

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JANUARY 5, 2021
9:00 A.M.**

PRESENT: M. Walker, S. Erdle, I. Davis, M. Falk, D. Wester, D. LeFeber, D. Mahus, I. Coyle, B. Mann, S. Hillier

Human Services Chair Merilee Walker welcomed West Sparta Supervisor Sue Erdle and asked her to lead the Pledge of Allegiance.

Per State and Federal bans on large gatherings and pursuant to Governor Cuomo’s Executive Order 202.1 issued on March 12, 2020, including all subsequent extensions, “suspending law allowing the attendance of meetings telephonically or other similar service,” the meeting today will be conducted in a hybrid manner both in person and remotely using Zoom teleconferencing. The public has been provided with the ability to hear today’s Board of Supervisor meeting through Zoom and a transcript will be provided upon request. This meeting has been duly noticed by the Clerk of the Board and there is a quorum present. We have fulfilled our legal notice requirements by posting Notice on the County’s home page of its website. Those in attendance today need to speak directly into their microphones so that they can be heard by the Zoom attendees.

I ask that all attendees mute their phones until such time as they are asked to respond or present.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item to Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN MEMORANDUMS OF UNDERSTANDING ESTABLISHING COST SHARING AGREEMENTS FOR THE GENESEE LIVINGSTON ORLEANS WYOMING (GLOW) WORKFORCE DEVELOPMENT BOARD

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign a memorandum of understanding for the GLOW Workforce Development Board, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various WIOA Required Partners	N/A	\$0

For: The Workforce Innovation and Opportunity Act (WIOA) mandates that required partners share in the infrastructure costs of Career Centers and that each area execute Memorandums Of Understanding (MOU) regarding the local funding mechanism.

This is in regards to infrastructure sharing within the career centers and is a renewal of this MOU.

Motion: Mr. Falk moved and Mr. Wester seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

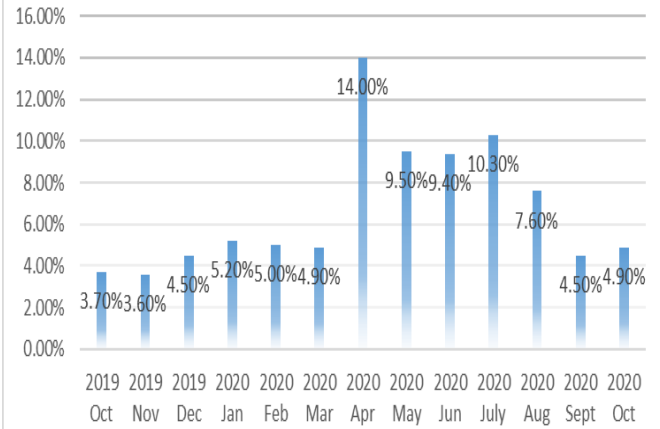
Livingston County New Unemployment Filings

New Unemployment Filings for Livingston County over the past 4 weeks are up 60% over the same period in the prior year. 10,359 new filings have occurred since 3/28/20. The Unemployment Rate for October 2020 is 4.9% up from 3.7% in the same period in the prior year.

New Unemployment Filings



LIVINGSTON COUNTY UNEMPLOYMENT RATE



Department Activity Report

Activity	Nov 2020
Job Openings Posted with NYSDOL	247
Zoom Workshop Attendees	11
Adults/Youth in Training	29
WIOA Youth Enrolled in Services (26 by 6/30/20)	21
WIOA Adults Trained (32 by 6/30/20)	22

Program Report

CNA Program – Students in the Nursing Assistant program were allowed in the CNR last week to complete their clinical training. This will enable them to become certified upon successful completion of the program. Planning for another program for January is underway.

CARES Act – A Request for Proposal (RFP) was released on December 18th seeking programs able to assist low income individuals with Preparing, Responding and Recovering from COVID 19.

Recruitment Specialist – The new Recruitment Specialist has hired over 100 employees for the CNR since she started in March of 2020.

Youth Bureau – The Youth Board is evaluating options for honoring the 2021 Teen Recognition nominees.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: CATHOLIC FAMILY CENTER, CHANCES & CHANGES, INC. (3) & PATRICIA L. LONG, LCSW-R

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catholic Family Center 87 North Clinton Ave. Rochester NY 14604	1/1/2021-12/31/2021	Min. 8 Tier I cases @ \$300/case Add. Tier II cases @

For: Guardianship Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
AP/DV Title XX Under & Over 200%	0-30%	Yes X No

Director's Comments: Provide financial/personal management services for referred adult protective services clients.

Chances & Changes, Inc. 1/1/2021-12/31/2021 \$13,000.00

PO Box 326
Geneseo NY 14454
For: Family Safety Advocate

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Preventive Funding	38%	Yes X No

Chances & Changes, Inc. 1/1/2021-12/31/2021 \$60,000.00

PO Box 326
Geneseo NY 14454
For: Non-Residential Domestic Violence Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal Admin	30%	Yes X No

Chances & Changes, Inc. 1/1/2021-12/31/2021 Per Day Rate –
PO Box 326 Set by the State
Geneseo NY 14454

For: Residential Domestic Violence Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
TANF – AP/DV Title XX under 200%	0-100%	Yes X No

Patricia L. Long, LCSW-R 1/1/2021-12/31/2021 Per hour \$80.00
18 Chapel St.

Mt. Morris NY 14510
For: Counseling Services for referred individuals

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Ms. Deane reviewed the contracts for approval. In 2020 the residential contract for Chances and Changes went through several changes but there are no changes from 2020-2021.

Motion: Mr. Mahus moved and Mr. Falk seconded to approve the foregoing resolutionCarried.

Mrs. Walker asked Ms. Deane to comment on the recently adopted indigent burial resolution and discussions held with funeral home directors. Ms. Deane has tried to explain the position of the County. Mr. Wester questioned the changes and Ms. Deane explained that we no longer contract with the funeral homes. The County resolutions set out a maximum amount of \$2,000. Ms. Deane sent letters to the funeral home directors on 12/16/20 notifying them of these changes. The reason the changes were suggested was during budget meetings purely for financial reasons. There are services that DSS is mandated to provide and this is not one of them. Ms. Deane has received a letter from the funeral directors will not provide any funeral services for indigent burials. Ms. Deane has spoken with funeral directors in Steuben County and Rochester that are willing to do indigent burials for \$2,000. Mr. Wester shared that Mr. Hicks would like to meet with Ms. Deane. Ms. Deane does have information that Livingston County funeral homes have provided services for \$2,017 that were not indigent burials. At this moment the County has a resolution on the process that is in effect. Mr. Coyle explained that this subject was placed in the reporting process so early because we knew that there would be funeral home directors that disliked this change. It is unfortunate that not one single funeral home in Livingston County is willing to provide burial services to the indigent in this county for the price point we agreed to when there dozens and scores and probably hundreds of other funeral homes across the state are, at the rates we agreed to. This is fact. The Board and Committee were unanimous after months of discussion without a single

no vote. It is Mr. Wester's hope that this can be resolved with some conversation between the Commissioner and the funeral directors. Mr. Falk asked that Ms. Deane add the funeral stats to her monthly informational reports.

Ms. Deane reported that she received a letter on December 29 that the weekly shares for our Medicaid local share and explained the capped local Medicaid share. We were paying \$147,800/week for that local share. The December 29 letter notified us that this amount will be lowered by \$20,300 for the next 10-11 weeks starting January 30, 2021. She believes the reason is due to additional funding that was available from the federal government. This is approximately \$200,000+ local share savings.

Informational Item(s) Written Only

1. Statistics (Monthly) (November)

	<u>Nov</u>	<u>% Change from Jan 1</u>
Temporary Assistance Cases (TA):		
Family Assistance	173	-11.73%
Safety Net	194	-17.80%
Total	367	-15.05%
Medicaid Cases (MA):		
Community	1930	15.36%
Chronic Care	244	5.17%
Foster Care	162	2.53%
SSI	1277	2.41%
Total	3613	9.15%
Livingston County Citizens receiving some form of Medicaid service:		
Cases In Transit	0	
NYSOH		
Livingston County DSS	4749	
Total	4749	
Food Stamp Only Cases:	2345	7.03%
SSI Food Stamp Cases:	747	-5.92%
Child Care Cases:	111	-8.26%
Fraud:		
Front End Detection (FEDS) - During Applicant Status	0	
Fraud Referrals Received - Anonymous/Other	6	
Fraud Referrals Received - Internal/DSS	0	
Referrals sent to Sheriff & DA	0	
Pending with DA/Awaiting Disposition	7	
Clients thru the lobby (Unduplicated #):	499	
Total # of individuals served by reception staff:	724	
Housing - Homeless Caseload:		
Diversions	9	
Housed	18	
Total	27	
Total Nights	661	
Singles	411	

2 Adults	37	
Families	213	
Total Clients in Temp. Housing at end of month	24	
Clients entering Temp. Housing & remaining in the month	13	
Code Blue - Below 32 Degrees		
Cases	1	
Nights	6	
Section 8 Vouchers Leased Up:	507	
Child Support:		
Caseload Count	2,821	-6.40%
Dollars Collected	\$565,140	
Child Protective Services (CPS): Ongoing		
New Primary Investigation Assignments	55	
Secondary Assignments from Other Counties	20	
Petitions Filed	4	
1034 Court Ordered Investigations Completed	2	
CPS Ongoing Case Management/Preventive Services:		
CPS Ongoing Management Cases	23	
Article 10 Placement/Non-DSS Custody Cases (Out of Home)	20	
*Distinct Children	25	
Supervision Cases Remaining in Home	23	
*Distinct Children	57	
Supervision Cases on Behalf of Another County-Secondary	0	
*Distinct Children	0	
Probation Based # of Children Referred	17	
School Based Consults (Avon, Dansville, Livonia)	130	
TASA (Case Management for Pregnant/Parenting Teens) Active	0	
Foster Care	67	
Foster Children - DSS Custody	39	-9.30%
OCFS State Custody	3	
Levels of Care:		
Foster Boarding Home	27	
Approved Relative Foster Home	4	
Institution	4	
Group Home	2	
Supervised Independent Living	0	
Other	2	
Other Case Processing	28	
ICPC Requests	3	
Supervision - Post Discharged - Court Ordered	10	
Supervision on behalf of another county	5	
Aftercare Services	0	
Children on Trial Discharge	9	
Children Discharged to Parent or other resource	1	
Adoptions	0	
Protective Services for Adults (PSA):	37	-22.92%
PSA Referrals Received	15	

Active Financial Mgmt. Cases	42
Active Home Mgmt. Cases	42
Personal Care Aide Cases	35
Level I	6
Level II	27
Level I pending	2
Cases waiting for an assigned Aide	5
Guardianship Cases	3
Awaiting discharge	6
Pending	0
Assessment Contacts	53

2. Employees hired, resigned or retired in December:

Paula Christiano	Resigned	Seasonal HEAP	12/8/20	Retsof
Nancy Cimino	Retired	Social Welfare Examiner	12/16/20	Dansville

3. DSS staff a/k/a Holiday Helpers adopted 50 children for Christmas through Catholic Charities. Pay to Dress Down on Fridays also raised \$710. The money was used to: purchase gift cards for the children's families, a portion was donated to the CNR to be used towards Christmas gifts for residents, and the remainder was used to purchase gift cards which were donated to Catholic Charities for individuals in need of items that are not covered by other programs.

4. Emergency HEAP opens on January 4.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH- ALLPAID, INC., DANIEL ANTONIUS, PHD, CASA TRINITY, CATHOLIC CHARITIES OF STEUBEN/LIVINGSTON, COORDINATED CARE SERVICES, INC., COUNTY OF STEUBEN, CPL, ENVIRONMENTAL TESTING AND CONSULTING, INC., GENESEE COUNTY, DR. JENNIFER GRAHAM & INTEGRITY PARTNERS FOR BEHAVIORAL HEALTH & IPA, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
AllPaid, Inc. 7820 Innovation Blvd., Suite 250 Indianapolis, IN 46278 For: Credit Card Payment Service	8/30/2020-8/29/2021 - 1 year auto renew	Attachment A Service Fees

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A No cost to County, client pays for use	0%	Yes X No

Director's Comments: This contract provides for credit card payments.

Daniel Antonius, PhD. 462 Grider Street, Floor 11 Buffalo, NY 14215 For: Criminal Procedure Law exams for Mental Health	1/1/2021-annual auto renew	\$250.00 per hour
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County	100%	Yes X No

Director's Comments: This contract provides criminal procedure law exams for mental health.

Catholic Charities of Steuben/ Livingston 34 East State Street Mt. Morris, NY 14510	1/1/2021-12/31/2021	Not to exceed \$183,243.00
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For: Numerous CSPOA services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH/DSS	0%	Yes X No

Director's Comments: Numerous CSPOA services: HOPE Mentoring Program and Communities That Care, Transition Planning to the Livingston County Jail population, Home Family Therapy / Parent Support, Youth Non-Medicaid Case Management Services and Youth Non-Medicaid Psychosocial Rehabilitation / Skill Building Services

Coordinated Care Services, Inc. 1/1/2021-12/31/2021 \$37,590.00

1099 Jay Street, Bldg J

Rochester, NY 14611

For: Fiscal Support and Consultation for Mental Health

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH & Federal Salary Share	0%	Yes X No

Director's Comments: This contract will provide consultation and fiscal support for Mental Health.

County of Steuben

1/1/2021-12/31/2021

\$60,000.00 in four equal payments + mileage and equipment recertification expenses.

3 East Pultney Street

Bath, New York 14810

For: Execution of the Weights and Measure program for retail facilities throughout Livingston County.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County	100%	Yes X No

Director's Comments: This contract provides for Steuben County to perform Weights and Measures checks and inspections at Livingston County facilities.

CPL 1/1/2021-12/31/2023 \$75.00 per hour.

205 St. Paul Street, Suite 500

Rochester, New York 14504

For: Engineering and Consulting services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYSDOH PWSEP Grant & Livingston County	\$0 to \$700 max	Yes X No

Director's Comments: CPL contract provides engineering/consulting services.

Environmental Testing and Consulting, Inc.

1/1/2021-12/31/2024

\$650.00 per investigation + lab & misc. fees (see rate sheet)

P.O. Box 466

Batavia, NY 14021

For: Environmental risk assessments of homes and building for lead resulting in children with high lead exposure.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County/NYS aid	0%-36% dependent upon state aid	Yes X No

Director's Comments: Amendment - this contract is to assess homes for high lead levels.

Genesee County

1/1/2021-12/31/2021

\$800.00 per investigation, not to exceed \$8,000.00 per year

3837 West Main Street Road

Batavia, NY 14020

For: Intermunicipal agreement for environmental risk assessments of homes and buildings for lead resulting in children with high lead level exposure.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County/New York aid	0%-36% dependent upon state aid	Yes X No

Director's Comments: This contract provides risk assessments for homes/building for lead.

Dr. Jennifer Graham

10/1/2020-9/30/2022

\$50.00 per hour, \$200.00 month minimum

Stony Brook Pediatrics, P.C.

Dansville, NY 14437

For: Family Planning Medical Director

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
100% Family Planning Grant	0%	Yes X No

Director's Comments: Dr. Graham will serve as Medical Director for the Family Planning program.

Integrity Partners for Behavioral Health, IPA, 1/1/2021-12/31/2021 with \$10,000.00 per year
Inc. annual auto renew

5130 East Main Street

Batavia, NY 14020

For: IPA Membership

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Finger Lakes Performing Providers System	0%	Yes No

Director's Comments: Membership for IPA

Ms. Rodriguez reviewed the contracts for approval. There was discussion on the procedures for the criminal procedure law exams for mental health. There was discussion on the contract for criminal procedure process for mental health arrests reviews.

Motion: Mr. Falk moved and Mr. Wester seconded to approve the foregoing resolution Carried.

2. AMENDING A PORTION OF RESOLUTION NO. 2020-13

WHEREAS, Resolution No. 2020-13 authorized the Chairman of the Board of Supervisors to sign various contracts for the Livingston County Department of Health and

WHEREAS, Resolution No. 2020-13 authorized a contract with CASA Trinity for Healthy Communities That Care, Substance Abuse Services, Residential Program, Jail-based Program in the amount \$1,242,990.00, adjustable not to exceed maximum amount of state funding; and

WHEREAS, the scope of services has increased to include compliance/quality assurance review services at an increased cost of \$28.50 per hour/not to exceed \$15,000.00 per year; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign a contract for the Livingston County Department of Health, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

CASA Trinity 1/1/2020-12/31/2022 \$1,257,990.00 adjustable not
4612 Millennium Drive to exceed maximum amount
Geneseo, NY 14454 of state funding

For: Compliance/ Quality Assurance

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH/Federal Salary Share Money	0%	Yes X No

and; be it further

RESOLVED, that a portion of Resolution No. 2021-13 is hereby amended.

Director's Comments: The original contract resolution (Res. No. 2020-13) needed to be amended because increased scope of services and cost.

Ms. Rodriguez reviewed the changes to the scope of services provided by CASA Trinity that required amending this resolution.

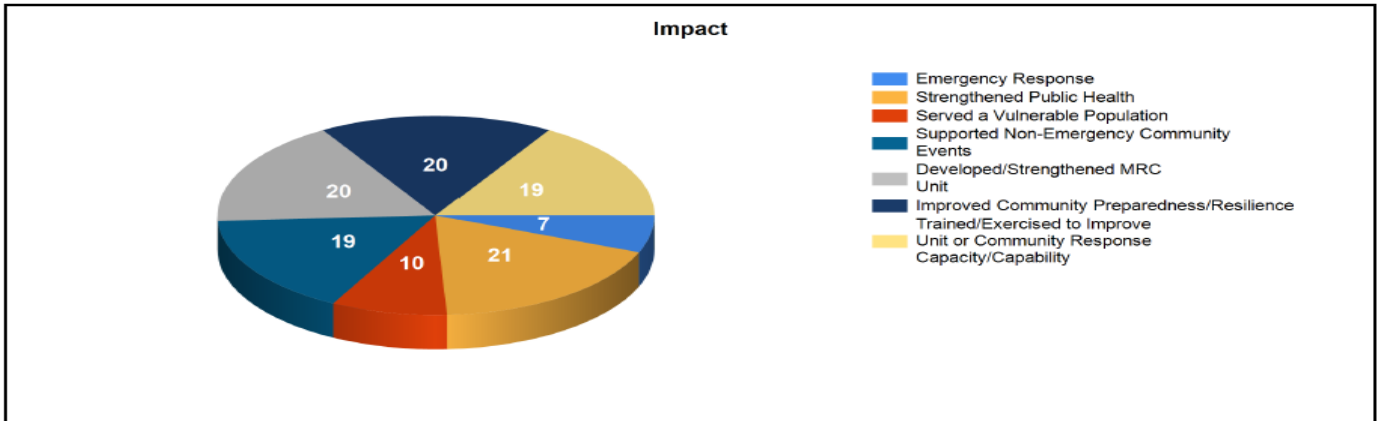
Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

Ms. Rodriguez updated the Committee on the Covid vaccine roll out procedures. There will be a lot of media blitz in the next few days to keep everyone updated on our plan. The County is getting the Moderna vaccine which does not have the special storage requirements that the Pfizer vaccine does.

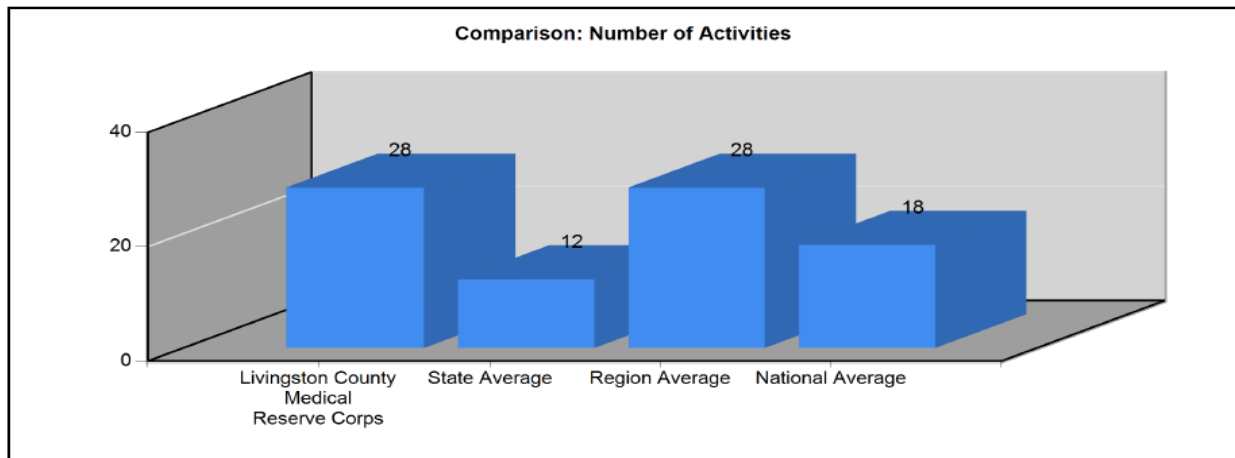
Informational Item(s) Written Only

28	Total Number of Activities Reported
217	Total Number of MRC Participants

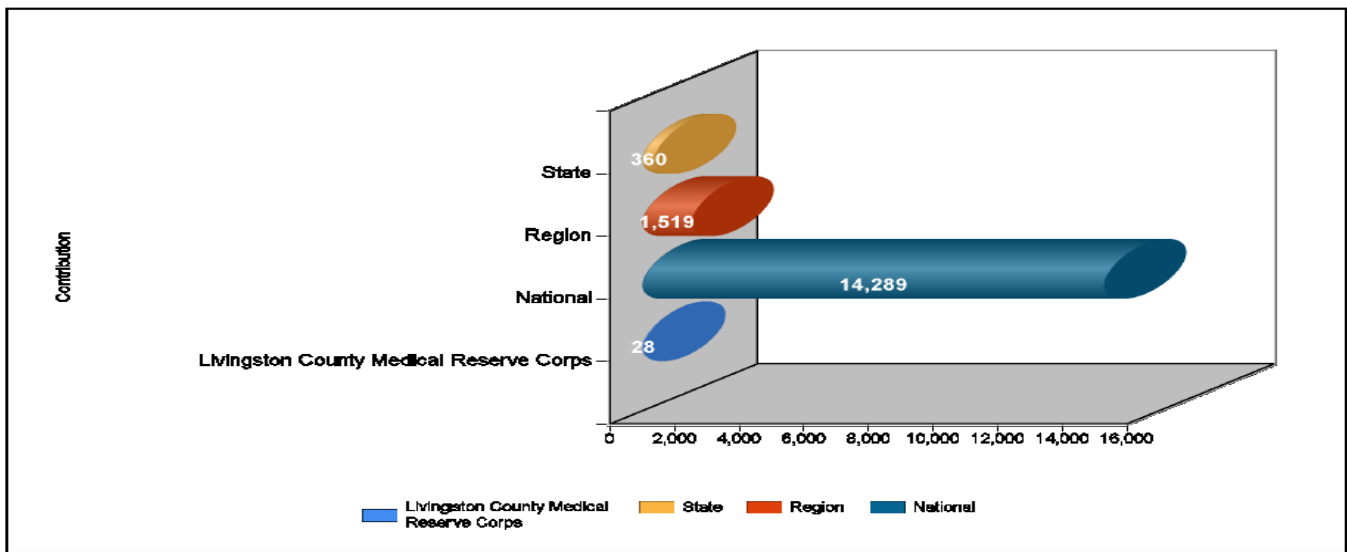
245	Total Number of Hours Contributed
\$8,390.01	Economic Value of Contribution



Between January 1, 2020 and December 21, 2020, Livingston County Medical Reserve Corps reported a total of 28 activities. Because one activity can influence several impact areas, the total number of activities will not match the number of impact areas reflected in the pie chart. The total activities reported contributed to the following impact areas: 7 emergency responses, 21 strengthened public health, 10 served a vulnerable population, 19 supported non-emergency community events, 20 developed/strengthened the MRC unit, 20 improved community preparedness/resilience, and 19 trained/exercised to improve unit or community response capacity/capability.



Between January 1, 2020 and December 21, 2020, Livingston County Medical Reserve Corps (Unit # 29) had 28 reported activities. State, Regional, and National averages are provided as comparative data points.



This contribution chart displays the actual number of activities reported by the unit, state, region and/or nation for the given timeframe.

- *Be Well in Livingston* (Mt. Morris) - consultant conducted community assessment with Mayor, focus groups via online survey, assist with policy/practice changes, scheduling worksite assessment with Kircher Construction, updated GVHP *Be Well* website by adding Mt Morris icon and translation of *Be Well* documents into Spanish to be included on the website and in the community.
 - CHIP Update Annual Survey submitted to NYSDOH, revised CHIP as per NYSDOH recommendations.
 - Continue communication plan to include community-wide media and outreach plan in response to the COVID-19 pandemic - revised plan to include focus on vaccination plan and vaccine promotion messaging, testing clinic translated to Spanish and shared.
 - Submitted NYSACHO funding application for vaccination plan and vaccine promotion media campaign
 - Completed Strategic plan for LCDOH for 2021-2023.
 - Strategic Plan 2019-2020 fourth quarter report.
 - Revised LCDOH COVID-19 Vaccination Response Plan as per NYSDOH recommendations.
 - Coordinated 2020 MRC COVID-19 Operational Readiness Award funding regarding POD mission set and recognition event.
 - Review of EP inventory and ordered supplies for COVID-19 response.
 - Submitted Family Planning RFA application.

CENTER FOR NURSING & REHABILITATION – STEPHEN WOODRUFF

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: ADAPTIVE WORKFORCE SOLUTIONS & RELIANT STAFFING SYSTEMS, INC., DBA CAREER START

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Adaptive Workforce Solutions 3451 S. Mercy Road Suite 102 Gilbert, AZ 85297	1/1/2021 – terminating upon 30 day written notice.	Fee Schedule

For: Emergency Nursing Staffing Contract – RN, LPN & CNA

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Operating Budget	N/A	X Yes NO

Director's Comments: This supplemental staffing contract is coordinated through the Healthcare Association of New York State (HANYS), via the NYSDOH, to assist skilled nursing facilities with COVID-19 related staffing needs.

**Reliant Staffing Systems, Inc.,
DBA Career Start**

2/1/2021-1/31/2022

Fee Schedule

53 Russell St.
Rochester, NY 14607

For: Supplemental Staffing Contract – RN, LPN & CAN

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Operating Budget	N/A	Yes	X NO

Director's Comments:

Staffing agencies have had limited personnel available and are experiencing the same recruiting difficulties as the CNR and other providers. This contract will enable the select and limited use of agency personnel to meet staffing needs.

Mr. Woodruff reviewed the contracts for approval.

Motion: Mr. Falk moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONAL UPDATES:

- a) Report on Post Audit – Financial Meetings and Activities
- b) Occupancy – As of December 28, 2020 occupancy was 69.36% for the month, YTD 82.90%.
Cash Flow - The CNR's Cash Flow Report as of December 25, 2020, \$13,993,229 in Reserves. Budget Variance – The October 2020 budget variance report will be distributed and discussed at the committee meeting.

Mr. Woodruff reviewed the Beacon Solutions monthly report synopsis and the October budget variance report. Notification of the IGT payment was received this morning and they anticipate this coming through on 1/14/21 in the amount of \$2,467,481. Their first vaccination clinic with HealthDirect will begin tomorrow morning. Mr. Woodruff explained the distribution plan for each of the three clinics. Mr. Woodruff will be meeting with Bill Mann and Central Services staff in regards to the dialysis extension clinic. Wyoming County Community Health Systems has submitted their certificate of need and received a reply from the state requiring some additional environmental information that Mr. Woodruff will need to have descoped. Mr. Woodruff recognized the CNR staff on their exemplary performance during two unannounced NYSDOH visits recently. There were no deficiencies. Mr. Woodruff reviewed the new requirements specific to health care facilities received in the administrative letter issued to them at the end of December.

Informational Item(s) Written Only

- 1) COVID-19 Vaccination Clinic - The LCCNR has partnered with its contract pharmacy vendor, Health Direct Pharmacy Services to convene three COVID-19 vaccination clinics within the Center. Health Direct personnel will be administering the Pfizer BioNTech Covid-19 vaccine, three weeks apart per manufacturer's guidelines. The scheduled clinic dates are January 6th, January 27th, and February 17th. During the first two clinics, 100% of the Residents / Patients wishing to receive the vaccine will receive it, and in the event that there are other residents that did not receive the vaccine on the first date, will have it administered on 01/27/21 and 02/17/21. Concurrently, staff member vaccinations will be administered into two groups, between the first and second clinic, and the second and third.
- 2) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 3) Current FT Nursing Assistant vacancies are: Night Shift –21, Evening Shift –29, Day Shift –27
- 4) Nurse Recruitment – The CNR is actively recruiting qualified applicants.
 - a) There are currently 1 Part time day shift LPN, 9 Full Time and 2 Part Time evening shift LPN and 6 Full Time and 2 Part Time LPN night shift vacancies.

- b) There are currently 2 Full Time day shift RN, 3 Full Time evening shift RN, & 2 Full Time night shift RN vacancies.
- c) There are currently 2 Part time day shift, & 1 Part Time evening shift PCA vacancies at this time.
- d) There are currently 2 Part time day shift & 3 Part Time evening Uncertified Nursing Assistant vacancies at this time.
- e) The Center continues to utilize agency staffing solutions in the interim to augment these vacancies.
- 5) Beacon Solutions Monthly Report – to be distributed.
- 6) CNR COVID-19:
 - Pursuant to Executive Order 202.85, issued on December 27, 2020, the Center continues to complete weekly testing of all employees, contract and medical staff, through January 26, 2021.
 - The Center suspended visitation on November 2nd, 2020, pursuant to notification that a contractor had tested positive for COVID-19. Visitation remains suspended until the facility staff or residents for a period of at least 14 days since the most recent positive result. Testing will continue among staff, patients or residents for a period of at least 14 days since the most recent positive result.
- 7) The Adult Day Health Program services remain suspended until further notice. The GOL Program Coordinator continues to connect telephonically on a weekly basis with program Registrants in the community.
- 8) NYS-DOH reporting continues on a daily basis, 7 days per week, via the HERDS survey in the Health Commerce System.
- 9) The CNR reports survey data to the CDC, via the National Healthcare Safety Network, twice per week.
- 10) The CNR’s PPE supplies remain above the minimal requisite 60-day supply. The CNR maintains a 90 day supply on hand.
- 11) The Center continues to communicate with Residents / Families weekly via telephone calls, electronic communication(s) and letters.
- 12) The Center continues to participate on a weekly basis in the AHRQ ECHO National Nursing Home COVID-19 Action Network, to continue to review and identify industry wide best practices in response to the pandemic.
- 13) Dialysis Extension Clinic: Clinic pending C.O.N. approval.
- 14) Atrium – The Atrium repairs were completed in full, on December 22, 2020.
- 15) Cooling Tower – The cooling tower replacement project started November 17, 2020. Punch List items are in process of being finalized.
- 16) Northeast Sidewalk Modification – The sidewalk modification is complete, pending installation of the permanent guard rail. The guard rail installation is scheduled to occur the second week of January, 2021.
- 17) On 12/04/20 and on 12/21/20, the NYS-DOH survey team conducted “NYS-DOH COVID-19” infection control surveys in the CNR, resulting with two deficiency free survey(s).

OTHER – IAN COYLE

Action Item to Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: CORNELL COOPERATIVE EXTENSION ASSOCIATION OF LIVINGSTON COUNTY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Cornell Cooperative Extension Association of Livingston County	1/1/2021-12/31/2021	\$512,500.00
3 Murray Hill Mt. Morris, NY 14510		

For: Support & Maintenance to conduct extended educational programs

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X No

Mr. Coyle reviewed the annual agreement for approval. This is the same terms and dollar amount as last year.
Motion: Mrs. Erdle moved and Mr. Wester seconded to approve the foregoing resolution Carried.

Mr. Coyle reported that he sent an update to the Supervisors on the Covid vaccine. Mr. Coyle reviewed the resident/staff sign up rates at the CNR. Our concern with vulnerability is with the residents. The control room calls are now moved to Fridays. The Governor’s vaccine rollout by region through the hospital systems has not been going as well as expected. We do not want any spoilage rate. We will continue to promote the availability with Tri-County, who has 1,000 to do this week with 700 left.

ADJOURNMENT

Motion: Mr. Falk moved and Mrs. Erdle seconded to adjourn the meeting at 9:54 a.m.

OFFICE FOR THE AGING – SUE CARLOCK

Informational Item(s) Written Only

Served Client Summary

Livingston

01/01/2020 and 011/30/2020

Report Run Date: 12/18/2020

Service Type Summary

Service Type	Total Units January to November 2020
Caregiver Services (contacts)	90
Case Management (hours)	1,608
Congregate Meals (meals) sites closed since 3/16/2020	4,980
Health Promotion Services (contacts) no in-person classes	817
Home Delivered Meals (meals)	65,253
In Home Contact & Support (contacts) well check calls, deliveries	10,089
Nutrition Counseling (hours)	32
Nutrition Education (contacts)	10,506
Personal Care (hours)	5,593
PERS (service months)	4,541

Program Updates:

- LCOFA was notified of 20% withhold for three state grants on 11/20/20; the funding was restored on 12/11/20.
- With the pandemic continuing, LCOFA is anticipating receiving more robotic pets to combat social isolation, anxiety, depression and loneliness. LCOFA will be receiving 24 additional animatronic pets (approximate value \$2400) from the New York State Office for the Aging. The robotic pets will be available for adoption by clients.
- LCOFA continues to partner with the New York State Office for the Aging and Bell Age, Inc. to promote use of the COVID-19 CheckUp tool.



- LCOFA will be partnering with the Center for Elder Justice to offer a Virtual Mobile Legal Event in 2021. The virtual Mobile Legal Unit will allow older adults to stay safe in their homes and call a toll-free number. Callers will be connected with an attorney or paralegal for assistance with matters such as debt harassment, obtaining and/or reviewing credit reports, health care proxies, living wills, tenants' rights, immigration, kinship care, foreclosure, medical bills, financial exploitation, Medicaid, Medicare and elder abuse. They also provide legal health check-ups to those over the age of 60 to assist with the identification of legal issues before they become an emergency.
- Virtual support groups and education for caregivers are being offered through subcontractor Noyes Health.

Senior Nutrition

- The Holiday Meal delivered on 12/16 (Beef Wellington).
- LCOFA is in the process of hiring/training additional meal delivery substitutes due to several couriers taking leaves of absence due to COVID-19.
- Donations were received from Grizzly's (over 400 pounds of venison), Wegmans (coolers/insulated bags for clients to allow contact free delivery), a local farm called Pursue Happiness (located in Cayuga county donating a coffee product; the beverage is a blend of high CLA milk and cold brew coffee. It contains 20g of protein, its lactose friendly and shelf stable), and Sparta UMC (gift bags for clients in that area).
- Craft kits for the December holidays were offered to meal recipients as part of the Genesee Valley Council on the Arts grant. One hundred and eighty-nine kits (189) were distributed including paint an ornament, pine cone elves, holiday wreath, etc. In addition, decorating pages were distributed and over 30 were received back and displayed at the office.
- Shelf stable meal boxes will be distributed to all meal recipients again in case of program closure.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board