

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, JANUARY 4, 2022
10:00 A.M.

PRESENT: G. Deming, M. Schuster, W. Devine, M. Falk, D. LeFeber, D. Pangrazio, D. Wester, I. Coyle, A. Ellis, B. Mann, S. Hillier
ABSENT: D. Babbitt Henry

Public Services Chair Jerry Deming asked Caledonia Supervisor Dan Pangrazio to lead the Pledge of Allegiance.

HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. AUTHORIZING THE IMPLEMENTATION AND SUPPLEMENTAL AGREEMENT #3 WITH NYS DEPARTMENT OF TRANSPORTATION FOR PRELIMINARY ENGINEERING, DESIGN, ROW INCIDENTALS AND ROW ACQUISITION, CONSTRUCTION AND CONSTRUCTION INSPECTION PHASES AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFOR: DOW ROAD BRIDGE (BIN 3316270) REPLACEMENT, TOWN OF YORK, PIN 4LV0.03

WHEREAS, Sponsor will design, let and construct the "Project", and

WHEREAS, a Project for the Dow Road Bridge (BIN 3316270) Replacement, Town Of York, Pin 4LV0.03 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering, Design, ROW Incidental and ROW Acquisition, Construction and Construction Inspection Phases, now therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering, Design, ROW Incidental and ROW Acquisition, Construction and Construction Inspection Phases work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$1,094,004 is hereby appropriated from Livingston County Budget Appropriation and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Livingston County Highway Superintendent thereof, and it is further

RESOLVED, that the Chairman of the Board of the Livingston County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Livingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further

RESOLVED, this Resolution shall take effect immediately.

Contractor

NYS Department of Transportation

50 Wolf Road
Albany, NY 12232

Term

8/22/19-8/31/28

Amount

\$1,094,004.00

For: State/Local Agreement #3 for Dow Rd Bridge, Town of York

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FHWA, NYS Marchiselli Funds, Livingston County Highway Budget Appropriations	13%	Yes

Director's Comments:

For: Supplemental Agreement #3 with NYSDOT, covering all phases of this bridge replacement project, adding NYS Marchiselli match to the Construction, Construction Support and Inspection phases. Current Local Share is 12.8% (\$140,318.75).

Mr. Wolfanger reviewed the project funding.

Motion: Mr. Falk moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

Mr. Wolfanger reported that this bridge received an APWA award for the small rural bridges category.

Informational Item(s) Written Only

1. Completed 25+ miles of chip sealing of various roads
2. Installed/replaced numerous culverts of various sizes with one of them being 10' in diameter
3. General maintenance ditching, tree work, mowing etc.
4. Paved binder and top course on Liberty Pole Rd. (Sparta)
5. Paved binder and top course on Creek Rd. (Nunda, Mt Morris)
6. Paved top course on Fowlerville Rd.
7. Cold in Place recycle/paved binder on Federal road Conesus
8. Livonia Center Road Culvert completed by Ramsey Constructors
9. Bronson Hill Road completed by Ramsey Constructors
10. Dow Road bridge completed by Crane-Hogan
11. Shimming of numerous roads in preparation for next years' chip sealing
12. Continuing work Linwood Rd. (York) Ditching, Driveway pipes and cross-over pipes.
13. Started our tree work
14. Night shift has started for snow and ice

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

1. AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL

WHEREAS, The Barn at Fire Creek Farm plans to renovate an existing barn to host farm-to-table educational and agri-tourism events and add a commercial kitchen for the creation of value added products, in the Town of Livonia (the "Project"); and

WHEREAS, The Barn at Fire Creek Farm has requested that the County apply for funding on its behalf from the New York State Office of Community Renewal (the "OCR") to finance a portion of the cost of machinery and equipment for the project; and

WHEREAS, the Livingston County Development Corporation (the "LCDC") is assisting in the facilitation of the Project and has requested that the County provide the OCR funding to the LCDC as a grant for the purpose of making a grant or deferred loan to the Company; and

WHEREAS, the Project will result in substantial benefit to the County in the form of new permanent full-time employment positions within two years of its opening; and

WHEREAS, the County has held a public hearing on January 25, 2023 to obtain citizens' views regarding the CDBG program as administered by OCR and the Project; now, therefore, be it

RESOLVED, that the Chairman is hereby authorized to submit a grant application on behalf of the County in the approximate amount of \$100,000 to the OCR to support the Project, and be it further

RESOLVED, that the Chairman is hereby authorized to execute a grant agreement between the County and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the LCDC for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the County Attorney, and be it further

RESOLVED, that the Chairman is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.

Mr. Bacon reviewed the application resolution after the public hearing on 1/25.

Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution.....Carried.

Informational Item(s) Written Only

1. The Economic Development Office hosted a visit from the newly appointed Finger Lakes Regional Director, Laura Fox-O'Sullivan and the Deputy Director Bridget O'Brien from the Empire State Development Office. The visit included a tour of the key developmental areas in the County and an update on priority projects.
2. As we work on putting together our Annual Report, the year 2022 proved to be very interesting for Livingston County Economic Development. This Office went national and international with a highlight reel on Samantha Brown's *Places to Love* series on PBS. In addition, LivCo Tourism and Livingston County Development combined as highlighted speakers at the International Downtown Association's Annual Meeting in Vancouver, BC. Our downtown buildings were decorated with over 16,000sf of murals to inspire visitors and residents every day. CARES Funding helped our area businesses by providing \$2.1 million in assistance to help develop resiliency and rebound from the lagging effects of the pandemic. Livingston County made additional investments using ARPA funding to push another \$1 million into our local economy. Other programs, such as First Impressions, the Tourism and Events Fund, Buy Local and NY Main Street provided another \$400,000 to raise quality-of-life in Livingston County!
3. Looking forward to next year, we are working on the start of a music festival for the area that will highlight great music, craft beverages and an attraction for LivCo! We look to begin our strategic plan update with Streetsense, which will create a vision for economic development and tourism. Effort continues to bring new, large scale development to the County, creating a better environment for those seeking an employment opportunity close to home. One thing is for certain, we know that 2022 set a high standard for us to beat in 2023!

COUNTY HISTORIAN – HOLLY WATSON

Pre-approved Informational Item(s) To Be Reported

Department Update – Year Ending 2022 – Ms. Watson reviewed some highlights of the 2022 County Historian's Annual Report.

- Completed NACo Professional Leadership Development course online
- Submitted grant application for digitization of over 50 audio-visual materials
- Year in review – project management, statistics, trends

Plan for 2023

Ms. Watson gave a brief departmental update of activities over the past year. The mission of the County Historian's Office is to collect, preserve and interpret the County's documentary heritage.

SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. **AUTHORIZING THE PURCHASE OF ONE (1) NEW 2023 DODGE CHARGER FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE –ROBERT GREEN TRUCK DIVISION AND REFER MATTER TO WAYS AND MEANS**

RESOLVED, that by piggybacking on Onondaga County's police and administrative vehicle bid contract awarded October 10, 2022, the Livingston County Sheriff's Office is hereby authorized to purchase from Robert Green Truck Division of PO Box 8002 Rock Hill, NY 12775, one (1) new Dodge Charger for a

total cost not to exceed \$36,658.03.

Undersheriff Bean reviewed the six vehicles for approval. The Charger will be used by the STOP unit. They are getting ~200,000 miles on the Tahoes. The Highway garage is awesome and we have never gotten such high mileage. There was discussion on the vehicle disposal process. These are all budgeted.

Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE PURCHASE OF FIVE (5) NEW 2023 CHEVROLET TAHOES FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE –DENOYER CHEVROLET AND REFER MATTER TO WAYS AND MEANS

RESOLVED, that by piggybacking on Fabius Fire District’s police, fire, and administrative vehicle bid contract awarded September 7, 2022, the Livingston County Sheriff’s Office is hereby authorized to purchase from DeNooyer Chevrolet of 127 Wolf Road, Albany NY 12205, five (5) new Chevrolet Tahoes for a total cost not to exceed \$262,487.50.

Motion: Mr. Falk moved and Mr. Pangrazio seconded to approve the foregoing resolution..... Carried.

Mr. Deming commented on how impressive and well done the Sheriff’s ceremony was on Monday.

PLANNING – ANGELA ELLIS

1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY PLANNING BOARD: DONALD WESTER

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

Livingston County Planning Board			
Name	Address	Title/Representing	Term
Donald Wester	5891 Clark Road, Conesus, New York 14435	Town of Conesus	1/1/23-12/31/23 (A. Martucio term)

Director’s Comments: This resolution appoints Mr. Wester to the County Planning Board to fill the unexpired term of Anita Martucio who stepped down in July 2022.

Motion: Mr. Pangrazio moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: BONADIO & CO., LLP, C&S ENGINEERS, INC. & LIVINGSTON COUNTY WATER AND SEWER AUTHORITY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Planning Department, and any future amendments to said contracts, according to the terms designated, subject to review and approval by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Bonadio & Co., LLP 171 Sully’s Trail Pittsford, New York 14534	11/8/22-2/28/23	Not to exceed \$15,000.00

For: Professional services for application to NYS Vital Access Provider Program (VAP) for the Center for Nursing and Rehabilitation

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
County budget	100%	Yes

Director’s Comments:

This resolution authorizes a contract with Bonadio & Co. to assist the County with preparing an application to the NYS Vital Access Provider (VAP) Program for funding for the Center for Nursing and Rehabilitation. Consultant assistance is needed with the development of a business model/financial plan that presents a path to long-term operational and financial viability related to the expansion of services and revenue growth initiatives and investment in CNR employees.

SOLAR. The Planning Department has launched an Alternative/Renewal Energy website, <https://www.livingstoncounty.us/938/Renewable-Alternative-Energy>, with sections on solar and Battery Energy Storage Systems to be a technical and informational resource for municipalities and the public.

GENESEE TRANSPORTATION COUNCIL

2022-2023 Unified Planning Work Program: *Lakeville Corridor Strategic Plan* - C&S Engineers and Steering Committee conducted the kick-off meeting on December 1, 2022. The consultant is in the data collection phase.

SPECIAL PROJECTS

WATER SUPPLY STUDY & LEICESTER/YORK REGIONAL WATER PROJECT

- Leak Detection Survey. We have a draft report and are reviewing it now.
- Contract with NYS Department of State. We received notification that our contract was extended to March 31, 2023, to allow us to complete the grant work. The remaining funds are proposed for purchase of a THM Analyzer. Board resolution authorizing a subrecipient agreement with LCWSA is on the January 2023 agenda for consideration.
- **Leicester/York Regional Water Project/Akzo Settlement Committee.**
 - The Committee met on December 14, 2022, for updates and continued project oversight.
 - We reached out to the Department of State to schedule a debriefing about our Northern Border Regional Commission (NBRC) application (not awarded). Our request is still on hold pending a state staffing assignment.

BROADBAND PROJECT

- The USDA Reconnect 4 application was submitted on November 2, 2022. Grant funding announcements are expected in first half of 2023.
- Reconnect 2 -- Empire Access, USDA and Hunt Engineers continue coordination with USDA grant implementation efforts. County staff attended a project coordination meeting with our USDA representative on November 28th.
- The FCC published their first national broadband map available to the public: <https://broadbandmap.fcc.gov/home>. The map gives details of broadband service providers and speeds by address. The public is encouraged to submit any challenges they have to the data right through the website to improve accuracy as this information is used to determine eligibility for many grant programs. A press release and social media announcement were issued to encourage public participation. The County is submitting a challenge by the deadline (January 13, 2023)

RADIO COMMUNICATIONS UPGRADE PROJECT

- Construction is underway. Initial sitework is complete. We anticipate that the tower and shelter will be installed in January, pending good weather.

MOBILITY MANAGEMENT

- **RIDE LivINgston & Regional Mobility Management Website Project.** The Project Management Team continues work on developing the RIDE LivINgston into a regional mobility management portal. It is anticipated the new site be operational in 2023.
- **Mobility Management with Arc GLOW and the Application to the 5311 Program.** The Arc GLOW mobility management team continues to manage transportation referrals from DSS and Office for the Aging. An application was filed with NYSDOT 5311 Program for future funding to make this program sustainable. Grant award announcements are expected in early 2023.

CIP

- Planning staff worked on creating the CIP spreadsheet for County Administrator and Board review.
- Technology Strategic Planning
 - We are in process of executing a contract with ClearGov. We anticipate this program will help organize project information and improve tracking and communications about projects and expenditures.

Planning staff continues working with GeoCove and the Economic Development Office on applications for site selectors and marketing efforts. These applications should be ready for use by the end of the year. We are tentatively planning on presenting the app to Committee in near future.

COUNTY ADMINISTRATOR – IAN COYLE

Pre-approved Informational Item(s) To Be Reported

1. Snow and ice contracts-Mr. Coyle reviewed the current town contract agreements with regard to the rising costs of salt and fuel. The current contract is \$47.50 per centerline going up to \$48.00 per centerline in October. The current contract term ends October 2024. The County Attorney explained that a contract amendment can be at any time. There was discussion on the balancing out of the total contract costs with a good winter versus a bad winter or the up and down of fuel costs.

2. ARPA Presentations-Mr. Coyle reviewed the consensus to proceed forward with the ARPA project requests at the last Committee meeting and as the home committee he felt that these two largest projects deserved a refresh and update to the particulars of those projects. The approval of the project recommendations to go through Ways and Means was already done.

- Andrew Brodell - Fire Training Tower Replacement Project-Mr. Brodell gave a brief overview of the burn tower project for funding approval referral to the Ways and Means Committee. The current structure is at the end of its life. The new facility would be a much more capable facility for a variety of agencies to use. The structure cost would be ~\$650,000. The current structure tear down is anticipated to be ~\$50,000. This will be a competitive bid. Mr. Brodell also shared that Alfalfa Milling has offered to donate a grain bin that would be dismantled and recreated for grain rescue. This would be the only grain rescue facility in the region. Mr. Brodell explained that they would also like to paint a road in front of the facility so that fire trucks can practice their placement on where they would go at a real fire. There was discussion on the year to year maintenance costs. All six OEM staff members would be certified. Mr. Coyle explained that we did include this in the shared services plan and we would need to do agreements with all entities that will be using the facility. There is a good chance that we would get funding for this. The cost to tear down the grain bin is \$4,000 and is in the 2023 OEM budget. There was discussion on training first responders for solar and electric vehicles.
- Sheriff Dougherty - LCSO Training Facility Classroom building-Mr. Mann reviewed the master plan phases to date. Sheriff Dougherty thanked the Supervisors for their support of the complex. This classroom portion is very important to set up a multi training space on the site. There is a simulator award that he is optimistic that we will receive for \$100,000. Sheriff Dougherty highlighted some future plans for use, programming and partner agencies. Mr. Mann gave an overview of the site and the classroom design concept. Mr. Mann reviewed some estimated construction costs for the classroom, both an internal stick build and a modular set up. The estimated completion timeline is April/May 2024. Mr. Mann reviewed the annual Sheriff's GTL revenue sweep. Sheriff Dougherty reviewed the variety of training options for a simulator if the award does come through. Mr. Coyle explained that we did put an earmark request for this last year but we do need to confirm that it was included. Sheriff Dougherty explained that the Community Policing Officers may be housed outside of the Sheriff's Office. Mr. Coyle reviewed the outside entities that may be using this facility and explained that similar agreements would be done to be included in the shared services plan. Sheriff Dougherty shared the community donations received for the work done to date. There was discussion on what is left to be completed at the training complex.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Schuster seconded to adjourn the meeting at 11:08 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. The General Election for 2022 was certified ahead of schedule. Results and turnout data were posted on our website the end of November.
2. Early voting for the General Election was held at the Government Center on the first floor. Due to the anticipated voter turnout, election inspectors were hired to staff
3. All payments for Inspector charge backs have been received.

4. In December, two school resolution votes were supported. One for Avon and the other for Dansville. Once all expenses are received, the school will be billed.
5. The Elected Officials Booklet will be available once Albany assignments have been made for our representatives.
6. Certification of Offices for the VI 2023 were mailed to clerks. We anticipate 3 Village elections – Dansville, Livonia and Mt. Morris.
7. Current active voter enrollment stands at 39,956. Democratic: 10,255; Republican: 17,321; Conservative: 936; Working Families: 129; Oth-Green: 109; Oth-Lbt: 138; Oth-Ind: 1,607; Blank-No Party: 9,323; Oth-Blank: 123; Oth-WEP: 8; and Oth-Reform: 6. Inactive enrollment is at 2,554. Total active/inactive voter enrollment: 42,510.

CENTRAL SERVICES – WILLIAM MANN

Informational Item(s) Written Only

Al Lorenz Park: (CIP)

1) Electrical upgrade –LaBella providing recommendations for the scope of the project.

Murray Hill:

1) Building # 2 – Elevator modernization – This project has commenced and anticipate complete the first week of January.

2) Electrical upgrade – Replacement of existing Electric Main line. LaBella has reviewed the current system and are providing recommendations for the scope of the project, currently awaiting RG&E response.

Government Center: (CIP)

1) Interior signage – The new signs are anticipated to arrive in January.

2) Driveway/Parking re-paving – Due to scheduling constraints of milling and paving companies this project is now planned for Spring, 2023.

3) Generator – Upgrading to maintain the whole building, received two quotes, awaiting one other.

4) Public Defenders office space re-construction - We are finalizing the contract with CPL

5) Working with the Treasurer’s Office on the potential creation of office spaces.

Sheriff’s Office: (CIP)

1) Training Center – Pending review and approvals for funding.

2) Jail Door Card Readers – Contract completed with GL Network and install to commence week of December 5th.

EMS Facility

Hampton Corners Alternate Garage: This project has commenced and is being done by our Projects Team. Framing and metal is complete. Five (5) over head garage doors and man doors were approved and currently in contract phase.

Avon: Painting interior, remodeling the secondary bathroom and new flooring in the kitchen area.

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

272 adult offenders supervised in county

(31 treatment court cases being supervised in drug court)

26 offenders in other NYS counties

8 offenders in other states

11 juveniles supervised

9 new juvenile referrals

25 investigations ordered

5 active EM cases (0 juveniles; 5 adults; 1 of which are female), 0-Global Positioning

0 adult placed on probation for willful violation of support

18 New Leandra’s Law cases (9 CDs)

2 New Criminal Adolescent Offender Youth Part cases

2 New Pre-Trial Services

2. MONIES COLLECTED

\$3,071.25 – restitution

\$206.25 – fines

\$840.00 – DWI supervision fees

\$511.65 – EM fees

\$54.75 – restitution surcharge

3. OUTSTANDING FEES

\$96,557.90 – DWI Supervision Fees as of 11/30/22

\$158,514.40 – EM fees as of 11/30/22

4. MEETINGS ATTENDED

- 11/1/2022 Human Services Department Head
- 11/2/2022 Public Safety Committee
- 11/7/2022 Homeless/Housing Task Force
- 11/8/2022 Lock & Talk Livingston-Staten Island
- 11/10/2022 NYS COPA-Ontario County
- 11/15/2022 COPA-Livingston County hosted
- 11/16/2022 Board of Supervisor Meeting-Budget
- 11/17/2022 Genesee Valley Health Partnership Membership
- 11/21/2022 Staff Meeting
- 11/22/2022 Suicide Prevention Task Force Meeting
- 11/30/2022 Livingston County Treatment Court Graduation

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Lynne Mignemi	11/23/22	NYS CIS	0.25	
	11/30/22	Medication for Addiction Treatment and Opioid Overdose Deaths	1.50	
Courtney Sobrado	None			
Liz Laney	11/30/22	Medication for Addiction Treatment and Opioid	1.50	
		Overdose Deaths		
Deb Williams	None			
Rachel Merrick	None			
Christopher Kendall	None			
Kerrin Chapman	None			
Holly Laurie	None			
Michelle Jordan	11/07/22-	Exploring the Sexual Offender & Violent Offender (Physical Abuser)	16.00	
	11/08/22			
Jason Varno	11/02/22	Portal Certification	1.50	
Josh Wren	None			

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board