

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, FEBRUARY 11, 2019
1:30 P.M.

PRESENT: D. Pangrazio, D. Knapp, D. Fanaro, E. Gott, W. Wadsworth, D. LeFeber, D. Mahus, I. Coyle, H. Grant, S. Hillier, J. Gunter-Intern

Ways & Means Chair Dan Pangrazio asked N. Dansville Supervisor Dennis Mahus to lead the Pledge of Allegiance.

PERSONNEL ISSUES

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

1. ESTABLISHING SALARY FOR THE DIRECTOR OF ADMINISTRATIVE SERVICES FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES-ELLA D. GARDNER

WHEREAS, the Livingston County Department of Social Services Commissioner is appointing Ella D. Gardner to the position of full-time Director of Administrative Services; and

WHEREAS the Livingston County Board of Supervisors must set the salary for this appointment; now, therefore, be it

RESOLVED, that the 2019 Department Head Salary Schedule is amended as follows:

Department of Social Services

The annual salary for the Director of Administrative Services Ella D. Gardner is established at the rate of \$80,000.00.

Mrs. Deane reviewed the position vacancy and explained that George Macomber retired last June and the position was filled in July. That person resigned in October and Mrs. Deane has been performing those duties since. Ella Gardner interviewed originally but would not take to job because we couldn't reach her financially with the salary that was offered. Now that the salary adjustment was approved she has accepted the position. Mrs. Deane is asking to set the salary at \$80,000. Mr. Pangrazio did interview Ella Gardner and she interviewed very well

Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

1. AMENDING THE 2019 SALARY SCHEDULE: EMERGENCY MEDICAL SERVICES

RESOLVED, that the 2019 Salary Schedule is amended as follows:

Emergency Medical Services:

Create two (2) full-time Advanced Life Support Technician positions at Grade 12 CSEA Contract effective immediately.

Ms. Dewar explained that these are budgeted positions. There were over 4,900 calls in 2018 and they were already feeling that they would need to supplement their full time staff. There are currently 8 full-time paramedics and 4 full-time shift supervisors. Ms. Dewar was notified that Avon was not going to continue ambulance coverage from 7am-5pm Monday-Friday. Avon had just over 1100 calls last year with about 56% being transports. She is uncertain what the long term plan is for Avon.

Motion: Mr. Knapp moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.

HIGHWAY DEPARTMENT – DON HIGGINS

1. AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

Highway Department:

- Delete one full-time Road Maintenance Worker position CSEA Contract effective immediately.
- Delete one full-time Road Maintenance Worker position CSEA Contract effective immediately.
- Create one full-time Motor Equipment Operator I at Wage Grade 9 CSEA Contract immediately.
- Create one full-time Motor Equipment Operator I at Wage Grade 9 CSEA Contract immediately.

Mr. Wolfanger reviewed the positions to be deleted and created today. The intent is to attract more experienced

applicants that already have their CDL. The difference in wage rate is ~\$1.28/hour. That translates into ~\$2,700 annually for each position. Both positions are budgeted. The Road Maintenance Worker is a grade 7-\$15.36 and the MEO1 is a grade 9-\$16.64.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING THE PURCHASE OF ONE (1) 2020 TRI-AXLE DUMP TRUCK THROUGH A CONTRACT AWARDED BY ONONDAGA COUNTY FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT-TRACEY ROAD EQUIPMENT

RESOLVED, that the Livingston County Highway Department is hereby authorized to purchase through Onondaga County Bid Contract No. 8996 from Tracey Road Equipment of 300 Middle Road, Rochester, NY 14467 one (1) 2020 Freightliner 114SD Tri-Axle Truck with Beau-Roc Dump Body a cost not to exceed \$151,477.00.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Tracey Road Equipment 300 Middle Road Rochester, NY 14467	NA	\$151,477.00

For: Purchase of Tri-Axle Dump Truck through Onondaga County Contract #8996

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
2019 Liv. Co. Highway Machinery Fund Appropriations	100 %	Yes XX No

Director's Comments: This purchase will replace existing Dump Truck #130, a 1999 Sterling LT9511 Tri-Axle, with 300,100 miles, in poor condition.

Mr. Wolfanger reviewed the truck being replaced and how much it is costing the county in repairs.

Motion: Mr. LeFeber moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

SHERIFF'S OFFICE – SHERIFF TOM DOUGHERTY

1. AMENDING THE 2019 SALARY SCHEDULE:'S OFFICE

RESOLVED, that the 2019 Salary Schedule is amended as follows:

Sheriff's Office:

Create three (3) full-time Corrections Officer positions at Grade 12 LCDSA Contract effective immediately.

Sheriff Dougherty explained that these are budgeted positions. Minimum staffing is set by us but these are still mandated by the Commission of Corrections (COC). After a review done several years ago required us to increase staffing. The Sheriff negotiated back and forth with COC and a compromise was reached with additional staff being hired. Day shift requires 12 deputies, afternoons requires 11 and night shift requires 9. We struggle on weekends with the extra positions needed for visitation, not including transports. Using the current number, we have voids in our schedule before anyone takes a holiday, vacation or sick time. On average, there are 30 opening per month that need coverage. We struggle to maintain part-timers retention and availability. Over the last 5 years we have had well over 100 part timers. The training costs for a for a part time deputy = \$725 for In Service training, \$135 for Psych testing, \$1,581 for Quarter Master outfit, \$4,400 for 204 hours of field training and NYS Criminal Procedure Law mandates that they have 240 hours of instruction at \$5,200. They need all this training, which amounts to over \$10,000 each time someone comes and goes. The plan is to move to full time. The County has done well with fiscal management . The net cost is ~\$30,000 by making this change. These positions are budgeted.

Motion: Mr. Fanaro moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING THE PURCHASE OF ONE (1) 2019 DODGE CHARGER FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE - GENESEE VALLEY DODGE

RESOLVED, that the Livingston County Sheriff's Office is authorized to purchase through mini-bid #18110083 from Genesee Valley Dodge of 1695 Interstate Drive, Avon NY 14414 one (1) new 2019 Dodge Charger at a cost of \$25,007.76.

Sheriff Dougherty explained that this is a general fleet car. Chargers are a great value in the price for the fleet.

Motion: Mr. LeFeber moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

3. AUTHORIZING THE PURCHASE OF THREE (3) 2019 CHEVROLET TAHOES FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE - JOE BASIL CHEVROLET

RESOLVED, that the Livingston County Sheriff’s Office is authorized to purchase through mini-bid # 19010206 from Joe Basil Chevrolet, 5111 Transit Road, Depew, New York 14043 three (3) new 2019 Chevrolet Tahoes at a cost of \$33,949.61 each.

The Sheriff reviewed the rise in cost of the Dodge vehicles and the deputies prefer the Chevrolet because there is more room for equipment. This will probably continue to be a year to year decision as they go out to bid each year. CD Burgess explained that the Ford vehicle cost is up almost 20% over last year. The plan is to keep some larger vehicles in the fleet.

Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

REAL PROPERTY TAX SERVICES – BILL FULLER

Action Item(s) To Be Reported

1. CORRECTING TAX ROLL – TOWN OF SPARTA

WHEREAS, the Director of the Real Property Tax Services has transmitted a written report of his recommendation with regard to one (1 parcel) for correction of the tax roll pursuant to the Real Property Tax Law, for the Town of Sparta on the roll for the years hereinafter set forth, and

WHEREAS, said parcel was incorrectly assessed and/or taxed for reasons set forth in the recommendation(s) for correction requested from the Director of Real Property Tax Services attached hereto, now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the officer having jurisdiction of the tax roll so that the roll can be corrected; and be it further

RESOLVED, that the County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll correction(s) and forward the corrected tax bill. The County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for the recommendation(s).

Tax Roll Year

Municipality				Refund	Chargebacks to
Owner(s)	Taxing	Original	Corrected	to	Taxing
Parcel	Jurisdiction	Tax Bill	Tax Bill	Owner	Jurisdictions
1. 2019 Sparta	Livingston County	\$362.17	\$290.69	\$0.00	\$ 71.48
Turner, Jeffrey L.	Sparta Town Tax	\$278.48	\$223.51	\$0.00	\$ 54.97
Turner, Denise J.	Sparta Fire/Ambulance	\$ 53.50	\$ 46.67	\$0.00	\$ 6.83
Tax Map Number	Total	<u>\$694.15</u>	<u>\$560.87</u>	<u>\$0.00</u>	<u>\$133.28</u>
149.-1-10.4					

Mr. Fuller reviewed the correction for approval. Mr. Fuller explained that this correction is pursuant to a court order received after the taxes were finalized. Normally this would not come to the Board because there is no refund involved, but this is a clerical error. The assessor intended to make the changes but she did not have time and nor did Mr. Fuller. RPTL 554 allows for if they apply for a correction of errors within the interest free period, it gives them an additional eight days. That is the real reason he is coming forward today, normally that is not necessary with court orders.

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Governor signed a legislation that would allow an extension for furloughed federal workers. Towns will need to pass a resolution that will cover all taxes. He has sent all of the tax collectors information on what they will need to do. This gives people a 90 day extension from when the last “discretionary appropriations” ended. Proof needs to be presented by March 2 and this would extend to April 25. This all depends on whether there is another government shutdown. Mr. Fuller is concerned about how many people this will impact.

Informational Item(s) Written Only

- Continuing with correction of errors as they are turned in by the Town Assessors.
- Form *Notice Concerning the Examination of Assessment Inventory and Valuation Data* was handed out to the Town Assessors for publishing in their official paper by March 1st or shortly thereafter.

CLERK OF THE BOARD – MICHELE REES

Action Item(s) To Be Reported

ESTABLISHING STANDARD WORK DAY AND RETIREMENT REPORTING CREDIT

RESOLVED, that the Livingston County Board of Supervisors hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

Dept.	Title	Name	Standard Work Day Hrs/day	Term	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on record of activities)	3-Month Log Recd or Recert Eligible (new terms)
							Elected Officials
BOS	Supervisor - Ossian	Knapp, Dwight	6	1/1/2018-12/31/2021	Y	1.59	2018
CLE R	County Clerk	Strickland, Mary F.	6	1/1/2019-12/31/2022	N	26.19	2015

The Clerk explained that Mary Strickland began a new term and simple recertified her 2015 log. Mr. Knapp completed a new log to include his appointment to the IDA in September. There will be another resolution and the standard work day resolution in June or July when the new coroner has submitted his log.
Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #2A-FEBRUARY 13, 2019

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #2A dated February 13, 2019 in the total amount of \$1,559,680.49.
Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

2. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.
This is a year-end transfer to show a drawn down of funds.
Motion: Mr. LeFeber moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

3. AMENDING 2019 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH (2), EMERGENCY MEDICAL SERVICES & WORKFORCE (3)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.
Mr. Coyle reviewed the budget amendments for approval.
Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

4. APPROVING THE 2019 STATE LEGISLATIVE AGENDA

RESOLVED, that the Livingston County Board of Supervisors approves the 2019 State Legislative Agenda, a copy of which is attached hereto.
Mr. Coyle reviewed the Legislative Agenda for approval. Each year we have tried to limit this to ten items to

be a catch all as much as we can. Mr. Coyle did express that the Supervisors comment on the marijuana legalization. There was discussion on funding needs and a press release/panel discussion done by the Sheriff on the impact of the legalization to his division and opposing this. Mr. Coyle reviewed the options to opt out and how we really don't know how that will look yet. If we do opt out, we will still have all of the changes to programs. The Committee approved the agenda for presentation to the full Board.

Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution.....Carried.

5. APPOINTING PUBLIC HEALTH DIRECTOR - JENNIFER RODRIGUEZ

RESOLVED, that the 2019 Salary Schedule is amended as follows:

Department of Health

Appoint Jennifer Rodriguez of 1 Livingston Blvd., Dansville, NY 14437 to the position of Public Health Director for a term commencing March 1, 2019 and terminating February 28, 2025.

Mr. Coyle explained that the Public Health Director is one of those department heads that has a fixed multi-year term. The Human Services has approved his recommendation reappointing Jennifer Rodriguez.

REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Budget/Finance Update-We are just about ready to do the Capital Project transfers of normal allocations and any rollovers. Our economic picture was ranked 2nd best to Saratoga in in all of Upstate New York. We have until the first week of March to file our shared services report for reimbursement on grant services. The auditors are here working on the year end items.
2. Sales Tax Modernization-Mr. Coyle would like to put something together for a stand-alone resolution on this. Livingston County stands to gain over \$800,000 in additional revenue with the enforcement. It's really not a tax increase, it's an equity on how taxes are collected.
3. NYS Budget Deficit – There is a major deficit. The Governor is blaming it on people leaving. ~40% of the income tax collections that the state relies so heavily on are based upon less than 1% of residents. A hedge fund manager that makes tens of millions of dollars and that gets all these bonuses out of Wall Street; a group of them moves to Florida, surprising it really will impact the overall situation in the entire state government. Be mindful and careful that things like the AIM money, deficit reduction stuff may come down to us.
4. Other Administrative Updates-There were about fourteen people at Portage for Conversations with the County. Bob Stryker attended and was able to address a drainage concern and Bob followed her to the house after the meeting. There was discussion on the assessment situation. The Dialysis Clinic opened for services today. We are in the throes with all the talks about solar in the County. Two main questions are the pilot payment in lieu of taxes and exemptions, both of which will probably be through the IDA. There are not a lot of jobs, mostly temporary with about ten permanent.

ADJOURNMENT

Mr. Fanaro moved and Mr. Gott seconded to adjourn the meeting at 2:00 p.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board