



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: PUBLIC SERVICES

DATE: DECEMBER 1, 2021

TIME: 9:00 A.M.

PLEDGE OF ALLEGIANCE:

Committee Members

- D. Knapp, Chairman
- B. Carman, Vice Chairman
- C. DiPasquale
- G. Deming
- E. Gott
- D. LeFeber
- D. Mahus

9:00 EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF EMERGENCY MEDICAL SERVICES: DANSVILLE AMBULANCE, VILLAGE OF GENESEO FIRE DEPARTMENT AMBULANCE, VILLAGE OF LIMA VOLUNTEER AMBULANCE, LIVONIA AMBULANCE DISTRICT #1, MOUNT MORRIS TOWN AMBULANCE, YORK AMBULANCE**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Emergency Medical Services, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Dansville Ambulance 18 Ossian Street Dansville, New York 14423	01/01/22 - with automatic renewal for additional one year periods unless a minimum of 90 days written notice to terminate is made by either party.	ALS \$225.00 BLS \$135.00
Village of Geneseo Fire Department Ambulance P.O. Box 428 Geneseo, New York 14454	01/01/22 - with automatic renewal for additional one year periods unless a minimum of 90 days written notice to terminate is made by either party.	ALS \$225.00 BLS \$135.00
Village of Lima Volunteer Ambulance P.O. Box 335 Lima, New York 14485	01/01/22 - with automatic renewal for additional one year periods unless a minimum of 90 days written notice to terminate is made by either party.	ALS \$225.00 BLS \$135.00
Town of Livonia Ambulance District #1 P.O. Box 108 Livonia, New York 14487	01/01/22 - with automatic renewal for additional one year periods unless a minimum of 90 days written notice to terminate is made by either party.	ALS \$225.00 BLS \$135.00
Mt. Morris Town Ambulance 112 ½ Main Street Mt. Morris, New York 14510	01/01/22 - with automatic renewal for additional one year periods unless a	ALS \$225.00 BLS \$135.00

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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York Ambulance
2667 York Road West
York, New York 14592

minimum of 90 days
written notice to terminate
is made by either party.
01/01/22 - with automatic
renewal for additional one
year periods unless a
minimum of 90 days
written notice to terminate
is made by either party.

ALS \$225.00
BLS \$135.00

For: ALS/BLS Interface Billing Agreement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
EMS A4014	100%	Yes X No

Director's Comments: Reciprocal agreements for transporting calls billable by only one agency.

2. ESTABLISHING INSTRUCTOR RATES FOR LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES COURSES EFFECTIVE JANUARY 1, 2022:

WHEREAS, after a review of the prevailing rates paid by surrounding course sponsors, it has been determined that the fee structure should be adjusted, now, therefore, be it

RESOLVED, that the following schedule of fees for the Livingston County EMS Course Instructors shall be effective January 1, 2022:

Certified Instructor Coordinator (CIC)

EMT Original only (150 hr. avg. / \$35/hr)	\$ 5,250.00
EMT Original and Ref (172 hr. avg. / \$35/hr)	\$ 6,020.00
EMT-R	\$ 1,600.00
CFR Original only	\$ 1,800.00
CFR Original and Ref	\$ 2,100.00
CFR-R	\$ 800.00
Basic Core Content	\$ 1,000.00
Provisional CIC	\$ 16.00/hr
Substitute CIC (not a guest lecturer)	\$ 30.00/hr

Lab Instructors

Basic Certified Lab Instructor (CLI)	\$ 15.00/hr*
Basic Lab Instructor (LI)	\$ Prevailing minimum wage*

Other Instructors

Continuing Education Instructor	\$ 20.00/hr
Physician Instructor	\$ 50.00/hr
RN Instructor	\$ 30.00/hr
Regional Faculty	\$ 30.00/hr
All other Lecturers	\$ 20.00/hr
CPR Instructor (For CPR Instruction, not LI)	\$ 18.00/hr
Instructor meetings, office work, equipment mgt	\$ Prevailing minimum wage*

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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Exam Rates

Practical Exam Coordinator (PEC)	\$ 18.00/hr
Basic Practical Exam Evaluator (PEE)	\$ Prevailing minimum wage*
Practical exam table helper	\$ Prevailing minimum wage*
Practical Exam Helper & Victim	\$ Prevailing minimum wage*
Students in class - not certified	\$ Prevailing minimum wage*

* Indicates change in rate

Informational Item(s) Written Only

Dispatch Statistics

1. LCEMS Dispatches October 2021 = 524
2. LCEMS Dispatches Year to Date through 11/22/2021 = 5,182
3. County-wide Dispatches Year to Date through 11/22/2021 = 11,043

Highlights - Meetings / Activities / Responses

1. Robert Sparks awarded NYS DOH Advanced Life Support Provider of the Year
2. Meeting with Avon Fire Department regarding application to become BLS First Response Agency
3. MLREMS Training and Education meeting
4. County EMS leadership meeting
5. MLREMS Council meeting
6. Medical Director meetings

9:10 PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD: DAWN ANDERSEN, C. JOAN CRUNDEN, SARAH SANTORA, JARED RADESI, APRILE MACK, DON KANE, DENNIS NEENAN, KEVIN FAHEY & JOHN YUNKER

RESOLVED, that the following members are hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
C. Joan Crunden	562 Feeley Rd. Caledonia, NY 14423	Town of Caledonia	1/1/22-12/31/24
Sarah Santora	3199 Crescent Pkwy Caledonia, NY 14423	Village of Caledonia	1/1/22-12/31/24
Jared Radesi	4841 Crossett Rd. Geneseo, NY 14454	Town of Geneseo	1/1/22-12/31/24
Aprile Mack	9 Mohawk Avenue Geneseo, NY 14454	Village of Geneseo	1/1/22-12/31/24
Don Kane	5326 Upper Mt. Morris Rd Leicester, NY 14481	Town of Leicester	1/1/22-12/31/24
Dennis Neenan	2275 Clay St. Lima, NY 14485	Town of Lima	1/1/22-12/31/24
Dawn Andersen	P.O. Box 61 South Lima, NY 14558	Town of Livonia	1/1/22-12/31/24

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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Kevin Fahey	10 Dio Lane Mt. Morris, NY 14510	Village of Mt. Morris	1/1/22-12/31/24
John Yunker	4578 East Lake Rd. Livonia, NY 14487	Alternate #1	1/1/22-12/31/22

Director's Comments: This resolution reappoints members to the County Planning Board.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: ECOLOGIC LLC & GEOCOVE (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Planning Department, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
EcoLogic, LLC	1/1/22-12/31/22	Not to exceed \$12,000.00

P.O. Box 39

Cazenovia, NY 13035

For: Professional scientific and technical assistance services in support of the implementation of the Conesus Lake Watershed Management Plan.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Finger Lakes-Lake Ontario Watershed Protection Alliance annual funding (Conesus Lake Aquatic Weeds Strategy CLAWS)	0%	Yes

Director's Comments:

This resolution continues a contractual relationship with EcoLogic, LLC to provide technical assistance to the Planning Department and Conesus Lake Watershed Council on an as-needed basis for watershed management plan implementation activities. Technical assistance may include providing expert advice on water quality monitoring activities, preparing the annual report card, preparing a Quality Assurance Project Plan for water quality testing per NYS DEC requirements, and other appropriate technical assistance when needed.

GEOCOVE	1/1/22-12/31/22	Not to exceed \$10,000.00
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247 Cayuga Road, P.O. Box 40

Cheektowaga, NY 14225

For: Professional GIS Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Planning Department A8020 4080	100%	Yes

Director's Comments:

This resolution authorizes a contractual relationship with GeoCove, Inc., to provide technical assistance to the Planning Department on an as-needed basis for yearly GIS implementation activities. Technical assistance may include providing expert advice on Planning Department internal and County internet mapping activities, creation of mapping applications, trouble-shooting GIS technical issues, and other appropriate consulting assistance needed for Department mapping and data analysis activities.

GEOCOVE	1/1/22-12/31/22	Not to exceed \$9,000.00
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247 Cayuga Road, P.O. Box 40

Cheektowaga, NY 14225

For: Professional GIS Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100	Yes

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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Director's Comments:

This resolution authorizes a contractual relationship with GeoCove, Inc., to provide technical assistance to the Planning Department to upgrade the County's GIS server and support the County's transition to an Arc Enterprise system. This project is part of technology strategic planning.

9:20 CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR PROFESSIONAL SERVICES FOR ELECTRICITY USAGE, PERFORMANCE AUDITING, AND BIDDING FOR LIVINGSTON COUNTY ELECTRICITY USAGE - ENERGY ENTERPRISES, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Energy Enterprises, Inc.	1/1/2022-12/31/2022	\$9,600.00

P.O. Box 182
Mt. Morris, NY 14510

For: Professional services for electricity usage, auditing and bidding

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X No

Director's Comments: Auditing of the existing Energy Performance Contract to ensure program performance. Auditing of utility/supplier bills for usage and accuracy. Consulting to provide guidance as it relates to performance with energy use and/or energy costs.

Informational Item(s) Written Only

Al Lorenz Park:

Fall clean-up and winterization of the park has begun.

Entrance Kiosk – The shadowbox/bulletin boards are installed. An electric feed has been completed for the lights within the kiosk.

Murray Hill

Building #1 – Repairing and recoating of a section of roof is completed.

Building #7 – Quotes are being obtained for the DSS Visitation House for door card readers and video surveillance.

DOH - Dog Control expansion

Driveway paving is now complete. We are currently working on the interior finishes – Drywall and Ceilings.

Government Center:

Door locks - Day Automation – Quote received, (six to ten weeks lead time).

Cameras – Integrated Solutions – P.O. completed, cameras ordered (three to six weeks lead time).

9:25 ECONOMIC DEVELOPMENT – BILL BACON

Pre-approved Informational Item(s) To Be Reported

1. RECEIPT AND DISCUSSION OF A NOTICE TO CONSENT FOR ACKNOWLEDGEMENT OF THE MERGER AND COLLATERAL ASSIGNMENT FOR HELIOS ENERGY NEW YORK 15 LLC AND AVON SOLAR FARM LLC: DG EMPIRE SHINE, LLC

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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Informational Item(s) Written Only

The Back to Business funding is ~80% allocated with almost all of the remaining funds under review for allocation. We would still encourage businesses to apply in the event that those under review do not qualify and funds remain available. Last month, we were also able to find other sources of loan funding for three (3) businesses which were approved through the LCDC's microloan fund.

The third quarter occupancy tax has been received and thus far, through the first 3 quarters of 2021, receipts exceed the prior three years, comparable period. In fact, when assessing the 2020, 2019 and 2018 PTD receipts, the 2021 receipts are 51.3%, 7.3% and 9.8% higher when compared to those respective years. We will be watching the 4th quarter results with cautious optimism as the economy remains operational despite COVID numbers increasing.

A Destination Creation class was held for seven (7) existing and aspiring area businesses, led by Maureen and Louise. These classes are a way to connect with business owners and offer them creative ways to market and differentiate their business by positioning themselves as a unique retailer. Maureen and Louise are the only two individuals licensed to teach the Destination Creation course in New York State and those who have taken the class find it very beneficial in helping them to provide their customers with a memorable experience.

9:33 COUNTY ADMINISTRATOR - IAN COYLE

Action Item(s) To Be Reported

1. APPOINTING THE CONFLICT DEFENDER-HAYDEN M. DADD

RESOLVED, that the Livingston County Board of Supervisors hereby appoints Hayden M. Dadd as Conflict Defender for a four-year term to commence January 1, 2022 and terminate December 31, 2025.

2. APPOINTING THE PUBLIC DEFENDER – LINDSAY P. QUINTILONE-JORDAN

RESOLVED, that the Livingston County Board of Supervisors hereby appoints Hayden M. Dadd as Public Defender for a four-year term to commence January 1, 2022 and terminate December 31, 2025.

9:35 ADJOURNMENT

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. GE21 was certified with NYS BOE on November 22, 2021. Certification of GE21 is posted on the website. As has become the norm, Early Voting preceded the general election and was staffed by both commissioners and deputy commissioners in an effort to keep costs down.
2. Invoices have been sent to each town for GE21 inspector charges; two payments have been received to date.
3. The BOE will be assisting with the Livonia Central School Proposition Vote on December 7, 2021.
4. Work has begun on the Village elections for 2022. There will be elections in Avon, Caledonia, Geneseo, Leicester, Lima and Nunda. Please note early voting is not mandated for Village elections.
5. Current active voter enrollment stands at 39,574. Democratic: 10,242; Republican: 17,180; Conservative: 918; Working Families: 121; Oth-Green: 115; Oth-Lbt: 139; Oth-Ind: 1,707; Blank- No Party: 9,060; Oth-Blank: 77; Oth-WEP: 9; and Oth-Reform: 6. Inactive enrollment is at 2,267. Total active/inactive voter enrollment: 41,841.

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

297 adult offenders supervised in county

cc: BOS, Administration, Becky Schroeder, David DiPasquale, Hayden Dadd, Andrea Bailey, Amie Alden, Greg McCaffrey, Bill Bacon, Andrew Brodell, Karen Dewar, Jason Wolfanger, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Peggy Grayson, Bill Mann, Bill Cavalier, James Montesano, Jason Molino



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- (29 treatment court cases being supervised in drug court)
- 23 offenders in other NYS counties
- 7 offenders in other states
- 9 juveniles supervised
- 4 new juvenile referrals
- 29 investigations ordered
- 5 active EHM cases (0 juveniles; 5 adults; 0 of which are female), 2-Global Positioning
- 0 adult placed on probation for willful violation of support
- 16 New Leandra's Law cases (7 CDs)
- 1 New Criminal Adolescent Offender Youth Part cases
- 2 New Pre-Trial Services

2. MONIES COLLECTED

- \$10,784.03 – restitution
- \$2,852.38 – fines
- \$1,500.00 – DWI supervision fees
- \$688.75 – EHM fees
- \$506.82 – restitution surcharge

3. OUTSTANDING FEES

- \$92,362.40 – DWI Supervision Fees as of 10/29/21
- \$151,531.20 – EHM fees as of 10/29/21

4. MEETINGS ATTENDED

- 10/5/2021 Human Services Department Head
- 10/6/2021 Family First Legislation Meeting w/DSS & Judiciary
- 10/13/2021 DCJS Fiscal Control Virtual Webinar
- 10/14/2021 NYS COPA-Syracuse, NY
- 10/20/2021 Staff Meeting
- 10/19/2021 Law Enforcement Council Meeting
- 10/21/2021 Transportation Work Group Meeting
- 10/21/2021 Community Health Assessment Leadership Meeting
- 10/26/2021 SPTF Meeting
- 10/27/2021 Board of Supervisor meeting
- 10/27/2021 Treatment Court Graduation

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative review

6. TRAINING

Name	Date	Training	Hours	Misc.
Lynne Mignemi	10/5/21	Sexual Harassment	1.0	
	10/13/21	Fiscal Controls Webex	2.0	
	10/15/21	Dog Encounter	2.5	
	10/20/21	DV Lunch & Learn (Strangulation)	1.25	
Michelle Jordan	10/15/21	Dog Encounter	2.5	
	10/18/21	Cyber Security	0.25	
Deb Williams	10/14/21	Enucleated: The Eyeball Killer	1.0	
	10/15/21	Dog Encounter	2.5	
	10/18/21	Cyber Security	0.25	
Courtney Sobrado	10/15/21	Dog Encounter	2.5	
	10/18/21	Cyber Security	0.25	

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	10/19/21	Sexual Harassment	1.0
Liz Laney	10/15/21	Dog Encounter	2.5
	10/18/21	Cyber Security	0.25
Rachel Merrick	10/18/21	Cyber Security	0.25
Kerrin Chapman	10/15/21	Dog Encounter	2.0
	10/18/21	Cyber Security	0.25
Katie Dunn	10/14/21	Enucleated: The Eyeball Killer	1.0
	10/15/21	Dog Encounter	2.5
	10/19/21	Cyber Security	0.25
Jason Varno	10/15/21	Dog Encounter	2.5
	10/29/21	Sexual Harassment	1.0
Josh Wren	10/7/21	Gun Violence Reduction: Solutions, Tools, and Trends	1.0
	10/15/21	Dog Encounter	2.5
Holly Laurie	10/12/21	Sexual Harassment	1.0
	10/15/21	Dog Encounter	2.5
	10/19/21	Cyber Security	0.25
Christopher Kendall	10/4/21-10/8/21		Fundamentals
	40.0		
	10/15/21	Dog Encounter	2.5
	10/18/21-10/22/21		Fundamentals
	40.0		