

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JANUARY 7, 2020
9:00 A.M.**

PRESENT: M. Walker, M. Falk, D. Babbitt Henry, D. Wester, D. LeFeber, D. Mahus, I. Coyle, S. Hillier, J. Gunther-Intern
 ABSENT: I. Davis

Human Services Chair Merilee Walker asked Springwater Supervisor Deborah Babbitt to lead the Pledge of Allegiance.

OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. AUTHORIZING THE DIRECTOR OF THE LIVINGSTON COUNTY OFFICE FOR THE AGING TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY DEPARTMENT OF HEALTH

RESOLVED, that the Director of the Livingston County Office for the Aging is hereby authorized to sign the following contract for the Livingston County Office for the Aging, and any future amendments to said contract for the Livingston County Office for the Aging, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Department of Health 2 Murray Hill Dr. Mt. Morris, NY 14510	1/1/20-12/31/20	Actual cost of services approved and provided

For: In-home non-medical aide services (Personal Care I and II) for EISEP, CSE and Caregiver Respite programs

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal (Title IIIE) and State (EISEP, CSE)	25%	Yes X No

Director's Comments: Despite contracting with multiple agencies, the Livingston County Office for the Aging often has to put individuals who could be served on a waiting list due to aide shortages. This collaboration is a strategy to increase capacity and serve more people.

Ms. Carlock explained that, while we contract with many agencies, there have been many times when they have not been able to get a home health aide for a family and the Department of Health is a certified home health agency with aides.

Motion: Mr. Falk moved and Mrs. Babbitt seconded to approve the foregoing resolution.....Carried.

Informational Item(s) Written Only

Served Client Summary

Livingston
 01/01/2019 and 11/30/2019
 Report Run Date: 12/26/2019

Service Type Summary

Service Type	Total Units Prior Year	Total Units Jan-Nov 2019
Caregiver Services (unit=contact for support, counseling, training)	368 contacts/ 84 caregivers	358 contacts/ 97 caregivers
Case Management (unit = hour)	2,022 hours/ 366 people	1,817 hours/ 380people

Congregate Meals (unit =meal)	22,096 meals/260 people	22,093/278 people
Health Promotion Services (unit=session)	1,125 sessions	1,444 sessions
Home Delivered Meals (unit=meal)	43,874 meals/346 people	42,456 meals/369 people
Information & Assistance (unit=contact)	2,575 contacts	2,833 contacts
Legal Services (unit=hour)	225 hours	282 hours
Nutrition Counseling (unit-hour)	20 hours	30 hours
Nutrition Education (unit=contact)	4,294 contacts	4,412 contacts
Personal Care (unit=hour)	5,595 hours	5,355 hours
PERS (unit=one month or service)	5,581 service months	5,255 service months
Transportation (unit=one way trip)	5,903 one-way trips	7,489 one-way trips

Program Updates:

The 2020-2024 Programs and Services Plan was submitted to the New York State Office for the Aging on December 11, 2020.

LCOFA is working with the CNR on an RFP for Food Services. The current contract expires 5/31/2020. LCOFA is working with LCDOH to contract for aides to provide in-home services for clients.

LCOFA is collaborating with SUNY Geneseo for the Volunteer Income Tax Assistance Program as well as the MLK Day of Leadership and Service.

A Dietetics Intern from SUNY Oneonta will be implementing a nutrition education program at the MM Congregate Meal site beginning in January 2020.

Mount Morris Congregate Meal participants applied for Arts Council grant to expand arts and crafts at the site, with LCOFA as fiduciary. They have been awarded a grant of \$1,125.00.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: CHILD CARE COUNCIL, INC., NYS OFFICE OF CHILDREN & FAMILY SERVICES & UR MEDICINE\NOYES HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Child Care Council, Inc. 595 Blossom Rd., Suite 120 Rochester NY 14610	1/1/20-12/31/20	\$80,269.00

For: Inspection/registration of Day Care Centers, Homes and School Age Programs

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
MOU with State OCFS – DSS is pass through Agency	0%	Yes X No

NYS Office of Children & Family Services 52 Washington St. Rensselaer NY 12144	1/1/20-12/31/20	\$80,269.00
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For: MOU for funding to pay for the costs incurred in providing inspection/registration services for Day Care Centers, Homes and School Age Programs.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
MOU with State OCFS – DSS is pass through Agency	0%	Yes X No
UR Medicine\Noyes Health	1/1/20-12/31/21	Per day \$220.00

111 Clara Barton St.
Dansville NY 14437

For: Social admissions for individuals eligible for Adult Protective Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title XX – 65% Federal	35%	Yes X No

Ms. Deane reviewed the contracts for approval today.

Motion: Mrs. Babbitt moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

Ms. Deane reported that staffing is good.

Informational Item(s) Written Only

1. Statement of Appropriations (Monthly) (November) – Attached
2. Statistics (Monthly) (November)

	<u>Nov</u>	<u>% Change from Jan 1</u>
Temporary Assistance Cases (TA):		
Family Assistance	194	-16.38%
Safety Net	231	-9.41%
Total	425	-12.73%
Medicaid Cases (MA):		
Community	1640	-0.91%
Chronic Care	224	-4.68%
Foster Care	156	6.85%
SSI	1258	0.08%
Total	3278	-0.46%
Livingston County Citizens receiving some form of Medicaid service:		
Cases In Transit	28	
NYSOH		
Livingston County DSS	4442	
Total	4470	
Food Stamp Only Cases:	2167	0.09%
SSI Food Stamp Cases:	803	-2.55%
Child Care Cases:	133	-12.50%
Fraud:		
Front End Detection (FEDS) - During Applicant Status	1	
Fraud Referrals Received - Anonymous/Other	12	
Fraud Referrals Received - Internal/DSS	2	
Referrals sent to Sheriff & DA	0	
Pending with DA/Awaiting Disposition	8	
Clients thru the lobby (Unduplicated #):	962	

Total # of individuals served by reception staff:	1637	
Housing - Homeless Caseload:		
Diversions	27	
Housed	37	
Total	64	
Total Nights	551	
Singles	474	
2 Adults	0	
Families	77	
Total Clients in Temp. Housing at end of month	13	
Clients entering Temp. Housing & remaining in the month	10	
Code Blue - Below 32 Degrees		
Cases	1	
Nights	14	
Section 8 Vouchers Leased Up:	495	
Child Support:		
Caseload Count	3,067	-6.92%
Dollars Collected	\$659,468	
Child Protective Services (CPS): Ongoing		
New Primary Investigation Assignments	45	
Secondary Assignments from Other Counties	6	
Petitions Filed	4	
1034 Court Ordered Investigations Completed	7	
CPS Ongoing Case Management/Preventive Services:	71	18.33%
CPS Ongoing Management Cases	46	
Article 10 Placement/Non-DSS Custody Cases (Out of Home)	19	
*Distinct Children	39	
Supervision Cases Remaining in Home	20	
*Distinct Children	47	
Supervision Cases on Behalf of Another County-Secondary	7	
*Distinct Children	8	
Probation Based # of Children Referred	38	
School Based Consults (Avon, Dansville, Livonia)	197	
TASA (Case Management for Pregnant/Parenting Teens) Active	3	
Foster Care	47	
Foster Children - DSS Custody	41	10.81%
OCFS State Custody	3	
Levels of Care:		
Foster Boarding Home	34	

Approved Relative Foster Home	0	
Institution	4	
Group Home	2	
Supervised Independent Living	0	
Other	1	
Other Case Processing	6	
ICPC Requests	0	
Supervision - Post Discharged - Court Ordered	3	
Supervision on behalf of another county	0	
Aftercare Services	0	
Children on Trial Discharge	3	
Children Discharged to Parent or other resource	0	
Adoptions	1	
Protective Services for Adults (PSA):	41	-19.61%
PSA Referrals Received	14	
Active Financial Mgmt. Cases	48	
Active Home Mgmt. Cases	47	
Personal Care Aide Cases	35	
Level I	5	
Level II	30	
Level I pending	0	
Cases waiting for an assigned Aide	3	
Guardianship Cases	3	
Awaiting discharge	5	
Pending	0	
Assessment Contacts	80	

3. Employees hired, resigned or retired in December:

Kim Schifino	Promoted	Case Supervisor – Grade B	12/1/19	Avon
Alina Diaz	Hired	Case Management Aide	12/2/19	Geneseo
Holley Hillier	Hired - Previous Sr. Social Welfare Exam.	Housing Programs Coordinator	12/8/19	Dansville
Wendy Howell	Promoted	Prin. Social Welfare Examiner	12/15/19	Nunda
Jack Sylvester	Hired	Temp. Social Services Attorney	12/17/19	Lima
Ashley Weiss	Hired	Sr. Social Services Attorney	12/18/19	Geneseo
Jennifer Noto	Resigned	Sr. Social Services Attorney	12/20/19	Geneseo
Joni Neus	Hired/Reinstated	Caseworker	12/23/19	Geneseo
Derek Crocker	Resigned	Caseworker	12/25/19	Mt. Morris
Tracy Thompson	Retired	Prin. Social Welfare Examiner	12/27/19	Dalton

- The Work Happy - Play Healthy Committee held a dress down fundraiser in November. A total of \$722 was raised. A portion of this will be donated to Glove House for their January 11, 20120 Winter Ball for children in care and the remainder will be used towards other holiday needs for children in care.
- An Agency All Staff Meeting and luncheon was held on December 4 in the Auditorium. Mr. Coyle was a guest speaker.
- DSS collaborated with the Marines for the fourth consecutive year as a distribution site for the Toys for Tots program.
- Emergency HEAP opened on January 2, 2019. Emergency benefits are available to assist eligible households with a heating emergency or a heat-related domestic emergency. Only one emergency benefit of each type is available per HEAP household for the 2019-2020 season.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION-GENESEE VALLEY EDUCATIONAL PARTNERSHIP & RELIANT STAFFING SYSTEMS, INC. DBA CAREER START

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Valley Educational Partnership 80 Munson Street Leroy, NY 14482 For: Nurse Aide Training Program	1/1/20-12/31/20	\$1,850.00/participant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Director's Comments: This relationship will provide the Center with an additional Nurse Aide Training Program for 2020.

Reliant Staffing Systems, Inc., 252 Plymouth Avenue Rochester NY 14608 For: Supplemental Staffing Contract – RN, LPN, CNA	2/1/20-1/31/21	Fee Schedule
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CNR Operating Budget	N/A	X Yes No

Director's Comments:

Staffing agencies have had limited personnel available and are experiencing the same recruiting difficulties as the CNR and other providers. This contract will enable the select and limited use of agency personnel to meet staffing needs.

Mr. Woodruff reviewed the contracts for approval.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

2. AMENDING THE 2020 LIVINGSTON COUNTY SALARY SCHEDULE: CENTER FOR NURSING AND REHABILITATION

RESOLVED, that the 2020 Livingston County Salary Schedule is amended as follows:

Center for Nursing and Rehabilitation:

- Create one full-time Charge Nurse at the wage grade 15 per CSEA contract effective immediately.

For: Staff education augmentation

Director's Comments:

Under CMS's Phase III, Requirements of Participation, there are a number of evidence based educational requirements all skilled nursing facilities must be in compliance with. Pursuant to recommendations received by Beacon Solutions, LLC, this position's primary function will be in the role of RN Staff Education to further ensure both regulatory compliance and to further augment the RN staffing in the Center.

Mr. Woodruff explained that this position is necessary to follow the regulatory compliance guidelines.

Motion: Mrs. Babbitt moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONAL UPDATES:

- Occupancy – As of December 23rd, 2019 occupancy was 92.46% for the month, YTD 91.88%. Mr. Woodruff reported as follows: Occupancy to date is 93.11% and trending up; Garden of Life in October was 89.4%.

Cash Flow - The CNR's Cash Flow Report as of December 23rd, 2019, \$17,780,180 in Reserves. Cash reserves to date \$17,973,226.

Budget Variance - The October 2019 budget variance report will be distributed and discussed at the committee meeting. Medicaid under budget \$1,688,375; Medicare under budget \$840,978; Private pay over budget \$1,685,642; Operating Expense under budget \$3,586,169; Garden of Life over budget \$122,460.

Mr. Woodruff reported that we did participate and support the evacuation of a facility in distress in Rochester. In his role a Co-Chair of the Greater Rochester Mutual Aid Plan, Mr. Woodruff was the Incident Commander with the partial evacuation of the facility.

Informational Item(s) Written Only

- 1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2) Current FT Nursing Assistant vacancies are: Night Shift –16, Evening Shift –19, Day Shift –15
- 3) Nurse Recruitment – The CNR is actively recruiting qualified applicants.
 - a) There are currently 3 Part Time day shift LPN, 7 Full Time and 6 Part Time evening shift LPN and 5 Full Time and 1 Part Time LPN night shift vacancies.
 - b) There are currently 1 Full Time day shift RN, 1 Full Time evening shift RN, & 2 Full Time night shift RN vacancies.
 - c) There are currently no PCA vacancies at this time.
 - d) The Center continues to utilize agency staffing solutions in the interim to augment these vacancies.
- 4) EPC Project Updates-
 - a) Building envelope – infiltration seal – contacted contractor to investigate air blowing into the ceiling above resident rooms on the 3rd floor, this item remains open. Investigation is continuing.
 - b) Lighting- the contractor has been notified to replace lighting fixtures that are malfunctioning and will be replaced at no cost to the County. All but two outside lights have been replaced.
- 5) The LCCNR received its final Nursing Home Universal Settlement payment in the amount of \$308,267.48, on December 18, 2019.
- 6) The Reliable Health Systems Lease agreement for EMR software and web hosting will be renewed for the period of January 26th, 2020 through January 25th, 2021. This renewal is the third and final of (3), one year option terms.
- 7) Beacon Solutions Monthly Report – to be distributed.
- 8) The LCCNR Department Head 2020 Work Plans with associated goals and objectives have been developed.
- 9) The immunization acceptance rates for the Residents this season is 96% and the rate for Staff is 98%. To date, there have been no positive cases of influenza in the Center.
- 10) CNR Influenza Report-

	Influenza A	Influenza B
October	0	0
November	0	0
December	0	0

- 11) On December 19, 2019, Stephen Woodruff, Director of LTC, served as the Incident Commander of the Greater Rochester Mutual Aid Plan’s (GRMAP) Regional Coordinating Center (RCC), convened at St. John’s Home for partial evacuation of a Disaster Struck Skilled Nursing Facility in the Rochester area. Kim Kavanagh, Activities Director, GRMAP Steering Committee member, assisted in the RCC and on site at the Disaster Struck Facility.
- 12) On December 24, 2019, the LCCNR participated as a Patient Accepting Facility, post activation of the Greater Rochester Mutual Aid Plan, to assist in the evacuation of a skilled nursing facility in Rochester.

DEPARTMENT OF HEALTH – JIM PERAINO

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: ARBOR DEVELOPMENT, CASA TRINITY, CATHOLIC

CHARITIES OF LIVINGSTON COUNTY, COMPEER WEST, COUNTY OF STEUBEN, GOODWILL OF THE FINGER LAKES, HILLSIDE CHILDREN’S CENTER, LAKEVIEW HEALTH SERVICES, LIVING OPPORTUNITIES OF DEPAUL, MENTAL HEALTH ASSOCIATION, PT PROFESSIONALS, THE ARC OF LIVINGSTON–WYOMING, INTEGRATED EMPLOYMENT SERVICES-THIS, THAT & MORE CO.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Arbor Development 26 Bridge Street Corning, NY 14830 For: Supported Housing Units	1/1/20-12/31/22	\$70,388.00/year - Adjustable -not to exceed maximum amount of state funding.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes X No

Director’s Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

CASA Trinity 4216 Millennium Drive Geneseo, NY 14454	1/1/20-12/31/22	\$1,242,990.00/year Adjustable -not to exceed maximum amount of state funding.
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For: Healthy Communities That Care, Substance Abuse Services, Residential Program, Jail-based Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS/Federal OASAS and Livingston County	\$77,011.00	Yes X No

Director’s Comments: Funding is established by NYS/Federal OASAS – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

Catholic Charities of Livingston County 34 East State Street Mt. Morris, NY 14510	1/1/20-12/31/20	\$117,270.00/year Adjustable -not to exceed maximum amount of state funding
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For: In Home Family Therapy, HOPE Youth Mentoring Program and Transition Planning with Inmates.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH, DSS	\$11,400.00	Yes X No

Director’s Comments: Funding is established by NYS OMH, DSS– pass through, amounts may be adjusted for COLA or prior year close outs, etc. This contract is only for one year because funding may change, will review after 12/31/20.

Compeer West Suite 210 135 Delaware Avenue Buffalo, NY 14202 For: Adult Mentoring Program	1/1/20-12/31/22	\$50,195.00/year Adjustable -not to exceed maximum amount of state funding.
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes X No

Director’s Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

County of Steuben 3 East Pultney Square Bath, NY 14810	1/1/20-12/31/20	\$60,000.00 in four equal payments + mileage & equipment recertification expenses
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For: Execution of the Weight and Measures program for retail facilities throughout Livingston County.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes X No

Livingston County	100%	Yes <input checked="" type="checkbox"/> No
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Director's Comments: This contract provides for Steuben County to perform Livingston County Weights and Measures checks and inspections at Livingston County facilities.

Goodwill of the Finger Lakes 1/1/20-12/31/22 \$15,415.00 /year
 422 South Clinton
 Rochester, NY 14620
 For: After hour's crisis hotline for the Livingston County clinic

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Clinic revenue/ NYS OMH	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: On call service for clinic after hours.

Hillside Children's Center 1/1/20-12/31/22 \$154,893.00/year
 1183 Monroe Avenue
 Rochester, NY 14620
 Adjustable -not to exceed maximum amount of state funding.

For: GLOW Region Family Support Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

Lakeview Health Services 1/1/20-12/31/22 \$46,545.00/year
 600 Washington Street
 Geneva, New York 14456
 Adjustable -not to exceed maximum amount of state funding.

For: Supported Housing Units

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

Living Opportunities of DePaul 1/1/20-12/31/22 \$114,240.00/year
 2240 Union Road
 Cheektowaga, NY 14427
 Adjustable -not to exceed maximum amount of state funding.

For: OMH Crisis Beds

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

Mental Health Association 1/1/20-12/31/22 \$43,203.00/year
 320 North Goodman Street
 Rochester, NY 14607
 Adjustable -not to exceed maximum amount of state funding.

For: Adult Mentoring Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

PT Professionals 1/1/20-12/31/21 \$90.00 – inclusive visit rate
 3509 Thomas Drive
 Lakeville, NY 14480
 For: Physical Therapy services
 \$35.00 - Reimbursable non-direct PT care expenses

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
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Various 3 rd Party Payors	Depends on payor	Yes X No
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Director's Comments: This contract will provide physical therapy services for Hospice patients.

The Arc of Livingston County-Wyoming 1/1/20-12/31/22 \$57,466.00/year
 18 Main Street Adjustable -not to exceed
 Mt. Morris, NY 14510 maximum amount of state
 funding.

For: Sheltered Employment Services to Mental Health clients at Hilltop.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH	0%	Yes X No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

Integrated Employment Services 1/1/20-12/31/20 Hourly rate of \$12.98 x two
This, That & More, Co. people, two times a month
 3605 Thomas Drive for approximately two hours.
 Lakeview, NY 14480 Not to exceed \$150 per
 month

For: Cleaning Services for Reproductive Health Center, Dansville site

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS DOH Family Planning Grant	0%	Yes X No

Director's Comments: This contract will provide cleaning services for the Dansville RHC clinic two times a month.

Mr. Peraino reviewed the contracts for approval. Many of these contracts are pass-through funding. All of the Mental Health pass through contracts are for three years except for Catholic Charities because the funding may change.

Motion: Mr. Falk moved and Mrs. Babbitt seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS AND NEW YORK STATE DEPARTMENT OF HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contracts for the Livingston County Department of Health, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
National Association of County and City Health Officials 1201 Eye Street, NW 4th Fl. Washington, DC 20005	NACHHO Signing- 8/31/20	\$2,500.00

For: Medical Reserve Corps (MRC)Operational Readiness Award

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NACCHO	0%	Yes X No

Director's Comments: This contract provides for the Medical Reserve Corps

New York State Department Of Health 1/1/20-6/30/20 \$173,811.00
 Corning Tower, Empire State Plaza
 Albany, NY 12237

For: Family Planning Grant

<i>Funding Source:</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Department of Health	0%	Yes X No

Director's Comments: County signs first

Mr. Peraino reviewed the grant contracts for approval. The Family Planning grant is only for six months. It is

uncertain what will happen for the rest of the year.

Motion: Mr. Mahus moved and Mrs. Babbitt seconded to approve the foregoing resolution Carried.

3. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH IMMUNIZATION FEE SCHEDULE FOR RATES EFFECTIVE JANUARY 1, 2020

Immunization 2020 Fee Schedule			
<u>Service Description</u>	<u>CPT Code</u>	<u>Effective 1/1/19</u>	<u>Effective 1/1/2020</u>
Flu Quad PF 36 mos. +	90686	\$20	\$20
Flu Quad PF 6-35 mos.	90685	\$22	\$22
Flu High Dose	90662	\$54	\$56
Flu Quad Other	90674	New code	\$30
Pneumo 23 Val. (Pneumovax)	90732	\$108	\$115
Pneumo 13 Val. (Prevnar 13)	90670	\$206	\$215
Hepatitis A	90632	\$71	\$73
Hepatitis A (Ped)	90633/90634	\$34	\$34
Hepatitis B	90746	\$65	\$67
Hepatitis B (Ped)	90744	\$25	\$25
MMR	90707	\$75	\$83
Varicella	90716	\$129	\$143
Zoster	90736	\$224	\$224
Menactra	90734	\$128	\$128
Meningitis B	90620/90621	\$175	\$180
HPV	90651	\$215	\$240
IPV	90713	\$34	\$36
Twinrix (Hep A&B)	90636	\$106	\$110
TDaP	90715	\$45	\$45
DTaP	90700	\$30	\$31
Diphtheria/Tetanus (DT) <7yo	90702	\$34	\$34
Tenivac (Td) age 7yo+	90714	\$26	\$27
Rabies	90675	\$350	\$350
Rotavirus	90680	\$110	\$110
Pentacel	90698	\$97	\$101
Hib	90648	\$20	\$18
PPD	86580	\$10	\$10
PPD E/M	99211	\$25	\$25
Immune Gamma Globulin HepA	J1460	\$42 per unit	\$42 per unit
Therapeutic, Prophylactic, or diagnostic Injection	96372	\$45	\$45
Imm Admin through age 18 w/counseling	90460	\$26	\$25
Each additional vaccine or component through age 18	90461	\$26	\$25
Immun Admin 1 vaccine	90471	\$26	\$25
Immun Admin each additional vaccine	90472	\$26	\$25

Mr. Peraino explained that the rates are determined by looking at the current rates versus reimbursement amounts in order to maximize reimbursement.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

4. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH MENTAL HEALTH FEE SCHEDULE FOR RATES EFFECTIVE JANUARY 1, 2020

Mental Health Clinic 2020 Fee Schedule			
<u>Service Description</u>	<u>CPT Code</u>	<u>Previous Rate</u>	<u>Effective 1/1/20</u>
Interactive Complexity	90785	New Code	\$15
Initial Individual Visit (45 min minimum)	90791	\$246	\$246
45 min Initial Evaluation (prescriber only)	90792	\$218	\$218
Brief Therapy Visit (30 min minimum)	90832	\$155	\$155
Psychiatric Assessment 30 min	90833	\$129	\$129
Individual Therapy (45 min minimum)	90834	\$207	\$207
Psychiatric Assessment 45 min	90836	\$200	\$200
60 min Therapy Session (commercial payers)	90837	\$189	\$189
Crisis Therapy	90839	\$408	\$408
Family Therapy w or w/o Patient - MMIS (30 min minimum)	90846	\$146	\$146
Family Therapy with Patient - MMIS (1 hr minimum)	90847	\$295	\$295
Psychotherapy - Family Group 1hr	90849	\$68	\$68
Group Therapy - MMIS	90853	\$68	\$68
Complex Care Management	90882	\$23	\$23
Injection only w/drug	96372	\$38	\$38
After hours	99051	\$20	\$20
New Patient Assessment - Level I	99201	\$140	\$140
20 min New Patient Level II	99202	\$145	\$145
30 min New Patient Level III	99203	\$150	\$150
45 min New Patient Level IV	99204	\$165	\$165
60 min New Patient Level V	99205	\$210	\$210
Established Patient Assessment Level I	99212	\$135	\$135
15 min Est Patient Level II	99213	\$140	\$140
25 min Est Patient Level III	99214	\$145	\$145
40 min Est Patient Level IV	99215	\$155	\$155
Health Monitoring, Indiv 15 min	99401	\$60	\$60
Health Monitoring, Indiv 30 min	99402	\$72	\$72
Health Monitoring, Indiv 45 min	99403	\$104	\$104
Health Monitoring, Indiv 60 min	99404	\$137	\$137
Smoking Cessation, Intermediate	99406	\$27	\$27
Smoking Cessation, Intensive	99407	\$42	\$42
SBRIT Screening	H0049	\$60	\$60
SBRIT Brief Intervention	H0050	\$60	\$60
Inject Med Admin w/Monitoring/Education	H2010	\$99	\$120
Crisis Intervention per 15 min	H2011	\$95	\$95
Injection, Risperdal	J2794	\$12	\$12
Crisis Intervention per hour	S9484	\$573	\$573
Crisis Intervention 3 hour	S9485	\$1,344	\$1,344

COPS Only	4098	\$209	\$209
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***Note- New fees determined based on updated Medicaid APG and Medicare rate analysis.

Motion: Mrs. Babbitt moved and Mr. Falk seconded to approve the foregoing resolution.....Carried.

Informational Item(s) Written Only

- Continue to focus on a Chronic Disease Prevention initiative entitled *Be Well in Livingston* (Nunda)- enhancing capacity of steering committee; implementing strategic plan for 2019; develop and implement media and outreach plan for 2019- community led physical activity opportunities being offered and well attended with Fun and Fitness ad/flyers; and continued discussion on sustainability including funding from local businesses to sponsor Fun and Fitness ad; developed a resolution and outdoor signage for Town and Village regarding Be Well; incorporated Be Well messages and activities in *Christmas In Nunda* event; and conduct *Highway to Health* talk focusing on nutrition and community challenge to align with school's employee challenge in January.
- Expanding *Be Well in Livingston* to Mt. Morris- discussing dates for school, worksite and community assessments; scheduling focus groups, data review and local resources; sent Be Well educational material for translation to SUNY Geneseo student, developed a resolution and outdoor signage for Town and Village regarding *Be Well*.
- Community Health Assessment and Community Health Improvement Plan using MAPP process completed; priorities include **Prevent Chronic Disease (Be Well)** and **Promote Well-Being and Prevent Mental and Substance Use Disorders**; distributed CHA summary and CHIP to be placed on social media post and websites, press release sent to media; CHA and CHIP submitted to NYSDOH.
- Workforce Development: conducted core competency assessment with staff, three step prioritize process with administrative staff in January, developed and distributed training plan for LCDOH staff for 2020
- Breastfeeding Quality Improvement initiative regarding data collection for Breastfeeding Friends Group, and Breastfeeding Friendly Policy to be adopted and implemented by Livonia Public Library starting January 2020.
- Revising Emergency Preparedness Plan.
- Submitting *After Action Report* regarding Emergency Preparedness exercise conducted in November.
- Awarded Medical Reserve Core NACCHO grant funding- to begin January 1.
- Continuing incident reviews and CQI for LC Mental Health. Outreach re: RHC services at SUNY Geneseo, includes two tabling events in the Union.
- Developing RHC outreach / media regarding services, importance of LARC and STI prevention.
- Media and outreach efforts: Breastfeeding Friends Group new site in Livonia media campaign and promotional materials, Toy Safety, Winter Safety, Handwashing, Indoor Tanning, National Influenza Week, World AIDS Day and RHC services, Pregnancy and Emergency Contraception information and RHC services and RHC Avon clinic site closing.
- Planning for Trauma Informed practices and policies - conducted committee meeting to discuss trainings and plans for 2020.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item to Be Reported

1. APPOINTING MEMBER TO THE COMMUNITY INITIATIVES COUNCIL: WENDY HOWELL

RESOLVED, that the following member be hereby appointed to the Community Initiatives Council for the term designated:

Community Initiatives Council			
Name	Address	Rep/Title	Term
Wendy Howell	1561 Route 436, Nunda NY 14517	Low-Income	1/8/20 - 12/31/20

Wendy Howell is replacing Tracy Thompson. Having a DSS employee on the Council is very helpful.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

2. APPOINTING MEMBER TO THE LIVINGSTON COUNTY YOUTH BOARD: STEPHANIE MILLER

RESOLVED, that the following member be hereby appointed to the Livingston County Youth Board for the term designated:

Livingston County Youth Board			
Name	Address	Agency	Term
Stephanie Miller	4476 Clover Street, Honeoye Falls, NY 14472	Public Schools	At Pleasure

Motion: Mr. Falk moved and Mrs. Babbitt seconded to approve the foregoing resolution..... Carried.

3. AMENDING THE 2020 LIVINGSTON COUNTY SALARY SCHEDULE: WORKFORCE DEVELOPMENT AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2020 Livingston County Salary Schedule is amended as follows:

Workforce Development:

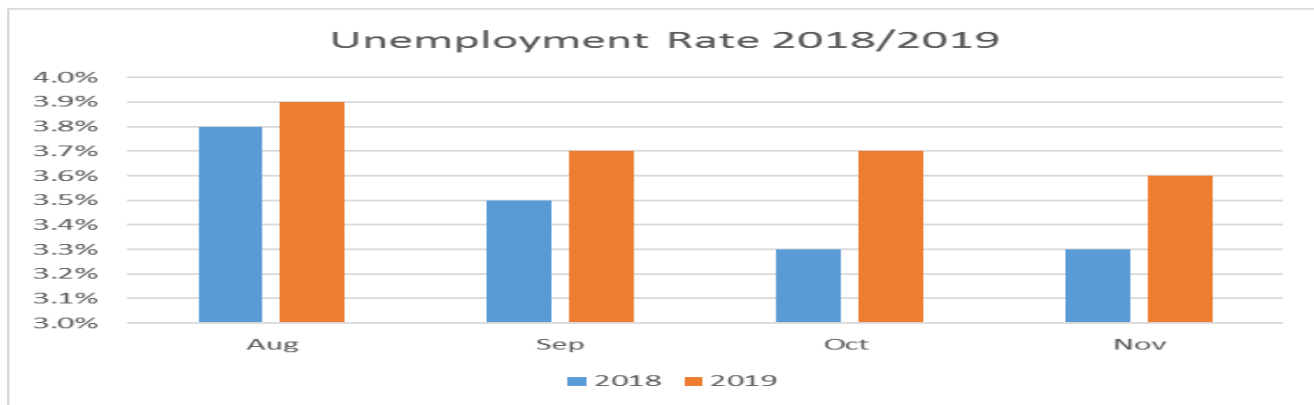
- Create one full-time Recruitment Specialist position at Wage Grade 16 CSEA Contract effective 1/1/2020. For: Coordinating recruitment strategies to ensure departments have an adequate applicant pool to fill openings. Mr. Snyder explained that this position closely resembles the staffing services specialist that previously existed at the nursing home with a few minor revisions. We are removing the employee relations component, which triggered Personnel’s determination that the position no longer be in the exempt class and will now be covered by the CSEA Unit. The position will exist within the Workforce Development Office, but will be located on site at the nursing home. An agreement between Workforce Development and the nursing home will be in place so that the position is funded by the nursing home with zero cost to Workforce. The position will be available to other County departments that may have recruitment needs. The heavy focus for the position will be on job retention and making sure all new employees are fully aware of all supportive services during those first few weeks of new employment. The experience requirements were broadened to include recruitment experience, communications, marketing and outreach to bring some other skill sets that were not reached in the prior search. The recommendation was to maintain the prior salary range with a Wage Grade 16.

Motion: Mr. Falk moved and Mrs. Babbitt seconded to approve the foregoing resolution..... Carried.

Mr. Snyder reported that he is very excited about the new venue for the Teen Recognition.

Informational Item(s) Written Only

Livingston County Unemployment Rate



The unemployment rate has risen year over year for each of the last four consecutive months.

Department Activity Report

Activity	Nov 2019
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Job Openings Posted with NYSDOL	387
Counselor Assisted Appointments	41
Workshop Attendees	26
Jail Workshop Attendees	0
Adults/Youth in Training	10
WIOA Youth Enrolled in Services (26 by 6/30/20)	18
WIOA Adults Trained (32 by 6/30/20)	24
Temporary Assistance Clients Employed	32
Temporary Assistance Clients in Work Experience	22

Program Report

NYS Youth Council – Several applications from local youth were received for the NYS Youth Council. Judges will begin reviewing, nominations and making their final recommendations to Albany in mid-January.

CNA Program – The next Certified Nursing Assistant Training Program is schedule to start on March 30, 2020.

Mini Job Fair – Ten mini job fairs have been scheduled for 2020. The dates are 1/14, 2/11, 3/10, 4/14, 5/12, 6/9, 8/11, 9/8, 10/13 and 11/10.

Mini Grants – The Youth Bureau awarded 3 mini grants to youth-led community service projects in 2019.

OTHER – IAN COYLE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: CORNELL COOPERATIVE EXTENSION ASSOCIATION OF LIVINGSTON COUNTY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Cornell Cooperative Extension Association of Livingston County 3 Murray Hill Mt. Morris, NY 14510	1/1/20-12/31/20	\$512,500.00
For: Support & Maintenance to conduct extended educational programs		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X No

Mr. Coyle explained that this is an annual contract. The dollar amount is the budgeted amount approved in November. Tim Hayes is the interim Executive Director.

Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolutionCarried.

ADJOURNMENT

Mr. Mahus moved and Mrs. Babbitt seconded to adjourn the meeting at 9:26 a.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board