



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: PUBLIC SERVICES

DATE: NOVEMBER 6, 2019

TIME: 9:00 A.M.

PLEDGE OF ALLEGIANCE:

Committee Members

- G. Deming, Chairman
- C. DiPasquale, Vice Chairman
- B. Carman
- S. Erdle
- M. Schuster
- D. LeFeber
- D. Mahus

9:00 PUBLIC DEFENDER – LINDSAY QUINTILONE-JORDAN

Action Item(s) To Be Reported

1. AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: PUBLIC DEFENDER AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

Public Defender:

- Create one full-time Assistant Public Defender position at the salary range of \$70,000-\$73,000 on the Department Head Salary Schedule.

For: Assistance in handling indigent criminal defense cases in town and village courts. This position will be covered under the Hurrell-Harring settlement funding.

Director's Comments:

This position will be funded under the *Hurrell-Harring* funding to include salary and benefits. This full time Assistant Public Defender will primarily handle arraignments and misdemeanor cases in town and village courts and will assist in overall caseload reduction.

Pre-approved Informational Item(s) To Be Reported

- Several department "stakeholders" have been meeting regularly to create a county plan for implementation of the new criminal justice reforms. The meetings have been productive and have resulted in a uniform framework for how to process cases at various stages of the criminal justice process under the new statutes.

9:10 OFFICE OF EMERGENCY MANAGEMENT – KEVIN NIEDERMAIER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT: NEW YORK STATE DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Emergency Management, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Homeland Security and Emergency Services	10/1/2018-9/30/21	\$28,879.00

For: Upgrading Equipment for the Emergency Operations Center

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Emergency Management Planning Grant	28,879.00	Yes

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



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Director's Comments:

50% matching grant, Directors salary will be used to off-set the local share of the grant.

Informational Item(s) Written Only

1. Developing for the Safety committee building evacuation plans, and fire evacuation plans
2. Editing the final draft of the mass fatality plan.
3. Haz Mat team participated in the Lakeville FD Haz mat drill on 10/06 – drill involved 6 different agencies, and focused on a coordinated response to a hazardous incident in their jurisdiction.
4. All quarterly reports are completed and filled with DHSES for all grants
5. Meetings;
 - 10/1 – County Safety
 - 10/2 – County Haz Mat
 - 10/3 - County Fire Chiefs
 - 10/7 - County LEPC
 - 10/8 - DHSES (Incident Management Teams)
 - 10/18 - EMS building preconstruction
 - 10/21 – SUNY Geneseo Incident Management Team
 - 10/24 – Flood Insurance Webinar for Livingston County
 - 10/25 – EMS building
 - 10/28 – EMS building
 - 10/30 – County Safety
6. Fires/Emergency Response;
 - 10/07 – Nunda, Barn
 - 10/08 – York, Barn
 - 10/08 – Groveland, 4 wheeler with head laceration
 - 10/14 – Groveland, Tractor Trailer, Route 390
 - 10/16 – Lakeville, Haz Mat

9:15 SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE – NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (NYS DHSES)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff's Office, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division Of Homeland Security And Emergency Services	9/1/19-8/31/22	\$37,489.00
1220 Washington Av, Building 7A, Suite 710 Albany, NY 12242 For: SLETPP Grant		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
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cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano
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NYSDHSES	0%	Yes
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2. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR PHARMACY AND CONSULTANT PHARMACIST SERVICES TO THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION & PHARMACY SERVICES TO THE LIVINGSTON COUNTY JAIL – HEALTH DIRECT INSTITUTIONAL PHARMACY SERVICES, INC.

WHEREAS, the County of Livingston solicited a Request for Proposal for Pharmacy and Consultant Pharmacist Services to the Livingston County Center for Nursing and Rehabilitation, and four proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Health Direct Institutional Pharmacy Services, Inc. 24 East Main Street Gouverneur N.Y. 13642	1/1/20-12/31/22, with two 1 year renewals at the County's sole option, ending 12/31/24	Set by contract

For: Pharmacy Services Vendor

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Director's Comments:

A Request for Proposal was issued for Pharmacy and Consultant Pharmacist services to the CNR and Pharmacy Services to the Jail (Alternative) on 10/07/19 and proposals were received and opened on 10/28/19 from four respondents. A recommendation regarding the preferred candidate will be issued at the 11/05/19 Committee Meeting.

3. AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: SHERIFF'S OFFICE AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

Sheriff's Office:

- Create one full-time Civilian Dispatcher at Wage Grade 11 per LCDSA Contract effective 1/1/2020.
- Create one full-time Deputy Sheriff/Sergeant at Wage Grade 15 per LCCOPS Contract effective 1/1/2020.

For: Criminal Justice Reform Staffing

9:20 HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

1. AWARDING BID AND AUTHORIZING CONSTRUCTION CONTRACT FOR BRIDGE REPLACEMENT PROJECT, RIX HILL ROAD OVER HEMLOCK OUTLET, TOWN OF LIVONIA, BIN 3316410, NYSDOT PIN 4755.52, , FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: CRANE-HOGAN STRUCTURAL SYSTEMS, INC.

WHEREAS, after proper legal advertisement seeking bids for the construction phase of the Replacement of Rix Hill Road Bridge over Hemlock Outlet, Town of Livonia, five (5) bids were received and opened on October 24, 2019, now, therefore, be it



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RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Crane-Hogan Structural Systems, Inc.	11/13/19-12/31/20	\$970,308.34

3001 Brockport Road
 Spencerport, New York 14559
 For: Construction Phase of Bridge Replacement Project, Rix Hill Road over Hemlock Outlet, Town of Livonia.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal Highway, NYSDOT Marchiselli, Liv. Co. Hwy.	5%	Yes

2. APPROVING CHANGE ORDER FOR BRIDGE-NY PIN 4LV001, BRIDGE REPLACEMENT PROJECT, PAPERMILL ROAD BRIDGE OVER CONESUS OUTLET, TOWN OF AVON – C.P. WARD, INC.

RESOLVED, that the Livingston County Board of Supervisors approves the change order detailed in the list attached hereto which results in a contract change and new total contract price as follows:

Contractor	Details	Net Change Not to Exceed	New Contract Amount
Economy Paving Co., Inc.	During the construction process, it was discovered that the condition of the bedrock was worse than anticipated, thus requiring more excavation and additional concrete. NYSDOT has approved this decision, and additional funding is available.	\$1,405.29	\$824,602.04

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Bridge-NY Program & County Highway Budget Appropriations	5%	Yes X No

and, it is further,

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the necessary change order, subject to review by the County Attorney and County Administrator.

Pre-approved Informational Item(s) To Be Reported

Photo update on progress of Veterans' Monument Project – Don Higgins & Jason Skinner

9:40 CENTRAL SERVICES – WILLIAM MANN

Pre-approved Informational Item(s) To Be Reported

1. EOC/EMS FACILITY-
2. LIVINGSTON COUNTY SHERIFF'S OFFICE TRAINING COMPLEX-

Informational Item(s) Written Only

Please see the following list of projects that are currently in progress, along with a brief description of their status. As you will see, some of the projects are completed, some well underway, and some are still in the planning process.

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano
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Government Center:

As you are aware, On September 4th, 2019, the PSC recommended the rejection of all construction bids for this project due to the pricing. On September 18th, 2019 the BOS passed a resolution rejecting all bids. On October 2nd, 2019, the PSC reviewed conceptual design options and have provided feedback. Based upon that feedback, the Project Team foremen, along with Mark Grove, have been discussing our needs as it relates to construction documents. We will be sharing the documents we have with PSC on November 6th. We will also discuss the timing of the project which is currently anticipated for the late spring/early summer of 2020. This is dependent on progress of the new EMS facility.

Courthouse Roof:

This project is currently in progress. Arrow Sheet Metal and O'Connell Electric are the contractors completing this project. Work has commenced and is anticipated to be completed in late November.

Murray Hill Paving/Parking Lot: Completed

As of 6/17/19, the main roadway, seven (7) parking areas, along with a new parking lot, and a connector lane from building two to the parking lot have been paved.

Sidewalks have been added in the following areas:

- Building one parking lot to the Auditorium
- Building one parking lot to the Conference Center
- Auditorium to the Conference Center
- Building one visitor parking to main entrance (2 sidewalks around the flag pole)

Livingston County Al Lorenz Park:

Several items have been completed in the Park. We are currently completing the process of correcting the drainage along the roadway (tiling and drainage added), along with paving. The paving is scheduled for November 4th with the possibility of moving that date up if we have good weather.

Completed Items:

- Trails (10 constructed or refurbished)
- Kiosks (four completed and one still being constructed)
- Trail Markers
- Bridges (4)
- Pond Restoration
- Land Clearing/Restoration
- Grass: Seeding completed and grass starting to grow around the cleared areas/new ponds
- Softball/Kickball: Backstop installed July 17. Field layout and base paths completed
- Playground: Installed week of July 29 (Bears)
- Flag Poles: Installed in new area by the main pond
- Tree Stumps: Fourteen tree stumps removed ** Ribbon Cutting August 9, 2019 11:30 **
- Basketball Court
- Water/Pond Fountain – Located in the main pond

In Progress:

- Pavilion: New construction, Family size pavilion on the point (newly cleared land on the point of the pond) Framed and Roofed, currently being finished.
- Flag Poles: Entrance, depending upon location of new entry marker/kiosks/trail-head/welcome (currently in design phase)
- Entrance – Trail head: 1 design received – Met with team to discuss design. Mark Grove to re-draw concept after conversations
- Roadway – Widening/repaving of the roadway and parking lot.



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- In Progress
- Water/Pond Maintenance – We are in the contract discussions with Smith Creek for overall pond maintenance, (DEC permits required for this work).
- Boardwalk across the “Cat-tail” pond. We are currently working with Mark Grove on design of the boardwalk. Based upon the soils, it appears suitable to move forward with this project.

EOC/EMS Facility:

We have negotiated the USDA approval processes and were authorized to move forward with the pre-construction meeting, which was scheduled for October 18th, 2019. Following the agenda items, presented by CPL and USDA, the Notice To Proceed documents were distributed to the contractors. DiPasquale Construction Inc. has the responsibility for compiling the construction schedule and will present that at our meeting on October 25th.

District Attorney’s Office: Project Team

On August 12th, 2019, this project commenced. We are currently in the final stages of construction and anticipate completion by November 1st, 2019.

Sheriff’s Conference Room: Project Team/Completed

Office Space for United Way: Office in Building #1/Project Team/Completed

Murray Hill, Building #2: Project Team/Completed

Public Defender's Office Expansion: Project Team/Completed

Government Center: Carpet/Completed

ITS/Server Room:

Redesign and construction of a new server room area within ITS to address the EPC cooling project and spacing needs within ITS. This project is currently in progress and the new HVAC is being installed. Once complete the project team will finish the walls, thus completing the new server room. Anticipated completion is late November.

CNR:

We have met with CNR Staff and are currently in the process of completing a detailed list of items that will be addressed. Once that list is obtained, we will assist the CNR in completing these items.

We have also discussed their CIP items that are at, or near, planning completion and could be ready for bid within 30 days. More to be reported as we progress.

Livingston County Sheriff’s Office Training Center:

- Aurora Acoustical Consultants Inc. completed a Community Noise Assessment of Firing Range. The testing was completed in late August and their report was provided to the County on October 3rd, 2019.
- Traffic data was gathered on SR408 at the site of the Training Center. This data has been analyzed and will be discussed with our team.
- We met with Richard E. Parker, Assistant Regional Manager, New York State, Office of Parks, Recreation and Historic Preservation. Our site plan was shared along with the concerns voiced at our public meeting. Mr. Parker voiced support for the project.
- We will be meeting with our team to discuss our pathway forward.

9:50 OTHER – IAN COYLE

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY BOARD – TIMOTHY ANDERSON & TED SAUNDERS

RESOLVED, that the following members are hereby appointed to the Livingston County Water and Sewer Authority Board for the terms designated:

Name	Address	Rep./Title	Term
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cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano
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Timothy Anderson	3277 Clover Street, Caledonia, NY 14423	Member	1/1/20-12/31/22
Ted Saunders	7208 Groveland Hill Rd., Groveland, NY 14462	Member	1/1/20-12/31/22

9:55 PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. AMENDING RESOLUTION NO. 2019-329

WHEREAS, Resolution No. 2019-329 authorized scheduling of the public hearing on petitions to join existing agricultural districts and referring them to the Livingston County Agricultural and Farmland Protection Board; and

WHEREAS, the Livingston County Agricultural and Farmland Protection Board met on October 17, 2019, to review such petitions but did not have a quorum present to vote on tax parcel #81.-2-6.2 in the Town of Groveland pursuant to Section 303-b of the New York State Agriculture and Markets Law; and

WHEREAS, the next meeting of the Livingston County Agricultural and Farmland Protection Board to review the petition is scheduled for November 21, 2019, which is following the public hearing date of November 20, 2019, scheduled by this Board, and;

WHEREAS, the Livingston County Agricultural and Farmland Protection Board wants to review all petitions from landowners requesting the inclusion of their land in Agricultural Districts and make recommendation back to the Board of Supervisors; now therefore be it

RESOLVED, that a public hearing on the inclusion of viable agricultural land within existing Agricultural Districts will be rescheduled to 1:35 PM on December 18, 2019, in the Board Room at the Livingston County Government Center, Geneseo; and be it further

RESOLVED, that a notice of the public hearing be published in the County's official newspaper, and as otherwise provided for by law.

Director's Comments: This resolution will change the date for the public hearing on the 303b petitions for inclusion in the Livingston County Agricultural District Program.

2. APPROVING CHANGE ORDER FOR SHORT TRACT ROAD TOWER SITE PROJECT FOR EMERGENCY COMMUNICATIONS UPGRADE PROJECT – KAPLAN SCHMIDT ELECTRIC, INC.

RESOLVED, that the Livingston County Board of Supervisors approves the change order detailed in the list attached hereto which results in a contract change and new total contract price as follows:

Contractor	Details	Net Change Not to Exceed	New Contract Amount
Kaplan Schmidt Electric, Inc.	Change in tower design resulting in additional on-site construction costs.	\$17,479.86	\$307,699.86

Funding Source	Local Share	Budgeted?
County Capital Improvement Program	100%	Yes X No

and, it is further,

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the necessary change order, subject to review by the County Attorney and County Administrator.

Director's Comments: This resolution authorizes a change order request from Kaplan Schmidt Electric, Inc. for Short Track Road Tower project. A change in tower manufacturer resulted in increased costs related to

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construction equipment and labor needed for the tower erection. The funding source is listed as Capital Improvement Program. However, the Planning Department will seek grant reimbursement from the State.

10:10 DISTRICT ATTORNEY – GREG MCCAFFREY

Pre-Approved Informational Item(s) To Be Reported

1. CRIMINAL JUSTICE REFORM
2. STAFFING

10:20 ADJOURNMENT

ECONOMIC DEVELOPMENT – BILL BACON

Informational Item(s) Written Only

The Destination Downtown speaker series featured nationally-renowned, *Frontdoor Back*, a merchandising and marketing consultant from Seattle. The audience of 80 attendees heard an abundance of information on how to get the most from your customers and shoppers. These easy and affordable tips included lighting and displays, “decompression zones” in your store, where and how to setup your “cash wrap” and how/when to engage customers to maximize their experience while visiting your retail or service business. The experts then visited 14 area businesses for one-on-one consultations to assist with implementation of the information presented.

The installation of the water line on Interstate Drive at James Steele Park has begun and will complete the last (planned) water service installation for the Park.

Another session of the *Plan, Launch, Grow* series is scheduled for Wednesday, November 6th at the Government Center. These sessions address new and existing business owners with local contacts and resources available to help them start, sustain and/or expand their business. We provide the session free-of-charge and work with the attendees to align them with the best resources to accomplish what they are looking to achieve.

The Landmark Society of Western NY named The Kings Daughter Home in Dansville to their list of ‘*Five to Revive.*’ This designation does not come with any direct benefit, however, the notoriety provides exposure to preservationists and various funding sources who are interested in restoring historic properties. The building was constructed in 1860 and until recently, remained in operation as a senior nursing facility. It was impaired by a water line break within the structure ~5 years ago and has since been foreclosed due to delinquent taxes.

The LCDC aims to have the NY Main Street grants wrapped-up by year-end for the downtowns of Avon and Leicester. The \$500,000 grant award served 12 projects and provided over \$900,000 of private investment into those two communities.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

481 LCEMS dispatches in September 2019
4,724 LCEMS dispatches through October 28, 2019

- October 2, 2019 Certified First Responder Class begins Hampton Corners
- October 2, 2019 Five ALS Techs attend Specialty Care Transport Conference - Rochester
- October 3, 2019 MLREMS System Operations meeting
- October 3, 2019 EMS Medical Director and County Captain meeting

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October 5, 2019 AHA BLS Instructor Class
October 10, 2019 DOH DRT and Core meeting
October 12, 2019 ALS / Director standby Genesee Valley Hunt Races
October 17, 2019 Medical Director meeting
October 18, 2019 Livingston County EOC Addition Pre-construction meeting
October 21, 2019 MLREMS Executive meeting
October 21, 2019 REMAC meeting
October 22, 2019 NYS Finger Lakes Regional Trauma Committee meeting
October 24, 2019 Medical Director meeting
October 25, 2019 NYS EMS Coordinators meeting
October 29, 2019 Medical Director meeting

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

390 adult offenders supervised in county
(24 treatment court cases being supervised in drug court)
22 offenders in other NYS counties
6 offenders in other states
19 juveniles supervised
3 new juvenile referrals
40 investigations ordered
6 active EHM cases (1 juvenile; 5 adults; 3 of which are female), 0-Global Positioning
0 adult placed on probation for willful violation of support
12 New Leandra's Law cases (9 CDs)
0 New Criminal Adolescent Offender Youth Part cases

2. MONIES COLLECTED

\$3,294.21 – restitution
\$2,070.00 – fines
\$2,715.00 – DWI supervision fees
\$948.00 – EHM fees
\$167.02 – restitution surcharge

3. OUTSTANDING FEES

\$81,165.00 – DWI Supervision Fees as of 9/30/19
\$151,641.00 – EHM fees as of 9/30/19

4. MEETINGS ATTENDED

9/9/2019 Bail Reform Meeting w/local stakeholders
9/10/2019 COPA Meeting (Monroe County)
9/10/2019 Suicide Prevention Task Force/CASA Trinity Candlelight Vigil (evening event)
9/11/2019 Treatment Court Graduation
9/12/2019 Quarterly Department Head Meeting
9/16/2019 Staff Meeting
9/17/2019 Law Enforcement Council
9/23/2019 MEB Collaboration Meeting
9/23/2019 Bail Reform Meeting w/local stakeholders
9/24/2019 Suicide Prevention Task Force Meeting
9/25/2019 Board of Supervisor's Meeting-Privilege of the Floor-Probation Department Update
9/26/2019 Monroe County Probation Officer's Association Conference

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



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9/27/2019 Hillside Agency Advisory Meeting
9/27/2019 DSS Collaboration Meeting

5. ADMINISTRATIVE REVIEWS

One (1) administrative review

6. TRAINING

Name	Date	Training	Hours	Misc.
Lynne Mignemi	9/16/2019	PowerDMS Boot Camp Adm Trng	3.5	
	9/17/2019	PowerDMS Boot Camp Doc Mgmt Trng	2.5	
	9/26/19	MC Probation Officer's Assoc. Conf.	9	
Michelle Jordan	None			
Deb Mack	None			
Courtney Sobrado	None			
Liz Laney	None			
Rachel Merrick	None			
Kerrin Chapman	None			
Katie Dunn	None			
Jason Varno	None			
Josh Wren	None			
Holly Smith	9/16-9/20/2019	Fundamentals	40	
	9/30/2019	Fundamentals	8	
Leeann Pike	9/16/2019	PowerDMS Boot Camp Adm Trng	3.5	
	9/17/2019	PowerDMS Boot Camp Doc Mgmt Trng	2.5	
Mary VanHorn	9/16/2019	PowerDMS Boot Camp Adm Trng	3.5	
	9/17/2019	PowerDMS Boot Camp Doc Mgmt Trng	2.5	

7. IGNITION INTERLOCK DEVICE MONITORING PROGRAM GRANT AWARD

NYSDCJS award notice dated October 2, 2019 for annual grant in the amount of \$9,902.85 for the term 10/1/19-9/30/20. As reported in June 2019, this award no longer has a signed contract. The County automatically receives the grant money.

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Public Defender - Create a New Position - Awaiting Board Approval

lforms

to:

MRees

10/29/2019 12:47 PM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Request to Create_Fill_Convert_Delete Position - A.pdf

A Create a New Position has been approved by the County Administrator. This request requires board approval. When a Resolution Number is available, please use the link in this email to fill it into the form.

Date of Request: 10/21/2019

Type of Request: Create a New Position

Department:Public Defender

Sub Department:

Title of Position:Assistant Public Defender

Last Person to Hold Position:

Requestor: Lindsay Quintilone

Previous Action (if applicable): Approve by Ian Coyle

Comments:

[Click here to open this task in Forms.](#)



Sheriffs Office - Create a New Position - Awaiting Board Approval

lforms

to:

MRees

11/05/2019 01:51 PM

Hide Details

From: lforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Request to Create_Fill_Convert_Delete Position - A.pdf

A Create a New Position has been approved by the County Administrator. This request requires board approval. When a Resolution Number is available, please use the link in this email to fill it into the form.

Date of Request: 11/5/2019

Type of Request: Create a New Position

Department: Sheriffs Office

Sub Department:

Title of Position: Deputy Sheriff/Sergeant

Last Person to Hold Position:

Requestor: Gary Miller

Previous Action (if applicable): Approve by Ian Coyle

Comments: Committee to discuss level of the position at PSC and W&M

[Click here to open this task in Forms.](#)



Sheriffs Office - Create a New Position - Awaiting Board Approval

Ifforms

to:

MRees

11/05/2019 01:51 PM

Hide Details

From: Ifforms@co.livingston.ny.us

To: MRees@co.livingston.ny.us

1 Attachment



Request to Create_Fill_Convert_Delete Position - A.pdf

A Create a New Position has been approved by the County Administrator. This request requires board approval. When a Resolution Number is available, please use the link in this email to fill it into the form.

Date of Request: 11/5/2019

Type of Request: Create a New Position

Department: Sheriffs Office

Sub Department:

Title of Position: Civilian Dispatcher

Last Person to Hold Position:

Requestor: Gary Miller

Previous Action (if applicable): Approve by Ian Coyle

Comments:

[Click here to open this task in Forms.](#)