



# LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: PUBLIC SERVICES

DATE: NOVEMBER 4, 2020

TIME: 9:00 A.M.

PLEDGE OF ALLEGIANCE:

REVISED: ECONOMIC DEVELOPMENT

Committee Members

- G. Deming, Chairman
- C. DiPasquale, Vice Chairman
- B. Carman
- S. Erdle
- M. Schuster
- D. LeFeber
- D. Mahus

## 9:00 PUBLIC DEFENDER – LINDSAY QUINTILONE-JORDAN

### Action Item(s) To Be Reported

#### 1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT EXTENSION FOR THE LIVINGSTON COUNTY PUBLIC DEFENDER: NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract extension for the Livingston County Public Defender Office, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>New York State Office of Indigent Legal Services</b>	7/1/2017-6/30/2021	\$300,000.00

William J. Leahy, Director  
 A.E. Smith Building, 11<sup>th</sup> Floor  
 80 South Swan Street  
 Albany, NY 12210

For: Second Upstate Quality Improvement and Caseload Reduction Grant (Contract # C2ND623)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Grant - NYSOILS	No	Yes x No

### Director's Comments:

This would extend the contract by one year, allowing us to expend all of the funds available in this grant. This grant covers salary and benefits of one full time Assistant Public Defender position.

### Pre-approved Informational Item(s) To Be Reported

1. According to ILS, Distribution 11 will be funded in full and notice of funding will be sent to the County in December. Expected funding will be \$203,202. Several claims have been submitted over the past 6 months under the various Distribution grants and Hurrell-Harring funding. Payment seems to be steadily coming in on those claims and none have been denied to date.

## 9:10 SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

### Action Item(s) To Be Reported

#### 1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY LIVINGSTON COUNTY SHERIFF'S OFFICE-NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES)

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland/Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano
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RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff's Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

Contractor Term Amount  
NYS Division of Homeland Security and Emergency Services (DHSES) 9/1/2020-8/31/2023 \$35,798.00

1220 Washington Ave, Building 7A, Suite 710  
Albany, NY 12242

For: Soft Targets, Critical Infrastructure Protection, Access control, Information/Intelligence sharing & video software

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FY20 SLETPP Grant	0%	Yes No X

**9:15 PLANNING – ANGELA ELLIS**

**Action Item(s) To Be Reported**

**1. ADOPTING SEQR NEGATIVE DECLARATION FOR 303-B ADDITIONS TO EXISTING AGRICULTURAL DISTRICTS**

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of predominantly viable agricultural land within a certified agricultural district prior to the county established review period; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby determine that the addition of parcels to existing Agricultural Districts is an Unlisted Action pursuant to the State Environmental Quality Review Act; and be it further

RESOLVED, that it is hereby determined that the addition of parcels to existing Agricultural Districts will not have a significant effect on the environment, and that a Draft Environmental Impact Statement will not be prepared.

**Director's Comments:** This resolution will complete the SEQR process for the 2020 addition to the County's Agricultural District Program.

**2. APPROVING 303-B ADDITIONS TO EXISTING AGRICULTURAL DISTRICTS**

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of predominantly viable agricultural land within a certified agricultural district prior to the county established review period; and

WHEREAS, upon recommendation of the Agricultural & Farmland Protection Board, the Livingston County Board of Supervisors established the month of September as the 30-day period in which landowners may petition Livingston County for the inclusion of parcels within existing agricultural districts; and

WHEREAS, Livingston County received three petitions for inclusion of land within an existing agricultural district; and

WHEREAS, the Livingston County Agricultural & Farmland Protection Board determined that the parcels proposed for inclusion in the agricultural district program consist predominately of viable agricultural land, and that the inclusion of such land would serve the public interest by assisting in maintaining a viable agricultural industry within the agricultural districts; and

WHEREAS, the Agricultural & Farmland Protection Board approved recommending the inclusion of the 3 parcels in Agricultural District #3 as predominantly viable agricultural land, including parcel #225.-1-1.2 in the Town of Ossian, and parcels #179.-1-25.112 and #165.-1-16.114 in the Town of Springwater; and

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland/Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



# LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

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WHEREAS, the Livingston County Board of Supervisors held a public hearing on November 18, 2020; and

WHEREAS, the Livingston County Board of Supervisors has determined pursuant to the State Environmental Quality Review Act, that the proposed action will not have a significant impact on the environment; now therefore be it

RESOLVED, that the Board of Supervisors does hereby approve the inclusion of three parcels in Agricultural District #3 as predominantly viable agricultural land, including parcel #225.-1-1.2 in the Town of Ossian, and parcels #179.-1-25.112 and #165.-1-16.114 in the Town of Springwater.

**Director's Comments:** This resolution will accept 3 additional properties to the existing Agricultural District #3 for recommendation to New York State Department of Agriculture and Markets.

### 3. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE LIVINGSTON COUNTY MOBILITY MANAGEMENT STRATEGY: TRANSPRO CONSULTING, LLC

WHEREAS, the County of Livingston solicited a Request for Proposal for the Livingston County Mobility Management Strategy, and one proposal was received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, and any future amendments to said contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>TransPro Consulting, LLC</b> 11935 Pasco Trails Blvd Spring Hill, FL 34610	11/1/2020-9/1/2021	Not to Exceed \$36,000

For: Professional Services for Preparing the Livingston County Comprehensive Mobility Management Strategy.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Planning Department Budget A8020 4080	21% (\$3,500 cash, \$4,000 non-cash in-kind staff time)	Yes

Director's Comments:

The Mobility Management Strategy will be a tool to analyze existing mobility management in Livingston County, specifically for program level transportation demands through human service agencies including the Department of Social Services, Office for the Aging, Probation Department, and Veterans Services. The Strategy will examine demand generated by public programming, the efficiencies, opportunities, public funding sources, contracts and other transportation related functions across County operations. Livingston County is the Project Manager on this project.

### 4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: NEW YORK STATE ENERGY RESEARCH AND DEVELOPMENT AUTHORITY (NYSERDA)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Planning Department, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland/Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



# LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

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New York State Energy Research and Development Authority (NYSERDA) and 1/4/2021-1/3/2023

\$85,000.00

17 Columbia Circle  
Albany, New York 12203

For: Funding for a Solar Coordinator to Support the County and Local Municipalities

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYSERDA	0%	No

Director's Comments:

In order to keep pace with the demands of solar and battery energy storage development, the Planning Department requested funding from NYSERDA to hire an independent contractor or PT employee temporarily for 2 years to serve as a Solar Coordinator (SC) to support our municipalities and work cooperatively with the County. NYSERDA informed us that it plans to fund the application. Various activities include:

- Assist towns with municipal solar & energy storage law development
- Assist local boards in navigating the application review process; help them to identify their needs, and access resources and consultants.
- Review draft energy laws and moratoria
- Contribute to the County-maintained database of solar/BESS resources for municipalities and the County, including model & existing solar laws.
- Provide training resources on the Accelerated Renewable Energy Growth & Community Benefit Act (Section 94-c).
- Provide support to municipalities with Article 10 projects in transition to or new projects under the Section 94-c process. Specific tasks to be identified after the State issues guidance.
- Work cooperatively with the County to deliver County sponsored training workshops to Supervisors, Code Enforcement Officers, Planning & Zoning Board members, Clerks, Assessors and general citizens on topics including energy law development and implementation
- Provide status updates of Solar/Energy Storage in Livingston County to Supervisors, involved County Departments, and County Boards
- Assist with landowner/solar company inquiries- provide local contacts, or solar resources for landowner considerations.
- Other assistance, as needed

Pre-approved Informational Item(s) To Be Reported:

1. UPDATE ON GIS MAPPING AND ACTIVITIES

Informational Item(s) Written Only

**CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES**

**Conesus Lake Watershed Council.** Next meeting is November 20, 2020, where the work plan for 2021 will be established.

**Watershed Education Center at Vitale Park (WEC).** Recent presentation: Urban Forestry Grants (October 21). The WEC Program Development Committee continues its work on the presentation schedule for 2021. Upcoming presentations: Trains, Planes and Boats 1874 to 1970 (November 18), Research Update (December 8).

**AGRICULTURAL AND FARMLAND PROTECTION BOARD**

**303b Petitions.** The Board of Supervisors designated the month of September as the thirty-day annual period for submission of petitions by landowners to join an existing Agricultural District. The AFPB reviewed three

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petitions for inclusion and is recommending the inclusion of three parcels in the Towns of Ossian and Springwater. The public hearing date is set for November 18, 2020.

**Agricultural District #1 Renewal.** Livingston County has contracted with Cornell Cooperative Extension of Livingston County to assist in the renewal of Agricultural District #1. To date, 40% have responded – 142 property owners (824 parcels) wish to be included in the district, and 24 property owners (43 parcels) do not wish to be included in the district. Reminder mailings will be sent out in November.

## **ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)**

**Next meeting.** The next meeting is scheduled for November 18.

## **COUNTY PLANNING BOARD**

The Planning Board now has a dedicated email: [LCPlanningBoard@co.livingston.ny.us](mailto:LCPlanningBoard@co.livingston.ny.us). Referrals can be submitted to this email.

**Next meeting.** The next meeting is scheduled for November 12.

**LET'S Plan. Reminder:** "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

## **GEOGRAPHIC INFORMATION SYSTEMS (GIS) & MAPPING**

The County has launched a beta version of its updated interactive County map for review and comment.

**SOLAR INTERNSHIP/SUNY GENESEO.** An intern from SUNY Geneseo is evaluating the impact of present, planned, and future solar projects on Livingston County land resources. A preliminary presentation was given to the AFPB on October 21. Future presentations are planned to the County Planning Board, Environmental Management Council, and Development Review Committee.

## **GENESEE TRANSPORTATION COUNCIL (GTC)**

**Comprehensive Mobility Management Strategy.** The County was awarded 2020-2021 UPWP funding to prepare a comprehensive mobility management strategy. The purpose of the project is to analyze existing mobility management in the County, specifically for program level transportation needs and demands through human service agencies (DSS, OFA, DOH/Mental Health, Probation, Veterans Services, and others). The Strategy will examine demand generated by public programming, the efficiencies, opportunities, public funding sources, contracts, and other transportation related functions across County operations. The resolution on the agenda for today's meeting authorizes a contract with TransPro to complete the work.

## **SPECIAL PROJECTS**

**LIVINGSTON COUNTY WATER SUPPLY STUDY UPDATE PROJECT.** We are currently receiving municipal and public comments on the draft document. Planning staff started developing a proposed implementation strategy and assessing alternatives for shared services for consideration by the towns and villages. We started developing a framework for the Akzo Settlement Committee policies, procedures and process for making recommendation(s) to the Board of Supervisors.

The Draft document is available on the County website

<https://www.livingstoncounty.us/DocumentCenter/View/11649/01-Draft-LivCo-Water-Supply-Study-Update-Aug262020>

**RADIO COMMUNICATIONS UPGRADE PROJECT.** We finalized the contract with Mid-State Construction & Electronics for purchase of the towers for the Livonia and Groveland sites. We anticipate mid-November delivery of the towers to the County Highway Department at Hampton Corners. We issued both the bid documents for tower site construction and the request for proposals for the antennas and related equipment on October 22. Responses are due on November 13. We tentatively plan awarding contracts for both in December with notice to proceed in January. The Sheriff's Office, County Attorney and Deputy County Administrator are working on developing the tower tenant lease agreement for Board approval in November/December.

**BROADBAND PROJECT.** We are still waiting for a decision on our USDA ReConnect application.

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**2021-2025 CAPITAL IMPROVEMENT PROGRAM.** Work completed on the CIP for review by the County Administrator and adoption by the Board. We are working on a quarterly reporting mechanism on status of CIP projects and outcomes achieved through the various investments.

**CENSUS 2020.** The Census count completed on October 15, 2020. Through Empire State Development funding and agreement with the County, Catholic Charities (CC) completed public outreach to hard-to-count populations (seniors, minorities, low-income, homeless). CC distributed flyers, conducted door-to-door educational campaigns, created advertising in publications of wide circulation, worked with the OFA and others to help educate on census, and had computer access for individuals to use to complete the on-line questionnaire, as well as other activities. The grant also paid to have advertising on the RTS Livingston busses for the month of September. Livingston County has achieved a final housing unit Self-Response rate of 64.3% before Census Non-Response Follow Up (door-to-door). This Self-Response rate is above the NYS average. **What comes next:** By December 31, 2020, the Census Bureau will deliver apportionment counts to the President as required by law. April 1, 2021, the Census Bureau releases data and will send redistricting counts to NYS. This information is used to redraw legislative districts based on population changes.

NRFU Mapper Link: [https://gis-](https://gis-portal.data.census.gov/arcgis/apps/webappviewer/index.html?id=771cf5999c6a4611acb397a3a342e0b0)

[portal.data.census.gov/arcgis/apps/webappviewer/index.html?id=771cf5999c6a4611acb397a3a342e0b0](https://gis-portal.data.census.gov/arcgis/apps/webappviewer/index.html?id=771cf5999c6a4611acb397a3a342e0b0)

Livingston County 2020 Household Self-Response Rate Link: <https://www.livingstoncounty.us/1216/2020-County-Response-Rate>

Livingston County Census Website: <https://www.livingstoncounty.us/377/Census>

## **9:30 ECONOMIC DEVELOPMENT – BILL BACON**

### **Action Item(s) To Be Reported**

#### **1. PROVIDING FOR A PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE COUNTY'S COMMUNITY DEVELOPMENT BLOCK GRANT CONTRACT WITH THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL FOR A COUNTYWIDE MICROENTERPRISE PROGRAM**

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on December 16, 2020 at 1:35 PM in the Board of Supervisors Assembly Room, Livingston County Government Center, Third Floor, Geneseo, New York, with the purpose of said hearing to provide information to the public regarding the Community Development Block Grant (CDBG) program and to consider citizen comments regarding the County's contract with the NYS Office of Community Renewal to provide grants in conjunction with capacity building and entrepreneurial assistance to support and foster the development of microbusinesses. At least ten (10) days' notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspaper of the County as provided by law.

#### **2. AMENDING THE 2020 LIVINGSTON COUNTY SALARY SCHEDULE: ECONOMIC DEVELOPMENT AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, that the 2020 Livingston County Salary Schedule is amended as follows:

##### **Economic Development:**

- Convert one full-time Economic Development Assistant position to a part-time position at a Wage Grade 11 CSEA Contract effective 11/22/2020.

For: The duties of the position are the same work, however, we have been able to realign responsibilities in the office and reassign other initiatives in an effort to retain the employee.

##### **Informational Item(s) Written Only**

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland/Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



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The LCDC has entered into a contract with Destination Development Association to conduct a county-wide assessment of the ways in which we can become a stronger, more successful destination for investment with regard to businesses and visitors as well as current and prospective residents. The end result will be a strategy and roadmap which will provide additional ways to achieve these desired outcomes.

Work is continuing on the Mani Street “anchor” project in Caledonia known as the Burgess Building (or Olympia Theater or “Q’s”). The renovations include improvements to the entrance of the Raider Lanes bowling alley behind the building along with the full restoration and façade improvements on the main facility. The intent is to prepare the 1<sup>st</sup> floor for a food service business with a bar operator and food vendor(s). The 2<sup>nd</sup> floor is being restored to its historical use as an event center with a stage for multi-use purposes.

The Office of Community Renewal (OCR) has asked Deputy Director, Maureen Wheeler, to participate on a statewide call featuring creative and successful ways to use CDBG funding to build tax base and create job opportunities for low-moderate income individuals. OCR has highlighted the Brew IN Livingston and Dream-O-Vate programs created by the LCDC as innovative and effective examples of award-winning results using microenterprise grant funds. The presentation takes place via Zoom on Thursday, October 29<sup>th</sup>.

Two new ribbon-cuttings are set to take place on October 26<sup>th</sup> and 29<sup>th</sup> for Sunrise Bouldering and Dublin Corners Farm Brewery Taproom. Both businesses are in Geneseo and are the last two remaining businesses to be highlighted from the Dream-O-Vate program. Congratulations to both participants and we wish them well in their new endeavors!

Three (3) projects were approved at the last IDA meeting for NY Portage I, LLC, Livingston Associates and Growmark. The NY Portage project is a ~5MW solar array located in the Town of Portage. The Livingston Associates project involves the new construction of a ~10,000sf building to be occupied by Power & Construction Group. P&CG will be warehousing supplies needed for much of their utility work which will allow them to better respond to the needs of their customer base in that business sector. Growmark is an existing company that has an 800 ton fertilizer facility in the Town of York. They are expanding the facility to 5000 tons of capacity to meet the existing demands from our agricultural community.

The closing for the transaction which transferred ownership from Livingston County to M&T Trucking on the (former) King Cole Bean location in the Town of York took place on October 6<sup>th</sup>. Work has begun by the new owners to repair the equipment and prepare it for grain storage.

## **9:35 CENTRAL SERVICES – WILLIAM MANN**

### **Action Item(s) To Be Reported**

#### **1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY FOR ELECTRICITY USED BY LIVINGSTON COUNTY BUILDINGS: CONSTELLATION NEW ENERGY, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) which is hereby accepted through The Municipal Electric and Gas Alliance and the Genesee County Resolution No. 281 dated August 9<sup>th</sup> 2018, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Constellation New Energy, Inc.</b>	11/30/2020-11/30/2023	Per Service Fee Sheet
4705 Crossroads Park Drive, Suite 3 Liverpool, NY 13088		

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland/Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



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For: Electricity used by Livingston County Buildings

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X No

## 2. AWARDING BID FOR THE CENTRAL SERVICES DEPARTMENT FOR NATURAL GAS USED BY LIVINGSTON COUNTY NY BUILDINGS: UGI ENERGY SERVICES

WHEREAS, after the proper legal advertisement seeking bids for Natural Gas Used by Livingston County NY Buildings, Four (4) bids were received and opened on October 27, 2020, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>UGI Energy Services</b> 1000 N. River St. Suite 201 Rochester, NY 14612	11/1/2020-11/1/2022	Per Service Fee Sheet

For: Natural Gas used by Livingston County Buildings

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X No

### Director's Comments:

Natural Gas used by Livingston County Buildings

### Informational Item(s) Written Only

Winter start-up of the Boilers on Murray Hill has been completed.

#### Al Lorenz Park:

All facilities still open. We are watching the weather and will shut off the water supply as the temperature drops below freezing.

Construction of the kiosk at the main entrance has begun.

#### EOC/EMS Facility:

Substantial completion walk-thru completed on 10/23. A "punch-list" of items to be completed has been sent to contractors.

USDA representatives completed a walk-thru/inspection on 10/26.

A ribbon cutting ceremony is scheduled for 12:30pm on Wednesday, November 4<sup>th</sup>. Invitations are forthcoming.

EOC building - all Porticos are completed – Construction of a new side walk in at the main entrance is underway.

#### CNR:

Cooling Tower: Construction is set for November 9, 2020. A pre-construction meeting was held on 10/27. We are coordinating with DOH on testing requirements for the construction crew.

Re-construction of a sidewalk along the north side of the property - from fire door to the cooling tower has commenced.

#### LCSO Training Complex:

The Range Pavilion (drawings and materials) have been ordered by the contractor and are anticipated to arrive in 3-4 weeks. November 16th is the target date for construction to commence.

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## OEM:

Obtained 12 pallets of Hand Sanitizer. Distribution to Schools (public and private) was held on 10/23.

## Government Center – Rear Parking:

Traffic flow has been adjusted for two way traffic. Additional signage has been placed, along with painting of new directional arrows.

## 9:40 OTHER – IAN COYLE

### Action Items:

#### 1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY BOARD-DONALD HIGGINS

RESOLVED, that the following members are hereby appointed to the Livingston County Water and Sewer Authority Board for the terms designated:

Name	Address	Rep./Title	Term Expires
Donald Higgins	10110 McNinch Road, Ossian, New York 14437	Member	12/31/21 (Completing P. Brooks term)

#### 2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: LIVINGSTON COUNTY AREA CHAMBER OF COMMERCE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Area Chamber of Commerce	1/1/2021-12/31/2021	TBD

4635 Millennium Drive  
Geneseo, NY 14454

For: Promotion of Tourism

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Hotel/Motel Tax Revenue	100%	Yes X No

## 9:45 ADJOURNMENT

### **BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER**

#### Informational Item(s) Written Only

- Inspector payments are continuing to come in from the Village Elections. Delinquent payments are being followed up on.
- A third voucher has been submitted to NYS BOE for the CARES funding.
- General Election 2020 is in full swing. As of this writing, we have mailed 5,317 absentee ballots; 3,527 have been returned. Tuesday, October 27 is the last day to request an absentee by mail. Early Voting began on Saturday, October 24. We have a three day total of 1,387 so far. Please note that voter numbers are posted on the website daily.
- A ballot box has been installed in the Government Center Lobby for people who would rather drop off their ballot than return it by mail. Executive Order directive prevents a voter from waiting in a line who has a ballot to drop off.
- Inspectors have been scheduled and all poll sites will be open on Election Day.

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland/Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano
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# **LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE**

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

6. Media reports/hype have resulted in a significant increase of calls to BOE.
7. Inspectors have been scheduled to supplement the increased workload of absentee and early voters. They are working in bipartisan teams to assist in mailing absentees; signature verification, early voting; packing supplies for election day, etc.
8. Current active voter enrollment stands at 39,999. Democratic: 10,403; Republican: 17,412; Conservative: 914; Working Families: 117; Green: 131; Libertarian: 144; Independence: 1,889; Blank-No Party: 8,623; Oth-Blank: 50; Oth-WEP: 9; and Oth-Reform: 7. Inactive enrollment is at 2,028. Total active/inactive voter enrollment: 42,027.

## **EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER**

### **Informational Item(s) Written Only**

- Have completed the updating of the Debris Management Plan and the Commodity Point of Distribution Plan, both plans were reformatted and they meet all of the current standards at the Federal, State and Local levels.
- Due to Covid 19 the County Emergency Preparedness Assessment (CEPA) will be conducted via a ZOOM meeting, NYSDHSES will send a meeting notification, OEM will contact the appropriate stakeholders to participate, the anticipated time frame is mid-November.
- Hazard Mitigation Plan Update: Tetra Tech has been hired as the consultant for the plan update project, 4<sup>th</sup> quarter report completed, Drafting a letter of participation to all municipalities, Working with the Planning Department on GIS data collection consisting of 13 subsets of information; critical infrastructure, transportation, utilities, boundaries, land use and building parcels hydrology, flood data, new development, FEMA mitigation, hazard areas and studies.

## **PROBATION – LYNNE MIGNEMI**

### **Informational Item(s) Written Only**

#### **1. PROBATION DEPARTMENT WORKLOAD**

338 adult offenders supervised in county  
(14 treatment court cases being supervised in drug court)  
12 offenders in other NYS counties  
6 offenders in other states  
18 juveniles supervised  
3 new juvenile referrals  
17 investigations ordered  
4 active EHM cases (0 juveniles; 4 adults; 2 of which are female), 0-Global Positioning  
0 adult placed on probation for willful violation of support  
15 New Leandra's Law cases (11 CDs)  
0 New Criminal Adolescent Offender Youth Part cases

#### **2. MONIES COLLECTED**

\$4,410.97 – restitution  
\$7,135.00 – fines  
\$2,473.00 – DWI supervision fees  
\$233.00 – EHM fees  
\$220.54 – restitution surcharge

#### **3. OUTSTANDING FEES**

\$91,321.00 – DWI Supervision Fees as of 9/30/20  
\$152,194.45 – EHM fees as of 9/30/20

#### **4. MEETINGS ATTENDED**

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- 9/1/2020 Human Services Department Head Meeting
- 9/8/2020 COPA Region 1 Meeting (REMOTE)
- 9/10/2020 Annual Candlelight Vigil Suicide Prevention Task Force (REMOTE)
- 9/16/2020 Incident Command Training
- 9/17/2020 Genesee Valley Health Partnership-General Membership (REMOTE)
- 9/18/2020 DCJS Electronic Monitoring for Juveniles Work Group (REMOTE)
- 9/18/2020 Hillside Advisory Council Meeting (REMOTE)
- 9/22/2020 Suicide Prevention Task Force Meeting (REMOTE)
- 9/25/2020 Finger Lakes Regional Juvenile Justice Team (REMOTE)

## 5. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

## 6. TRAINING

Name	Date	Training	Hours	Misc.
<b>Lynne Mignemi</b>	9/2/20	High in Plain Sight	3.5	
	9/16/20	Incident Command System	4.0	
	9/23/20	DCJS IID Monitoring training	1.75	
<b>Michelle Jordan</b>	9/10/20	It's Not Drama, It's Trauma	1.5	
<b>Deb Mack</b>	None			
<b>Courtney Sobrado</b>	9/10/20	It's Not Drama, It's Trauma	1.5	
<b>Liz Laney</b>	9/28/20	Sexual Harassment	1.0	
<b>Rachel Merrick</b>	9/16/20	Incident Command System	4.0	
	9/17/20	IS-100 Incident Command Training	2.0	
	9/28/20	Sexual Harassment	1.0	
<b>Kerrin Chapman</b>	9/2/20	Being Water, Not Gas: Strategies & Tools to Effectively De-escalate Others	1.5	
	9/23/20	New York's Ignition Interlock Program: Monitor Resp.	1.75	
	9/29/20	Sexual Harassment	1.0	
<b>Katie Dunn</b>	9/1/20	Emphasizing EQ in your Organization Culture	1.0	
	9/2/20	Being Water, Not Gas: Strategies & Tools to Effectively De-escalate Others	1.5	
	9/23/20	A Proactive Response to Domestic Violence, Part 2	1.0	
<b>Jason Varno</b>	None			
<b>Josh Wren</b>	9/23/20	New York's Ignition Interlock Program: Monitor Resp.	1.75	
<b>Holly Smith</b>	9/28/20	Sexual Harassment	1.0	

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