

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, FEBRUARY 24, 2020
1:30 P.M.

PRESENT: D. Pangrazio, D. Knapp, E. Gott, W. Wadsworth, D. LeFeber, D. Mahus, M. Falk, I. Coyle, A. Ellis, B. Mann, S. Hillier, J. Barry, J. Gunther-Intern
ABSENT: D. Fanaro

Ways & Means Chair Dan Pangrazio asked County Attorney Shannon Hillier to lead the Pledge of Allegiance.

PERSONNEL ISSUES

Action Item(s) To Be Reported

1. **SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY**
AMENDING THE 2020 LIVINGSTON COUNTY SALARY SCHEDULE: SHERIFF'S OFFICE
RESOLVED, that the 2020 Livingston County Salary Schedule is amended as follows:

Sheriff's Office

- Create one full time Chief Deputy (Professional Standards) position effective at the retirement of Deputy Sheriff/Road Patrol (A. G. Miller) salary to be determined on the Department Head Salary Schedule.

For: Succession plan of forthcoming retirements

Sheriff Dougherty reviewed the position for creation and the duty changes to be performed by the new position. While the current position is under a LCCOPS unit, the new position will be non-union appointed by the Sheriff due to the confidential nature of the work being performed. The current position will be deleted after retirement. Sheriff Dougherty reviewed the current duties performed by Deputy Miller and the additional duties included with the new position. Deputy Miller is supportive of this plan.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

PERSONNEL – JENNIFER DAMON

Action Item(s) To Be Reported

1. **MODIFYING THE LIVINGSTON COUNTY SEXUAL HARASSMENT PREVENTION POLICY, POLICY STATEMENT, AND REPORTING FORM**
RESOLVED, that the Livingston County Sexual Harassment Prevention Policy, Policy Statement, and Reporting Form are hereby modified as shown on the attached documents.

Director's Comments: In 2019, New York State made some changes to its laws concerning sexual harassment prevention. It subsequently updated its model policy, policy statement, and reporting documents. These actions necessitate changes to the County's documents. The request is to modify the County's documents to make them substantively consistent with the State's model documents. This will ensure the County's continuing compliance with State law.

Ms. Damon reviewed the updated model policy received from the state and explained that the changes today allow us to follow the state policy.

Motion: Mr. Knapp moved and Mr. Gott seconded to approve the foregoing resolution.....Carried.

CENTRAL SERVICES – BILL MANN

Action Item(s) To Be Reported

1. **AUTHORIZING AMENDMENTS ON THE UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT (USDA-RD) BUDGET/COST CERTIFICATION DOCUMENT (FORM E) TO ACCOUNT FOR AND PAY THE CONSTRUCTION COSTS FOR THE EXPANSION OF THE LIVINGSTON COUNTY EMERGENCY OPERATIONS CENTER**

WHEREAS, Livingston County has received funding approval from the United States Department of Agriculture Rural Development (USDA-RD) for the expansion of the Livingston County Emergency Operations Center; and

WHEREAS, the United States Department of Agriculture Rural Development has required the following

modifications to Form E, within Section A (Administrative) and Section D (Contingency):

Section A. 1. Legal; \$3,750.00 will be transferred to Section A. 8. Miscellaneous; and

Section A. 1. Legal will reflect a \$0.00 budget;

Section A. 8. Miscellaneous; will increase to \$9,028.00;

Section A. 2. Bonding; will increase to \$8,500.00;

Section A. 5. Bookkeeping & Reporting; \$10,000.00 will be transferred to Section A. 4. Fiscal Coordination;

Section A. 5. Bookkeeping & Reporting will reflect a \$0.00 budget;

Section A. 4. Fiscal Coordination; will increase to \$18,765.00;

Section A. 6. Lands & Rights of Way; will increase to \$5,002.40;

Section A. Total A. Administrative; will increase a total of \$8,223.00;

Section A. Total A. Administrative; will increase to \$68,420.40;

Section D. 1. Contingency b. Construction; will decrease by \$8,223.40;

Section D. 1. Contingency b. Construction; \$8,223.40, shall be transferred to Section A. to balance the new total in Section A. Total A. Administrative;

Section D. 1. Contingency b. Construction; will reflect a balance of \$141,603.60;

now, therefore, be it

RESOLVED, that the Livingston County Deputy County Administrator is authorized and directed to make the amendments stated above per the United States Department of Agriculture Rural Development requirements; and be it further

RESOLVED, that any future amendments to Form E are hereby authorized with only the review and approval of the Livingston County Administrator.

Mr. Mann explained that these changes are required by USDA. There are not additional costs to the project.

Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.

COUNTY TREASURER – AMY DAVIES

Pre-approved Informational Item(s) To Be Reported

1. King Cole Bean Properties – Special Auction

Ms. Davies updated the Committee on the auction tomorrow at 6pm at the Government Center. An email was received last week from King Cole Attorney asking for an extension of the sale because they have not removed all personal effects from the property and Phillips Lytle responded that the sale will not be delayed. The County Attorney explained that the sale is only for the Avon properties, not the York parcel. There have been inquiries on both properties. There was discussion on having a deputy present at the auction. Mr. Coyle explained that there is an RFP for the York property to be released soon for some potential agri-business project opportunities. There was discussion on the economic potential of the Avon properties. There was discussion that the Board has final approval of all sales if the purchase price is not acceptable. The Avon buildings are in very poor condition.

REAL PROPERTY TAX SERVICES – BILL FULLER

Action Item(s) To Be Reported

1. CORRECTING TAX ROLL-TOWNS OF GROVELAND AND LIVONIA

WHEREAS, the Director of Real Property Tax Services has transmitted a written report of his investigation and recommendation with regard to three (parcels) applications for correction of the tax rolls, pursuant to the Real Property Tax Law, as prepared for the Towns of Groveland and Livonia on the tax rolls for the years hereinafter set forth; and

WHEREAS, said parcels were incorrectly assessed and/or taxed for reasons set forth in the applications for correction requested from the Director of Real Property Tax Services attached hereto; now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the officer(s) having jurisdiction of the tax roll so that the roll(s) can be corrected; and a notice of approval to the applicant(s); and be it further

RESOLVED, that the County Treasurer and/or Town Tax Collector are hereby authorized to make the tax roll corrections and forward the corrected tax bills. The County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for the application(s).

Year, Municipality Owner(s) Parcel	Taxing Jurisdiction	Original Tax Bill	Corrected Tax Bill	Refund to Owner	Chargebacks to Taxing Jurisdictions
1. 2020 Groveland	Livingston County	\$1,210.91	\$0.00	\$0.00	\$1,210.91
Groveland Volunteer	Groveland Town Tax	\$565.76	\$0.00	\$0.00	\$565.76
Fire Department, Inc.	School Relevy	\$2,688.19	\$0.00	\$0.00	\$2,688.19
Tax Map Number	Groveland Fire 1/Amb	<u>\$68.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$68.00</u>
118.-1-4.22	Total	<u>\$4,532.86</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$4,532.86</u>
2. 2020 Livonia	Livingston County	\$0.00	\$0.00	\$0.00	\$0.00
State of New York	Livonia Town Tax	\$0.00	\$0.00	\$0.00	\$0.00
Tax Map Number	Livonia Fire 3	\$0.00	\$0.00	\$0.00	\$0.00
75.11-1-15	Liv Ctr Cty Swr Imp	\$0.00	\$0.00	\$0.00	\$0.00
	Cty Wtr#1Zone 4 Imp	<u>\$17.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$17.00</u>
	Total	<u>\$17.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$17.00</u>
3. 2020 Livonia	Livingston County	\$1,993.57	\$1,846.67	\$146.90	\$146.90
Alexeichik,	Livonia Town Tax	\$1,271.28	\$1,177.61	\$93.67	\$93.67
Stephen & Nancy	Livonia Fire 3	<u>\$333.27</u>	<u>\$333.27</u>	<u>\$0.00</u>	<u>\$0.00</u>
Tax Map Number	Total	<u>\$3,598.12</u>	<u>\$3,357.55</u>	<u>\$240.57</u>	<u>\$240.57</u>
83.-1-10.215					

Mr. Fuller reviewed the corrections for approval.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution.....Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #2B-FEBRUARY 26, 2020

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #2B dated February 26, 2020 in the total amount of \$2,849,296.69.

Motion: Mr. Knapp moved and Mr. LeFeber seconded to approve the foregoing resolutionCarried.

2. AMENDING 2020 LIVINGSTON COUNTY BUDGET – SHERIFF’S OFFICE

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the amendment for approval.

Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ...Carried.

3. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH (5)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the transfers for approval.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolutionCarried.

4. ESTABLISHING AN ACCOUNT – OFFICE FOR THE AGING

RESOLVED, that the Livingston County Treasurer is authorized and directed to establish a new account per the electronic entries, which have been approved by the Livingston County Administrator.

Mr. Coyle explained that this is for the NY CONNECTS Program.

Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution.....Carried.

5. ADOPTING 2020 OFFICIAL LIST OF COUNTY OFFICIALS REQUIRED TO FILE AN ANNUAL STATEMENT OF FINANCIAL DISCLOSURE UNDER SECTION 2F OF LOCAL LAW NO. 4 OF THE YEAR 1990

WHEREAS, the Livingston County Ethics Board has recommended to the Chairman of the Board of

Supervisors the 2020 Official List of County Officials required to file an annual statement of financial disclosure, it is hereby

RESOLVED, that the Livingston County Board of Supervisors adopts the attached list which constitutes the 2020 Official List of County Officials required to file an annual statement of financial disclosure pursuant to the provisions of the Local Law No. 4 of the year 1990.

Mr. Coyle explained that this is the annual list of those to file for approval.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

6. RATIFYING TENTATIVE COLLECTIVE BARGAINING AGREEMENT WITH THE LIVINGSTON COUNTY COALITION OF PATROL SERVICES AND AUTHORIZING EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT

WHEREAS, the collective bargaining agreement between the Livingston County Coalition of Patrol Services and Livingston County expired on December 31, 2019; and

WHEREAS, the negotiating teams for the parties have reached a tentative agreement for a new collective bargaining agreement; and

WHEREAS, the Livingston County Coalition of Patrol Services ratified the agreement February 5, 2020, and

WHEREAS, the Ways and Means Committee recommends the ratification of this agreement by the County; now, therefore, be it

RESOLVED, that the tentative agreement, a copy of which is attached hereto, is hereby ratified; and, be it, further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors and the County Administrator are hereby authorized to execute a collective bargaining agreement consistent with the terms of the tentative agreement commencing January 1, 2020 and expiring December 31, 2023.

Mr. Coyle reported that the LCCOPS members have approved the agreement. Mr. Coyle reviewed the discussions and research done to reach the final agreement terms.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. NYS Budget Update-Medicaid is still a big issue with lots of back and forth on what will be. There is an enhanced rate as part of a years ago era, that led to counties receiving some benefit for the expansion of Medicaid in the hundreds of thousands of dollars per county and now there may be some gain on the States' part against us on top of the Medicaid issue. State officials have a meeting with Senator Schumer next week on this issue. The Governor has 30 day amendments in the Executive Budget. Bill Fuller picked up on something today that was buried in the 30 day amendments to do with solar laws changing the Article 10 process slightly that mandates going through NYSERDA for PILOTs.

2. Budget & Finance Update – The Reconnect application deadline is 3/16 for a Broadband grant. There will be a series of updates at each of the March Committee meetings. Empire Access appears to be the company we will partner with and they are the lead on the application. We have developed a draft kind of agreement that basically gets the County back any money that we invested up front from the expansion of broadband into the County from the company itself and it wouldn't be on the backs of either the grant or the people newly purchasing broadband. We've written the agreement in a way that it can't be a surcharge. It does appear that this grant would satisfy all of the USDA Reconnect Program requirements. Mr. Coyle will be meeting with the County's consultant, Patrick Brennan, next Monday with the Reconnect folks to confirm that. We are looking at a \$17M possibility between the company the County and the grant, where you would be able to hit approximately 5,000 residents within the county with gig level speeds, minimum of 100 download where roughly 2,000 of those residents have nothing or near nothing and the other 2,000-3,000 residents depending upon the map you are looking at, may have a better or different offering. It looks to be a very competitive application we will be looking at for the Reconnect funds. We have two interested parties in the King Cole properties; both are very viable businesses, one already existing in the County and one as a start-up. Both of which are talking about jobs, investment and money.

ADJOURNMENT

Mr. Mahus moved and Mr. Gott seconded to adjourn the meeting at 2:02 p.m.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board