

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, JANUARY 2, 2020**

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, M. Schuster, D. LeFeber, D. Mahus, M. Falk, M. Walker, D. Fanaro, D. Babbitt Henry, W. Wadsworth, D. Knapp, I. Coyle, B. Mann, S. Hillier, J. Barry, J. Gunther-Intern

Public Services Chair Jerry Deming asked Groveland Supervisor Bill Carman to lead the Pledge of Allegiance.

PUBLIC DEFENDER – LINDSAY QUINTILONE-JORDAN

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PUBLIC DEFENDER AND CONFLICT DEFENDER OFFICES: NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Public Defender Office and Conflict Defender Office, as administrator of the Assigned Counsel Panel, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Office of Indigent Legal Services	1/1/15-12/31/17	\$203,202.00
William J. Leahy, Director A.E. Smith Building, 11 th Floor 80 South Swan Street Albany, NY 12210 For: Grant Distribution #5 (Contract # C000723)		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Grant - NYSOILS	0%	Yes

Director’s Comments:

This is a grant distribution, which covered expenses from 2015-2017. The reimbursement funding will cover partial salary and benefits for an attorney position that was increased from part time to full time in 2015. It will also cover contract monies paid to an attorney to do parole denial appeals. Lastly, the funding includes a partial reimbursement for the assigned counsel expenditures for 2016 and 2017, when there was no office of the Conflict Defender. We have already expended all of these funds – this contract will be ready for reimbursement claims.

Ms. Quintilone reviewed the expenses covered by these grant funds. It seems like ILS is now moving more quickly processing these grants.

Motion: Mr. Carman moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.

PLANNING – ANGELA ELLIS

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: ECOLOGIC, LLC, CORNELL COOPERATIVE EXTENSION OF LIVINGSTON COUNTY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Planning Department, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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9 Albany Street, Suite 3J
Cazenovia, NY 13035

For: Professional scientific and technical assistance services in support of the implementation of the Conesus Lake Watershed Management Plan.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Finger Lakes-Lake Ontario Watershed Protection Alliance annual funding (Conesus Lake Aquatic Weeds Strategy CLAWS 29)	0%	Yes

Director's Comments:

This resolution continues authorizes a contractual relationship with EcoLogic, LLC to provide technical assistance to the Planning Department on an as-needed basis for watershed management plan implementation activities. Technical assistance may include providing expert advice on water quality monitoring activities, preparing the annual report card, and preparing a Quality Assurance Project Plan for water quality testing, and other appropriate consulting assistance needed for activities of the Conesus Lake Watershed Council and Planning Department.

Cornell Cooperative Extension Livingston County

1/8/20-12/31/20

Not to exceed \$14,000.00

3 Murray Hill Drive
Mount Morris, NY 14510

For: Technical assistance services in support of the renewal of Agricultural District #1 in the Towns of Caledonia, Leicester and York

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Planning Department	100%	Yes

Director's Comments:

This resolution authorizes a contractual relationship with Cornell Cooperative Extension of Livingston County to provide technical assistance to the Planning Department in 2020 during the renewal of Agricultural District #1 in the Towns of Caledonia, Leicester and York and the villages of Caledonia and Leicester. Technical assistance will include contact with property owners through mailings, answering property owner questions regarding the Agricultural District program, and data entry and reporting.

Mrs. Ellis reviewed the contracts for approval.

Motion: Mr. DiPasquale moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

2. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD: BARRY INGALSBE, JOHN SPARLING, CATHIE GEHRIG, DAVID LUCE, TIMOTHY BRINDUSE, ALEXANDER PIERCE, JOHN VAN HEUSEN

RESOLVED, that the following members are hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
Barry Ingalsbe	2036 Michigan Avenue Lima, NY 14485	Village of Lima	1/1/20-12/31/22
John Sparling	3604 Shoreline Drive Livonia, NY 14487	Town of Livonia	1/1/20-12/31/22
Cathie Gehrig	1 Erie Street Mount Morris NY 14510	Town of Mount Morris	1/1/20-12/31/22
David Luce	2 North Clinton Street Dansville, NY 14437	Town of North Dansville	1/1/20-12/31/22
Timothy Brinduse	67 Main Street, Dansville NY 14437	Village of Dansville	1/1/20-12/31/22
Alexander Pierce	P.O. Box 19 Nunda, NY 14517	Town of Nunda	1/1/20-12/31/22
John Van Heusen	10054 McCurdy Road	Town of Ossian	1/1/20-12/31/22

Director's Comments: This resolution reappoints members to the County Planning Board. Aprile Mack will be appointed as an alternate for a one year term.

Motion: Mrs. Erdle moved and Mr. Schuster seconded to approve the foregoing resolutionCarried.

3. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL: ROBERT DONNAN, DAVID H. SWANSON, SUSAN WALKER, RAYMOND CASE, DAN DE ZARN, BARRY GANZHORN, DANA HENRY, WILLIAM MC CLEARY, DARLENE NECASTER, DAVID W. PARISH, ALEXANDER PIERCE, WENDY STEVENSON, PAULA SMITH

RESOLVED, that the following members are hereby appointed to the Livingston County Environmental Management Council for the term designated:

Name	Address	Title/Representing	Term
Robert Donnan	3150 Chandler Road Piffard, NY 14533	Agriculture	1/1/20-12/31/21
David H. Swanson	7014 Begole Road Mt. Morris, NY 14510	Agriculture	1/1/20-12/31/21
Susan Walker	7630 Walker Road Wayland, NY 14572	Agriculture	1/1/20-12/31/21
Raymond Case	P.O. Box 567 3501 Pebble Beach Road Lakeville, NY 14480-0567	General Citizen	1/1/20-12/31/21
Dan DeZarn	3965 Spring Road East Dansville, NY 14437	General Citizen	1/1/20-12/31/21
Barry Ganzhorn	2910 West Main Street Caledonia, NY 14423	General Citizen	1/1/20-12/31/21
Dana Henry	9801 Denton Road Dansville, NY 14437	General Citizen	1/1/20-12/31/21
William McCleary	3247 Bronson Hill Road Livonia, NY 14487	General Citizen	1/1/20-12/31/21
Darlene Necaster	3245 Poplar Hill Road Livonia, NY 14487	General Citizen	1/1/20-12/31/21
David W. Parish	5 Crossett Road Geneseo, NY 14454	General Citizen	1/1/20-12/31/21
Alexander Pierce	PO Box 19 Nunda, NY 14517	General Citizen	1/1/20-12/31/21
Wendy Stevenson	8398 Harpers Ferry Road Springwater, NY 14560	General Citizen	1/1/20-12/31/21
Paula Smith	2048 Coverdale Road Leicester, NY 14481	Industry/Commerce	1/1/20-12/31/21

Director's Comments: This resolution reappoints members to the Livingston County Environmental Management Council.

Motion: Mr. Carman moved and Mr. DiPasquale seconded to approve the foregoing resolutionCarried.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The next meeting of the Council is February 28.

TRANSPORTATION ADVISORY COMMITTEE

Mobility Management Website (www.RideLivingston.com) We submitted an application to the Genesee Transportation Council Unified Planning Work Program for funding to develop a tool that analyzes existing mobility management, specifically for program level transportation demands through county human service agencies. The GTC Planning Committee will be reviewing a proposed list of projects to be funded and advanced for public review at its January 9, 2020 meeting.

Genesee Active Transportation Plan. The consultant continued work on the Draft Report. Public engagement is being held on January 7, 2020, 5-7PM, at the Genesee Central School Main Cafeteria.

AGRICULTURAL AND FARMLAND PROTECTION BOARD

303b Petitions. The Board of Supervisors held a public hearing on December 18. Three parcels are being submitted to NYS Department of Agriculture & Markets for inclusion into Agricultural Districts #2 and #3.

2020 Work Plan. The Board approved the 2020 work plan. We expect significant staff time will be spent on: 1) Organizational activities for the renewal of Agricultural District #1 with assistance from Cornell Cooperative Extension. 2) Municipal technical assistance involving large-scale solar projects.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

Next meeting. The EMC met on January 22nd. Work will begin on the 3rd Annual Livingston County Community Cleanup and on the EMC's Earth Day Award.

COUNTY PLANNING BOARD

Next meeting. The next meeting is scheduled for January 9th.

LET'S Plan. A battery energy storage training workshop was held on December 4th at the County Highway Building Conference Room.

Reminder: "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

GENESEE TRANSPORTATION COUNCIL (GTC)

Council. The Council met on December 12. The next meeting is scheduled for February 27.

Planning Committee. The Planning Committee met on November 14.

GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL

Council. The Council met on December 12. The next meeting is scheduled for January 9.

Planning Coordination Committee. The next meeting is scheduled for January 10.

SPECIAL PROJECTS

LIVINGSTON COUNTY WATER SUPPLY STUDY UPDATE PROJECT. Clark Patterson continues work on the draft document. We held the second informational meetings on November 13 to provide an update on the data collection process, identification of water/sewer needs identified to date, and discussion on preliminary alternatives and recommendations. Next steps: Follow up with the 26 municipalities to confirm information gathered and analyzed to date.

HOUSING NEEDS ASSESSMENT AND MARKET ANALYSIS. MRB Group has been working on a Housing Initiatives Report and Demographics, Geographic and Economic Data. A copy of the draft report for Tasks 1, 2 and 3 can be found at: <https://www.livingstoncounty.us/1176/Housing-Needs-Assessment-and-Market-Anal>. A public hearing will be held on January 22, 2020.

RADIO COMMUNICATIONS UPGRADE PROJECT. The Short Tract Road tower site is about complete. The site is up and running. The PMT is working on designing upgrades at the Groveland and Jakman Hill tower site locations due to aging infrastructure. Motorola is reviewing possible antenna modifications at Jakman Hill for improvement in the Lima area and investigating the feasibility of a tower at the EOC to address coverage gaps along State Route 63 and the Village of Mt. Morris and County Campus.

BROADBAND PROJECT. We are working with HUNT Engineers on the Engineering Report for broadband options in the County. The public survey was launched. We are working with HUNT Engineers on the RFP for public-private partnership for the USDA grant application which is due mid-March.

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL

WHEREAS, Old Stumpblower Cider Works, LLC plans to expand its cider production facility in the Town of Livonia (the “Project”); and

WHEREAS, Old Stumpblower Cider Works, LLC has requested that the County apply for funding on its behalf from the New York State Office of Community Renewal (the “OCR”) to finance a portion of the cost of machinery and equipment for the project; and

WHEREAS, the Livingston County Development Corporation (the “LCDC”) is assisting in the facilitation of the Project and has requested that the County provide the OCR funding to the LCDC as a grant for the purpose of making a grant or deferred loan to the Company; and

WHEREAS, the Project will result in substantial benefit to the County in the form of new permanent full-time employment positions within two years of its opening; and

WHEREAS, the County has held a public hearing on January 8, 2020 to obtain citizens’ views regarding the CDBG program as administered by OCR and the Project; now, therefore, be it

RESOLVED, that the Chairman is hereby authorized to submit a grant application on behalf of the County in the approximate amount of \$100,000 to the OCR to support the Project; and be it further

RESOLVED, that the Chairman is hereby authorized to execute a grant agreement between the County and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the LCDC for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the County Attorney; and be it further

RESOLVED, that the Chairman is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.

Mr. Bacon reviewed the application and the request for a public hearing. The grant requires that there be four new employees but they are actually looking at seven new employees.

Motion: Mr. Mahus moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

- Consolidated Funding Application (“CFA”) awards were announced on December 19th, with the Livingston County Public Market receiving the largest award in the Region of \$1,000,000. Other awards include a \$20,000 Technical Assistance grant for the American Hotel in Lima and \$20,000 to provide a promotional brand for our nine (9) downtown districts.
- Activity levels have been high in the James. M. Steele Commerce Park this year, having had one (1) completed project and two (2) pending projects in the Avon Planning Board process. Significant capital expenses were undertaken by the Agency for a partial repair and full extension of water service on Interstate Drive as well as a full build-out of electrical service. Gas services already exist. Extending sewer service is a remaining priority for 2020 and would effectively complete the process of making this park truly shovel-ready.
- The NY Main Street award from 2018 for the Villages of Avon and Leicester will be wrapped-up by the end of January and will have provided over \$1 million of total investment into 13 projects in those two communities. In addition, over \$130,000 was provided for 16 projects in 2019 for sign and façade enhancements throughout the County.

SHERIFF’S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE PURCHASE OF ONE (2) 2019 CHEVROLET TAHOE FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE – JOE BASIL CHEVROLET INC. AND REFER MATTER TO WAYS AND MEANS COMMITTEE

RESOLVED, that the Livingston County Sheriff’s Office is authorized to purchase through mini-bid #2873 from Joe Basil Chevrolet Inc. of 5111 Transit Road Depew, NY 14043 one (1) new 2019 Chevrolet Tahoe at a cost of \$35,905.55.

Undersheriff Bean reviewed the vehicle mini bid that will be replacing a K9 vehicle so the SLTP grant allows

us to purchase this vehicle.

Motion: Mrs. Erdle moved and Mr. Carman seconded to approve the foregoing resolution Carried.

2. **AMENDING THE 2020 LIVINGSTON COUNTY SALARY SCHEDULE: SHERIFF'S OFFICE**
RESOLVED, that they 2020 Livingston County Salary Schedule is amended as follows.

- Create one full time Deputy Sheriff/Captain (Road Patrol) position effective at the retirement of the Deputy Sheriff/Major (Road Patrol), salary to be determined.
- Create one full time Deputy Sheriff/Captain (Criminal Investigation) position effective at the retirement of the Deputy Sheriff/Major (Investigations), salary to be determined.

For: Succession plan of forthcoming retirements

- Create one full time Corrections Officer position at wage grade 12 LCDSA effective immediately.

For: Court security at Livingston County Courthouse, position will be reimbursed by OCA.

Director comments: The two Majors whose positions are to be deleted upon retirement but have not actually provided any notice of their intended retirement dates. It is recommended that the department request position deletions in the future at the time they know the deletions are ready to take effect.

Undersheriff Bean reviewed the positions to be created in anticipation of employees able to retire at any time. These are fourth level positions that require a civil service exam. The positions need to be created in order for Personnel to request the exam. The Deputy Sheriff/Major positions are currently non-competitive policy making positions that were created in 2014 that will remain non-competitive until the current employees retire. There was discussion on the timeframe for the exams. The old positions will be deleted at a later date when and if there is a retirement date reported. The Undersheriff explained that this Corrections Officer position would actually work in the Court Security Division.

Motion: Mr. LeFeber moved and Mr. Schuster seconded to approve the foregoing resolution . Carried.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER
Pre-approved Informational Item(s) To Be Reported

ELECTION EQUIPMENT UPDATE-Mrs. Schroeder explained that they requested time today to update the Committee on the General Election 19 and some challenges coming up this year. Early voting was a huge success with 930 coming through the BOE office. There was a mini exit poll survey to comment on why they voted early and some of the responses were: inspectors asked to come in, curiosity seekers, County staff, in the area. 4% were first time voters. There were equal numbers of Republicans and Democrats. The electronic poll books were piloted in Mt. Morris. Overall, feedback was very positive on early voting and the electronic poll books. There will need to be some changes made to the poll sites when using the electronic poll books. There were 75 positions on the GE19 ballot. Due to changes to the election law we were not able to count the absentee ballots on election night. There was a 43% turnout overall. There were two system failures election night. In light of all the new equipment and election law changes, they feel optimistic the 2020 elections will run smoothly. There will be a Village; Presidential Primary; State & Local Primary; and Election day in November with three County positions on the ballot.

They just received information on Campaign Finance changes that will require review of all of our procedures again for implementation. Election Law changes are continuing.

Mr. DiPasquale reviewed the 27th Congressional special election that may be held on Presidential Primary day. This has not been confirmed yet. Some challenges will be the need to run two separate elections at each poll site requiring separate inspectors and separate machines. All districts must be open. There will be no savings by holding the elections together. There are eight counties affected, with four counties that are wholly contained. We will be short 6 machines. Mr. DiPasquale reviewed the plan that they have in place for poll site set-up to

address any voter confusion. Mr. DiPasquale reviewed the two major machine issues with system failures at the 2019 election that did not allow them to get the results at the close of those poll sites. The machines were purchased in 2008 and are now twelve years old. Mr. DiPasquale reviewed the need to replace the machines this year to be ready for the presidential election. New machines were not budgeted for this year. There is a Capital Improvement budget in place but it was moved back because we did not feel that we would want to do that in a Presidential year. Both Commissioners have discussed this at length and do not feel comfortable sending the current machines out for a Presidential election. We currently have 51 machines and would like to replace them with 50 new machines. The Commissioners have work with a vendor to get the best price possible. Mr. DiPasquale reviewed the three payment options available. To replace 50 machines the cost is \$518,550. including the warranty on all of the machines, the warranty on our EMS machine that programs the machines and the warranty covers ICC absentee ballot module. This would eliminate the current warranty budgeted at \$25,000/year. An outright purchase in New York State requires the vendor to provide a warranty for five year. There is also a purchase option at a cost of \$359,229 for the first year and the pay \$37,894 for year two through year eight. The third option is a rent to own option at a cost of \$98,475 for eight years covering all machines, EMS machine, ICC machine and warranties plus four extra scanners as spares. Mr. DiPasquale explained that they understand that new machines are not budgeted, but they are concerned about having similar issues at the November elections. They are looking at a large general election. The last presidential election was 80+%. We currently have 40 districts. The current machines' life expectancy was 8-10 years and we purchased them 12 years ago. The new machines are an upgraded version of the current machines, but mostly, they are easier to operate. The ballots will look exactly the same. There was discussion on the need for some districts to have more than one machine due to their registration numbers. There was discussion on the possibility of purchasing some machines this year. There was discussion on whether there are other machines/companies that supply voting machines. The cost to transition out to a different machine is cost prohibitive. The recycling of the old machines is built into the vendor quote as a reduction. Mr. Coyle reviewed the capital budget account created and the uncertainty on whether there will be federal funding. We are at the point that we need to make a decision on funding these machines. Every year we put \$1M in the budget to later determine which capital improvement projects to move those funds into. Mr. Pangrazio expressed his support in buying the new machines outright. Monroe County and Chautauqua County have offered to let us borrow machines if the Presidential and 26th Congressional elections are held on the same day. There are no state or federal dollars available to help us purchase new machines at this time. The vendor has guaranteed us six machines for the village elections and all of them before the April elections if we buy them. An outright purchase includes the five year warranty. The annual warranty cost after those five years is \$33,000/year covers all machines. The cost is \$689,325 for an 8-year lease; \$617,550 outright purchase and a 5-year purchase + 3yr \$90,000 + warranty = \$707,550. The presentation today was to get a consensus on what the Supervisors want to do moving forward. The State Board of Elections is trying to get annual funding for the poll books.

Informational Item(s) Written Only

1. We met with Tenex, the electronic poll book vendor, to recap Early Voting and the MM pilot site to determine what went well and what modifications we would like from them prior to full implementation in 2020.
2. We met with Verizon regarding data charges and connectivity issues. Early in January, we will be visiting all poll sites to identify any concerns and what adjustments, if any, will be required.
2. David and I attended a Round Table discussion called by NYS BOE to discuss the entire Early Voting Process. Most every other BOE in the area was represented. Surprisingly, the feedback was positive. Not surprisingly, all counties complained about the cost and encouraged the State Commissioners to push for recurring funding. While no changes in the Election Law Reform are expected, there was discussion regarding

possibly modifications.

3. Election Inspector Training has been scheduled. We are in the process of revising the entire training curriculum.

4. 2020 Election Dates:

Village Election – March 18, 2019

Presidential Primary – April 28, 2019 (and nine days of Early Voting)

Primary Election – June 23, 2020 (and nine days of Early Voting)

General Election – November 3, 2020 (and nine days of Early Voting)

5. We have been making some tentative plans for a Special Election coinciding with the April Presidential Primary. This is a logistical challenge which will require us to run two elections on the same day in each poll site. We remain hopeful the Governor will not call the election that day but feel a solid plan needs to be in order.

6. Along with all other department heads, we continue to work on year end closeout activities. This has been particularly difficult this year as large unexpected expenditures fell to the final quarter. With an eye toward deadlines, we have been negotiating charges trying to resolve billing issues, etc. One of the state contract awards for Early Voting has been vouchers and payment received (\$48,344.61); we hope to have the second request for reimbursement (\$35,426.60) submitted by year end. We sincerely appreciate the support of Ian and the entire Board of Supervisors as we weave through these mandates.

7. Both commissioners and deputy commissioners will be attending the Election Commissioners Association Winter Conference in Albany, January 6 – 9.

8. Current active voter enrollment stands at 39,379. Democratic: 10,383; Republican: 17,058; Conservative: 917; Working Families: 123; Green: 132; Libertarian: 102; Independence: 1,926; Blank-No Party: 8,675; Oth-Blank: 44; Oth-WEP: 11; and Oth-Reform: 8. Inactive enrollment is at 2,574. Total active/inactive voter enrollment is: 41,953.

OTHER – IAN COYLE

1. APPOINTING MEMBERS TO THE FISH AND WILDLIFE MANAGEMENT BOARD – DENNIS P. MAHUS, IVAN C. DAVIS, GARY NAGELDINGER & MARC OSYPIAN

RESOLVED, that the following members are hereby appointed to the Fish and Wildlife Management Board for the term designated:

Name	Address	Rep./Title	Term
Ivan C. Davis	P.O. Box 217, Hunt, NY 14846	Supervisor Rep.	1/1/20-12/31/21
Dennis P. Mahus	53 Chestnut Ave., Dansville, NY 14437	Supervisor Alternate	1/1/20-12/31/21
Gary Nageldinger	9740 Shaw Road, Dalton, NY 14836	Sportsperson Rep.	1/1/20-12/31/21
Marc Osypian	222 Temple Street, Avon, NY 14414	Sportsperson Alternate	1/1/20-12/31/21

Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

2. APPOINTING VOTING REPRESENTATIVES TO THE INTER-COUNTY ASSOCIATION OF WESTERN NEW YORK FOR THE YEAR 2020 – GERALD L. DEMING, DWIGHT KNAPP, DAVID L. LEFEBER & MICHELE REES

RESOLVED, that the following members are hereby appointed to the Inter-County Association of Western New York for the year 2019 for the term designated:

Name	Address	Rep./Title	Term
Gerald L. Deming	2742 Chandler Road Piffard, NY 14533	Supervisor/Town of York	1/1/20-12/31/20
Dwight Knapp	10342 Hotaling Road Dansville, NY 14437	Supervisor/Town of Ossian	1/1/20-12/31/20
David L. LeFeber	4910 Littleville Road, Avon, NY 14414	Supervisor/Town of Avon	1/1/20-12/31/20
Michele Rees	6 Court Street, Geneseo, NY 14454	Alternate	1/1/20-12/31/20

Motion: Mr. Carman moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

3. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY TRAFFIC SAFETY BOARD – THOMAS J. DOUGHERTY, MATTHEW BEAN, KATHLEEN O’HARA, RUSSELL PAGE, BRUCE MAYER, CARL SWANSON, EDWARD HAEFNER, JAMES MAC WHORTER, DENNIS P. MAHUS, RICKY MORAN, MARTHA BLAIR, DAVID MARK, KEITH YOUNG, LAURIE COSIMANO, STACIE COSIMANO, GEORGE WORDEN, JR. & NORMAN GATES

RESOLVED, that the following members are hereby appointed to the Livingston County Traffic Safety Board for the term designated:

Name	Address	Rep./Title	Term
Thomas J. Dougherty	4 Court St., Geneseo, NY 14454	Member-Sheriff	1/1/20-12/31/22
Matthew Bean	4 Court St., Geneseo, NY 14454	Alternate-Undersheriff	1/1/20-12/31/22
Kathleen O’Hara	2672 Perry Road, Mt. Morris, NY 14510	Member-Town of Leicester	1/1/20-12/31/22
Russell Page	5284 Upper Mt. Morris Road, Leicester, NY 14481	Alternate-Town of Leicester	1/1/20-12/31/22
Bruce Mayer	1755 Rochester St., Lima, NY 14485	Member-Town of Lima	1/1/20-12/31/22
Carl Swanson	13 Elm Street, Mt. Morris, NY 14510	Member-Town of Mt. Morris	
Edward Haefner	2204 Cooperville Road, Nunda, NY 14517	Alternate-Town of Mt. Morris	
James MacWhorter	7 Adam St., Dansville, NY 14437	Member-Town of North Dansville	1/1/20-12/31/22
Dennis P. Mahus	53 Chestnut Ave., Dansville, NY 14437	Alternate -Town of North Dansville	1/1/20-12/31/22
Ricky Moran	8654 Short Tract Road, Nunda, NY 14517	Member-Town of Nunda	1/1/20-12/31/22
Martha Blair	9090 Abbot Road, Nunda, NY 14517	Alternate-Town of Nunda	1/1/20-12/31/22
David Mark	10178 McCurdy Rd, Dansville, NY 14437	Member-Town of Ossian	1/1/20-12/31/22
Keith Young, Jr.	4336 Linzy Road, Dansville, NY 14437	Alternate-Town of Ossian	1/1/20-12/31/22
Laurie Cosimano	8952 Green Road, Nunda, NY 14517	Member-Town of West Sparta	1/1/20-12/31/22
Stacie Cosimano	4483 Red School Road, Dansville, NY 14437	Alternate-Town of West Sparta	1/1/20-12/31/22
George Worden, Jr.	2650 Limrick Road, Piffard, NY 14533	Member-Town of York	1/1/20-12/31/22
Norman Gates	1917 Dow Road, Pavilion, NY 14525	Alternate-Town of York	1/1/20-12/31/22

Motion: Mr. Schuster moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

Mr. Coyle reviewed the criminal justice reform pretrial services. Our plan will state that we do not have a pretrial service agency nor do we have funding available. The understanding right now is that we may be the only county in the 7th Judicial District to say that. There may be push back.

Mr. Deming reminded the Committee that the Genesee Valley Conservancy contract that was tabled at the December 18 Board meeting will be on the agenda for January 8, 2020.

ADJOURNMENT

Mr. Mahus moved and Mr. Schuster seconded to adjourn the meeting at 2:54 p.m.

CONFLICT DEFENDER – HAYDEN DADD

Informational Item(s) Written Only

- Opened our 484th case of 2019 as of 12/23/19.
 - o This includes:
 - conflict Family Court cases
 - conflict felony and misdemeanor cases
 - indigent appellate matters
 - case originating out of Livingston County's two Department of Corrections Facilities
- Attended a continuing legal education seminar focusing on how the changes to rules of discovery and bail reform will affect our ethical obligations to our clients.
- Maintained communication with clients both in and out of custody
- Negotiated with both the Courts and prosecuting agencies in an effort to resolve cases in a quick and concise manner while still protecting the rights of our clients.
- Reviewed and approved vouchers submitted from member of the assigned counsel program.
- Coordinated with the Public Defender regarding grant funding for the office's part time Family Court assistant position.

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Informational Item(s) Written Only

Have started the All Hazard Mitigation Plan review process; Developing RFP, attended online webinar for grant review, policy and procedures, planning grant handbook and Federal requirements were reviewed.

Meeting with National Grid for developing Critical Infrastructure for restoration purposes during a storm event.

1. Meetings;
 - 12/05 – Chief Executive
 - 12/09 – SUNY Geneseo Incident management Team
 - 12/11 – Department Head
 - 12/12 – EMS Building
 - 12/12 – DOH/DRT
 - 12/17 – Western District Emergency Managers
 - 12/19 – County Firefighters Association
2. Fires/Emergency Response;
 - 11/23 – Nunda – Stove fire
 - 11/25 – Mt. Morris – House fire
 - 11/27 – Groveland – Haz Mat
 - 11/27 – Conesus – House fire
 - 12/08 – Livonia – Mobile Home fire
 - 12/11 – Avon – Vehicle fire
 - 12/11 – York – House fire
 - 12/16 – Groveland – Vehicle fire
 - 12/19 – Springwater – House fire

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

456 LCEMS dispatches in November 2019

5,570 LCEMS dispatches through December 23, 2019

November 26, 2019 CPR monitoring – new instructor Noyes Memorial Hospital
December 3, 2019 MLREMS Training and Education Committee meeting
December 5, 2019 Meeting with Medical Director & EMS Captain meeting
December 6, 2019 Fentanyl Training for area university emergency planners

December 12, 2019 Compliance Committee meeting
 December 12, 2019 Livingston County EOC Expansion PMT meeting
 December 12, 2019 DOH DRT meeting – review of drill
 December 16, 2019 Regional Emergency Medical Advisory Committee meeting
 December 18, 2019 Opioid Task Force meeting
 December 18, 2019 Medical Director meeting

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

392 adult offenders supervised in county
 (23 treatment court cases being supervised in drug court)
 18 offenders in other NYS counties
 5 offenders in other states
 22 juveniles supervised
 11 new juvenile referrals
 38 investigations ordered
 9 active EHM cases (1 juvenile; 8 adults; 4 of which are female), 0-Global Positioning
 0 adult placed on probation for willful violation of support
 20 New Leandra’s Law cases (11 CDs)
 1 New Criminal Adolescent Offender Youth Part cases

2. MONIES COLLECTED

\$2,559.64 – restitution
 \$4,049.37 – fines
 \$3,302.00 – DWI supervision fees
 \$538.00 – EHM fees
 \$115.28 – restitution surcharge

3. OUTSTANDING FEES

\$81,009.00 – DWI Supervision Fees as of 11/27/19
 \$150,291.00 – EHM fees as of 11/27/19

4. MEETINGS ATTENDED

11/1/2019 e-Connect telephone call with Columbia University
 11/3/2019 Hillside Agency Youth Court Member’s training (trainer)
 11/5/2019 Human Services Department Head
 11/18/2019 Staff Meeting
 11/19/2019 LEC Meeting
 11/20/2019 Board of Supervisors (Budget Meeting)
 11/26/2019 Suicide Prevention Task Force Meeting

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Lynne Mignemi	11/3/19	Youth Court Training	1.5	
	11/13/19	Rx Drug Trng by Nat’l Test Trainings	0.25	
Michelle Jordan	None			
Deb Mack	None			
Courtney Sobrado	None			
Liz Laney	None			
Rachel Merrick	None			
Kerrin Chapman	None			
Katie Dunn	11/18/19	Rx Drug Trng by Nat’l Test Trainings	0.25	
Jason Varno	None			

Josh Wren	None
Holly Smith	None

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board