



**LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE**

COMMITTEE: WAYS AND MEANS

DATE: OCTOBER 26, 2020

TIME: 1:30 P.M.

<u>Committee Members</u>
D. Pangrazio, Chairman
D. Knapp, Vice Chairman
D. Fanaro
E. Gott
W. Wadsworth
D. LeFeber
D. Mahus

**PLEDGE OF ALLEGIANCE:**

**REVISED: WORKFORCE DEVELOPMENT**

**1:30 COUNTY TREASURER – AMY DAVIES**

**Action Item(s) To Be Reported**

**1. (DRAFT) APPROVING APPORTIONMENT OF MORTGAGE TAX RECEIPTS FOR PERIOD OF 4/01/20 – 09/30/20**

WHEREAS, the Ways and Means Committee submits the following report on Apportionment of the Mortgage Tax receipts for the period April 1, 2020 through September 30, 2020, among the several Towns and Villages of the County, it is hereby

RESOLVED, that the County Treasurer is hereby directed to pay to the various municipalities the amount set forth herein:

<b>TAX DISTRICT</b>	<b>2020 AMOUNT</b>	<b>04/01/2020-9/30/2020 DISTRIBUTED TO TOWNS</b>	<b>DISTRIBUTED TO VILLAGES</b>
AVON	\$113,950.13	\$91,308.82	\$22,641.31
CALEDONIA	\$41,379.78	\$33,996.51	\$7,383.27
CONESUS	\$31,924.26	\$31,924.26	\$0.00
GENESEO	\$79,330.26	\$62,856.78	\$16,473.48
GROVELAND	\$15,725.47	\$15,725.47	\$0.00
LEICESTER	\$13,932.00	\$13,006.50	\$925.50
LIMA	\$50,801.32	\$42,694.37	\$8,106.95
LIVONIA	\$127,694.19	\$120,276.06	\$7,418.13
MT. MORRIS	\$24,583.62	\$18,889.53	\$5,694.09
N. DANSVILLE	\$24,938.23	\$15,740.82	\$9,197.41
NUNDA	\$22,887.34	\$19,496.92	\$3,390.42
OSSIAN	\$6,589.16	\$6,589.16	\$0.00
PORTAGE	\$12,731.84	\$12,731.84	\$0.00
SPARTA	\$12,797.65	\$12,797.65	\$0.00
SPRINGWATER	\$16,905.24	\$16,905.24	\$0.00
WEST SPARTA	\$6,077.11	\$6,077.11	\$0.00
YORK	\$67,080.84	\$67,080.84	\$0.00
<b>TOTAL</b>	<b>\$669,328.44</b>	<b>\$588,097.88</b>	<b>\$81,230.56</b>



# LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

## **1:40 RYAN SNYDER – WORKFORCE DEVELOPMENT**

### **Action Item(s) To Be Reported**

#### **1. AMENDING THE 2020 LIVINGSTON COUNTY SALARY SCHEDULE: WORKFORCE DEVELOPMENT**

RESOLVED, that the 2020 Livingston County Salary Schedule is amended as follows:

#### **Workforce Development**

- Convert one part-time Account Clerk/Typist to full-time at Wage Grade 7 per the CSEA Contract effective 10/28/2020.

For: This position will allow for a short training period prior to a staff retirement at year end.

## **1:45 COUNTY ADMINISTRATOR – IAN COYLE (Attachments)**

### **Action Item(s) To Be Reported**

#### **1. APPROVING ABSTRACT OF CLAIMS #10B, OCTOBER 28, 2020**

#### **2. AMENDING 2020 LIVINGSTON COUNTY BUDGET-CENTER FOR NURSING AND REHABILITATION & DEPARTMENT OF HEALTH**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

#### **3. AUTHORIZING TRANSFER OF FUNDS-COUNTY AUDITOR, COUNTY HISTORIAN, DEPARTMENT OF HEALTH & PROBATION**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

#### **4. ESTABLISHING AN ACCOUNT – DEPARTMENT OF HEALTH**

RESOLVED, that the Livingston County Treasurer is authorized and directed to establish a new account per the electronic entries, which have been approved by the Livingston County Administrator.

#### **5. DECLARING SURPLUS PROPERTY-EMERGENCY MEDICAL SERVICES**

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

#### **Emergency Medical Services**

Quantity	Year, Make & Model	Mileage/Hours	Serial #
1	2003 Ford E-450 Ambulance	206,757	1FDXE45F73HB64724

#### **6. PROVIDING FOR PUBLIC HEARING ON PROPOSED LIVINGSTON COUNTY BUDGET FOR 2021 PURSUANT TO SECTION 359 OF THE COUNTY LAW**

RESOLVED, that the Livingston County Board of Supervisors, pursuant to Section 359 of the County Law, will hold a public hearing on the proposed Livingston County Budget for the fiscal year 2021 at 1:35 p.m. on Wednesday, November 18, 2020 in the Board of Supervisors Assembly Room in the Livingston County Government Center in the Village of Geneseo, New York, and, be it further

RESOLVED, that the Clerk of the Board will cause a Notice of Public Hearing to be published in the official newspapers of the County in a manner required by Section 359 of the County Law.



## **LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE**

### **Pre-approved Informational Item(s) To Be Reported**

1. Budget 2021 - Draft Budget Discussion

**1:50 OTHER – DAN PANGRAZIO**

### **Action Item(s) To Be Reported**

1. **REAPPOINTING THE LIVINGSTON COUNTY ADMINISTRATOR AND AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN AN AGREEMENT WITH LIVINGSTON COUNTY ADMINISTRATOR IAN M. COYLE**

**2:00 ADJOURNMENT**



2020 Budget Request - Amendment with Instance ID of 47439 from CNR - Awaiting Board Approval  
 lforms  
 to:  
 MRees  
 10/16/2020 11:13 AM  
 Hide Details  
 From: lforms@co.livingston.ny.us  
 To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

**2020 Budget Request - Amendment** from CNR has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 10/16/2020  
**Department:** CNR **Program:**  
**Type of Request:** Budget Request - Amendment  
**Instance ID:** 47439

**From Appropriation / Revenue**  
**From Dept Code:**  
**From Dept Description:** CNR  
 1150000.00

**To Appropriation**  
**To Dept Code:**  
**To Dept Description:** CNR  
 1150000.00

**Reason:** (if applicable)

**Source of Revenue:** Moving budget from Personal Services to Professional Services to accommodate the open positions in the nursing department being filled by agency nursing personnel. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



2020 Budget Request - Amendment with Instance ID of 47426 from Health, Department of -  
Awaiting Board Approval

lforms

to:

MRees

10/16/2020 09:51 AM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

**2020 Budget Request - Amendment** from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 10/15/2020

**Department:** Health, Department of **Program:**

**Type of Request:** Budget Request - Amendment

**Instance ID:** 47426

**From Appropriation / Revenue**

**From Dept Code:**

**From Dept Description:** Rabies

0.00

**To Appropriation**

**To Dept Code:**

**To Dept Description:** Rabies

7426.00

**Reason:** (if applicable)

**Source of Revenue:** Donations received & grant revenue transferred to cover forecasted various Rabies expenses through 2020. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



2020 Budget Request - Transfer with Instance ID of 47435 from County Auditor - Awaiting Board Approval  
 lforms  
 to:  
 MRees  
 10/16/2020 09:49 AM  
 Hide Details  
 From: lforms@co.livingston.ny.us  
 To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

**2020 Budget Request - Transfer from County Auditor** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 10/16/2020  
**Department:** County Auditor **Program:**  
**Type of Request:** Budget Request - Transfer  
**Instance ID:** 47435

**From Appropriation / Revenue**  
**From Dept Code:**  
**From Dept Description:** Contingent Fund  
 40000.00

**To Appropriation**  
**To Dept Code:**  
**To Dept Description:** Unallocated Insurance  
 40000.00

**Reason:** Increase insurance budget to cover first quarterly payment of new policy year. (if applicable)

**Source of Revenue:** (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



2020 Budget Request - Transfer with Instance ID of 47551 from Historian - Awaiting Board Approval  
lforms  
to:  
MRees  
10/22/2020 02:23 PM  
Hide Details  
From: lforms@co.livingston.ny.us  
To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

**2020 Budget Request - Transfer** from **Historian** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 10/22/2020  
**Department:** Historian **Program:**  
**Type of Request:** Budget Request - Transfer  
**Instance ID:** 47551

**From Appropriation / Revenue**  
**From Dept Code:**  
**From Dept Description:** County Historian  
882.75

**To Appropriation**  
**To Dept Code:**  
**To Dept Description:** County Historian  
882.75

**Reason:** 3rd quarter unemployment - Holly Watson (if applicable)

**Source of Revenue:** (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



2020 Budget Request - Transfer with Instance ID of 47415 from Health, Department of -  
Awaiting Board Approval

lforms

to:

MRees

10/15/2020 11:30 AM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

**2020 Budget Request - Transfer from Health, Department of** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 10/15/2020

**Department:** Health, Department of **Program:**

**Type of Request:** Budget Request - Transfer

**Instance ID:** 47415

**From Appropriation / Revenue**

**From Dept Code:**

**From Dept Description:** Rabies

2859.00

**To Appropriation**

**To Dept Code:**

**To Dept Description:** Rabies

2859.00

**Reason:** Available funds in various expense lines transferred to cover Rabies human treatment costs. (if applicable)

**Source of Revenue:** (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)





2020 Budget Request - Transfer with Instance ID of 47413 from Probation - Awaiting Board Approval  
 lforms  
 to:  
 MRees  
 10/15/2020 11:32 AM  
 Hide Details  
 From: lforms@co.livingston.ny.us  
 To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

**2020 Budget Request - Transfer from Probation** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 10/15/2020  
**Department:** Probation **Program:**  
**Type of Request:** Budget Request - Transfer  
**Instance ID:** 47413

**From Appropriation / Revenue**  
**From Dept Code:**  
**From Dept Description:** Probation  
 40000.00

**To Appropriation**  
**To Dept Code:**  
**To Dept Description:** Probation  
 40000.00

**Reason:** 2020 ERP Budget Preparation did not execute as planned. Due to COVID-19 crisis, we waited until the end of the year to make the appropriate changes within our budget. (if applicable)

**Source of Revenue:** (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)



2020 Budget Request - Establish Account with Instance ID of 47411 from Health,  
Department of - Awaiting Board Approval

lforms

to:

MRees

10/15/2020 11:29 AM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



ERP Budget Request Form.pdf

**2020 Budget Request - Establish Account** from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

**Date of Request:** 10/15/2020

**Department:** Health, Department of **Program:**

**Type of Request:** Budget Request - Establish Account

**Instance ID:** 47411

**From Appropriation / Revenue**

**From Dept Code:**

**From Dept Description:** Public Health

7500.00

**To Appropriation**

**To Dept Code:**

**To Dept Description:** Public Health

7500.00

**Reason:** (if applicable)

**Source of Revenue:** Funds available in administration budget transferred to cover Rabies Human Treatment expenses not able to be covered by Rabies grant. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.

[Click here to open this task in Forms.](#)