

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, FEBRUARY 5, 2019
9:00 A.M.

PRESENT: B. Donohue, M. Walker, I. Davis, M. Falk, D. LeFeber, D. Mahus, I. Coyle, H. Grant, S. Hillier, J. Gunther-Intern
ABSENT: D. Babbitt Henry

Human Services Chair Brenda Donohue asked Veteran's Services Director Jason Skinner to lead the Pledge of Allegiance.

VETERAN'S SERVICES AGENCY – JASON SKINNER

Action Item(s) To Be Reported

PROCLAIMING MARCH 29TH AS VIETNAM WAR VETERANS DAY IN LIVINGSTON COUNTY

WHEREAS, countless brave Americans have answered the call to patriotic duty, including Vietnam veterans who endured unspeakable hardships and risked their lives fighting for the ideals of democracy; and

WHEREAS, American involvement in the Vietnam War was one of the longest military conflicts in America's history that escalated to staggering statistics: over 3.4 million deployed to Southeast Asia; 2.7 million served in the designated war zone; over 58,000 were killed in theater of operation; and 153,000 were non-mortally wounded; and

WHEREAS, the last 2,500 American combat troops were withdrawn from the battlefields of Vietnam on March 29, 1973; and

WHEREAS, 4,120 of the names listed on the Vietnam Memorial Wall in our nation's capital are those of courageous young New Yorkers who went off to fight half way around the world, never to return; and

WHEREAS, the Vietnam War Veterans Recognition Act of 2017 amended title 4 United States Code, section 6(d) to include National Vietnam War Veterans Day as an important occasion on which the flag should be raised; and

WHEREAS, the Livingston County Board of Supervisors solemnly commemorate the anniversary of this day and reflect on its significance for past, present, and future generations for we have not forgotten, nor will we ever forget, all of the men and women who served so honorably in the Vietnam War; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims March 29, 2019 as "Vietnam War Veterans Day" in Livingston County.

Mr. Skinner explained that this day was designated by a President back in the mid '70s but really did not get traction until recently. Last year was the first Vietnam Veterans Day celebration get-together in Dansville. Going forward, this will be an annual resolution.

Motion: Mr. Falk moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Informational items only

- Our office is already seeing homeless veterans in January. We have seen an average of five veterans per day. We have conducted three home visits.
- Due to new VA pension laws our office will have to spend more time developing pensions, due to the three-year look back and asset caps. The application itself is added multiple pages that are the responsibilities of caregivers, assisted living facilities, and nursing homes to complete. Pensions are really difficult and sometimes have hundreds of pages of deductible medical expense and evidence needed to substantiate the claim.
- The Department of Veterans Affairs has a statutory obligation to develop disability claims on behalf of the veterans applying for benefits under the duty to assist rule. Our office will have to change its current standard operating procedures in order to accommodate the workload needed to develop pensions.
- We have up until this year the fully developed claim method. There are three different methods available to a claimant. We have seen better results with a fully developed claim because we can pick and choose what evidence we want the Department of Veterans Affairs to consider in establishing a disability as

service-connected. This led to much success, but the Department of Veterans Affairs is narrowing its rules of evidence. The VA has four levels of acceptable evidence; however it has come out with new guidance on what is clinically acceptable evidence. Department of Veterans Affairs further narrows its acceptable evidence in favor of the VA by ensuring that its own subcontractors provide a forensic medical examination rather than a medical examination done by a primary care physician. The belief is that a primary care physician would have empathy for the veteran and they have bias because of their relationship.

Computer glitches have accounted for veterans being dropped from benefits.

- The VA mission Act of 2018 care giver stipend is payment to a veteran’s caregiver of \$850 to \$3500 for assistance with activities of daily living. This benefit is managed at VA medical centers throughout the country. Each Medical Center may have had about 150 veterans arbitrarily dropped from this needed benefit. Bipartisan sponsors in Congress said they wanted to make sure to get the program right before rolling it out — particularly an update to the IT system. Congressional sources said it could be one to three years before Vietnam vets get in - but that hasn't been communicated to caregivers, who thought they might be able to apply this spring.
- The Department of Veterans Affairs had a budget of \$6 million for suicide prevention advertising in fiscal year 2018. The VA only spent about \$57,000 which accounts for less than 1%.

New laws

- Veterans Small Business Enhancement Act of 2018 (Public Law 115-416) which amends the Small Business Act to provide veteran-owned small businesses access to surplus property owned by the Federal government.
- Forever GI Bill Housing Payment Fulfillment Act of 2018 (Public Law 115-422) which requires the Secretary of Veterans Affairs to establish a tiger team to address issues with implementing the Forever GI Bill's housing benefits payment requirements. This is as a result of veterans being dropped from education benefits due to a computer glitch and also barred from registering for spring classes.
- The first opportunity to make your own metal poppy will be January 29 at 3 PM with Ollie Olson at the Mount Morris Genesee Valley Educational Partnership location.

OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD/CONTRACT FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: COUNTY OF WYOMING/WYOMING COUNTY OFFICE FOR THE AGING

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, and any future amendments to said contract for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
County of Wyoming	1/1/19-12/31/19	\$4,000.00

Wyoming County Office for the Aging

8 Perry Avenue
Warsaw, NY 14569

For: Foster Grandparent Services Agreement

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
N/A	N/A	Yes X No

Director’s Comments: Funding to support the Foster Grandparent Program of Livingston, Wyoming, and Steuben Counties sponsored by the Livingston County Office for the Aging.

Mrs. Carlock reviewed the contract for approval.

Motion: Mr. Davis moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

Consideration of Wildbriar Estates Congregate Proposal-Mrs. Carlock explained that she was directed to step back and do some fact finding and research coming back to Committee with a recommendation based upon the proposals merit on its own. We had some difficulties with the history of the project and the timing on when we were brought in. Mrs. Carlock looked at the participation at the congregate sites currently and stated that, consistently year over year about two-thirds of the people that participate live in the towns that a congregate site is located, Avon, Mt. Morris and Dansville. The participants from Livonia, Lakeville and Conesus are about 6%, which is low given their population in the county overall. Mrs. Carlock spoke with people from the NYS Office for the Aging looking into what were the benefits to this model and they sent some articles. Mrs. Carlock found out that there is research evidence that does show the positive health benefits of this congregate model. Mrs. Carlock also talked with them about the OFA mandate called targeting and how that means we are supposed to try to provide services to those people that need it most and the people that need it most could need it for a number of reasons-isolated, low income, having two or more chronic conditions, not being able to do the activities of daily living, not speaking English, having a disability. By that definition, all of the people that are in those two housing complexes would meet that definition. It would be sitting in the midst of a large amount of people that are in the most need. In Most of the programs that are funded out of the Older Americans Act, income is not a determining factor of whether someone is eligible, it's need. Everybody gets the opportunity to donate a confidential contribution, but it doesn't matter if your income is \$100,000 or \$10,000. You qualify under the definition of needing a home delivered meal. Mrs. Carlock also thinks it would support an additional housing option in Livingston County. We are all aware that, while we have very good facilities in county, we don't really have any enriched housing or some of the other kinds of things that other counties have. Mrs. Carlock thinks it would be good to support this housing option and to explore this kind of public/private partnership to determine whether its cost efficient, if people participate and whether people think the programming that is offered is good, bad or indifferent to what we do. Having this partially subcontracted may be something for us to look at going forward. Based on all of those factors, she did reach out to Genesee Valley Rural Preservation Corporation and received the entire market study for her review. There is a summary available if anyone is interested. The study shows how they came about that location and the need is substantiated to easily fill that number of units. Mrs. Carlock is recommending that we proceed with a 6-9 month pilot at Wildbriar Estates, if and when we can get all of the approvals to start, through the end of the year. We will evaluate it based upon the number of meals served, participant feedback, mix of people living there versus outside, new people served, programs offered by the site and transportation. Mrs. Carlock is seeking approval to move forward to complete an Attachment C with the NYS Office for the Aging which would be asking them for approval to establish a site there and to pursue a memorandum of agreement contract with GVRPC for a congregate site. She will reach out to Genesee and Monroe Counties, who both have sub contracts in this area and discuss it with the County Attorney and then bring it back to Committee for contract approval. Mrs. Carlock has met with Mr. Gott and received his support. She believes that she will have enough funding to cover at least 1000 meals under existing funding. If we do not do this, Mrs. Carlock believes we will most likely be doing home delivered meals for some of the residents there and that will be more expensive. Mrs. Carlock did contact the Director in Genesee County and they are a good sub-contractor. There was discussion on the length of the pilot and being very clear what the goals of the pilot are. Mr. Coyle reviewed the need to be very specific in the contract. Mrs. Carlock did discuss the pilot with the state. The Livonia senior club has disbanded because they don't have leadership and Mrs. Carlock is hoping to engage their members in this program. There was discussion on extending the pilot until March to include the entire funding year. This is a four day plan. There are usually 25-40 attendees at each of the congregate meal sites. The only cost to the County is the cost of food and nutrition education; all other costs are covered by the facility.

Motion: Mr. LeFeber moved and Mr. Davis seconded to authorize to Mrs. Carlock to move forward with next steps to have a pilot congregate meal site at Wild Briar Estates..... Carried.

Informational Item(s) Written Only

Served Client Summary

Service Type	2018	2017
Caregiver Services	415 contacts	488 contacts
Case Management	2,189 hours	1,978 hours
Congregate Meals	24,287 meals	25,115 meals
Health Promotion	1,544 contacts	736 contacts
Home Delivered Meals	47,630 meals	47,626 meals
Information and Assistance	3,980 contacts	2,726 contacts
Legal Services	304 hours	261 hours
Nutrition Education	4,689 contacts	4,957 contacts
Personal Care	6,082 hours	3,435 hours
PERS – Personal Alert System	6,078 months of service	6,126 months of service
Transportation	6,716 one-way trips	6,035 one-way trips

Program Updates:

Health Promotion services were up 110% in 2018 over 2017. This reflects the growing number of A Matter of Balance and Tai Chi for Arthritis classes being offered, as well as the implementation of the Aging Mastery Program. Our goal is to sustain this increased health promotion effort for 2019.

LCOFA will be working with LAW-NY to offer a series of legal workshops for older adults in 2019.

2019-2020 marks the last year of LCOFA’s 2016-2020 four-year programs and services plan. A plan for the next four years will be submitted to the New York State Office for the Aging at the end of 2019. Several needs assessment activities are planned for this year to help in the development of the 2020-2024 plan.

New York State Office for the Aging will be conducting its on-site Nutrition Review on February 6th and 7th.

LCOFA is one of the counties that will be part of a small New York State Office for the Aging pilot program evaluating the use of robotic pets to reduce isolation, PTSD, depression and anxiety among older adults. We will be receiving two cats and two dogs. These pets have proven to have positive health impacts for Veterans with PTSD as well as older adults who have dementia, social isolation, and/or anxiety/depression. The project will have a one-year evaluation to determine the impact with our clients.

Livingston County Office for the Aging is appreciative of Ivan Davis and Grizzlies for a substantial donation of venison which is being distributed to Home Delivered Meal clients and is in great demand.

SUNY Geneseo Partnerships:

The 2019 Reverend Dr. Martin Luther King Jr. Day of Leadership and Service was held at SUNY Geneseo on January 21, 2019. The weather did not cooperate for this annual intergenerational event, but it was very successful nonetheless.

LCOFA is currently making appointments for the Volunteer Income Tax Assistance Program being conducted by SUNY Geneseo. The service is available for seniors, persons with disabilities, and those who meet income guidelines.

LCOFA, along with Offices for the Aging across the state, is participating in an advocacy campaign to preserve/increase aging funding in the state budget. Response has been very good with many clients (104 to date) returning letters for the campaign and indicating how vital services are to their continued independence. We were also asked to submit scenarios showing impact and return on investment. One scenario submitted follows:

- J was 81 and residing alone in her home in Green County. She experienced a fall and required multiple surgeries on her right hip and knee. She also suffers from Parkinson's Disease making it more difficult for her to perform ADLs (Activities of Daily Living) and IADLs (Instrumental Activities of Daily Living) independently. She and her daughter decided that J should permanently move to Livingston County where her daughter would be better able to take care of her. Client has been enrolled in EISEP, EISEP Consumer Directed Program, and Caregiver Respite through OFA since 12/2014.

Health and Safety

- Client's health was stabilized after moving in with daughter. Client was able to receive PT and OT services after discharge from rehab. Daughter and aides continue to assist with exercises to help strengthen client's mobility with the assistance of a walker.
- Client received aide service for up to 10 hours per week to assist with bathing, dressing, cleaning, medication reminders, exercises, and laundry. This also provided assistance to daughter who was employed at that time. Aide service ensured that client had appropriate personal hygiene and assistance with IADLs.
- Client has Auto Alert PERS unit through Lifeline to ensure access to emergency services 24/7 for times when client must be left alone.
- Client was enrolled in caregiver respite program providing daughter with four hours of respite per week to allow daughter to complete errands and help reduce stress. Daughter attended caregiver respite meetings to learn more about caregiver stress strategies and other possible entities that may provide respite service.
- After losing aide through EISEP program, client was enrolled in the EISEP Consumer Directed Program with 10 hours of service. The Consumer Directed Program was a much better fit for the family as they were able to find aides that were able to work hours at their convenience providing ADLs and IADLs as needed.

Improved Quality of Life

- Client's quality of life has improved greatly since moving to Livingston County. Livingston County OFA provided transportation to and from respite site until client became too ill to attend. During this period client was provided with socialization and planned activities which she would not have had at home while her daughter was working. Now that client is homebound, she has a friendly visitor twice a week through the Alzheimer's Association for socialization as well as respite services.
- Client reports feeling safer and properly taken care of now that she has moved in with her daughter and is receiving appropriate services to assist with ADLs, IADLs, and socialization.
- Client is also able to see a specialist for her Parkinson's and dementia which would not have been possible previously as she was not driving and did not have a support system when she resided alone. Client feels that she has a better understanding of her disease and has used information given by the specialist to make adaptations to her home and schedule.
- Client is grateful that she is able to remain with her daughter and receive care at home even though she would qualify for nursing home placement. With just 10 hours of aide service, four hours of respite service, and a friendly visitor, client has been able to remain at home where she is able to complete some tasks independently and receive assistance with tasks she is unable to perform. This has also improved her outlook on life and aided with her depression by having socialization and proper assistance to help her remain in the community.
- Client was aided by case manager to apply for SNAP benefits which are useful to client as she has Celiac Disease and food is much more expensive.

- Client has also had home modifications completed (installation of grab bars and a ramp) through local organizations with assistance of case manager.

EISEP/Respite/PERS Cost

- Client has received aide service through OFA since 2014 keeping her out of a nursing home. Since moving in with her daughter, J has not had any rehabilitation or nursing home stays.
- For 2018, client received Auto Alert PERS unit priced at \$39 per month totaling \$468.
- The average cost of Consumer Directed services for a month total approximately \$667 providing client with 10 hours per week of service. The average nursing home cost in Western Region-Rochester is in excess of \$140,000 per year. OFA EISEP Program is able to keep client at home for approximately \$8,000 a year. The Consumer Directed Program has more benefits (ability to transport client and assist with medications) and costs less than hiring through contracted agencies.
- Respite services provided total approximately \$450 per month which computes to \$5400 a year to provide services not only to the client, but also to her caregiver to help reduce stress.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: GOODWILL OF THE FINGER LAKES, TOWN OF GROVELAND, DR. JEFFREY HANSON, TOWN OF LIVONIA, VILLAGE OF LIVONIA, COUNTY OF MONROE, CAROLYN SCHOFIELD AND WYOMING PROPERTIES LLC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Goodwill of the Finger Lakes 422 South Clinton Street Rochester, NY 14620	1/1/19-12/31/19	\$15,415.00

For: Lifeline Phone Crisis Services to be used by clinic clients

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Clinic Revenue/NYS OMH	0%	Yes X No

Director's Comments: Crisis services for residents.

Town of Groveland 4955 Aten Road Groveland, NY 14462	1/1/19-12/31/20	\$4,900.00/year (2019)
---	-----------------	------------------------

For: Provide Dog Control services to the Town of Groveland to enforce their local Dog Control Ordinance.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Town of Groveland	0%	Yes X No

Director's Comments: This is a two (2) year contract to Provide Dog Control services to the Town of Groveland to enforce their local Dog Control Ordinance. These costs will be divided equally among those municipalities that have a similar agreement with the County for these services. The 2019 share of these costs will be \$4,900. The cost for 2020 will be determined, based upon similar methodology and as established by the County budget for that year.

Dr. Jeffrey Hanson Genesee Valley Family Medicine 118 Main street Mt. Morris, NY 14510	1/1/19-12/31/23	\$1,500.00 per year
--	-----------------	---------------------

For: TB Medical Director

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County	0% – 36%	Yes X No

Director's Comments: This is a letter of Agreement to extend the contract for Dr. Hanson's services as TB Medical Director, originally dated January 1, 2014, for a five year period.

Town of Livonia 1/1/19-12/31/20 \$4,900.00/year (2019)
 35 Commercial Street
 Livonia, NY 14487

For: Provide Dog Control services to the Town of Livonia to enforce their local Dog Control Ordinance.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Town of Livonia	0%	Yes X No

Director's Comments: This is a two (2) year contract to provide Dog Control services to the Town of Livonia to enforce their local Dog Control Ordinance. These costs will be divided equally among those municipalities that have a similar agreement with the County for these services. The 2019 share of these costs will be \$4,900. The cost for 2020 will be determined, based upon similar methodology and as established by the County budget for that year.

Village of Livonia 1/1/19-12/31/20 \$4,900.00/year (2019)
 36 Commercial Street
 Livonia, NY 14487

For: Provide Dog Control services to the Village of Livonia to enforce their local Dog Control Ordinance

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Village of Livonia	0%	Yes X No

Director's Comments: This is a two (2) year contract to provide Dog Control services to the Village of Livonia to enforce their local Dog Control Ordinance. These costs will be divided equally among those municipalities that have a similar agreement with the County for these services. The 2019 share of these costs will be \$4,900. The cost for 2020 will be determined, based upon similar methodology and as established by the County budget for that year.

County of Monroe 1/1/19-12/31/19 \$52,925.00
 111 Westfall Road, Rm 962C 25 full Autopsy Examinations
 Rochester, NY 14620 8 Blood/Description Type
 Autopsies

For: Forensic Pathology Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Local Share	100%	Yes X No

Director's Comments: This contract provides forensic pathology services. Livingston County (Coroners) requires the expertise of the Monroe County Office of the Medical Examiner.

Carolyn Schofield 1/1/19-12/31/20 \$62.00 per visit, all inclusive
 4063 Retsof Road \$25.00 non-patient contact
 Piffard, NY 14533 per occurrence (in-service,
 team meeting, training)

For: Speech Pathology services for Hospice patients

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
3 rd Party Payors	n/a	Yes X No

Director's Comments: This is a two (2) year extension of a contract that provides speech language pathology services to Hospice patients.

Wyoming Properties LLC 3/1/19-2/29/20 \$6,000.00/year (monthly
 2071 Crittenden Road installments of \$500.00
 Alden, NY 14004

For: Warsaw WIC Clinic Lease Agreement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS WIC Grant	0%	Yes X No

Director's Comments: This lease agreement provides for a clinic site for WIC clients in the Warsaw area. Ms. Rodriguez reviewed the contracts for approval.

Motion: Mr. Falk moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. Discussion of Statewide Revised Changes to Reproductive Health Act-Ms. Rodriguez reviewed the changes and asked how we would want to proceed.

Motion: Mr. Mahus moved and Mr. Davis seconded to authorize the Public Health Director to draft a letter of opposition to the expanded services allowed by the Nurse Practitioner instead of medical doctor in the Statewide Revised Changes to Reproductive Health Act..... Carried.

Ms. Rodriguez explained that there was a death among her staff last evening. Liz Griswald Green, Community Services Board President passed away last evening. She was also worked with several of us through GVHP, Department of Health and DSS.

Informational Item(s) Written Only

- Influenza has been declared widespread in New York State. We have seen an increasing number of lab confirmed cases in Livingston County.
- New York State recently conducted a review of the Hospice program, which occurs every three years. Opportunities for improvement include: charting, policies, and contract updates.
- Continue to focus on a Chronic Disease Prevention initiative entitled Be Well in Livingston (Nunda)-evaluation of activities to follow; established a formal walking club as a result of the New Year's Day Walk which was led by a community member and had over 25 participants.
- Continue to conduct Community Health Assessment process using MAPP process in collaboration with UR Medicine I Noyes Health and GVHP - community survey was conducted and results were reviewed, CHA Leadership Team met on January 23 and completed the Local Public Health System Assessment.
- Coordinating mobile mammography events in Livonia and Nunda in February.
- Media and outreach efforts: Winter storm preparedness, Cervical Cancer Screenings and HPV Vaccines, Birth Defects, National Human Trafficking Month.
- Strategic Plan fourth quarter report submitted to Public Health Director.
- Working with administrative staff to update the Continuity of Operations Plan (COOP).
- Assisted with Culture of Health Essay, Phase II.
- Completed the Culture of Health Video.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: STEUBEN COUNTY DEPARTMENT OF SOCIAL SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Steuben County Department of Social Services 3 East Pulteney Square Bath NY 14810	1/1/19-12/31/19	Min. \$26,500.00
For: Non-secure detention for children		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal for IVE – State Foster Care Block Grant	25-50%	Yes X No

Director’s Comments: Guarantee 1 bed for 100 days @ \$265 per bed/day, additional beds \$289 per bed/day up to 8 beds, \$369 per bed/day above 8 bed capacity, One on One staffing \$35/hr., RTA up to \$1,209 per bed/day. Mrs. Deane explained that the contract increased slightly from last year based on the bed night rate increase and, of course, now includes any youth falling under raise the age. We typically use between 2-60 or 70 beds per year.

Motion: Mr. Mahus moved and Mrs. Walker seconded to approve the foregoing resolution.....Carried.

Pre-approved Informational Item(s) To Be Reported

1. Appointment of Ella D. Gardner to the position of full-time Director of Administrative Services. Ways and Means Committee will need to set the salary at the 2/11 meeting. Mrs. Deane reported on her latest offer to fill the Director of Administrative Services position. George Macomber retired last June and the position was filled in July. That person resigned in October and Mrs. Deane has been performing those duties since. The exam was given in September with three individuals passing the exam, one of which was the person that resigned in October. The position was posted and two other applicants were interested in provisional appointments that did not take the exam. One of the applicants interviewed originally would not take to job because of money. We couldn't reach her financially with the salary that was offered. Now that the salary adjustment was approved she has accepted the position so we will be taking her name to Ways and Means on Monday to set the salary at \$80,000. If successful, she will be appointed by the end of next week.

Informational Item(s) Written Only

1. Statement of Appropriations (Monthly) (December) – Attached
2. Statistics (Monthly) (December)

Temporary Assistance Cases (TA):	Dec	<u>% Change from Jan 1</u>
Family Assistance	232	-20.82%
Safety Net	255	-18.27%
Total	487	-19.50%

Medicaid Cases (MA):

Community	1655	0.18%
Chronic Care	235	-2.89%
Foster Care	146	-4.58%
SSI	1257	-1.26%
Total	3293	-0.81%

Livingston County Citizens receiving some form of Medicaid service:

Cases In Transit	27
NYSOH	6913
Livingston County DSS	4630
Total	11570

Food Stamp Only Cases:	2165	-9.34%
SSI Food Stamp Cases:	824	-0.12%
Child Care Cases:	152	2.01%

Clients thru the lobby (Unduplicated #):	857
Total # of individuals served by reception staff:	1434

Housing - Homeless Caseload:

Diversions	28
Housed	36
Total	64

Total Nights	340
Singles	263
2 Adults	0
Families	77

Total Clients in Temp. Housing at end of month 11
 Clients entering Temp. Housing & remaining in the month 8

Section 8 Vouchers Leased Up: 484

Child Support:

Caseload Count 3,295
 Dollars Collected \$567,834

Protective Services for Adults (PSA): 51 **-3.77%**

Financial Mgmt 46
Home Mgmt 47
Personal Care **30**
 Level I 5
 Level II 24
 Level I pending 1
Guardianship Cases 3
 Awaiting discharge 5
 Pending 0
 Assessment assists 107

Preventive Services: 60 **-14.29%**

Probation caseload 37 **54.17%**
School based consults 180
School based active 0
TASA (Case Management for Pregnant/Parenting Teens)
Active 1

Child Protective Services (CPS):

New Assignments 36

Foster Care

90
 Foster Children - DSS Custody 37 **2.78%**
 Adoptions 1

3. Employees hired, resigned or retired in January:

Andrea Rodger	Hired	Clerk/Typist	1/7/19	Caledonia
Audrey Swarts	Hired	Senior Account Clerk	1/29/19	Livonia

CENTER FOR NURSING & REHABILITATION – STEPHEN WOODRUFF

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: RELIANT STAFFING SYSTEMS, INC DBA CAREER START & VNA HOMECARE OPTIONS, LLC DBA NASCENTIA HEALTH PLUS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Reliant Staffing Systems, Inc.	2/1/19-1/31/20	Fee Schedule

DBA Career Start
 252 Plymouth Avenue
 Rochester NY 14608

For: Supplemental Staffing Contract – RN, LPN, CAN

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
-----------------------	--------------------	------------------

CNR Operating Budget	N/A	X	Yes	No
----------------------	-----	---	-----	----

Director's Comments:

Staffing agencies have had limited personnel available and are experiencing the same recruiting difficulties as the CNR and other providers. This contract will enable the select and limited use of agency personnel to meet staffing needs.

VNA Homecare Options, LLC
DBA Nascentia Health Plus
 1050 W. Genesee Street
 Syracuse, NY 13204

1 Yr. from Effective Date,
 automatically renewing
 thereafter, termination
 upon 60 days before the
 end of the renewal term.

Rate Schedule

For: Establishing Reimbursement Rate for Covered Services to Beneficiaries

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A		Yes No

Director's Comments:

VNA Homecare, dba as Nescentia Health Plus, is building their network capacity in our area for a Medicare Advantage Special Needs Plan expansion initiative to meet regulatory requirements in anticipation of CMS approval for a January 2020 effective date. The reimbursement rates proposed under this Medicare Advantage Plan is for 100% of the Medicare allowable rate.

Mr. Woodruff distributed the meeting packets for discussion and reviewed the two contracts for approval. Reliant's rates align with our other contractors with the exception of CNA rate which is \$2.75 more per hour than the others.

Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1) FINANCIAL/OPERATIONAL UPDATES:

- a) Occupancy - As of January 28, 2019 occupancy was 97.4% for the month, YTD 97.4 %-Last year in January we were at 92.9% and we were budgeted at 93% so we are starting to see that improvement.
- b) Cash Flow - The CNR's Cash Flow Report as of January 25, 2019 reflects \$19,723,767 in reserves.
- c) Budget Variance - The November 2018 budget variance report will be distributed and discussed at the committee meeting. Revenue - Private pay over budget 2.286 by \$30M. Medicare under budget by \$835,491 and Operating expenses under budget \$6,039,724.
- d) Nurse recruitment activities showed some modest improvement with the hiring of two LPNs and two RNs in the last month.
- e) Influenza activity statewide has been very prevalent but we have been fortunate and will continue our prevention activities.
- f) Thank you again for the creation of the Supply Clerk position. The position was filled last Monday with a current employee who provided cross coverage in that role previously.
- g) The Deputy Director position is currently being advertised. We have one approved application to date.
- h) Dialysis Extension Clinic starts services on 2/11. Staff training is today and tomorrow.
- i) Yesterday the Garden of Life had its bi-annual survey with no deficiencies, over budget by \$127,265; Census is 83.06% for actual days. This is the highest occupancy we have achieved for this program to date. There is a waiting list right now. There was discussion on the budget when we are over budget and whether those funds go back into the overall budget.

Informational Item(s) Written Only

- 1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2) Current FT Nursing Assistant vacancies are: Night Shift -13, Evening Shift -8, Day Shift -6.
- 3) Nurse Recruitment - The CNR is actively recruiting qualified applicants.
 - a) There are currently 4 Full Time and 2 Part Time evening shift LPN and 2 Full Time and 1 Part Time night shift vacancies.
 - b) There are currently 2 Full Time evening RN shift & 2 Full Time Night Shift RN vacancies.

- c) The Center continues to utilize agency staffing solutions in the interim to augment these vacancies.
- 4) PCA's: There is 1 Part Time day vacancy.
- 5) EPC Project Updates:
 - a) Rehabilitation Center – Awaiting completion of electrical repair on three wall receptacle outlets of the Therapist Documentation Room. Lock sets for doors and lockers are pending installation.
 - b) Dialysis Clinic – Completion of television connections and hardware / lock sets installation pending.
 - c) Ambulance Canopy Entrance - Installation complete, with exception of installation of security camera and the lighting is not on the programmed on /off schedule or circuit with other exterior lighting.
 - d) Chiller Replacement – Installation of chiller complete – insulation is being applied 1/29/19; chiller start up, performance operation and training pending seasonal conditions.
 - e) Boiler training for staff completed on 1/29/19 – Danforth and Day Automation made aware of performance concerns and we will continue to monitor progress.
 - f) Lighting System Upgrade - Installation Complete – awaiting receipt of turn over documentation on fixtures and lamps.

6) Influenza-

	Influenza A	Influenza B
December	1	0
January	0	0

- 7) Dialysis Extension Clinic – The clinic is scheduled to begin serving our Residents on Monday, 02/11/2019.
- 8) NYS-DOH Quality Pool Impacts – For the reporting periods of 2013-2017 (5 year retro), to include the 1% supplemental payment, the resultant Net is (\$36,243). As such, the Medicaid cycle payments will be subject to a 15% recoupment until the balance is paid in full.
- 9) The Center submitted its annual 2018 Adult Day Health Care Program (ADHCP) Survey Report for the Garden of Life ADHCP, to the NYS-DOH on 01/25/19.
- 10) The Supply Clerk position has been filled. The preferred candidate is a part-time employee who has provided cross-coverage in Central Supply periodically over the past seven years.
- 11) Deputy Director of LTC – Advertising for the position has been posted and we are awaiting receipt of qualified candidates to begin the interview process.
- 12) Health Pro Rehab, our supplemental / therapy consultant services provider facilitated two Patient Driven Payment Model (PDPM) trainings for members of IDCP team in January. Training sessions will continue throughout 2019 in advance of the 10/01/19 transition away from the current MDS RUG IV methodology.
- 13) The proposed Stipulation & Order was executed with the NYS-DOH resulting in a Civil Monetary Penalty of \$10,000, in response to the Abbreviated Survey completed on September 21, 2018.
- 14) The CMS Nursing Home Compare Five-Star Ratings of Nursing Home report, incorporating data reported through 12/31/2018, evidence an increase in the Quality Measures Rating by one star.

WORKFORCE DEVELOPMENT – RYAN SNYDER

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: LIVINGSTON COUNTY DEPARTMENT OF HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Department of Health	1/1/19-12/31/19	\$26,500.00

For: Awareness campaign for Safe Harbour program

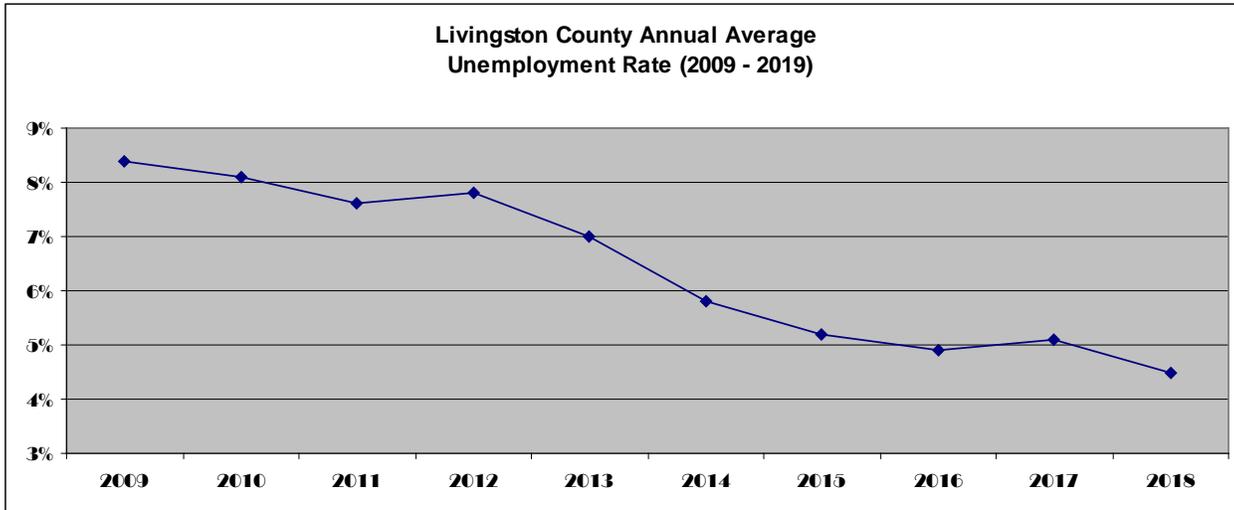
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes

Mr. Snyder reviewed the contract for approval. This is Year 2 of the program.

Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

Livingston County Unemployment Rate



The annual average unemployment rate fell to 4.48% in 2018, the lowest rate since 2001.

Department Activity Report

Activity	December 2018
Available Jobs Posted with NYSDOL	94
Counselor Assisted Appointments	58
Workshop Attendees	26
Jail Workshop Attendees	7
Adults/Youth in Training	8
Adult/Youth Credential Earned	4
Public Assistance Clients Assigned to Work Crew	6
Clients in High School Equivalency Education	7
Clients in ESOL Education - Public Assistance	7

Program Report

Teen Recognition - 42 nominations have been received (as of January 29th). Leicester, West Sparta and Ossian are the only remaining Towns without a nomination. The deadline is 2/8.

Mini Job Fairs - 17 employers are registered to attend the next recruitment event at the Government Center on February 12th at 4pm. These evening events have been successful at attracting the underemployed population and those looking to work closer to home.

Community Survey - We have received over 250 responses to our survey. The deadline is 2/15.

<https://www.surveymonkey.com/r/QMN38DG>

Park Grants - A \$25,000 application was submitted to Ralph C. Wilson Foundation for Al Lorenz Park.

GLOW Annual Breakfast - Finger Lakes Cookie Company was honored at the annual Workforce Development Board Meeting as the Employer of the Year for Livingston County.

Business Education Alliance (BEA) - The BEA is no longer located at Workforce Development, and the Program Director position is currently vacant. GVEP and the BEA Board are looking into reorganizing the program for 2019.

CORE Learning Center - The CORE Mt Morris office is now open and providing educational services free of charge. The ESOL and HSE Classes currently provided by Workforce Development are being transitioned to CORE in the coming weeks.

GLOW Works With Their Hands - Livonia, Mt. Morris, York and Avon have already committed to the career exploration event in the fall.

Customer Service Training - All OWD and NYSDOL participated in customer service training in January.

Mrs. Donohue thanked Mr. Davis for all of the venison he donates to the Office for the Aging each year.

OTHER – IAN COYLE

Action Items:

1. APPOINTING PUBLIC HEALTH DIRECTOR - JENNIFER RODRIGUEZ

RESOLVED, that the 2019 Salary Schedule is amended as follows:

Department of Health

Appoint Jennifer Rodriguez of 1 Livingston Blvd., Dansville, NY 14437 to the position of Public Health Director for a term commencing March 1, 2019 and terminating February 28, 2025.

Mr. Coyle explained that Jennifer is one of those department heads with a set term and he is recommending reappointment and referral to the Ways and Means Committee.

Motion: Mr. Falk moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.

ADJOURNMENT

Mr. Mahus moved and Mr. Davis seconded to adjourn the meeting at 9:40 a.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board