

**HUMAN SERVICES COMMITTEE MEETING MINUTES  
TUESDAY, MARCH 1, 2022  
10:00 A.M.**

PRESENT: M. Walker, S. Erdle, I. Davis, G. Horr, D. Wester, D. LeFeber, D. Pangrazio, M. Falk, W. Wadsworth, I. Coyle, B. Mann, S. Hillier

Human Services Chair Merilee Walker asked Caledonia Supervisor Dan Pangrazio to lead the Pledge of Allegiance.

**WORKFORCE DEVELOPMENT – RYAN SNYDER**

**Action Item to Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT/YOUTH BUREAU: NEW YORK STATE DEPARTMENT OF LABOR**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

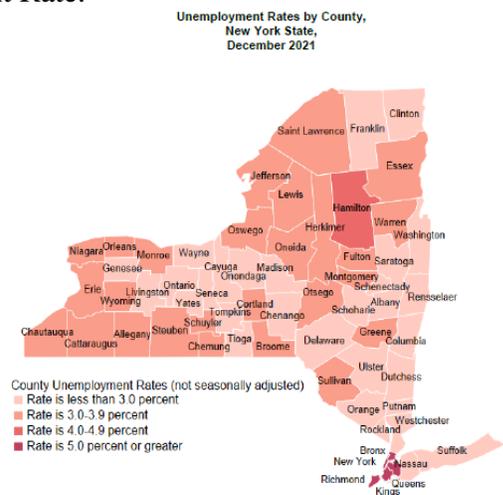
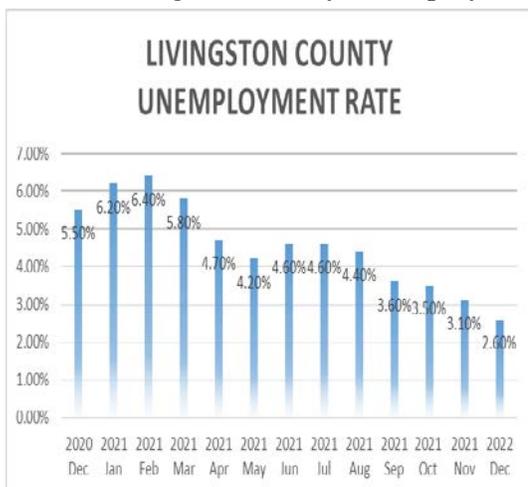
<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>New York State Department of Labor</b>	1/1/22-12/31/22	\$87,900.00
Division of Employment & Workforce Solutions		
Office of Workforce Investments Gov. Harriman		
State Office Campus Building 12, Room 436		
Albany, NY 12240		
For: NY SCION (Systems Change and Inclusive Opportunities Network)		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
US Department of Labor	\$0	Yes

Mr. Snyder reviewed the notice of grant funding received. He believes this will be a three year grant but they have only allocated one year for now.

*Motion: Mr. Wester moved and Mr. Horr seconded to approve the foregoing resolution ..... Carried.*

**2. Livingston County Unemployment Rate.**



*Livingston County’s Unemployment Rate of 2.6% is tied for the 8<sup>th</sup> lowest in the state. It’s down from 5.5% in the same period in the prior year and significantly lower than the statewide average of 5%.*

**Department Activity Report**

<b>Activity</b>	<b>January 2022</b>
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Job Openings Posted with NYSDOL	507
Unique Office Visits	301
Individual Appointments	27
Adults/Youth in Training	16
Employer Pre-Hire Assessments	7
WIOA Youth Enrolled in Services (34 by 6/30/22)	23
WIOA Adults Trained (35 by 6/30/22)	24

**Program Report**

Summer Employment Applications – Applications for the TANF Summer Youth Employment Program will be available on March 1<sup>st</sup>.

Teen Recognition – 95 Livingston County Youth will be recognized at the Annual Teen Recognition Dinner on April 27<sup>th</sup> at Willow Creek. Each Town has at least one recipient.

CNA Training – 5 CNR employees are currently attending an evening CNA program through BOCES. GCC is offering a CNA Training Program starting in May, for individuals not currently working as Unlicensed Nursing Assistants.

Transportation Supports – 23 low-income Livingston County residents have received supports through CSBG to obtain their driver’s license. Supports include items like driving lessons, permit fees, and diversion courses.  
 CNR Recruitment Initiatives – New ads are now running in the Livingston County News and in the Chamber Business Directory, in addition to the GV Pennysaver.

Applicant Review – The Recruitment Specialist is meeting regularly with the Director of HR to establish a more applicant friendly process for the CNR.

WIOA – GLOW received \$58,000 in additional Dislocated Worker Funds for job training.

**VETERAN’S SERVICES AGENCY – JASON SKINNER**

**Action Item(s) To Be Reported**

**PROCLAIMING MARCH 29, 2022 AS VIETNAM WAR VETERANS DAY IN LIVINGSTON COUNTY**

WHEREAS, countless brave Americans have answered the call to patriotic duty, including Vietnam veterans who endured unspeakable hardships and risked their lives fighting for the ideals of democracy; and

WHEREAS, American involvement in the Vietnam War was one of the longest military conflicts in America’s history that escalated to staggering statistics: over 3.4 million deployed to Southeast Asia; 2.7 million served in the designated war zone; over 58,000 were killed in theater of operation; and 153,000 were non-mortally wounded; and

WHEREAS, the last 2,500 American combat troops were withdrawn from the battlefields of Vietnam on March 29, 1973; and

WHEREAS, 4,120 of the names listed on the Vietnam Memorial Wall in our nation’s capital are those of courageous young New Yorkers who went off to fight half way around the world, never to return; and

WHEREAS, the Vietnam War Veterans Recognition Act of 2017 amended title 4 United States Code, Section 6(d) to include National Vietnam War Veterans Day as an important occasion on which the flag should be raised; and

WHEREAS, the Livingston County Board of Supervisors solemnly commemorates the anniversary of this day and reflect upon its significance for past, present, and future generations for we have not forgotten, nor will we ever forget, all of the men and women who served so honorably in the Vietnam War; now, therefore, be it

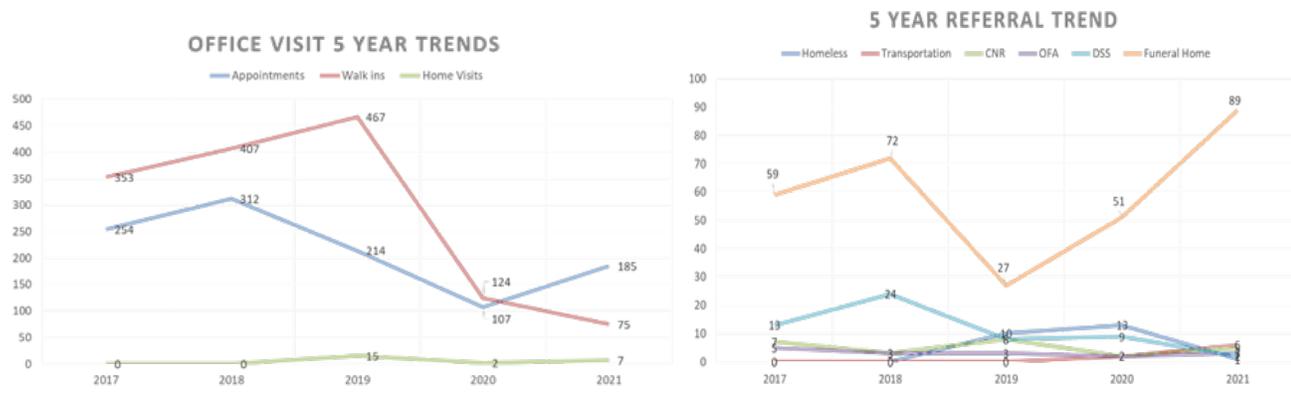
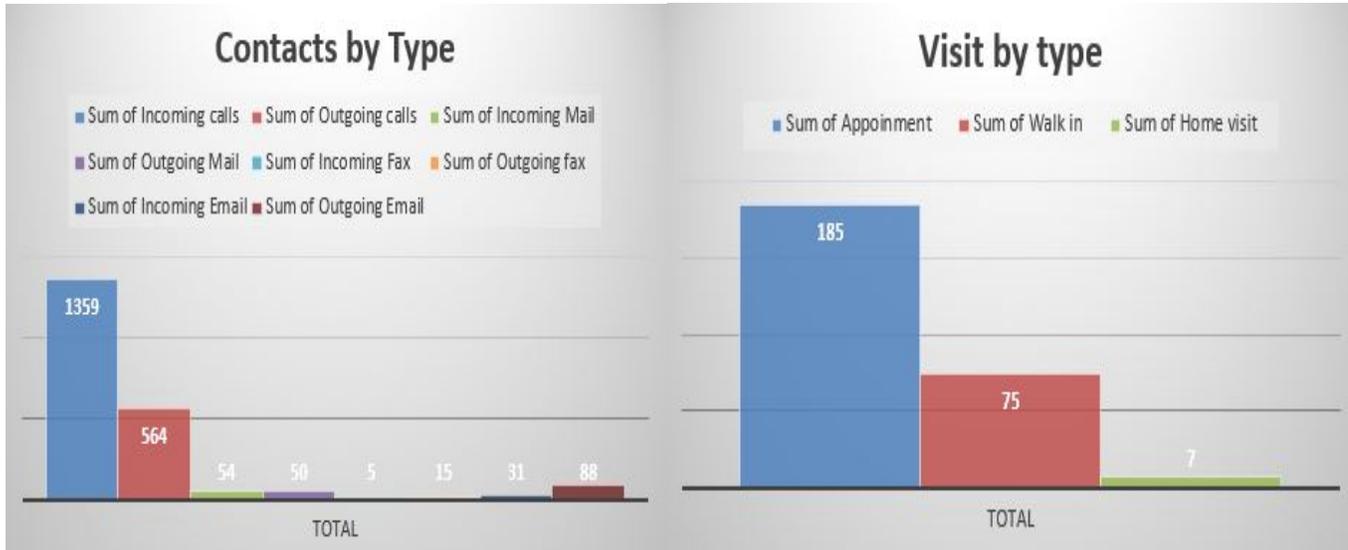
RESOLVED, that the Livingston County Board of Supervisors hereby proclaims March 29, 2022 as “Vietnam War Veterans Day” in Livingston County.

This is an annual resolution. This is the largest group of veterans in Livingston County. The Dansville American Legion was the first to do an event annually. This year they are having an in person Vietnam Veterans recognition day on March 22.

*Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution... Carried.*

Mr. Skinner gave a brief overview.

**2020 numbers versus 2021 shows that we had increased utilization in certain areas**



We had 2209 people inquire about services in 2021 and 1910 people in 2020. We had 233 face to face visits with veterans in 2020 and 267 in 2021. In 2020 we had 124 walk in meetings and in 2021 we had 75. An overwhelming difference in sessions with veterans is the scheduling of appointments.

The National Personnel Records Center has a back log of 30,000 requests for discharge form requests (DD-214s). This back log is not likely to be addressed until the Covid crisis is completely over with.

The Department of Veterans Affairs, Board of Veterans Appeals and the Veterans Benefits Agency have reported major delays of mail being sent out. The VA is citing a contractor’s capacity issue due to Covid. The VA is extending the “due process” response for claims. This means that a veteran may receive a letter stating they have 90 days to respond to a letter but have received it after the 90 day are expired.

**DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: S2AY RURAL HEALTH NETWORK, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Health, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>S2AY Rural Health Network, Inc.</b>	1/24/22-07/31/23	\$74,152.00
P.O. Box 390		
Canandaigua, NY 14424		

For: Subcontract for Local Coordinator to support LCDOH by coordinating Local Fellows in the New York State Public Health Corps Fellowship Program.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Public Health Corps Fellowship Program	0%	<b>Yes X</b> No

Director’s Comments: Subcontract for Local Coordinator to support LCDOH by coordinating Local Fellows in the New York State Public Health Corps Fellowship Program.

Ms. Rodriguez reviewed the contract for approval. There is no County cost.

*Motion: Mrs. Erdle moved and Mr. Wester seconded to approve the foregoing resolution ..... Carried.*

**2. PROCLAIMING THE MONTH OF MARCH 2022 AS COLORECTAL CANCER AWARENESS MONTH**

WHEREAS, the County of Livingston joins to support observances that raise awareness of health issues that affect people across our state, nation, and the world, such as the various types of cancer, including colorectal cancer (including the colon and rectal as the primary location); and

WHEREAS, colorectal cancer has been the 4<sup>th</sup> leading cause of cancer-related deaths and 4<sup>th</sup> likely cancer diagnosis (since 2018) among men and women of all ethnicities and races in the United States and it is estimated that one in twenty-four men and women will develop colorectal cancer during their lifetime; and

WHEREAS, colorectal cancer diagnosis rates have been declining since the mid-1980s, mostly due to screening and lifestyle changes (such as quitting smoking and reducing obesity), however rates of cancer diagnosis for those younger than 50 years of age have been on the rise; and

WHEREAS, one in five colorectal cancer patients are diagnosed between the ages of 20-54 with the recent younger onset being unknown with early colorectal cancer frequently having no symptoms, the following factors increase a person’s risk of developing this disease: family history and hereditary conditions, obesity, physical inactivity, diet, smoking and excessive alcohol use; and

WHEREAS, those with a personal or family history of colon polyps, colorectal cancer, or a personal history of inflammatory bowel disease (including either ulcerative colitis or Crohn’s disease) are at higher risk for developing colorectal cancer and should talk to their doctors about when to begin screening and how often to be screened; and

WHEREAS, men and women of any age with blood in their stool, general and frequent lower stomach or low back pain, discomfort, cramping, unexplained weight loss, any change in bowel habits (especially narrowing of stools), and chronic fatigue should talk to their doctor; and

WHEREAS, colorectal cancer often can be prevented through regular screenings that can detect small growths called polyps which can be removed before they develop into cancer; and

WHEREAS, screening for colorectal cancer is a covered benefit through Medicaid as well as health plans participating in the New York State of Health and in addition the New York State Cancer Services Program offers colorectal cancer screening to eligible uninsured individuals in every county and New York City borough; and

WHEREAS, in celebration of Livingston County achieving the national goal to screen 80% of adults (ages 50 and older), for colorectal cancer in 2019, with a new goal to achieve 80% screening rates and higher in every community as per the National Colorectal Cancer Roundtable; and

WHEREAS, New Yorkers and people everywhere are called upon to raise their awareness of colorectal cancer and take preventive steps to safeguard their health and the health of loved ones from this disease;

RESOLVED, that the Livingston County Board of Supervisors, do hereby proclaim the month of March 2022 as Colorectal Cancer Awareness Month in Livingston County.

Ms. Rodriguez reviewed the Go Blue events planned.

*Motion: Mrs. Erdle moved and Mr. Horr seconded to approve the foregoing resolution ..... Carried.*

**3. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH HOSPICE FEE SCHEDULE FOR RATES EFFECTIVE OCTOBER 1, 2021**

<b>Hospice 2021-22 Fee Schedule</b>			
<u>Service Description</u>	<u>Rev Code</u>	<u>Effective 10/1/2019</u>	<u>Effective 10/1/2021</u>
Per Diem (RHC)	0651	\$185.00	\$190.00
Continuous Home Care (CHC) per hr.	0652	\$60.00	\$60.00
Respite Care in Hospital	0655	\$425.00	\$450.00
General In Patient Care- Hospital (GIP)	0656	\$940.00	\$1,000.00
Continuous Home Care (CHC) 24 hrs.		CHC per hr. x 24	\$1,440.00

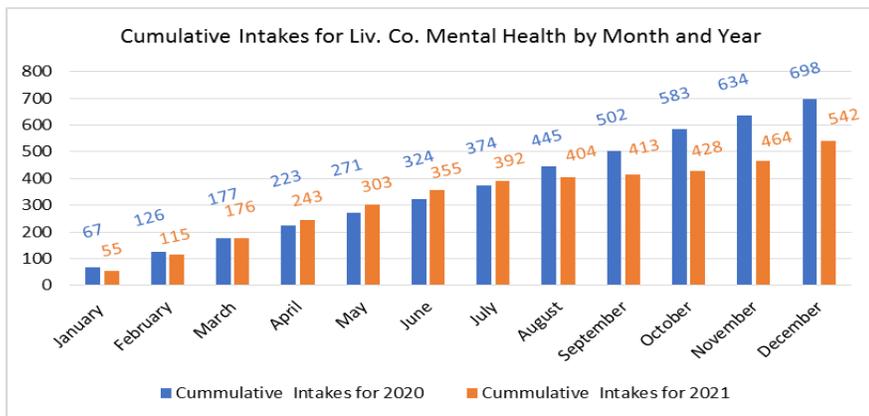
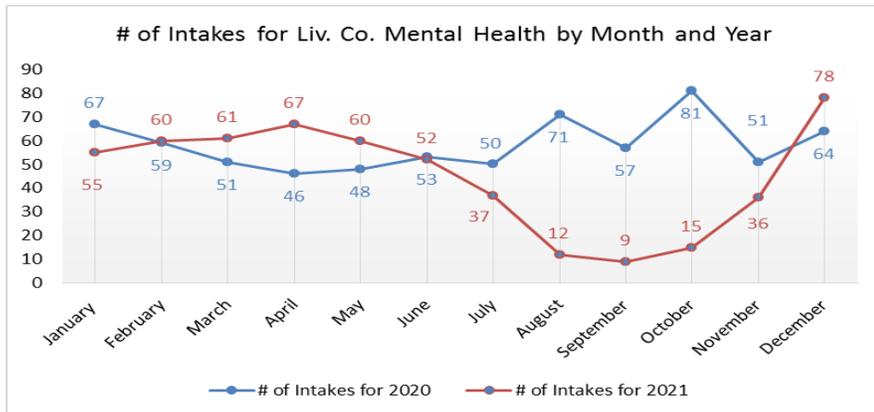
\*\*\*Note-New fees determined based on HPCANYS Calculated FINAL FY 2022 Wage Index for Livingston County

These rates are in line with the insurance reimbursement. There was discussion regarding the effective date and Ms. Rodriguez explained that the delays that we did not want to have to amend them again.

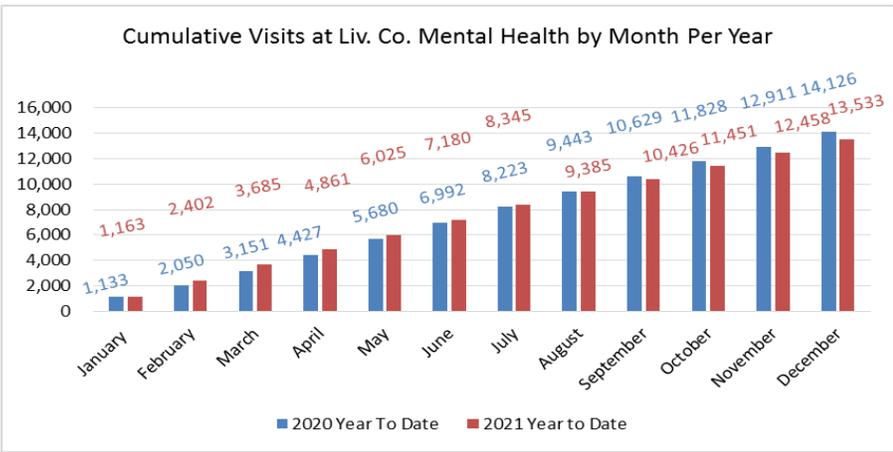
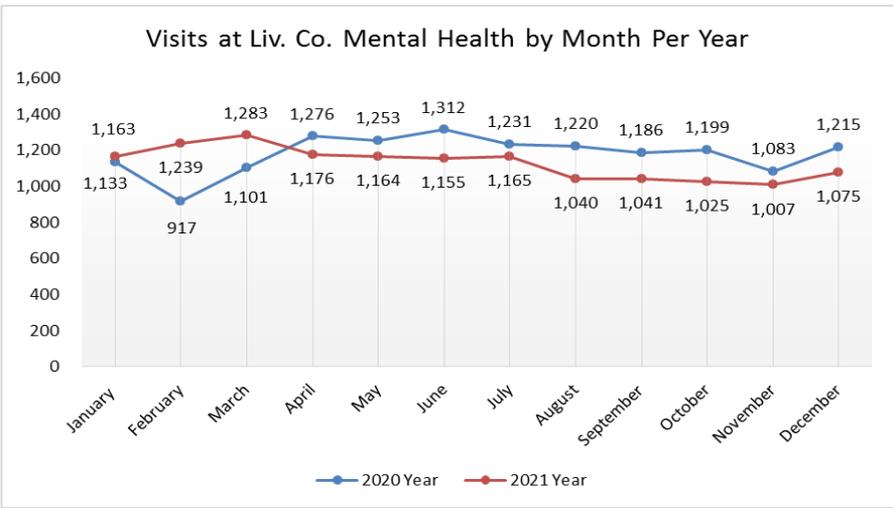
*Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution ..... Carried.*

**Informational Item(s) Written Only**

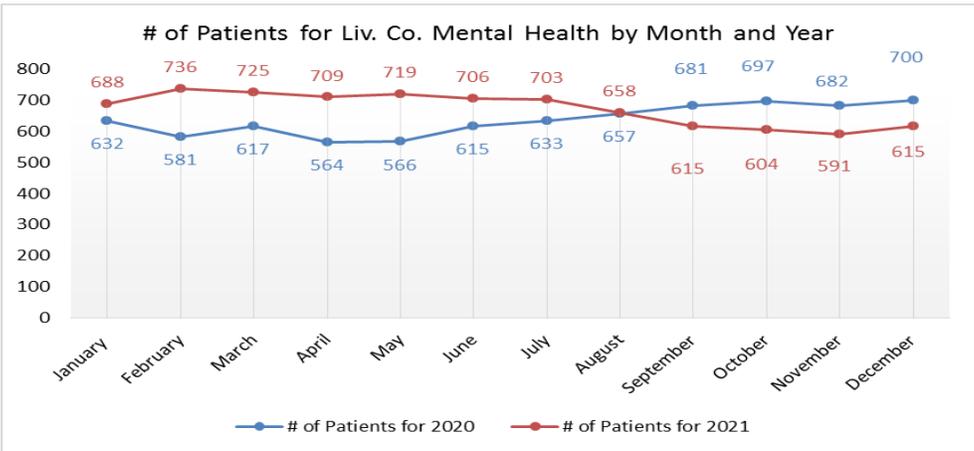
**Intakes:**

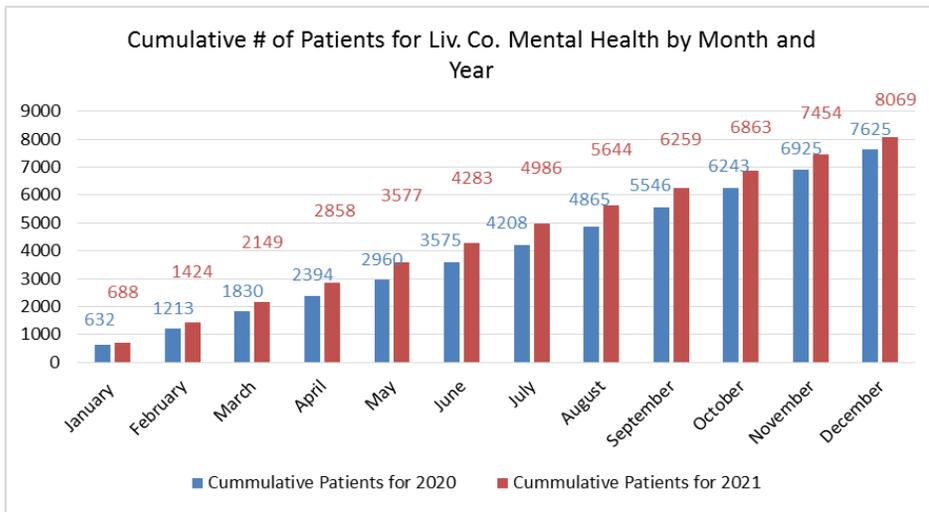


**Visits**



### Number of Patients





- The Hospice census was 22 at the beginning of January and was 15 at the end of the month.
- Hospice served 43 individuals in January; 21 patients were admitted.
- We served three (3) people at the Teresa House, four (4) people at the CNR and one (1) person at the hospital.
- \$122,168 was billed for claims in January and \$17,291 was received in revenue from past months billings.
- CHA Leadership Team Meeting: review of pre read data, discussion on missing data/gaps.
- Be Well in Livingston (Mt. Morris) - developed the strategic plan to focus on nutrition and physical activity; increasing the number of community steering committee members and developing promotional items for local physical activity resources and local businesses.
- Be Well in Livingston (Nunda) - developed a strategic plan to focus on nutrition, physical activity and mental wellness/health; Lift Program – evidence-based 7-week online course – Keshequa Central School and community with 62 attendees, euchre tournament with 47 attendees; Calico Country Learners for community members with activities and educational sessions; FB Virtual Challenge 10 day Eat Healthy Challenge with 36 participants.
- GVHP developed calendar of events for BWIMM and BWIN events on their website, to be linked to FB pages and community partners' websites.
- COVID-19: continue communication plan to include community-wide media and outreach plan in response to the COVID-19 pandemic - education/promotion of COVID Booster clinics including information for senior citizens(collaborating with OFA) and test/mask kit distributions for community members and organizations/worksites (collaborating with LC Chamber of Commerce).
- HCP update as needed to include LCDOH services, COVID-19 updates and initiatives.
- Collaborating with Livingston County Intern and community partners to conduct a food security assessment for Livingston County including sub-county data.
- Orientation / Onboarding documents to be accessed online for new staff.
- SHAPE: Revitalizing County SHAPE Program, LCDOH- Wear Red Day, Healthy Breakfast Table, Baby Photo Contest.
- Awarded Healthy People 2030 Champion- to use the HEALTHY PEOPLE 2030 Champion service mark in activities that support the HP2030's vision of "a society in which all people can achieve their full potential for health and well-being across the lifespan."
- Completed State AID Program Questions for Article 6 funding.
- Strategic Plan - Finalized IT Plan using LCDOH employee feedback, surveyed participants of Microsoft Word training.
- Coordinating Colon Cancer Screening Awareness: Main Streets Go Blue with Lima, Mount Morris, and Nunda, Livingston County to sign.
- Assist with MRC grant application.
- Healthy Equity - met with Nazareth College regarding increasing access to services for local farmworkers.

- Debra Hendershot, Principal Account Clerk, is retiring after 24 years.
- Continue to finalize/modify budgets (ELC School Reopening) – 9 contracts approved by County and sent to NYS for review/approval.
- Payroll ERP still not working as expected resulting in many manual adjustments and increased staff time spent on payroll.
- Training in February to learn options for employee time entry and other payroll options.
- Hired PH Assistant, Andrea Callahan, through NYS Fellows Grant.
- Collaborating with Livingston County Intern and community partners to conduct a food security assessment for Livingston County including sub county data.
- WIC has submitted Request for Application for the next 5-year grant, starting 10/1/23. We will hear back from the state sometime in April 2022.
- Since the beginning of our fiscal year starting 10/1/21, WIC has served 6,367 participants.
- We will be holding a drive thru goody bag incentive giveaway on 2/15 at the DOH for our WIC participants to thank them for their program participation utilizing incentive items we normally give out in-person but have not been able to due to the current physical exemption waiver.
- Our enrollment went up from 92.7% in December to 93.6% in January.
- Our show rate for the month of January was 84% and we saw 518 participants.
- We are still only offering individual immunization appointments.
- Seven (7) booster clinics - 312 booster vaccinations given.
- Five (5) COVID booster home visits and one (1) flu vaccination.
- Lead - January case load was 27;
  - > 5 = 9 (down from 6 last month)
  - 5 - 10 = 16 (no change)
  - 11 - 15 = 1 (down 1 from last month)
  - 16 - 20 = 1 (no change).

Actively Recruiting/Interviewing:

Home Health Aide (2)PT  
 WIC Nutrition Aide (2) PT  
 WIC Outreach Worker PT  
 MH Clinical Therapist FT  
 MH Licensed Therapist FT  
 Data Systems Specialist FT  
 Public Health Assistant FT  
 Intensive Care Manager FT  
 Director of Community Services FT  
 Account Clerk/Typist FT

**DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY**

**Action Item(s) To Be Reported**

**1. PROCLAIMING THE MONTH OF APRIL AS CHILD ABUSE PREVENTION MONTH**

WHEREAS, Livingston County believes all children need safe, stable, nurturing homes and communities to foster their healthy growth and development; and that child abuse and neglect result in physical and psychological trauma that survivors carry with them for the rest of their lives; and prevention through practical measures and programs mitigate the factors contributing to abuse and neglect; and strategies succeed because of partnerships created among citizens, social service agencies, schools, faith based organizations, health care providers, civic organizations, law enforcement agencies, and the business community; and that communities that make every effort to promote preventive programs that benefit children and their families; and provide parents with the social support, knowledge of parenting and child development and concrete resources to help them cope with stress make a strong commitment to reducing child abuse and ensuring all children grow to their full potential; and

WHEREAS, Everyone in the community needs to be more aware of child abuse prevention and consider helping parents raise their children in a safe, nurturing environment; and recognize April as the month to bring awareness to the role that Communities play to help reduce child abuse and neglect; by working together as a community, we can all play a part in strengthening families and promoting children’s well-being; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim **April 2022** as Child Abuse Prevention Month, and during this month and throughout the year, Livingston County is dedicated to supporting families through prevention efforts thereby reducing the risk of child abuse and neglect in the communities in which we live.

Ms. McCaughey reviewed the outreach scheduled in social media and internal fundraisers planned this year.

*Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution... Carried.*

**2. PROCLAIMING THE MONTH OF APRIL AS FAIR HOUSING MONTH**

WHEREAS, The County of Livingston recognizes April 2022 as the fifty-fourth anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968; and

WHEREAS, Every American has the right to Fair Housing, the right to live where they choose, to raise a family, to own a home in dignity and without fear of discrimination; and

WHEREAS, the County of Livingston hereby provides assurance and proclaims its dedication to the goal of Fair Housing Opportunities for all members of the community without regard to race, color, national origin, religion, sexuality, disabilities, age, family status or gender identity and expression; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim April 2022 as Fair Housing Month, and during this month and throughout the year, Livingston County is dedicated to raising awareness and supporting the Fair Housing Law.

Ms. McCaughey reviewed the program and the planned initiatives.

*Motion: Mr. Wester moved and Mr. Horr seconded to approve the foregoing resolution ..... Carried.*

**Informational Item(s) Written Only**

1. Statistics (Monthly) (January)

	<u>Jan</u>	<u>% Change from Jan 1</u>
<b>Temporary Assistance Cases (TA):</b>		
Family Assistance	129	-3.01%
Safety Net	177	-3.28%
<b>Total</b>	<b>306</b>	<b>-3.16%</b>
<b>TA Applications Processed</b>	145	
<b>Medicaid Cases (MA):</b>		
Community	2206	1.80%
Chronic Care	237	0.85%
Foster Care	137	-1.44%
SSI	1246	0.40%
<b>Total</b>	<b>3826</b>	<b>1.16%</b>
<b>Livingston County Citizens receiving some form of Medicaid service:</b>		
<b>Cases In Transit</b>	0	
<b>NYSOH</b>		
<b>Livingston County DSS</b>	4896	
<b>Total</b>	<b>4896</b>	
<b>Food Stamp Only Cases:</b>	2398	5.97%

<b>SSI Food Stamp Cases:</b>	675	<b>-0.88%</b>
<b>Child Care Cases:</b>	63	<b>5.00%</b>
<b>Indigent Burials:</b>		
Approved	2	
Denied	0	
<b>Approved Year to Date</b>	2	
<b>Fraud:</b>		
Front End Detection (FEDS) - During Applicant Status	1	
Fraud Referrals Received - Anonymous/Other	2	
Fraud Referrals Received - Internal/DSS	0	
Referrals sent to Sheriff & DA	0	
Pending with DA/Awaiting Disposition	7	
<b>Clients thru the lobby (Unduplicated #):</b>	623	
<b>Total # of individuals served by reception staff:</b>	1005	
<b>Housing - Homeless Caseload:</b>		
Diversions	7	
Housed	56	
<b>Total</b>	<b>63</b>	
<b>Total Nights</b>	<b>815</b>	
Singles	737	
2 Adults	64	
Families	14	
Total Clients in Temp. Housing at end of month	28	
Clients entering Temp. Housing & remaining in the month	13	
<b>Code Blue - Below 32 Degrees</b>		
Cases	5	
Nights	73	
<b>Section 8:</b>		
Vouchers Leased Up	457	
Voucher Holders seeking Apartments	5	
Active/Pending (Could return - Port Outs, NH, Rehab, moving, etc.)	9	
Active/Pending Will Not Return (Declined, Accepted o/Subsidy, Lease Violation, etc.)	4	
Call-ins Pending Eligibility/Voucher Issuance	3	
<b>Child Support:</b>		
Caseload Count	2,602	<b>-0.80%</b>
Dollars Collected	\$526,696	
<b>Child Protective Services (CPS): Ongoing</b>		
New Primary Investigation Assignments	48	
Secondary Assignments from Other Counties	19	
Petitions Filed	1	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)	11	
422 Summaries to Court	0	
<b>CPS Ongoing Case Management/Preventive Services:</b>		
Case Total	26	
Article 10 Supervision Cases (Youth Remaining in Home)	25	

*Distinct Children	63	
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive	1	
*Distinct Children	2	
Supervision Cases on Behalf of Another County-Secondary	0	
*Distinct Children	0	
<b>School Based Consults:</b>		
Livonia Central School	154	
<b>Article 10 Direct Custody Placement/Non-DSS Cases:</b>		
Cases	13	0.00%
*Distinct Children	20	0.00%
<b>Family Services/Permanency Unit:</b>		
Foster Children - DSS Custody Distinct # of Children	24	-17.24%
Distinct Youth Remaining in DSS Custody on Trial Discharge	1	
<b>Levels of Care for DSS Custody Cases:</b>		
Foster Boarding Home	11	
Approved Relative Foster Home	6	
Institution	4	
Group Home	0	
Supervised Independent Living	2	
Other	0	
<b>Foster Child Admissions - New</b>	1	
<b>Types of Foster Child Discharges During the Month</b>		
Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	0	
Children Discharged (Final) to Parent or Other Resource	3	
Adoptions Finalized as Discharges	0	
KinGap Discharges	0	
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	0	
<b>OCFS State Custody</b>	1	
<b>Probation Based Diversionary Programming (Probation Based Referrals):</b>		
Cases/Referrals New this Month	2	
*Distinct Children	2	
Referrals under assessment or referred and receiving diversion services i.e. skillbuilding:	4	
Case Referral Closed *Distinct Children	1	
Cases Open in Connections FSS-Mandated Preventive	3	
<b>Non-Mandated Preventive Services:</b>		
Cases	1	
*Distinct Children	6	
<b>Mandated Preventive - Community Based referrals that meet criteria</b>		
Cases	1	
*Distinct Children	6	
<b>Other Case Processing - # of Distinct Children:</b>	19	
ICPC Requests	2	
Supervision - Post Discharged - Court Ordered	9	
Supervision on Behalf of Another County	7	
Aftercare Services	1	

**TASA (Case Management for Pregnant/Parenting Teens):**

Active Case	0
New Referrals Received	0
Cases Closed	0

**Protective Services for Adults (PSA):**

Active Cases	29	0.00%
PSA Referrals Received	10	
Active Financial Mgmt. Cases	35	
Active Home Mgmt. Cases	36	
Personal Care Aide Cases Total	<b>33</b>	
Level I	2	
Level II	30	
Level I pending	1	
Cases waiting for an assigned Aide	3	
Guardianship Cases	3	
Awaiting discharge	6	
Pending	0	
Assessment Contacts	60	

## 2. Employees hired, resigned or retired in February:

Erin Howe	Hired	Senior Typist	2/14/22	Geneseo
Deb Patrick	Retirement	Senior Typist	2/25/22	Mt. Morris
Diane Deane	Retirement	Commissioner	2/27/22	Avon
Tracy McCaughey	Promoted	Commissioner	2/28/22	Geneseo

3. The dates of operation for the Regular and Emergency HEAP benefit components will be extended from March 15, 2022 to April 29, 2022, or until funds allocated to these components are exhausted, whichever comes first. A second HEAP Emergency benefit for heat and heat-related emergencies will be available starting February 22, 2022.

4. Security enhancements at the Visit House continue. Cameras have been added; work on Proximity card access to the building and duress buttons continue.

5. The Housing Trust Fund Corporation informed us on February 6 that our organization's proposal in response to the Section 8 Voucher Choice RFP for **Livingston County** has been accepted. This tentative contract award is subject to Board approval and contingent upon satisfactory results of a due diligence search of your firm, and acceptance of the additional documentation.

6. Applications for Temporary Assistance are up in the last month. A high percentage of applications are being denied or withdrawn. Approximately 20 cases opened in January compared to approximately 120 applications received.

**CENTER FOR NURSING & REHABILITATION – STEPHEN WOODRUFF****Action Item(s) To Be Reported****1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: FUSION MEDICAL STAFFING, LLC**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Fusion Medical Staffing, LLC</b>	4/1/22-3/31/23	Fee Schedule

11808 Grant Street

Omaha, NE 68164

For: Supplemental Staffing Contract – RN, LPN &amp; CNA

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
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Operating Budget	N/A	X Yes	NO
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**Director's Comments:**

Staffing agencies have had limited personnel available and are experiencing the same recruiting difficulties as the CNR and other providers. This contract will enable the select and limited use of agency personnel to meet staffing needs.

Mr. Woodruff reviewed the contract for approval. We currently have a contract with this agency and the rates are flat from the previous year.

*Motion: Mr. Pangrazio moved and Mr. Wester seconded to approve the foregoing resolution. Carried.*

**Pre-approved Informational Item(s) To Be Reported**

**FINANCIAL/OPERATIONAL UPDATES:**

- a) Report on Post Audit – Financial Meetings and Activities
- b) Occupancy – As of February 22, 2022 occupancy was 58.7% for the month, year to date 60.0%.
- c) Cash Flow - The CNR's Cash Flow Report as of February 18, 2022, \$6,073,549 in Reserves.
- d) Budget Variance – The December 2021 budget variance report will be distributed and discussed at the committee meeting.

Mr. Woodruff reviewed the current financials. Mr. Coyle explained that the balance difference is due to receipt of the IGT funds received after the agenda was sent out. Mr. Woodruff reviewed the Statewide Health Transformation grant application for the facility that has been submitted. Mr. Woodruff reviewed the OMIG preliminary findings for the period of 7/1/17-12/31/17. Mr. Woodruff gave an overview of the current vaccination/booster rates at the facility. They have not heard anything on the regulation extended to March 1 specific to the 70/30 and minimum staffing. They have received non clinical National Guard support and their orders extend through April 1. Wyoming County issued a press release yesterday on the Dialysis opening. There is a ribbon cutting tentatively scheduled for 3/10. There was discussion on accepting non-vaccinated individuals into facilities.

**Informational Item(s) Written Only**

- 1. Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2. Current FT Nursing Assistant vacancies as of 02/22/2022 are: Night Shift 16, Evening Shift 24, Day Shift 37
- 3. Nurse Recruitment – The CNR is actively recruiting qualified applicants.
  - a) There are currently 3 Full Time Day and 2 Part Time Day Shift LPN, 11 Full Time and 3 Part Time Evening shift LPN and 5 Full Time and 4 Part Time LPN Night Shift vacancies.
  - b) There are currently 6 Full Time day shift RN, 2 Full Time and 1 Part Time Evening Shift RN, & 1 Full Time Night Shift RN vacancies.
  - c) There are currently 9 Part Time Day Shift, & 9 Part Time Evening Shift PCA vacancies.
  - d) There are currently 4 Part Time Day Shift and 6 Evening Shift Uncertified Nursing Assistant vacancies.
- 4. Beacon Solutions Monthly Report – to be distributed.
- 5. On Dec. 31<sup>st</sup>, the Governor issued Executive Order (EO) [No. 4.4: Continuing the Declaration of a Statewide Disaster Emergency Due to Healthcare Staffing Shortages in the State of New York \(ny.gov\)](#)
- 6. extending the statewide health care staffing emergency and temporarily suspending the minimum nursing hours (i.e., 3.5 hours per resident day) and minimum direct care spending requirements (i.e., 70/40) for nursing homes that were otherwise slated to take effect on Jan. 1, 2022. Specifically, the EO provides that, in light of the staffing shortage caused by the COVID-19 public health emergency, the following are suspended or modified: the minimum nursing hours statute "to the extent that failure of a nursing home to meet the daily average staffing hours will not be held to be a violation of the Public Health Law"(Subdivision 3 of Section 2895-b of the Public Health Law); the minimum direct care spending statute "to the extent that failure of a residential health care facility to spend a minimum of seventy percent of revenue on direct resident care, and forty percent of revenue on resident-facing

staffing, will not be held to be a violation of the Public Health Law" (Subdivision 1 of Section 2828 of the Public Health Law).

7. On January 4, 2022 the NYSDOH issued the Interim Advisory on Return-to-Work Protocols for Personnel with SARS-CoV-2 Infection or Exposure to SARS-CoV-2 in Healthcare Settings. On Jan. 4<sup>th</sup>, the Department of Health (DOH) released return to work directed to all health care settings and providers, including nursing homes, adult care facilities (ACFs), and home care. The guidance further clarified previous guidance issued on Dec. 24, 2021 for health care personnel (HCP) and when to follow the Centers for Disease Control and Prevention (CDC) return to work guidance for HCP. This guidance supersedes return to work guidance for HCP issued before Dec. 24, 2021. The guidance notes that transition from conventional to contingency to crisis strategies should be based on ability to provide essential services, as determined by the facility and facility notification of the DOH and the Surge and Flex Operations Center.
8. On January 13, 2022, all Residents and Family members were notified of the Center's NYSDOH *Health Advisory: Nursing Home Staff and Visitation Requirements*, dated 01/12/2022, all licensed nursing homes must verify that visitors have received a negative SARS-CoV-2 test result one day prior to visitation for antigen tests and two days prior to visitation for NAAT (e.g. PCR) tests. All visitors may use either NAAT testing or antigen testing. This means, for example, that a test for a Sunday visit should be conducted no earlier than Saturday if it's an antigen test or Friday if it's a PCR test. Any PCR or antigen test used must either have Emergency Use Authorization by the U.S. Food and Drug Administration or be operating per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services. In the event that a visitor does not have other valid proof of a negative test conducted within the required timeframe, they will be offered an iHealth OTC COVID-19 Antigen Rapid Test and will be required to self-test at the facility, in a designated self-testing area located in the ground floor atrium. Compassionate caregiving visitors, within the meaning of Public Health Law §2801-h, who are visiting in anticipation of the end of a resident's life or in the instance of a significant mental, physical, or social decline or crisis of a resident. In any case where such an exception is made, the visitor must wear a N95 or KN95, gown, gloves and a face shield.
9. NYSDOH Booster Mandate - On January 21, 2022, the NYSDOH issued guidance notifying "covered entities" that new regulations had taken effect requiring health care personnel to receive COVID-19 booster vaccinations. The booster mandate will not be enforced until Feb. 21, 2022. It requires personnel to receive "any booster or supplemental dose as recommended by the CDC, absent receipt of a medical exemption. Covered entities are directed to ensure that personnel currently eligible for a booster dose have documentation of compliance with the booster mandate by Feb. 21 and that personnel not currently eligible receive their booster within 30 days of becoming eligible. *On February 18, 2022, the NYSDOH issued a temporary suspension of this mandate for a period of 90 days. The Department will reassess in three months whether additional steps need to be taken to increase booster rates among the healthcare workforce. Covered entities should offer COVID-19 booster vaccinations to all personnel willing to receive it and to take steps to encourage personnel to stay up to date on their COVID-19 vaccinations.*
10. On February 14, 2020, Governor Hochul issued Executive order No. 11.3, continuing the "Declaring a Disaster Emergency in the State of New York" through March 16, 2022.
11. COVID-19 Vaccination Booster Clinic - The Center continues to facilitate weekly booster clinics, with the Center's contracted pharmacy for the Center's eligible Residents / Patients and Employees. Vaccination boosters are offered and available to residents and staff on weekly basis. As of 02/22/22 *The resident vaccination acceptance rate is 99.35 and the booster rate is 94.2%. The current staff number that are fully vaccinated is 99.23% and the booster rate is 58.1%.*
12. NYSDOH Recertification / Life Safety code Survey - On January 25, 2022 the NYSDOH arrived at the LCCNR to conduct the LCCNR's Annual Re-Certification / Life Safety Code Survey was on July 12, 2019. The previous Re-Certification Survey was conducted. The Statement of Deficiency was received on February 4, 2022. The facility received one low level S/S: D (non-harm) deficiency related to medication reconciliation and one low level (non-harm) Life Safety Code low level S/S: D (non-harm) related to testing and maintenance of Patient Care Related Electrical Equipment (PCREE). The plan of

- correction was successfully submitted and accepted by the NYSDOH. The team conducted a Focused Infection Control Survey (F.I.C.S.) while on-site, and there were no deficiencies sited.
13. Genesee Valley B.O.C.E.S. is facilitating TNA to CNA class in the month of February. There are five students enrolled from the LCCNR.
  14. Garden of Life (G.O.L.) Adult Day Health Care Program – The program remains suspended at this time.
  15. NYS-DOH reporting continues on a daily basis, 7 days per week, via the HERDS survey in the Health Commerce System.
  16. The CNR reports survey data to the CDC, via the National Healthcare Safety Network, twice per week.
  17. The CNR initiated reporting weekly vaccination data to the CDC, via the National Healthcare Safety Network.
  18. The CNR’s PPE supplies remain above the minimal requisite 60-day supply. The CNR maintains a 90-day supply on hand.
  19. The Center continues to communicate with Residents / Families weekly via telephone calls, electronic communication(s) and letters.
  20. Dialysis Extension Clinic (D.E.C.): The Dialysis Extension Clinic received their federal certification to open the clinic in early February. The clinic is currently open Mon-Wed-Fri, on a limited basis. A joint press release was developed and WCCHS is in process of scheduling a coordinated grand opening / ribbon cutting ceremony in early March, 2022.
  21. Cooling Tower – The cooling tower replacement project started November 17, 2020. Awaiting completion of final project punch list items/ close out items remain pending. Awaiting electrical engineering to verify wiring integrity associated with motor starter and engineering is in process of reviewing turnover documentation.
  22. Grant Submittal - on 02/15/2022, in collaboration with the Livingston County Grants and Public Information Coordinator and other ancillary agency support, the Statewide Health Care Facility Transformation Program III grant application, titled “Communication Technology at the Livingston County Center for Nursing and Rehabilitation” was submitted, to include a new wireless communication system, and a replacement wireless nurse call system was filed. The grant recipients are anticipated to be notified of award on or after October, 1, 2022.
  23. The LCCNR received non-clinical National Guard staffing assistance in the month of February. These military personnel are assisting in non-direct patient care tasks to include providing support to our environmental services and dietary departments. Their current orders are scheduled to terminate on April 1, 2022.
  24. IGT- The LCCNR received notification of its eligibility to receive an IGT Upper Payment Limit (UPL) for SFT 2021-22, Installment #2, in the amount of \$2,465,257.50, with a projected disbursement date of February 24, 2022.

Mr. Coyle reported on the press release for the 50 years of the Meals on Wheels program and the meeting with Noyes Hospital on the ARP funding request. There will be a presentation of the Arc Proclamation at their facility on March 8 at 11:30 a.m.

## **ADJOURNMENT**

Mr. Wester moved and Mr. Horr seconded to adjourn the meeting at 10:23 a.m.

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## **OFFICE FOR THE AGING – SUE CARLOCK**

### **Informational Item(s) Written Only**

#### **Program Statistics:**

## **Served Client Summary**

Livingston

01/01/2022 and 1/31/2022

Report Run Date: 2/18/2022

<b>Service Type</b>	<b>Total Units January 2022</b>
Case Management (hours)	145
Meals (Home Delivered 3,465, Congregate 1,509)	4,974
Information and Assistance (calls)	278
In Home Contact & Support (contacts)	219
Transportation (one-way rides)	323
Personal Emergency Response System (service months)	401

**Program Updates:**

**Seniorama Information:**

Date: May 7, 2022 Time: 12 Noon

Location: Willow Creek Event Venue, 3100 Rochester Rd., Lakeville

Nominations/Biographies Due: March 11, 2022

Please let Sue Carlock know if you will be in attendance, and if not, who will represent you.

**VITA (Volunteer Income Tax Assistance) Program:**

Livingston County Office for the Aging partners with SUNY Geneseo; OFA staff schedule the appointments for eligible households. Approximately 175 households can participate. There are still appointments left in March.

**Health Promotion:**

An Aging Mastery series will be offered in March 2022. Classes will be Tuesday mornings.

A Tai Chi for Arthritis class is currently underway and one will start in March.

Senior Planet Older Adult Technology Training:

Virtual training has begun for volunteers. The first classes will be scheduled for the second quarter of 2022.

**March for Meals:**

The annual March for Meals celebration commemorates the historic day on March 22, 1972, when President Nixon signed into law a measure that amended the Older Americans Act of 1965 to include a national nutrition program for seniors 60 years and older. This year, Meals on Wheels programs from across the country are joining forces for the awareness campaign to celebrate 50 years of success and garner the support needed to ensure these critical programs can continue to address food insecurity and malnutrition, combat social isolation, enable independence, and improve health for years to come.

**Senior Nutrition Program:**

The program was closed one day in February due to weather. All home delivered meal recipients are provided with shelf stable emergency meals to be used in the event of program closure, emergency, etc. Our new dietitian, Lucille Tang, contracted through Cornell Cooperative Extension, is learning fast and bringing great enthusiasm and energy to the position.

New York State Office for the Aging (NYSOFA) Virtual Annual "Visits":

The Nutrition Outreach and Technical Assistance Virtual Meeting was held on January 20, 2022. Sue Carlock, Jessica Wilkins (Senior Nutrition Coordinator) and Lucille Tang (RD) participated in the call with NYSOFA Nutrition staff. Focus Areas included Staffing, Program Operations, Food Safety, Menu/Nutrient Requirements, and Nutrition Education and Counseling.

The 2021-2022 AAA Oversight and Technical Assistance "Visit" took place on February 18, 2022. Areas of discussion included: Operational Highlights during the Pandemic, Administration and Operations, Major Changes, Major Disaster Declaration Debrief and Transition Planning Summary, Partnerships, Vaccination Efforts, Efforts to Mitigate Disparities/Inequities, and Use of Stimulus Funds.

**Annual Planning:**

Dealing with COVID-19 and how to deliver services and support older adults during a pandemic has been a priority for the Livingston County Office for the Aging over the past 24 months. We are now in the process of assessing what we have learned and how to move forward. As one step in this process, Senior Club Presidents and their designees were invited to an informal discussion about the current and future needs of older adults in Livingston County on February 24, 2022.

**Staffing:**

Open positions include a PT Food Service Helper for the Congregate Meal Program and a PT Health Promotion and Activities Coordinator. This is a new position created to increase/enhance social, educational and health promotion opportunities for older adults in Livingston County. Applications are being accepted for both positions.

Respectfully submitted,  
Michele R. Rees, IIMC-CMC  
Clerk of the Board