



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: HUMAN SERVICES

DATE: DECEMBER 4, 2018

TIME: 9:00 A.M

Committee Members

- B. Donohue, Chairman
- M. Walker, Vice Chairman
- D. Babbitt Henry
- I. Davis
- M. Falk
- D. LeFeber
- D. Mahus

PLEDGE OF ALLEGIANCE:

9:00 WORKFORCE DEVELOPMENT – RYAN SNYDER

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: VARIOUS WORKSITE SPONSORS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Worksite Sponsors	1/1/19-12/31/19	\$0

For: Paid work experience for youth enrolled in WIOA or TANF

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Workforce Innovation and Opportunity Act (WIOA) and Temporary Assistance for Needy Families (TANF)	\$0	Yes

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT/YOUTH BUREAU: CATHOLIC CHARITIES OF LIVINGSTON COUNTY, NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catholic Charities of Livingston County	1/1/19-12/31/19	\$7,203.00

34 East State Street

Mt. Morris, NY 14510

For: Facilitation of Cognitive Behavioral Interventions (CBI) in the Jail

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS DCJS	\$0	Yes

NYS Office of Children and Family Services 1/1/19-12/31/19 \$30,000.00

52 Washington Street

Rensselaer, New York 12144-2834

For: Safe Harbour Year 2

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

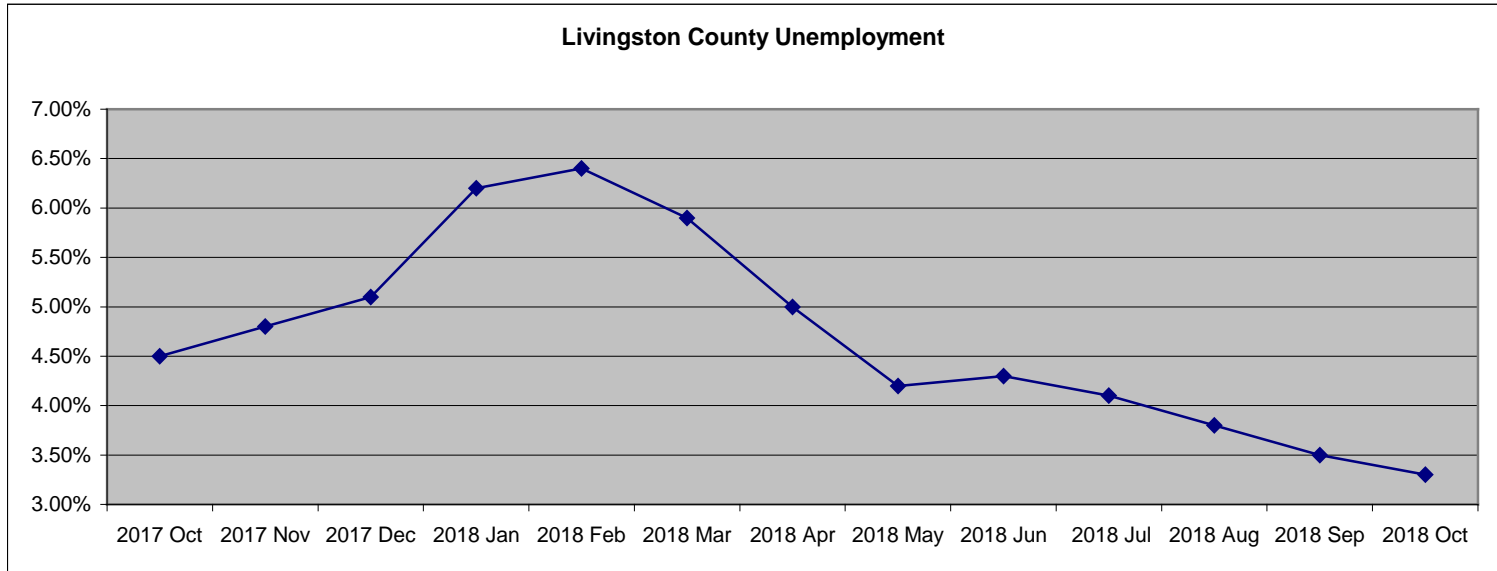
Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Pre-approved Informational Item(s) To Be Reported

1. Multi-Generational Community Center Project - Discussion of proposed memorandum of agreement with GLOW YMCA to collaboratively assess the feasibility of developing a facility in Livingston County (Follow up from November HSC meeting)

Informational Item(s) Written Only

Livingston County Unemployment Rate



The Livingston County Unemployment Rate continued to fall to 3.3%, the lowest rate since October of 2000.

Department Activity Report

Activity	October 2018
Counselor Assisted Appointments	60
Workshop Attendees	45
Jail Workshop Attendees	11
Employer Prehire Assessments	8
Adults/Youth in Training	28
Adult/Youth Credential Earned	16
Youth in Paid Work Experience	6
Public Assistance Clients Assigned to Work Crew	10
Clients in High School Equivalency Education	5
Clients in ESOL Education - Public Assistance	9

Program Report

Thinking for a Change - Workforce will be facilitating behavioral interventions in the jail in 2019.

Commission for the Blind - An outstation has been established at OWD to assist the visually impaired.

Micro Job Fairs - Workforce will begin hosting evening hiring events in Geneseo on a monthly basis.

Job Postings - 72 local positions posted with our office in the past 7 days.

9:10 OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY

cc: BOS, Administration, Shannon Hillier, Frank Bassett, Jennifer Rodriguez, Diane Deane, Sue Carlock, Jason Skinner, Ryan Snyder



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

OFFICE FOR THE AGING: NEW YORK STATE OFFICE FOR THE AGING ANNUAL PLAN 2019-2020

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Office for the Aging, and any future amendments to said contract for the Livingston County Office for the Aging, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Office for the Aging 2 Empire Plaza Albany, NY 12223	4/1/19-3/31/20	\$399,814 Federal Funding \$644,114 State Funding

For: 2019-2020 plan for programs and services to be provided by Livingston County Office for the Aging (all funding sources); budget is done annually.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal and State	Not to exceed approved 2019 County budget	Yes X No

Director's Comments: The Annual Plan for 2019-2020 is an update to the current four-year plan (2016-2020) detailing programs and services to be provided by the Livingston County Office for the Aging (all funding sources); the plan, including budget, is updated annually. The cover sheet requires the Chairman's signature. Federal funding allocations for 2019-2020 based on allocation schedules total \$399,814; state funding allocations for 2019-2020 based on allocation schedules total \$644,114. Local match not to exceed the approved 2019 budget amount; contributions and donations estimated based on current levels. No services currently being provided have been cut. Units of service and number of participants have been estimated based on prior years and current utilization.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING – GENESEE REGION HOME CARE OF ONTARIO COUNTY D/B/A HOME CARE PLUS, HOME AND HEALTH CARE SERVICES, INC., UNLIMITED CARE, INC., LIVINGSTON HEALTH CARE SYSTEMS, INC., NICHOLAS NOYES MEMORIAL HOSPITAL(2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office for the Aging, and any future amendments to said contract for the Livingston County Office for the Aging, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Region Home Care of Ontario County D/B/A Home Care Plus 3111 Winton Rd. South Rochester, NY 14623	1/1/19-12/31/19	\$24.55/hour

For: Caregiver Respite Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title III E (Federal)	\$ 25%	Yes X No

Director's Comments: Funds non-medical in-home aide services provided as respite to assist individuals who are the primary caregivers of persons 60 years of age or older.

Home & Health Care Services, Inc. City Hall 82 Main St. 3 rd floor Hornell, NY 14843	1/1/19-12/31/19	\$27.95/hour
---	-----------------	--------------



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

For: Caregiver Respite Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title III E (Federal)	25%	Yes X No

Director's Comments: Funds non-medical in-home aide services provided as respite to assist individuals who are the primary caregivers of persons 60 years of age or older.

Unlimited Care, Inc. 1/1/19-12/31/19 \$26.18/hour
 1200 Jefferson Road Suite 206
 Rochester, NY 14623

For: Caregiver Respite Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title III E (Federal)	25%	Yes X No

Director's Comments: Funds non-medical in-home aide services provided as respite to assist individuals who are the primary caregivers of persons 60 years of age or older.

Livingston Health Care Systems, Inc. 1/1/19-12/31/19 \$38,532.00
Nicholas Noyes Memorial Hospital
 111 Clara Barton Street
 Dansville, NY 14437

For: Caregiver Support Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title III E (Federal)	Not to exceed approved 2019 County budget	Yes X No

Director's Comments: Funds the following program services: Support Group facilitation, Caregiver Resource Library maintenance, individual counseling, information and assistance, assessment services, and public education programs.

Livingston Health Care Systems, Inc. 1/1/19-12/31/19 Not to exceed \$6,500.00
Nicholas Noyes Memorial Hospital
 111 Clara Barton Street
 Dansville, NY 14437

For: Evidence-Based Health Promotion

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title III B, III D (Federal)	10%	Yes X No

Director's Comments: Funds Evidence-Based Health Promotion Programs including Powerful Tools for Caregivers, currently 2 series of classes annually and administration of the Home Safe Home Program which provides home assessments and minor home modifications for fall prevention

3. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR LEGAL SERVICES FOR THE ELDERLY: LEGAL ASSISTANCE OF WESTERN NY, INC.

WHEREAS, the County of Livingston solicited a Request for Proposal for Legal Services for the Elderly, and two proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Legal Assistance of Western New York, Inc. LAW-NY 361 S Main Street Geneva, NY 14456	1/1/19-12/31/19 With 4 one-year options to renew	Maximum of \$20,000.00

For: Mandated legal assistance services

cc: BOS, Administration, Shannon Hillier, Frank Bassett, Jennifer Rodriguez, Diane Deane, Sue Carlock, Jason Skinner, Ryan Snyder



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
State (CSE), Federal (Title IIIB)	10% – 25% depending on funding	Yes X No

Director's Comments: One of the mandated services under the Older Americans Act is the provision of specified legal services to County residents 60 years of age and older. This contract is in furtherance of providing these services.

Informational Item(s) Written Only

Served Client Summary

Livingston

01/01/2018 and 10/31/2018

Report Run Date: 11/20/2018

Service Type Summary

Service Type	Total Units Prior Year	Total Units Jan-Oct 2019	Units projected for 2019-2020
Caregiver Services (unit=contact for support, counseling, training)	453	331	432
Case Management (unit = hour)	1,978	1,835	1800 – Up from 1571
Congregate Meals (unit =meal)	25,115	18,303	26,200
Health Promotion Services (unit=session)	736	982	900 - Up from 515
Home Delivered Meals (unit=meal)	47,626	40,060	51,500
Information & Assistance (unit=contact)	1,910	2,178	1900 – Up from 1520
Legal Services (unit=hour)	261	225	250
Nutrition Counseling (unit-hour)	37	20	30
Nutrition Education (unit=contact)	4,957	4,294	4,900
Personal Care (unit=hour)	3,851	4,617	6,480
PERS (unit=one month or service)	6,030	5,069	6,000
Transportation (unit=one way ride)	6,035	4,720	6,200

Program Updates:

- The Annual Caregiver Retreat was held Saturday, November 17th at Celebrate Family Church with around 50 persons attending. Partners included UR Med/Noyes Health, LC Office for the Aging, Mental Health Association, Alzheimer's Association, Kiwanis Club of Geneseo, and Mama Cyndy.
- Medicare Advantage/EPIC Information Fair was well attended on October 31, 2018. This was the second year that LCOFA sponsored this event.
- The first Aging Mastery Series concluded on 11/19/2018 with 15 participants graduating. Participation, attendance and feedback were very positive. LCOFA plans to run an additional 2 series of classes in



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

2019.

- A new Tai Chi series will commence in January in Avon. The class runs for 8 weeks.
- The Holiday Party for the congregate sites will be held on December 18, 2019 at all 3 sites.
- The Intergenerational MLK Day Event at SUNY Geneseo will be held Monday, January 21, 2019.
- We have received confirmation from SUNY Geneseo that there will be a Volunteer Income Tax Assistance Program for this year, but do not have details regarding scheduling yet.

9:25 DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH – CLARK PATTERSON LEE ASSOCIATES, RICHARD MARTIN, WARREN’S COMMERCIAL CLEANING, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Clark Patterson Lee Associates 205 St. Paul Street, Suite 500 Rochester, NY 14604 For: Engineering and Consulting Services	1/1/19-12/31/19	\$50.00/hour

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYSDOH PWSEP Grant	0 - \$700.00	Yes X No

Director’s Comments: This is year 8 (eight) of indefinite annual renewals.

Richard Martin 22 River Street Avon, NY 14414 For: Lease for the Avon Reproductive Health Center Clinic	1/1/19-12/31/19	\$1025.00/month
---	-----------------	-----------------

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title 10 Family Planning Grant	0%	Yes X No

Director’s Comments: This contract allows for the lease of the Reproductive Health Center Avon clinic site.

Warren’s Commercial Cleaning, Inc. 454 North Main Street Warsaw, NY 14569	1/1/19-12/31/19	Avon Cleaning Twice/Month \$95.00 x 12 = \$1,140.00 Windows – twice/year @ \$105.00 = \$210.00 Dansville Clinic Cleaning Twice/month @ \$141 x 12 = \$1692.00 Windows - Twice/year = \$70.00 = \$140.00
--	-----------------	--

For: Janitorial Services for Dansville & Avon Reproductive Health Center Clinics

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title 10 Family Planning Grant	0%	Yes X No

Director’s Comments: This contract provides janitorial services for Reproductive Health Center clinics at the Avon and Dansville locations.

2. APPOINTING MEMBER TO THE BOARD OF HEALTH – MERILEE WALKER

cc: BOS, Administration, Shannon Hillier, Frank Bassett, Jennifer Rodriguez, Diane Deane, Sue Carlock, Jason Skinner, Ryan Snyder



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

RESOLVED, that the following member is hereby appointed to the Board of Health for the term designated:

Livingston County Board of Health			
Name	Address	Rep./Title	Term Expires
Marilee G. Walker	75 North State Street, Nunda, NY 14517	Legislative Member	12/31/19

3. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH IMMUNIZATION VACCINE RATES, EFFECTIVE JANUARY 1, 2019.

WHEREAS in order to maximize third-party revenue, it has been determined that the agency charge structure should change as follows, now therefore be it

RESOLVED, that the following schedule of charges for the Livingston County Immunization Vaccine Rates be made effective January 1, 2019.

Immunization 2019 Fee Schedule			
<u>Service Description</u>	<u>CPT Code</u>	<u>Previous Rate</u>	<u>Effective 1/1/19</u>
Fluzone Quad PF 36 mos. +	90686	\$19	\$20
Fluzone Quad PF 6-35 mos.	90685	\$22	\$22
Influenza Fluzone High Dose	90662	\$49	\$54
Pneumo 23 Val. (Pneumovax)	90732	\$99	\$108
Pneumo 13 Val. (Pevnar 13)	90670	\$194	\$206
Hepatitis A	90632	\$69	\$71
Hepatitis A (Ped)	90633/90634	\$34	\$34
Hepatitis B	90746	\$59	\$65
Hepatitis B (Ped)	90744	\$24	\$25
MMR	90707	\$71	\$75
Varicella	90716	\$121	\$129
Zoster	90736	\$224	\$224
Menactra	90734	\$119	\$128
Meningitis B	90620/90621	\$169	\$175
HPV	90651	\$204	\$215
IPV	90713	\$34	\$34
Twinrix (Hep A&B)	90636	\$104	\$106
TDaP	90715	\$44	\$45
DTaP	90700	\$29	\$30
Diphtheria/Tetanus (DT) <7yo	90702	\$34	\$34
Tenivac (Td) age 7yo+	90714	\$26	\$26
Rabies	90675	\$339	\$350
Rotavirus	90680	\$110	\$110
Pentacel	90698	\$95	\$97
Hib	90648	\$26	\$20
PPD	86580	\$10	\$10
PPD E/M	99211	\$25	\$25
Immune Gamma Globulin HepA	J1460	New	\$42 per unit
Therapeutic, Prophylactic, or diagnostic Injection	96372	New	\$45



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Imm Admin through age 18 w/counseling	90460	\$26	\$26
Each additional vaccine or component through age 18	90461	\$26	\$26
Immun Admin 1 vaccine	90471	\$26	\$26
Immun Admin each additional vaccine	90472	\$26	\$26

Mental Health Clinic 2019 Fee Schedule

<u>Service Description</u>	<u>CPT Code</u>	<u>Previous Rate</u>	<u>Effective 1/1/19</u>
Initial Individual Visit (45 min minimum)	90791	\$246	\$246
45 min Initial Evaluation (prescriber only)	90792	\$218	\$218
Brief Therapy Visit (30 min minimum)	90832	\$155	\$155
Psychiatric Assessment 30 min	90833	\$129	\$129
Individual Therapy (45 min minimum)	90834	\$207	\$207
Psychiatric Assessment 45 min	90836	\$200	\$200
60 min Therapy Session (commercial payers)	90837	\$189	\$189
Crisis Therapy	90839	\$408	\$408
Family Therapy w or w/o Patient - MMIS (30 min minimum)	90846	\$146	\$146
Family Therapy with Patient - MMIS (1 hr minimum)	90847	\$295	\$295
Psychotherapy - Family Group 1hr	90849	\$52	\$68
Group Therapy - MMIS	90853	\$75	\$68
Complex Care Management	90882	\$23	\$23
Injection only w/drug	96372	\$38	\$38
After hours	99051	\$19	\$20
New Patient Assessment - Level I	99201	\$125	\$140
20 min New Patient Level II	99202	\$135	\$145
30 min New Patient Level III	99203	\$145	\$150
45 min New Patient Level IV	99204	\$165	\$165
60 min New Patient Level V	99205	\$210	\$210
Established Patient Assessment Level I	99212	\$115	\$135
15 min Est Patient Level II	99213	\$135	\$140
25 min Est Patient Level III	99214	\$145	\$145
40 min Est Patient Level IV	99215	\$155	\$155
Health Monitoring, Indiv 15 min	99401	\$60	\$60
Health Monitoring, Indiv 30 min	99402	\$72	\$72
Health Monitoring, Indiv 45 min	99403	\$104	\$104
Health Monitoring, Indiv 60 min	99404	\$137	\$137
Smoking Cessation, Intermediate	99406	\$23	\$27
Smoking Cessation, Intensive	99407	\$42	\$42
SBRIT Screening	H0049	\$50	\$60
SBRIT Brief Intervention	H0050	\$50	\$60



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Inject Med Admin w/Monitoring/Education	H2010	\$99	\$99
Crisis Intervention per 15 min	H2011	\$95	\$95
Injection, Risperdal	J2794	\$12	\$12
Crisis Intervention per hour	S9484	\$573	\$573
Crisis Intervention 3 hour	S9485	\$1,344	\$1,344
COPS Only	4098	\$209	\$209

Hospice 2019 Fee Schedule			
Service Description	CPT Code	Previous Rate	Effective 1/1/19
Per Diem		\$175	\$185
Continuous Home Care		\$55	\$55
Respite Care in Hospital		\$185	\$185
General In Patient Care- Hospital		\$750	\$750

4. AMENDING THE 2018 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2018 Livingston County Salary Schedule is amended as follows:

Department of Health:

- Create one full-time Hospice Services Coordinator position at the salary range of \$-\$.

Informational Item(s) Written Only

- Ongoing Narcan education and trainings. All first responders have been trained and carry kits. All staff at LCMHS have been trained. So far in 2018 there have been 15 trainings and 117 community members have attended training and carry Narcan kits.
- Medication Drop Boxes – 2 new boxes installed in 2018, with 2 more coming soon. The goal is to have easily accessible drop boxes in all areas of the county. Education campaigns have also been done to explain why it can be harmful to hold onto unneeded meds.
- Education campaigns have also been done to explain why it can be harmful to hold onto unneeded meds. Use Only as Directed Campaign – 2 digital website ads, 300 cards and posters distributed. Prescription Drug Display board are being rotated around libraries.
- Mobile Mammography Screening event at the caregiver event on November 17, 5 women were screened
- Cooking classes held in fall 2018.
- Parenting classes at Keshequa School offered as this was an area identified in Be Well focus groups.
- Presented CHA / CHIP update to Board of Health.
- Coordinating reaccreditation efforts- virtual site visit to be scheduled by PHAB on December 14, 2018.
- SHAPE coordinated cooking classes and stress management sessions, well attended and well received.
- Two Public Health Educators completed an online training regarding worksite wellness certification.
- Submitted funding application for Senator Young Cancer Services initiative- \$50,000.
- Continued discussions with URMC regarding CSP grant transition.
- Safe Harbour/ Human Trafficking- implementing media and outreach plan to include bus ad and social media ads, Educator attended *Love 146* training and is certified to provide education in schools and the community.
- Attended Coroner's meeting, working with new coroner to ensure Health Commerce System access.
- Health Equity Committee discussed MICHC/Community Health Worker program to ensure policy compliance.
- Public Health Director and Senior Public Health Educator presented to Leadership Livingston participants regarding LCDOH services, CHA and CHIP.



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

9:40 CENTER FOR NURSING & REHABILITATION – FRANK BASSETT/STEPHEN WOODRUFF

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING LETTER OF AGREEMENT BETWEEN LIVINGSTON COUNTY DBA THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION AND UR MEDICINE/ NOYES HEALTH FOR THE UR MEDICINE/NOYES HEALTH DIALYSIS CENTER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Letter of Agreement Between Livingston County dba the Livingston County Center for Nursing and Rehabilitation (LCCNR) and UR Medicine/Noyes Health for the UR Medicine/Noyes Health Dialysis Center, and any future renewals to said Letter of Agreement, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
UR Medicine/Noyes Health	N/A	\$0

111 Clara Barton Street
Dansville, NY 14437

For: Delineating responsibilities of the UR Medicine/Noyes Health Dialysis Center and LCCNR for care of residents before, during and after dialysis treatments.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
No cost to County	0%	N/A

Pre-approved Informational Item(s) To Be Reported

1) FINANCIAL/OPERATIONAL UPDATES:

- a) Occupancy - As of November 26, 2018 occupancy was 94.9 % for the month, YTD 92.5 %.
- b) Cash Flow - The CNR's Cash Flow Report as of November 26, 2018 reflects \$24,283,263 in reserves.
- c) Budget Variance - The September 2018 budget variance report will be distributed and discussed at the committee meeting.

Informational Item(s) Written Only

- 1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2) Current FT Nursing Assistant vacancies are: Night Shift – 13, Evening Shift – 10, Day Shift – 6.
- 3) Nurse Recruitment – The CNR is actively recruiting qualified applicants.
 - a) There are currently 5 Full Time and 3 Part Time evening shift LPN and 2 Full Time one 1 Part Time night shift vacancies.
 - b) There are currently 1 Full Time RN day shift and 2 Full Time evening shift vacancies.
 - c) The Center continues to utilize agency staffing solutions in the interim to augment these vacancies.
- 4) PCA's: There are 2 Part Time day and 1 Part Time evening vacancies.
- 5) EPC Project Updates:
 - a) Rehabilitation Center - The NYS DOH Nursing Home Division conducted a pre-opening inspection of the renovated Rehabilitation Center on 11/21. No significant issues were identified and there is no barrier to re-opening after local code enforcement provides a Certificate of Occupancy. Flooring installation will be complete by 12/14 so that equipment and staff can be repatriated starting the week of 12/17.
 - b) Dialysis Clinic - Flooring installation will be complete by 12/12 so that Noyes can immediately begin placing equipment. Dialyzing machines delivered to the space will need Fresenius and Marcor scheduled for Noyes Health staff training. The NYS DOH Hospital Division will conduct a pre-opening inspection of the space on 12/20 and a program evaluation on 12/21. A CNR resident will be the first



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

individual to receive dialysis treatment in the clinic and will receive the treatment as part of the DOH program evaluation on 12/21. If there are no NYS DOH barriers, the UR Medicine/Noyes Health Dialysis Center will open January 2nd and will operate Monday-Wednesday-Friday from 5:30 AM to 6 PM. The Dialysis Clinic will serve the CNR as well as members of the general public. Up to 15 dialysis treatments will be provided each program day.

- c) Ambulance Entrance - Awaiting delivery of the Lucite dome and installation of PVC wrap. Final work remaining to reopen the ambulance entrance will be complete by the end of December.
- d) EPC - Chiller installation and the balance of the lighting retrofit work will be completed by the end of December to close out work under the EPC contract.
- 6) NYS-DOH Re-Survey –The NYS-DOH completed their on-site visit on 11/19/18. The DOH provided verbal confirmation on that date that the Center is in substantial compliance.
- 7) The Center’s Registered Nurses will receive training on the NYS-DOH e-Finds (electronic Facilities in Disaster Systems) via the NYS-DOH Learning Management Systems. This training will further develop the Center’s readiness associated with use of the e-Finds systems designed for emergent evacuation, and for receiving potential patients/residents from a disaster struck facility.
- 8) The Administration restored the previous minimum mandatory staffing patterns, previously revised in August 2018, based upon the evolving clinical acuity needs and the Center’s improved census.
- 9) The Center’s Sub Department Heads, with Administrative guidance, have developed their subject area goals for their 2019 Action Plans.
- 10) The immunization acceptance rates for the Residents this season is 98% and the rate for Staff is 97%. To date, there have been no positive cases of influenza in the Center.
- 11) The Giving Tree - The CNR is sponsoring both a family of five and our residents this holiday season through the annual use of our giving tree.
- 12) Livingston County community churches will be providing gifts for our Residents on Christmas Day. We are thankful for their continued support and unparalleled generosity.

9:55 DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE (1 Attachment)

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: CATHOLIC CHARITIES OF LIVINGSTON COUNTY (4), CHANCES & CHANGES, INC. (4), CHILD CARE COUNCIL, INC., HERITAGE CHRISTIAN SERVICES, INC., NYS OFFICE OF CHILDREN & FAMILY SERVICES, STACEY L. HERRICK, LCSW-R, ACSW, UNLIMITED CARE, INC., VARIOUS LICENSED DAYCARE CENTERS, VARIOUS LICENSED/REGISTERED DAYCARE PROVIDERS & VISION INFONET, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catholic Charities of Livingston County	1/1/19-12/31/19	\$56,027.00

34 East State St.
Mt. Morris, NY 14510

For: Case Management Services for SSI/SSD individuals in receipt of Temporary Assistance.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
FFFS for TANF	0% TANF, 100 % SN	Yes X No

Catholic Charities of Livingston County	1/1/19-12/31/19	\$129,736.00
--	-----------------	--------------

34 East State St.



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Mt. Morris, NY 14510

For: Intensive Case Management for Employment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FFFS for TANF	0% TANF, 100% SN	Yes X No

Catholic Charities of Livingston County 1/1/19-12/31/19 Not to exceed \$25,000.00
 34 East State St.
 Mt. Morris, NY 14510
 For: Parenting services for identified individuals

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Catholic Charities of Livingston County 1/1/19-12/31/19 Per Month per Apt. \$2,640.00
 34 East State St.
 Mt. Morris, NY 14510
 For: Temporary housing apartments in Dansville & Mt. Morris for DSS clients.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
TANF Grant/FFFS (Guarantee)	TANF 0%, FFFS 0%	Yes X No

Chances & Changes, Inc. 1/1/19-12/31/19 \$17,000.00
 PO Box 326
 Geneseo, NY 14454
 For: Family Safety Advocate

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Preventive Funding	38%	Yes X No

Chances & Changes, Inc. 1/1/19-12/31/19 Per person/day \$60.00 ages 18 and over, \$40.00 ages 12-17, \$25.00 ages Birth-11
 PO Box 326
 Geneseo, NY 14454
 For: Temporary Housing for homeless clients

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
TANF Grant	0%	Yes X No

Chances & Changes, Inc. 1/1/19-12/31/19 \$60,000.00
 PO Box 326
 Geneseo, NY 14454
 For: Non-Residential Domestic Violence Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal Admin	30%	Yes X No

Chances & Changes, Inc. 1/1/19-12/31/19 Per day \$112.22
 PO Box 326
 Geneseo, NY 14454
 For: Residential Domestic Violence Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
TANF – AP\DV Title XX under 200%	0%	Yes X No

Child Care Council, Inc. 1/1/19-12/31/19 \$80,269.00
 595 Blossom Rd., Suite 120
 Rochester, NY 14610
 For: Inspection and registration of Family Day Care Homes and School Age Programs in Livingston County.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
MOU with State OCFS – DSS is pass through Agency	0%	Yes X No

cc: BOS, Administration, Shannon Hillier, Frank Bassett, Jennifer Rodriguez, Diane Deane, Sue Carlock, Jason Skinner, Ryan Snyder



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Heritage Christian Services, Inc.

1/1/19-12/31/19

\$0.00

275 Kenneth Dr.

Rochester, NY 14623

For: Consumer Directed Personal Services through Medicaid.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0%	Yes No

NYS Office of Children & Family Services

1/1/19-12/31/19

\$80,269.00

52 Washington St.

Rensselaer, NY 12144

For: MOU for funding to pay for the costs incurred in providing inspection and registration services for Family Day Care Homes and School Age Programs in Livingston County.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
MOU with State OCFS – DSS is pass through Agency	0%	Yes X No

Stacey L. Herrick, LCSW-R, ACSW

1/1/19-12/31/19

Per hour \$80.00

120 Allens Creek Rd.

Rochester, NY 14618

For: Counseling of children placed in foster care due to sexual abuse

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Unlimited Care, Inc.

1/1/19-12/31/19

Fee Set by State

333 Westchester Ave.

White Plains, NY 10604

For: Personal Care Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal/State Medicaid	MA Cap: Approx 15%	Yes X No

Various Licensed Day Care Centers

1/1/19-12/31/19

Market Rates

For: Reimbursement to Day Care Centers who care for DSS clients who are eligible for day care reimbursement. Amount paid based on duration of care and age of child.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal Child Care Block Grant Allocation	0-5%	Yes X No

Various Licensed/Registered Day Care Providers

1/1/19-12/31/19

Market Rates

For: Reimbursement to Day Care Providers who care for DSS clients who are eligible for day care reimbursement. Amount paid based on duration of care and age of child.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal Child Care Block Grant Allocation	0-5%	Yes X No

Vision Infonet, Inc.

1/1/19-12/31/19

Per line \$.09

1717 Park St., Suite 110

Naperville, IL 60563

For: Transcription Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal Admin	30%	Yes X No

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN CONTRACTS WITH THE FOLLOWING: LIVINGSTON COUNTY HEALTH DEPARTMENT, LIVINGSTON COUNTY VETERAN SERVICES AGENCY, & LIVINGSTON COUNTY WORKFORCE DEVELOPMENT

cc: BOS, Administration, Shannon Hillier, Frank Bassett, Jennifer Rodriguez, Diane Deane, Sue Carlock, Jason Skinner, Ryan Snyder



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Health Department 2 Murray Hill Dr. Mt. Morris, NY 14510	1/1/19-12/31/19	Not to exceed \$92,000.00

For: RN Case Manager to review and coordinate medical issues for Foster Care children and Nursing Assessments for Adult Protective & CFCO.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Medicaid Admin.(FC &Adult Protective)	0-25%	Yes X No

Livingston County Veteran Services Agency 7 Murray Hill Dr. Mt. Morris, NY 14510	1/1/19-12/31/19	\$42,000.00
---	-----------------	-------------

For: Information, assistance, referral and claims representation to veterans, dependents, survivors and other claimants.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Medicaid Admin and Public Assistance Admin.	25%	Yes X No

Livingston County Workforce Development 6 Court St., Rm. 105 Geneseo, NY 14454	1/1/19-12/31/19	Not to exceed \$275,000.00
---	-----------------	----------------------------

For: Training and Employment services for Temporary Assistance recipients & tutoring program.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FFFS for TANF	0% TANF, 100% SN	Yes X No

Informational Item(s) Written Only

1. Statement of Appropriations (Monthly) (October) – Attached
2. Statistics (Monthly) (October)

Temporary Assistance Cases (TA):	Oct	<u>% Change from Jan 1</u>
Family Assistance	229	-21.84%
Safety Net	248	-16.67%
Total	477	-18.51%

Medicaid Cases (MA):		
Community	1696	2.66%
Chronic Care	246	1.65%
Foster Care	147	-3.92%
SSI	1272	-0.08%
Total	3361	1.23%

Livingston County Citizens receiving some form of Medicaid service:



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Cases In Transit	23
NYSOH	6942
Livingston County DSS	4699
Total	11664

Food Stamp Only Cases:	2182	-8.63%
SSI Food Stamp Cases:	826	0.12%
Child Care Cases:	155	4.03%

Clients thru the lobby (Unduplicated #):	859
Total # of individuals served by reception staff:	1478

Housing - Homeless Caseload:

Diversions	34
Housed	37
Total	71

Total Nights	372
Singles	301
2 Adults	0
Families	71

Total Clients in Temp. Housing at end of month	13
Clients entering Temp. Housing & remaining in the month	11

Section 8 Vouchers Leased Up:	500
--------------------------------------	-----

Child Support:

Caseload Count	3,327
Dollars Collected	\$ 546,024

Protective Services for Adults (PSA): 57 **7.55%**

<u>Financial Mgmt</u>	46
<u>Home Mgmt</u>	45
<u>Personal Care</u>	30
Level I	5
Level II	23
Level I pending	2
<u>Guardianship Cases</u>	5
Awaiting discharge	3
Pending	0
Assessment assists	101

Preventive Services: 63 **-10.00%**

<u>Probation caseload</u>	25	4.17%
<u>School based consults</u>	248	
<u>School based active</u>	0	
<u>TASA (Case Management for Pregnant/Parenting Teens) Active</u>	1	



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

Child Protective Services (CPS):

New Assignments 48

Foster Care 85

Foster Children - DSS Custody 34 -5.56%
 Adoptions 4

3. Employees hired, resigned or retired in November:

Nina Shelton	Hired	Seasonal Home Energy Assistance Exam.	11/7/18	Caledonia
Gretchen Simpson	Hired	Seasonal Home Energy Assistance Exam.	11/7/18	Conesus
Jessica Bianchi	Hired	Social Welfare Examiner	11/15/18	Mt. Morris
Colleen O'Leary	Hired	Social Welfare Examiner	11/15/18	Dansville
Tammy Hall	Hired	Caseworker Trainee	11/19/18	Mt. Morris
Michelle Gause	Released	Caseworker Trainee	11/27/18	Livonia

4. The Livingston County Department of Social Services Work Happy - Play Healthy Committee held a fundraiser in August to benefit the MaMa Cindy Soldier Fund run by Cynthia Strasburg. A total of \$422 was raised and donated to be used towards the "Bags of Hope" program for homeless veterans. Cynthia makes hand sewn bags that contain a fleece blanket, wash cloth, towel, personal hygiene items, Kleenex, hand sanitizer, socks, water bottle, hat and gloves for winter, sunglasses and sunscreen for summer, and a rain poncho.
5. New York State Homes and Community Renewal sent a notification that Livingston County's authorized units are being decreased from 530 to 510 effective January 1, 2019.

10:05 ADJOURNMENT

Statement of Appropriations, Expenditures and Balances

20-Nov-18

MONTH OF **October-18**

Calendar % ==> 83.33

Account	Appropriation	2017 Carry-Over	Current Month Expenditure	Expended To Date	Balance	Avg Monthly Expenditure	YTD % Expend
.1 Salaries	\$6,088,000	0.00	419,970.27	4,495,357.18	1,592,642.82	\$449,535.72	73.84
.2 Equipment	\$14,600	20,492.85	0.00	22,909.58	12,183.27	\$2,290.96	65.28
.4 Contractual	\$24,431,357	2,946.13	4,751,664.44	21,944,882.38	2,489,420.75	\$2,194,488.24	89.81
.8 Fringes	\$4,352,795	0.00	1,059,626.28	3,231,307.89	1,121,487.11	\$323,130.79	74.24
2018 DOLLARS	\$34,886,752	\$23,438.98	\$6,231,260.99	\$29,694,457.03	\$5,215,733.95	\$2,969,445.70	85.06

Encumbrances from 2017

Personal Services (6010.1000)	\$103,279.54		\$0.00	\$103,279.54	\$0.00		
Temporary Services (6010.1950)	\$1,551.37		\$0.00	\$1,551.37	\$0.00		
Overtime (6010.1951)	\$1,206.51		\$0.00	\$1,206.51	\$0.00		
FICA (6010.8100)	\$8,111.87		\$0.00	\$8,111.87	\$0.00		
Travel, Training (6010.4020)	\$30,000.00		\$812.61	\$26,796.84	\$3,203.16		
Telephone (6010.4055)	\$6,400.00		\$0.00	\$5,518.36	\$881.64		
Office Supplies (6010.4060)	\$100.00		\$0.00	\$100.00	\$0.00		
Professional Services (6010.4080)	\$30,425.00		\$0.00	\$30,425.00	\$0.00		
Gasoline (6010.4124)	\$150.00		\$0.00	\$150.00	\$0.00		
Agency Contracts (6010.4190)	\$217,044.00		\$0.00	\$200,399.57	\$16,644.43		
Advertising (6010.4200)	\$490.00		\$0.00	\$136.00	\$354.00		
Paternity Test (6010.4353)	\$150.00		\$0.00	\$150.00	\$0.00		
Unemployment (6010.8500)	\$4,200.00		\$0.00	\$616.09	\$3,583.91		
Day Care (6055.4240)	\$50,000.00		\$0.00	\$49,559.93	\$440.07		
Purchase of Services (6070.4240)	\$68,000.00		\$0.00	\$68,000.00	\$0.00		
TANF (6109.4240)	\$100,000.00		\$3,058.42	\$98,979.44	\$1,020.56		
Child Care (6119.4240)	\$140,000.00		\$0.00	\$135,986.03	\$4,013.97		
Institutional Care PHC (6120.4240)	\$0.00		\$0.00	\$0.00	\$0.00		
Juv. Delinq. (6123.4240)	\$9,500.00		\$0.00	\$9,500.00	\$0.00		
State Training Sch. (6129.4240)	\$0.00		\$0.00	\$0.00	\$0.00		
Safety Net (6140.4240)	\$13,000.00		\$0.00	\$13,000.00	\$0.00		
Total Encumbrance	\$783,608.29		\$3,871.03	\$753,466.55	\$30,141.74		

Statement of Appropriations, Expenditures and Balances

Account	Appropriation	MONTH OF		October-18		20-Nov-18	YTD % Expend
		2017 Carry-Over	Current Month Expenditure	Expended To Date	Balance	Calendar % ==>	
<u>PROGRAM EXPENDITURES</u>							
6055.4240 DAYCARE	\$1,250,000		\$111,373.57	\$928,070.56	\$321,929.44	\$92,807.06	74.25
6070.4240 SERV/RECIPIENT	\$560,100		\$59,798.63	\$504,796.98	\$55,303.02	\$50,479.70	90.13
6101.4240 MEDICAID	\$1,000		\$268.00	\$630.95	\$369.05	\$63.10	63.10
6102.4240 MMIS	\$9,064,064		\$3,505,544.50	\$12,234,031.00	(\$3,169,967.00)	\$1,223,403.10	134.97
6109.4240 TANF	\$4,199,600		\$227,873.74	\$2,389,687.39	\$1,809,912.61	\$238,968.74	56.90
6119.4240 CHILD CARE	\$2,225,900		\$149,276.99	\$1,263,025.39	\$962,874.61	\$126,302.54	56.74
6120.4240 INST CARE/HAND	\$150,000		\$0.00	\$44,821.70	\$105,178.30	\$4,482.17	29.88
6123.4240 JUV DELINQ	\$175,000		\$8,425.92	\$89,341.36	\$85,658.64	\$8,934.14	51.05
* 6129.4240 ST TR SCH	\$372,225		\$0.00	\$0.00	\$372,225.00	\$0.00	0.00
* 6140.4240 SAFETY NET	\$2,677,775		\$194,219.23	\$1,924,837.92	\$752,937.08	\$192,483.79	71.88
6141.4240 HEAP	\$5,000		(\$8,826.64)	(\$49,898.74)	\$54,898.74	(\$4,989.87)	-997.97
6142.4240 EAA	\$150,000		\$14,968.06	\$55,272.01	\$94,727.99	\$5,527.20	36.85
SUBTOTAL PROGRAM	\$20,830,664		\$4,262,922.00	\$19,384,616.52	\$1,446,047.48	\$1,938,461.65	93.06

Statement of Appropriations, Expenditures and Balances

20-Nov-18

MONTH OF **October-18**

Calendar % ==> 83.33

Account	Appropriation	2017 Carry-Over	Current Month Expenditure	Expended To Date	Balance	Avg Monthly Expenditure	YTD % Expend
ADMINISTRATION							
6010.1000 Personal Serv	\$5,955,800		\$411,147.30	\$4,374,195.33	\$1,581,604.67	\$437,419.53	73.44
6010.1950 Temp Serv	\$46,300		\$2,447.46	\$50,894.75	(\$4,594.75)	\$5,089.48	109.92
6010.1951 Overtime	\$85,900		\$6,375.51	\$70,267.10	\$15,632.90	\$7,026.71	81.80
6010.2050 Office Equip	\$10,000	\$5,328.96	\$0.00	\$4,393.44	\$10,935.52	\$439.34	28.66
6010.2100 Automotive Equip	\$0		\$0.00	\$0.00	\$0.00	\$0.00	0.00
6010.2200 D. P. Electronic	\$4,600	\$15,163.89	\$0.00	\$18,516.14	\$1,247.75	\$1,851.61	93.69
6010.4020 Travel, Train	\$302,500		\$26,164.15	\$195,250.74	\$107,249.26	\$19,525.07	64.55
6010.4025 Conferences	\$0		\$0.00	\$0.00	\$0.00	\$0.00	0.00
6010.4045 MLR	\$1,538,196		\$127,449.06	\$1,277,595.17	\$260,600.83	\$127,759.52	83.06
6010.4055 Telephone	\$85,100		\$91.82	\$54,793.94	\$30,306.06	\$5,479.39	64.39
6010.4060 Supplies	\$32,640	\$2,946.13	\$797.16	\$26,443.76	\$9,142.37	\$2,644.38	74.31
6010.4070 Serv Contract	\$95,000		\$1,285.62	\$61,343.75	\$33,656.25	\$6,134.38	64.57
6010.4075 Data Processing	\$252,696		\$252,696.08	\$252,696.08	(\$0.08)	\$25,269.61	100.00
6010.4080 Prof Serv	\$208,720		\$2,403.75	\$98,239.56	\$110,480.44	\$9,823.96	47.07
6010.4090 Vol Insurance	\$0		\$0.00	\$0.00	\$0.00	\$0.00	0.00
6010.4100 Postage	\$45,000		(\$163.06)	\$32,022.37	\$12,977.63	\$3,202.24	71.16
6010.4124 Gasoline	\$8,000		\$830.28	\$2,167.82	\$5,832.18	\$216.78	27.10
6010.4127 Outside Repair	\$0		\$0.00	\$0.00	\$0.00	\$0.00	0.00
6010.4140 Equip Repair	\$400		\$0.00	\$0.00	\$400.00	\$0.00	0.00
6010.4150 Equip Rental	\$19,800		\$1,658.40	\$15,659.51	\$4,140.49	\$1,565.95	79.09
6010.4190 Agency Cont.	\$999,741		\$75,364.64	\$539,736.26	\$460,004.74	\$53,973.63	53.99
6010.4200 Advertising	\$8,150		\$22.73	\$3,658.10	\$4,491.90	\$365.81	44.88
6010.4332 Physicals	\$1,750		\$0.00	\$429.12	\$1,320.88	\$42.91	24.52
6010.4353 Paternity Test	\$3,000		\$141.81	\$229.68	\$2,770.32	\$22.97	7.66
6010.8100 FICA	\$465,732		\$29,802.35	\$321,826.36	\$143,905.64	\$32,182.64	69.10
6010.8200 Retirement	\$950,000		\$817,408.64	\$817,408.64	\$132,591.36	\$81,740.86	86.04
6010.8300 Health Ins	\$1,750,084		\$127,461.22	\$1,233,549.68	\$516,534.32	\$123,354.97	70.49
6010.8311 Retiree Health Ins	\$1,028,741		\$83,043.69	\$770,198.50	\$258,542.50	\$77,019.85	74.87
6010.8313 Deferred Comp Match	\$20,000		\$1,910.38	\$16,884.73	\$3,115.27	\$1,688.47	0.00
6010.8400 Worker's Comp	\$122,838		\$0.00	\$69,920.88	\$52,917.12	\$6,992.09	56.92
6010.8500 Unemployment	\$15,400		\$0.00	\$1,519.10	\$13,880.90	\$151.91	9.86
SUBTOTAL ADMINISTRATION	\$14,056,088	\$23,438.98	\$1,968,338.99	\$10,309,840.51	\$3,769,686.47	\$1,030,984.05	73.23