

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, JANUARY 22, 2019
1:30 P.M.

PRESENT: D. Pangrazio, D. Knapp, D. Fanaro, E. Gott, W. Wadsworth, D. LeFeber, D. Mahus, B. Donohue, M. Falk, I. Coyle, H. Grant, S. Hillier, J. Gunther-Intern

Ways & Means Chair Dan Pangrazio asked Livonia Supervisor Eric Gott to lead the Pledge of Allegiance.

REAL PROPERTY TAX SERVICES – BILL FULLER

Action Item(s) To Be Reported

1. CORRECTING TAX ROLL - VARIOUS TOWNS

WHEREAS, the Director of Real Property Tax Services has transmitted a written report of his investigation and recommendation with regard to six (6 parcels) applications for correction of the tax roll, pursuant to the Real Property Tax Law, as prepared for the Towns of Avon, Conesus, Geneseo, Livonia and York on the tax rolls for the years hereinafter set forth, and

WHEREAS, said parcels were incorrectly assessed and/or taxed for reasons set forth in the applications for correction requested from the Director of Real Property Tax Services attached hereto; now therefore be it

RESOLVED, that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the officer(s) having jurisdiction of the tax roll so that the roll(s) can be corrected; and be it further

RESOLVED, that the County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll corrections and forward the corrected tax bill. The County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for the application(s).

Year, Municipality Owner(s) Parcel	Taxing Jurisdiction	Original Tax Bill	Corrected Tax Bill	Refund to Owner	Chargebacks to Taxing Jurisdictions
1. 2019 Avon	Livingston County	\$ 799.35	\$ 799.35	\$0.00	\$ 0.00
Welch, Dennis H.	Avon Town Tax	403.86	403.86	0.00	0.00
Welch, Paula J.	Avon Fire 1	169.84	169.84	0.00	0.00
Tax Map Number	Unpaid Avon Water	992.63	0.00	0.00	992.63
34.18-1-13	Total	<u>\$2,365.68</u>	<u>\$1,373.05</u>	<u>\$0.00</u>	<u>\$992.63</u>
2. 2019 Conesus	Livingston County	\$199.17	\$199.17	\$0.00	\$199.17
Beardslee, Timothy	Conesus Town Tax	188.78	188.78	0.00	188.78
Beardslee, Chrisanne	Conesus Fire 1	19.08	19.08	0.00	19.08
Tax Map Number	Cty Wtr #1 Zone 1	479.00	10.00	0.00	10.00
101.30-1-25	Total	<u>\$886.03</u>	<u>\$417.03</u>	<u>\$0.00</u>	<u>\$417.03</u>
3. 2019 Geneseo	Livingston County	\$ 0.00	\$0.00	\$0.00	\$ 0.00
DePaul Geneseo	Geneseo Town Tax	0.00	0.00	0.00	0.00
Hous. Dev Fund Corp.	School Relevy	8,702.55	0.00	0.00	8,702.55
Tax Map Number	Total	<u>\$8,702.55</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$8,702.55</u>
81.10-1-1.117					
4. 2019 Livonia	Livingston County	\$ 239.89	\$0.00	\$0.00	\$ 239.89
Orchard Park	Livonia Town Tax	157.59	0.00	0.00	157.59
Homeowners Assoc.	School Relevy	821.36	0.00	0.00	\$821.36
Tax Map Number	Livonia Fire 3	40.80	0.00	0.00	40.80
83.62-1-33	Livonia Light 2	2.99	0.00	0.00	2.99
	Total	<u>\$1,262.63</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,262.63</u>
5. 2019 York	Livingston County	\$1,195.04	\$1,195.04	\$0.00	\$ 0.00
Lubberts, Dean	York Town Tax	553.96	553.96	0.00	0.00
Lubberts, Kathleen	York Fire 1	100.20	100.20	0.00	0.00
Tax Map Number	Linwood Wtr Ext	544.82	200.00	0.00	344.82
49.-1-4.2	Total	<u>\$2,394.02</u>	<u>\$2,049.20</u>	<u>\$0.00</u>	<u>\$344.82</u>

6. 2019 York	Livingston County	\$ 10.29	\$ 10.29	\$0.00	\$ 0.00
Vitale, Paul A.	York Town Tax	4.77	4.77	0.00	0.00
Fernandez, Rueben R.	York Fire1	0.86	0.86	0.00	0.00
Tax Map Number	York Light 1	0.12	0.12	0.00	0.00
62.-1-11.22	York Swr Dist# 2	338.59	50.00	0.00	288.59
	Consolidated Wtr	<u>222.86</u>	<u>49.79</u>	<u>0.00</u>	<u>173.07</u>
	Total	<u>\$577.49</u>	<u>\$115.83</u>	<u>\$0.00</u>	<u>\$461.66</u>

Mr. Fuller reviewed the corrections for approval.

Motion: Mr. Wadsworth moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

2. CORRECTING TAX ROLL – MULTIPLE PARCELS - TOWN OF CONESUS

WHEREAS, the Director of Real Property Tax Services has transmitted a written report of his investigation and recommendation with regard to one (20 parcels) application for correction of the tax roll, pursuant to the Real Property Tax Law, as prepared for the Town of Conesus on the tax rolls for the years hereinafter set forth, and

WHEREAS, said parcels were incorrectly assessed and/or taxed for reasons set forth in the application for correction requested from the Director of Real Property Tax Services attached hereto; now therefore be it

RESOLVED, that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the officer(s) having jurisdiction of the tax roll so that the roll(s) can be corrected; and be it further

RESOLVED, that the County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll corrections and forward the corrected tax bill. The County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for the application.

	Owner(s) Address Tax Map Number	Original 2019 Total Tax Amount	Corrected 2019 Total Tax Amount	Erroneous Water Chargeback Co. Water #1 Z1 Imp
1.	Parsons, Lynne M 6103 Dacula Shores Road 110.-1-42	\$1,781.21	\$1,307.21	\$474.00
2.	Wixom, Robert, Jr 6111 Dacula Shores Road 110.-1-43.12	\$1,948.81	\$1,474.81	\$474.00
3.	Gabriele, Rosalie 6097 Dacula Shores Road 110.-1-44.5	\$1,430.03	\$956.03	\$474.00
4.	DeGaugh, James 6095 Dacula Shores Road 110.-1-44.6	\$1,304.65	\$830.65	\$474.00
5.	Latimer, Junior M 6093 Dacula Shores Road 110.-1-44.7	\$2,123.21	\$1,649.21	\$474.00
6.	Wood, Richard W. Wood, Elizabeth A. 6161 Dacula Shores Road 110.-1-44.21	\$2,266.47	\$1,792.47	\$474.00
7.	Smith, James F. Smith, Paula A. 6167 Dacula Shores Road 110.-1-44.22	\$2,139.00	\$1,665.00	\$474.00

8.	Minton, Stephen C. Minton, Dana E. 6173 Dacula Shores Road 110.-1-44.23	\$2,289.65	\$1,815.65	\$474.00
9.	McCafferty, David W. McCafferty, Susan M. 6179 Dacula Shores Road 110.-1-44.24	\$2,505.48	\$2,031.48	\$474.00
10	Angelo, Jennifer M. 6185 Dacula Shores Road 110.-1-44.25	\$2,635.84	\$2,161.84	\$474.00
11.	Ellison, Ryan J. Ellison, Sari S. 6191 Dacula Shores Road 110.-1-44.26	\$2,590.93	\$2,116.93	\$474.00
12.	Finazzo, Vito Finazzo, Vicki 5765 Sliker Hill Road 110.-1-44.27	\$2,476.50	\$2,002.50	\$474.00
13.	Monroe, Richard T. Monroe, Wendy 5769 Sliker Hill Road 110.-1-44.28	\$2,590.93	\$2,116.93	\$474.00
14.	Shafer, Shelby 5773 Sliker Hill Road 110.-1-44.29	\$2,869.05	\$2,395.05	\$474.00
15.	Hussain, Arshad 6105 Dacula Shores Road 110.-1-44.123	\$2,718.40	\$2,244.40	\$474.00
16.	Koch, Jamie L. Koch, Kathleen R. 6101 Dacula Shores Road 110.-1-44.125	\$1,710.24	\$1,236.24	\$474.00
17.	Loucks, Dale E. Loucks, Nancy C. 6113 Dacula Shores Road 110.-1-44.311	\$2,052.09	\$1,578.09	\$474.00
18.	Johnson, Samuel, III Beachel, Lori 6149 Dacula Shores Road 110.-1-81.1	\$2,366.42	\$1,892.42	\$474.00
19.	Davis, John W. Davis, Lena M. 6117 Dacula Shores Road 110.-1-82	\$2,049.41	\$1,575.41	\$474.00
20.	Wixom, Phyllis L 6119 Dacula Shores Road 110.-1-45.1	\$2,650.33	\$2,176.33	\$474.00
	TOTAL	\$44,498.65	\$35,018.65	\$9,480.00

Mr. Fuller explained that this resolution relates to Real Property Tax Law 556B . Mr. Fuller explained how these errors happened.

Motion: Mr. Knapp moved and Mr. Gott seconded to approve the foregoing resolution.....Carried.

Mr. Fuller explained that he has identified another six County owned parcels that may need to have corrections done. He is investigating further to determine what is the appropriate action.

Informational Item(s) Written Only

- 1. Tentative Village Assessment Rolls have been printed.

COUNTY ATTORNEY SHANNON HILLIER

Action Item(S) To Be Reported

1. APPOINTING MEMBER TO THE BOARD OF DIRECTORS FOR THE LOCAL LAND DEVELOPMENT CORPORATION BEING CREATED FOR THE PURPOSES OF ESTABLISHING, OPERATING AND MAINTAINING A JOINT COUNTY JUVENILE DETENTION FACILITY – DIANE M. DEANE

WHEREAS, Resolution No. 2018-322 authorized Livingston County to enter into an Intermunicipal Agreement with a consortium of counties to create a local land development corporation for purposes of establishing, operating and maintaining a new joint county juvenile detention facility; and

WHEREAS, a Certificate of Incorporation is now being prepared for filing with the New York State Department of State for purposes of creating said corporation; and

WHEREAS, as part of finalizing the Certificate of Incorporation, each county in the consortium must appoint one member to the corporation’s Board of Directors; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors hereby appoints Diane M. Deane to said Board of Directors.

Mrs. Hillier explained that this is more on raise the age. Coalition of counties is still pressing forward in an attempt to create a local land development corporation so together we establish a joint county juvenile detention facility. To that end, a certificate of incorporation is now being drafted by a privately obtained attorney and they have asked each county to appoint a member from their county to a board of directors that would be part of that corporation. It seems that all the counties are choosing to appoint their DSS Commissioner so she is proposing that Livingston do the same.

Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

Mr. Coyle explained that it is worth emphasizing that it is uncertain whether we need to move forward with a facility. This is mainly to have the allowance and to have the vehicle set up to pursue something should we have to. If we do have to proceed, it’s because the state is forcing us to find bed space for these individuals where there is no available bed space presently as a regional provider.

2. AUTHORIZING TOWER LEASE WITH THE CITY OF ROCHESTER FOR THE JACKMAN HILL TOWER IN THE TOWN OF LIVONIA

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign a lease for Livingston County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
City of Rochester	4/1/2019-3/31/2020	\$173.89 for first year with
City Hall-Room 300-B	with four one-year extensions	3% annual escalator
30 Church Street		
Rochester, NY 14614-1290		

For: Tower lease for Jackman Hill Tower in the Town of Livonia.

Mrs. Hillier stated that this is a renewal. The \$173.89 is for the first year.

Motion: Mr. Mahus moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.

PERSONNEL ISSUES

Action Item(s) To Be Reported

AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: BOARD OF SUPERVISORS, EMERGENCY MEDICAL SERVICES, PUBLIC DEFENDER AND SOCIAL SERVICES

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

Board of Supervisors:

- Correct the 2019 Rate to \$175.00/call for County Coroners effective 1/1/19 on the Department Head Salary Schedule.

Emergency Medical Services:

- Correct 2019 Rate for Advanced Life Support Technician Meghan Kiefer to the base rate amount of \$21.56 per CSEA Contract effective 1/1/2019.

Public Defender:

- Correct spelling for Assistant Public Defender Michael W. McNelis effective immediately.

Social Services:

- Correct 2019 Rate for Senior Typist Mary C. Casaceli to the base rate amount of \$17.07 per CSEA Contract effective 1/1/2019.

Mr. Coyle reviewed the corrections that were found on the adopted salary schedule.

Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #1B –JANUARY 23, 2019

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #1B dated January 23, 2019 in the total amount of \$2,053,537.20.

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

2. AMENDING 2019 LIVINGSTON COUNTY BUDGET – HIGHWAY & WORKFORCE

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the amendments for approval.

Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution Carried.

3. ESTABLISHING AN ACCOUNT - PLANNING

RESOLVED, that the Livingston County Treasurer is authorized and directed to establish a new account per the electronic entries, which have been approved by the Livingston County Administrator.

Mr. Coyle explained that our auditor’s recommendation one year was to have separate accounts for any grants that we receive. This is for the water supply grant. The kick off meeting is Friday of this week.

Motion: Mr. Knapp moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

4. DECLARING SURPLUS PROPERTY – HIGHWAY

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Highway

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	72” Skidsteer-mounted Sweepster Model HB72PBD Pickup Broom	NA	9906087
1	1999 Case Model 95-XT Skidsteer Loader	1,221 Hrs.	JAF0257416
1	Coats Baseline Model 225 Tire Balancer	NA	14093000303
1	Coats Model 5040A Tire Changer	NA	071110994-1
1	1997 Ford F-350 Truck w/Utility Body	79,617 miles	1FDKF37G9VEB66518

Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution Carried.

5. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY - VENESKY & COMPANY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Venesky & Company	1/1/19-12/31/21	\$36,000.00
6114 Route 31		
Cicero, New York 13039		
For: Indirect Cost Recovery Project		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	Varies	Yes X No

Mr. Coyle explained that this Venesky has been our long time provider for this services and the contract handles issues associated with Medicaid sharing across county for some dollars back from intergovernmental funding sources and also determine our MLR for reimbursement from State. This is a renewal of their current contract at the same rate.

Motion: Mr. LeFeber moved and Mr. Fanaro seconded to approve the foregoing resolution... Carried.

6. AUTHORIZING TRANSFER OF FUNDS AND THE PURCHASE OF ONE (1) XEROX D136 COPIER/PRINTER FOR LIVINGSTON COUNTY BOARD OF ELECTIONS

RESOLVED, that the Livingston County Treasurer is authorized and directed to transfer from Reserve Account A0882.2050 in the amount of \$85,666.00 to Board of Elections Equipment Account A1450.2050 in the amount of \$85,666.00, and it is further

RESOLVED, that the Livingston County Board of Elections Office is authorized to purchase through State Contract #072705600PEPPM using available funds in the BOE Equipment Reserve Account A0882.2050 from Xerox Corporation one (1) new Xerox D136 Copier/Printer at a cost not to exceed \$85,666.00.

Mr. Coyle explained that a resolution is required in order to transfer funds for use from a reserve account. Mr. DiPasquale explained that they are replacing the office copier that is used to print ballots. ~\$15,000 savings was realized in the 2018 election by printing our own ballots. There is a trade-in value so this price will be reduced. These copiers last for about \$1M copies.

Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution... Carried.

7. AMENDING A PORTION OF RESOLUTION NO. 2018-453

WHEREAS, Resolution No. 2018-453 adopted the 2019 County employee salaries and established certain compensation and benefits for other employees; and

WHEREAS, the Ways and Means Committee has approved an annual stipend in the amount of \$5,000.00 for the Livingston County Code Enforcement Officer; now therefore be it

RESOLVED, that the Livingston County Code Enforcement Officer will receive a 12 month stipend of \$5,000 for Code Enforcement Officer work in 2019 to be paid one-half in the first payroll in June and one-half in the first payroll in December; and be it further

RESOLVED, that this portion of Resolution No. 2018-453 is hereby amended.

Mr. Coyle explained that the code enforcement officer stipend was overlooked when approving the salary schedule in December. James Montesano was previously appointed as the CEO. Mr. Coyle reviewed other stipend situations listed within the salary schedule.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

8. AUTHORIZING TRANSFER OF FUNDS - VETERANS

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Fair Request-A request from the Livingston County Agricultural Society and Fair for funding. The previous County Attorney researched the fair requirements and they have not met the required program for

funding for several years now. Mr. Gott explained that the County-owned weights are now being stored in Hemlock. There was discussion on the Caledonia Fair providing proof that they are meeting their obligations before any funds are released. There was discussion on the exempt status of the property.

2. Strategic Planning Update-Mr. Coyle thanked the Supervisors for their participation. We have the notes and those will be sent out.

3. Sales Tax Returns – 2018 Year End – NYSAC is working on their report showing the statewide results. Mr. Coyle reviewed the Legislative agenda draft for discussion. There was discussion on preparation for the marijuana legalization.

ADJOURNMENT

Mr. Mahus moved and Mr. Gott seconded to adjourn the meeting at 2:10 p.m.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board