



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

TENTATIVE AGENDA

COMMITTEE: WAYS AND MEANS
DATE: SEPTEMBER 12, 2022
TIME: 1:30 P.M.

Committee Members

D. Knapp, Chairman
W. Wadsworth, Vice Chairman
D. Fanaro
E. Gott
D. Babbitt Henry
D. LeFeber
D. Pangrazio

PLEDGE OF ALLEGIANCE:

1:30 PERSONNEL ISSUES

1. CONFLICT DEFENDER – HAYDEN DADD

AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: CONFLICT DEFENDER'S OFFICE

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

Conflict Defender's Office:

- Convert one (1) part time Family Court assistant conflict defender position to a full-time position at the salary of 73,000.00 effective September 12, 2022.

For: Case load balance amongst Family Court assistant conflict defenders and improve quality of representation

2. COUNTY ADMINISTRATOR – IAN COYLE

APPOINTING DIRECTOR OF VETERAN SERVICES AGENCY: DAVID L. TERRY

WHEREAS, the Director of Veteran Services Agency position became vacant on July 21, 2022;

WHEREAS, the County Administrator has recommended the appointment of a new Director of Veterans Service Agency pursuant to his powers and duties as specified in Section 4 (C) of Local Law 6-2007; and

WHEREAS, the Ways and Means Committee has reviewed the recommendation of the County Administrator, concurs with it, and likewise recommends to the Board of Supervisors said appointment; and

WHEREAS, the Board of Supervisors wishes to make appointment consistent with these recommendations; now, therefore, be it

RESOLVED, that the 2022 Department Head Salary Schedule is amended as follows:

Veteran Services

Appoint David L. Terry of 37 North Street, Leicester, New York to the position of Director of Veteran Services Agency effective September 14, 2022 at an annual salary of \$58,000.00.

3. INFORMATION & TECHNOLOGY SERVICES – JASON PARKER

AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: INFORMATION & TECHNOLOGY SERVICES

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

Information and Technology Services Department:

- Create one (1) full-time Network Administrator position at Wage Grade 17, CSEA Contract, effective September 14, 2022.

For: To prepare for existing staff retirements in early 2023.

1:40 PLANNING – ANGELA ELLIS



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: NATIONAL PURCHASING COOPERATIVE D/B/A BUYBOARD

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
National Purchasing Cooperative, d/b/a BuyBoard	N/A	N/A

P.O. Box 400
Austin, Texas 78767-0400
For: County use of the BuyBoard National Cooperative program

1:50 COUNTY TREASURER – AMY DAVIES

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY TREASURER: PHILLIPS LYTLLE LLP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Treasurer, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Phillips Lytle LLP 1400 First Federal Plaza Rochester, NY 14614	2022 in rem proceeding	\$425.00/per parcel

For: Foreclosure for 2021 – tax year

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0	Yes X No

2:00 COUNTY ATTORNEY – SHANNON HILLIER

Pre-approved Informational Item(s) To Be Reported

1. Weighted Vote Update

2:05 COUNTY ADMINISTRATOR – IAN COYLE (Attachments)

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #9A-SEPTEMBER 14, 2022

2. AMENDING 2022 LIVINGSTON COUNTY BUDGET: CENTER FOR NURSING & REHABILITATION (2), COUNTY ADMINISTRATOR, DEPARTMENT OF HEALTH (2), OFFICE FOR THE AGING & SHERIFF'S OFFICE

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

3. AUTHORIZING TRANSFER OF FUNDS: COUNTY HISTORIAN & SHERIFF'S OFFICE

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries that have been approved by the Livingston County Administrator.

4. DECLARING SURPLUS PROPERTY: SHERIFF'S OFFICE



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Sheriff's Office

Quantity	Year, Make & Model	Mileage/Hours	Serial #
1	2014 Ford Explorer	206,419	1FM5KAR7EGC38014

Pre-approved Informational Item(s) To Be Reported

1. Budget 2023 Updates
2. Salary and Benefit Discussions and Considerations
3. CNR Update / VAP Funding Process

2:30 ADJOURNMENT

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. School Tax processing is complete. Districts are picking up their tax rolls and mailing tax bills.
2. Mid-September, notification via postcard mailing to property owners within the various Livingston County Water and Sewer Districts notifying of the public hearing in October to hear objections to the special assessment roll.



**2022 Budget Request - Amendment with Instance ID of 60523 from CNR -
Awaiting Board Approval**

lfforms to: MRees

08/31/2022 08:45 AM

2022 Budget Request - Amendment from CNR has been approved by the County Administrator. This request requires board approval.

Date of Request: 8/30/2022

Department: CNR **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 60523

From Appropriation / Revenue

From Dept Code:

From Dept Description: CNR

96215.00

To Appropriation

To Dept Code:

To Dept Description: CNR

96215.00

Reason: To help right size Professional Services (Agency Costs). (if applicable)

Source of Revenue: To right size Professional Services spend vs budget (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



**2022 Budget Request - Amendment with Instance ID of 60534 from CNR -
Awaiting Board Approval**

lfforms to: MRees

08/31/2022 09:57 AM

2022 Budget Request - Amendment from CNR has been approved by the County Administrator. This request requires board approval.

Date of Request: 8/31/2022

Department: CNR **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 60534

From Appropriation / Revenue

From Dept Code:

From Dept Description: CNR

3000000.00

To Appropriation

To Dept Code:

To Dept Description: CNR

3000000.00

Reason: (if applicable)

Source of Revenue: To right size Agency costs budget to actuals. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2022 Budget Request - Amendment with Instance ID of 60593 from County Administrator - Awaiting Board Approval

lfforms to: MRees

09/02/2022 08:15 AM

2022 Budget Request - Amendment from **County Administrator** has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/2/2022

Department: County Administrator **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 60593

From Appropriation / Revenue

From Dept Code:

From Dept Description: CONTINGENCY

75000.00

To Appropriation

To Dept Code:

To Dept Description: County Administrator

75000.00

Reason: (if applicable)

Source of Revenue: CNR related consultancy services, advertising expenses, etc. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



**2022 Budget Request - Amendment with Instance ID of 60409 from Health ,
Department of - Awaiting Board Approval**

lforms to: MRees

08/24/2022 02:08 PM

2022 Budget Request - Amendment from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

Date of Request: 8/24/2022

Department: Health, Department of **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 60409

From Appropriation / Revenue

From Dept Code:

From Dept Description: Reproductive Health Center
100000.00

To Appropriation

To Dept Code:

To Dept Description: Reproductive Health Center
100000.00

Reason: (if applicable)

Source of Revenue: Additional grant revenue received, less forecasted Medicaid to be received.
(if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2022 Budget Request - Amendment with Instance ID of 60410 from Health, Department of - Awaiting Board Approval

lforms to: MRees

08/24/2022 02:08 PM

2022 Budget Request - Amendment from **Health, Department of** has been approved by the County Administrator. This request requires board approval.

Date of Request: 8/24/2022

Department: Health, Department of **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 60410

From Appropriation / Revenue

From Dept Code:

From Dept Description: Reproductive Health Center

0.00

To Appropriation

To Dept Code:

To Dept Description: Reproductive Health Center

73310.00

Reason: (if applicable)

Source of Revenue: Increased grant revenue received transferred to cover non-personal services deficits and forecasts through 2022. (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2022 Budget Request - Amendment with Instance ID of 60420 from Office for the Aging - Awaiting Board Approval

lfforms to: MRees

08/29/2022 08:46 AM

2022 Budget Request - Amendment from **Office for the Aging** has been approved by the County Administrator. This request requires board approval.

Date of Request: 8/25/2022

Department: Office for the Aging **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 60420

From Appropriation / Revenue

From Dept Code:

From Dept Description: CSE

4178.00

To Appropriation

To Dept Code:

To Dept Description: CSE

4178.00

Reason: (if applicable)

Source of Revenue: Deferred revenue being transferred from 0694-6773 (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2022 Budget Request - Amendment with Instance ID of 58882 from Sheriffs Office - Awaiting Board Approval

lforms to: MRees

08/24/2022 02:50 PM

2022 Budget Request - Amendment from **Sheriffs Office** has been approved by the County Administrator. This request requires board approval.

Date of Request: 7/26/2022

Department: Sheriffs Office **Program:**

Type of Request: Budget Request - Amendment

Instance ID: 58882

From Appropriation / Revenue

From Dept Code:

From Dept Description: STOP DWI

0.00

To Appropriation

To Dept Code:

To Dept Description: STOP DWI

20912.86

Reason: (if applicable)

Source of Revenue: HVEC (formerly known as Crackdown) reimbursement (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



**2022 Budget Request - Transfer with Instance ID of 60567 from Historian -
Awaiting Board Approval**

lfforms to: MRees

09/01/2022 11:49 AM

2022 Budget Request - Transfer from **Historian** has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/1/2022

Department: Historian **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 60567

From Appropriation / Revenue

From Dept Code:

From Dept Description: Historian

2000.00

To Appropriation

To Dept Code:

To Dept Description: Office Mach Equip

2000.00

Reason: Office furniture and equipment needs. (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf



2022 Budget Request - Transfer with Instance ID of 60685 from Sheriffs Office - Awaiting Board Approval

lforms to: MRees

09/08/2022 08:16 AM

2022 Budget Request - Transfer from Sheriffs Office has been approved by the County Administrator. This request requires board approval.

Date of Request: 9/7/2022

Department: Sheriffs Office **Program:**

Type of Request: Budget Request - Transfer

Instance ID: 60685

From Appropriation / Revenue

From Dept Code:

From Dept Description: STOP DWI

18090.56

To Appropriation

To Dept Code:

To Dept Description: STOP DWI

18090.56

Reason: Reimbursement of Local STOP DWI funds (if applicable)

Source of Revenue: (if applicable)

Click here to view the submission in a Web browser. After reviewing it, you can make your approval decision.

If Approved, please input the Resolution Number and attach the Resolution.



[Click here to open this task in Forms.](#) ERP Budget Request Form.pdf