, Mt. Morris and Nunda requesting the County Treasurer collect delinquent village taxes for the year 2023-2024.
2. Local Law 7-2023 was filed by the Department of State on October 5, 2023.

INTRODUCTION OF LOCAL LAW

LOCAL LAW D-2023 – OVERRIDING THE TAX LEVY LIMIT FOR LIVINGSTON COUNTY FOR THE 2024 FISCAL YEAR

ABSTRACT OF CLAIMS

RESOLUTION NO. 2023-370 APPROVING ABSTRACT OF CLAIMS #10B-OCTOBER 25, 2023

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #10B dated October 25, 2023 in the total amount of \$2,354,620.58.

Dated at Geneseo, New York

October 25, 2023

Ways and Means Committee

PRIVILEGES OF THE FLOOR

1. Amanda Schultz, Communications Director & Peter Kehoe, NYS Sheriff's Association
- 911 Center re-accreditation
2. David Terry, Veteran Services Agency Director
- Departmental Update

COMMITTEE OF THE WHOLE

1. PROCLAIMING OCTOBER 25, 2023 AS US ARMY CHAPLAIN, LIEUTENANT GEORGE L. FOX DAY IN LIVINGSTON COUNTY

WHEREAS, George L. Fox, born March 15, 1900, in Lewiston, Pennsylvania, enlisted as a medic in World War I. For his extraordinary service in the Great War, he was awarded the Silver Star, several Purple Hearts, and French Croix de Guerre; and

WHEREAS, after serving in World War I, George L. Fox enrolled in the Moody Bible Institute at Illinois Wesleyan University where he served as an itinerant Methodist minister. In 1929, he successfully obtained his Bachelor's degree from Illinois Wesleyan University. He then went on to obtain a second Bachelor's degree in Sacred Theology from Boston University School of Theology. George L. Fox ultimately became ordained as a Methodist minister on June 10, 1934. During this time, he married and had a son and daughter while continuing to serve the American Legion as state chaplain and historian in Vermont; and

WHEREAS, as with so many other chaplains throughout the country, the attack on Pearl Harbor lured George L. Fox back to the military. In July of 1942, he was appointed as Army Chaplain and on August 8, 1942, the same day his son Wyatt enlisted in the United States Marine Corps, he returned to active duty at the rank of Lieutenant. He was only forty-two years old; and

WHEREAS, after completion of officer training at Harvard, Lieutenant George L. Fox was assigned to the 411th Coast Artillery Battalion (Antiaircraft-Gun) at Camp Davis, North Carolina until ordered to Camp Myles Standish, home of the Boston Port of Embarkation, where about a million U.S. and Allied soldiers passed through on their way to serve overseas; and

WHEREAS, on February 3, 1943, the tragic torpedoing of the United States Army Transport *Dorchester* occurred only 150 miles off the coast of Greenland resulting in the loss of 672 lives. Witnesses of the event recount the heroism and self-sacrifice of Lieutenant George L. Fox and three (3) other chaplains, all of different faiths. These men courageously worked to calm fears, hand out lifejackets, and guide over 230 survivors to safety. They even removed their own life jackets when none were left. The chaplains were last seen arm in arm praying on the ship's deck as it sunk; and

WHEREAS, each year on February 3rd Livingston County commemorates Four Chaplains Day in honor of chaplains Lieutenant George L. Fox, Methodist, Lieutenant Alexander D. Goode, Jewish, Lieutenant John P. Washington, Catholic, and Lieutenant Clark V. Poling, Dutch; and

WHEREAS, for his courageous role in the tragic event, Lieutenant George L. Fox was awarded a posthumous Purple Heart and Distinguished Service Cross. On January 18, 1961 at Fort Myer, Virginia, the family was given the Congressional Four Chaplains' Medal by Secretary of the Army Wilber M. Brucker; and

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims October 25, 2023 as "US Army Chaplain, Lieutenant George L. Fox Day" in Livingston County.

Dated at Geneseo, New York

October 25, 2023

Committee of the Whole

PREFERRED AGENDA REQUIRING ONE ROLL CALL VOTE

Ways & Means Committee

2. PROVIDING FOR PUBLIC HEARING ON PROPOSED LIVINGSTON COUNTY BUDGET FOR 2024 PURSUANT TO SECTION 359 OF THE NEW YORK STATE COUNTY LAW

RESOLVED, that the Livingston County Board of Supervisors, pursuant to Section 359 of the New York State County Law, will hold a public hearing on the proposed Livingston County Budget for the fiscal year 2024 at 1:35 p.m. on Wednesday, November 15, 2023 in the Board of Supervisors Assembly Room in the Livingston County Government Center in the Village of Geneseo, New York; and, be it further

RESOLVED, that the Clerk of the Board will cause a Notice of Public Hearing to be published in the official newspaper of the County in a manner required by Section 359 of the County Law.

Dated at Geneseo, New York

October 25, 2023

Ways and Means Committee

3. PROVIDING FOR PUBLIC HEARING ON PROPOSED LOCAL LAW NO. D-2023 OVERRIDING THE TAX LEVY LIMIT FOR LIVINGSTON COUNTY FOR THE 2024 FISCAL YEAR

WHEREAS, there has been duly presented and introduced at a meeting of this Board, held on October 25, 2023, a proposed Local Law No. D-2023 entitled Overriding the Tax Levy limit for Livingston County for the 2024 fiscal year; now, therefore, be it

RESOLVED, that a public hearing shall be held on the said proposed Local Law by this Board on November 15, 2023 at 1:35 p.m. in the Board of Supervisors Assembly Room located in the Livingston County Government Center, Geneseo, New York; and be it further

RESOLVED, that at least six (6) days' notice shall be given by posting thereof on the bulletin board of the Livingston County Government Center and by publishing such notice at least one (1) time in the official newspapers of the County as provided by law.

Dated at Geneseo, New York

October 25, 2023

DISCUSSION OF THE RESOLUTIONS ON PREFERRED AGENDA

MOTION TO MOVE THE RESOLUTIONS ON THE PREFERRED AGENDA AND DIRECT THE CLERK OF THE BOARD TO CALL THE ROLL CALL VOTE

RESOLUTIONS REQUIRING A SEPARATE ROLL CALL VOTE

WAYS & MEANS COMMITTEE

County Administrator/Budget Officer

4. AMENDING 2023 LIVINGSTON COUNTY BUDGET: CONTINGENCY & WORKFORCE (2)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Dated at Geneseo, New York

October 25, 2023

Ways and Means Committee

5. AUTHORIZING TRANSFER OF FUNDS: DEPARTMENT OF HEALTH (2) & OFFICE FOR THE AGING

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Dated at Geneseo, New York

October 25, 2023

Ways and Means Committee

6. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: OWWL LIBRARY SYSTEM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
OWWL Library System 2557 State Route 21 Canandaigua, NY 14424 For: Library Services	1/1/2023-12/31/2023	\$106,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	X Yes No
<i>Procurement Method</i> <input type="checkbox"/> Cooperative <input type="checkbox"/> Exempt Prof. Services <input type="checkbox"/> Piggyback <input type="checkbox"/> Quotes-Contract#: N/A-Annual <i>Budgeted Contribution</i>		

Dated at Geneseo, New York

October 25, 2023

Ways and Means Committee

Other

7. AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL

WHEREAS, the New York State Office of Community Renewal (“OCR”) has announced availability of funding under the NYS CDBG Microenterprise Program to provide resources to support and foster the development of microbusinesses by providing grants in conjunction with capacity building and entrepreneurial assistance; and

WHEREAS, the Livingston County Development Corporation (“LCDC”) has requested that the County apply for and provide any awarded OCR funding to the LCDC as a grant for the purpose of making deferred loans to microbusinesses; and

WHEREAS, a local Microenterprise Program will result in substantial benefit to the County in the form of the creation or expansion of small businesses and the creation of jobs; and

WHEREAS, the County held a public hearing on October 11, 2023 to obtain citizens' views regarding the CDBG Microenterprise Program as administered by OCR; now therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to submit a grant application to the OCR on behalf of the County in an amount not to exceed \$300,000.00 to support a local Microenterprise Program; and be it further

RESOLVED, that the Chairman is hereby authorized to execute a grant agreement between the County and the OCR along with any other required documents associated with an OCR grant, including a grant agreement with the LCDC for implementation of the local Program and administration of the OCR grant. All such documents shall be subject to review and approval by the County Attorney; and be it further

RESOLVED, that the Chairman is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Microenterprise Program.

Dated at Geneseo, New York

October 25, 2023

Ways and Means Committee

8. AWARDING BID FOR THE CENTRAL SERVICES DEPARTMENT FOR ELECTRICAL CONSTRUCTION WORK FOR PUBLIC DEFENDER/CONFLICT DEFENDER OFFICE RENOVATIONS: NB ELECTRICAL SERVICES, LLC

WHEREAS, after the proper legal advertisement seeking bids for Electrical Construction for Public Defender/Conflict Defender Office Renovations, (4) four bids were received and opened on September 29, 2023; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NB Electrical Services, LLC 3445Winton Place, Suite 102 Rochester, NY 14623	10/25/2023-12/31/2024	\$122,800.00

For: Electrical construction for the Public Defender/Conflict Defender Office Renovations

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP/ILS	0%	Yes

Dated at Geneseo, New York

October 25, 2023

Ways and Means Committee

9. AWARDING BID FOR THE CENTRAL SERVICES DEPARTMENT FOR GENERAL CONSTRUCTION FOR PUBLIC DEFENDER/CONFLICT DEFENDER OFFICE RENOVATIONS: WHITNEY EAST, INC.

WHEREAS, after the proper legal advertisement seeking bids for General Contractor for Livingston County Public Defender/Conflict Defender Office Renovations, (5) five bids were received and opened on September 29, 2023; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Whitney East, Inc. 1504 Scottsville Rd. Rochester, NY 14623	10/25/2023-12/31/2024	\$340,900.00

For: General construction for the Public Defender/Conflict Defender Office Renovations

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP/ILS	0%	Yes

Dated at Geneseo, New York

October 25, 2023

Ways and Means Committee

10. AWARDING BID FOR THE CENTRAL SERVICES DEPARTMENT FOR MECHANICAL CONSTRUCTION FOR PUBLIC DEFENDER/CONFLICT DEFENDER OFFICE RENOVATIONS: BELL MECHANICAL CONTRACTOR, INC.

WHEREAS, after the proper legal advertisement seeking bids for Mechanical Contractor for Livingston County Public Defender/Conflict Defender Office Renovations, (2) two bids were received and opened on September 29, 2023; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Bell Mechanical Contractor, Inc.	10/25/2023-12/31/2024	\$368,400.00

105 Lincoln Parkway

East Rochester, NY 14445

For: Mechanical construction for the Public Defender/Conflict Defender Office Renovations

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP/ILS	0%	Yes

Dated at Geneseo, New York

October 25, 2023

Ways and Means Committee

11. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA) BROWNFIELD ASSESSMENT GRANT APPLICATION DEVELOPMENT AND GRANT ADMINISTRATION: MONTROSE ENVIRONMENTAL

WHEREAS, Livingston County solicited a Request for Proposals for EPA Brownfield Assessment Grant Application Development and Grant Administration and three (3) proposals were received; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, and any future amendments to said contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Montrose Environmental	10/25/23-10/24/26	Grant Application \$2,000.00 Grant Adm.-Per Rate Sheet

1140 Valley Forge Road

Phoenixville, PA 19460

For: Development of a U.S. EPA brownfield assessment grant application and administration of such grant, if an award is received.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Planning Department Operating Budget-Grant Application only	\$2,000.00	X Yes No

Dated at Geneseo, New York

October 25, 2023

Ways and Means Committee

Real Property Tax Services

12. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE REAL PROPERTY TAX SERVICES DEPARTMENT: APPLIED BUSINESS SYSTEMS, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Real Property Tax Services Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Applied Business Systems, Inc.	9/1/23-8/31/24 w/ annual auto renewals	Not to Exceed \$20,000.00 Per Year

26 Harvester Avenue

Batavia, NY 14020

For: Programming required NYS Real Property Tax Legislative changes on property tax bills, utilizing NYS RPSV4 Software files, image, generate tax bills, print tax bills, fold and insert tax bills, mail tax bills as USPS postal hub for bulk mailing.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
LC Budget	100%	Yes X No
<i>Procurement Method</i> <input type="checkbox"/> <i>Cooperative</i> <input checked="" type="checkbox"/> <i>Exempt Prof. Services</i> <input type="checkbox"/> <i>Piggyback</i> <input type="checkbox"/> <i>Quotes-Contract#:</i>		

Dated at Geneseo, New York

October 25, 2023

Ways and Means Committee

OTHER BUSINESS

ADJOURNMENT