

**HUMAN SERVICES COMMITTEE MEETING MINUTES  
WEDNESDAY, MARCH 1, 2023  
10:00 A.M.**

PRESENT: M. Walker, S. Erdle, I. Davis, D. Pangrazio, I. Coyle, A. Ellis, B. Mann, S. Hillier

ABSENT: G. Horr, D. Wester, D. LeFeber

Human Services Chair Merilee Walker asked County Administrator Ian Coyle to lead the Pledge of Allegiance.

**DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: TELETASK, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Teletask, Inc.</b> 8066 Sunset Ave., Suite 101 Fair Oaks CA 95628 For: Web-based messaging services	5/1/23-4/30/24	Per rate sheet

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Various	Various	Yes X No

**Director’s Comments:**

Teletask, Inc. is a messaging web-based service that can remind/recall/alert patients and clients about a wide range of services such as due dates and appointments. Rates are based on the number of messages/year. Ms. McCaughey reviewed the contract for approval.

*Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution... Carried.*

**2. PROCLAIMING THE MONTH OF APRIL AS CHILD ABUSE PREVENTION MONTH**

WHEREAS, Livingston County believes all children need safe, stable, nurturing homes and communities to foster their healthy growth and development; and that child abuse and neglect result in physical and psychological trauma that survivors carry with them for the rest of their lives; and prevention through practical measures and programs mitigate the factors contributing to abuse and neglect; and strategies succeed because of partnerships created among citizens, social service agencies, schools, faith based organizations, health care providers, civic organizations, law enforcement agencies, and the business community; and that communities that make every effort to promote preventive programs that benefit children and their families; and provide parents with the social support, knowledge of parenting and child development and concrete resources to help them cope with stress make a strong commitment to reducing child abuse and ensuring all children grow to their full potential; and

WHEREAS, Everyone in the community needs to be more aware of child abuse prevention and consider helping parents raise their children in a safe, nurturing environment; and recognize April as the month to bring awareness to the role that Communities play to help reduce child abuse and neglect; by working together as a community, we can all play a part in strengthening families and promoting children’s well-being; now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim **April 2023** as Child Abuse Prevention Month, and during this month and throughout the year, Livingston County is dedicated to supporting families through prevention efforts thereby reducing the risk of child abuse and neglect in the communities in which we live.

Ms. McCaughey reviewed some the of the prevention efforts contributing to a lower number of children going into foster care over recent years. In January 2021 there were 39 children in foster care and in January 2022 there were only and as of January 2023 there were only 19 children in foster care.

*Motion: Mrs. Erdle moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.*

**3. PROCLAIMING THE MONTH OF APRIL AS FAIR HOUSING MONTH**

WHEREAS, The County of Livingston recognizes April 2023 as the fifty-fifth anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968; and

WHEREAS, Every American has the right to Fair Housing, the right to live where they choose, to raise a family, to own a home in dignity and without fear of discrimination; and

WHEREAS, the County of Livingston hereby provides assurance and proclaims its dedication to the goal of Fair Housing Opportunities for all members of the community without regard to race, color, national origin, religion, sexuality, disabilities, age, family status or gender identity and expression; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim **April 2023** as Fair Housing Month, and during this month and throughout the year, Livingston County is dedicated to raising awareness and supporting the Fair Housing Law.

Ms. McCaughey explained that the website has been updated with resource information.

*Motion: Mrs. Erdle moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.*

**4. PROCLAIMING THE MONTH OF MAY AS FOSTER CARE MONTH**

WHEREAS, May is National Foster Care Month, a time to recognize and appreciate those who support youth and families by being a resource to child in need; and

WHEREAS, the people of this county have a longstanding tradition of opening their hearts and their homes to support children and their birth families so they may safely reunite with their families whenever possible; and

WHEREAS, foster parents strive to improve the quality of life for the children in their care, make a lasting impact in a child’s life; and

WHEREAS, Livingston County wants families who are willing to become supportive resources for youth in our Community by becoming a Foster Parent, a Respite Resource, a volunteer or mentor; and

WHEREAS, interested Livingston County citizens can contact Livingston County Department of Social Services to learn more about becoming foster parents; and

WHEREAS, it is important to recognize the valued contributions of foster parents;

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim May 2023 as Foster Care Month in Livingston County.

Ms. McCaughey reviewed some of the placement efforts. Presently there are 18 foster homes in Livingston County.

*Motion: Mr. Pangrazio moved and Mrs. Erdle seconded to approve the foregoing resolution.. Carried.*

**Informational Item(s) Written Only**

1. Statistics (Monthly) (January)

	<u>Jan</u>	<u>% Change from Jan 1</u>
<b>Temporary Assistance Cases (TA):</b>		
Family Assistance	126	-5.26%
Safety Net	181	-4.23%
<b>Total</b>	<b>307</b>	<b>-4.66%</b>
 <b>TA Applications Processed</b>	 154	
 <b>Medicaid Cases (MA):</b>		
Community	2302	1.05%

Chronic Care	237	2.60%
Foster Care	122	0.83%
SSI	1215	-0.41%
<b>Total</b>	<b>3876</b>	<b>0.68%</b>
<b>Livingston County Citizens receiving some form of Medicaid service:</b>		
<b>Cases In Transit</b>	0	
<b>NYSOH</b>		
<b>Livingston County DSS</b>	4964	
<b>Total</b>	<b>4964</b>	
<b>Food Stamp Only Cases:</b>	2571	2.51%
<b>SSI Food Stamp Cases:</b>	626	0.16%
<b>Child Care/Day Care Cases:</b>	159	3.25%
<b>Indigent Burials:</b>		
Approved	3	
Veterans (# included in the Approved #)	0	
Denied	1	
Withdrawn	0	
<b>Approved Year to Date</b>	3	
<b>Fraud:</b>		
Front End Detection (FEDS) - During Applicant Status	3	
Fraud Referrals Received - Anonymous/Other	5	
Fraud Referrals Received - Internal/DSS	2	
Referrals sent to Sheriff & DA	0	
Pending with DA/Awaiting Disposition	6	
<b>Clients thru the lobby (Unduplicated #):</b>	678	
<b>Total # of individuals served by reception staff:</b>	1207	
<b>Housing - Homeless Caseload:</b>		
Diversions	7	
Housed	38	
<b>Total</b>	<b>45</b>	
<b>Total Nights</b>	<b>839</b>	
Singles	777	
2 Adults	0	
Families	62	
Clients entering Temp. Housing & remaining in the month	16	
Total Clients in Temp. Housing at end of month	27	
<b>Code Blue - Below 32 Degrees</b>		
Cases	0	
Nights	0	
<b>Section 8:</b>		
Voucher Allocation	510	
Vouchers Leased Up	393	
Voucher Holders Seeking Affordable & Inspected Housing	2	

Pending Eligibility Determination	16	
<b>Child Support:</b>		
Caseload Count	2,518	-0.20%
Dollars Collected	\$510,323	
<b>Child Protective Services (CPS): Ongoing</b>		
New Primary Investigation Assignments	60	
Secondary Assignments from Other Counties	19	
Petitions Filed	1	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)	4	
422 Summaries to Court	0	
<b>CPS Ongoing Case Management/Preventive Services:</b>		
Case Total	21	
Article 10 Supervision Cases (Youth Remaining in Home)	18	
*Distinct Children	38	
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive	1	
*Distinct Children	2	
Supervision Cases on Behalf of Another County-Secondary	2	
*Distinct Children	4	
Non-Court Ordered Unfounded/Opened Voluntary Cases	2	
*Distinct Children	4	
<b>School Based Consults:</b>		
Livonia Central School	158	
<b>Article 10 Direct Custody Placement/Non-DSS Cases:</b>		
Cases	5	-44.44%
*Distinct Children	8	-33.33%
<b>Family Services/Permanency Unit:</b>		
Foster Children - DSS Custody Distinct # of Children	19	11.76%
Distinct Youth Remaining in DSS Custody on Trial Discharge	0	
<b>Levels of Care for DSS Custody Cases:</b>		
Foster Boarding Home	10	
Approved Relative Foster Home	1	
Institution	5	
Group Home	0	
Supervised Independent Living	2	
Other	1	
<b>Foster Child Admissions - New</b>	1	
<b>Return to Foster Care from Trial Discharge</b>	1	
<b>Types of Foster Child Discharges During the Month</b>		
Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	0	
Children Discharged (Final) to Parent or Other Resource	0	
Adoptions Finalized as Discharges	0	
KinGap Discharges	0	
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	0	

<b>OCFS State Custody</b>	2	
<b>Probation Based Diversionary Programming (Probation Based Referrals):</b>		
Cases/Referrals New this Month	3	
*Distinct Children	3	
Referrals under assessment or referred and receiving diversion services i.e. skillbuilding:	12	
Case Referral Closed *Distinct Children	3	
Cases Open in Connections FSS-Mandated Preventive	1	
<b>Detention Referrals</b>	2	
<b>Non-Mandated Preventive Services:</b>		
Cases	0	
*Distinct Children	0	
<b>Mandated Preventive - Community Based referrals that meet criteria</b>		
Cases	1	
*Distinct Children	6	
<b>Other Case Processing - # of Distinct Children:</b>	<b>17</b>	
ICPC Requests	0	
Supervision - Post Discharged - Court Ordered	7	
Supervision on Behalf of Another County	8	
Aftercare Services	2	
<b>TASA (Case Management for Pregnant/Parenting Teens):</b>		
Active Case	0	
New Referrals Received	2	
Cases Closed	0	
<b>Protective Services for Adults (PSA):</b>		
Active Cases	28	<b>-9.68%</b>
PSA Referrals Received	13	
Active Financial Mgmt. Cases	28	
Personal Care Aide Cases Total	<b>28</b>	
Level I	1	
Level I pending	0	
Level II	0	
Level II Pending	0	
CDPAP Active	27	
Cases waiting for an assigned Aide	3	
Guardianship Cases	4	
Awaiting discharge	5	
Pending	0	
Assessment Contacts	64	

2. Employees hired, resigned or retired in February:

Name	Hire	Title	Town	Date
Antonia Blakeney	Hire from DOH	Senior Typist	Lima	2/12/23
Kelly Butler	Current Employee/New Title	Caseworker Trainee	Conesus	2/15/23

3. SNAP Emergency Allotments are Ending – The Supplemental Nutrition Assistance Program Emergency

Allotment benefits that have been provided throughout the pandemic ended in February, due to federal rules. These temporary benefits have provided an extra payment each month to ensure all SNAP households received at least the maximum monthly benefit. Congress passed the Consolidated Appropriations Act of 2023 in December 2022 that ended the supplemental EA benefits. February 2023 is the last month that supplemental EA benefits will be issued, and SNAP benefits will return to the normal amount in March 2023. The New York State Office of Temporary and Disability Assistance (OTDA) and local social services district do not have control over this change. These benefits are issued directly from NYS OTDA. OTDA will also be alerting all SNAP recipients via 3 text messages of the change. For more information, visit <https://otda.ny.gov/SNAP-COVID-19/Frequently-Asked-Questions.asp> or <https://www.fns.usda.gov/snap/changes-2023-benefit-amounts>. For information on pop up food pantries, visit <https://foodlinkny.org/program/pop-up-pantries/>.

**INDIGENT BURIALS – IAN COYLE**

Mr. Coyle reported that he has been contacted by Scott Hicks as a representative for the funeral home directors on indigent burials. They were sent report information on rates and fees in other counties that Tracy prepared. Mr. Hicks indicated that he would have a response back next week. Mr. Coyle clarified that we are not changing anything in our process, we are simply entertaining a request from the funeral directors to meet.

There was discussion on recent news articles that the state was contemplating joining other states that allow families to compost loved ones remains. This has not passed in New York State.

**WORKFORCE DEVELOPMENT – RYAN SNYDER**

**Action Item to Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: CATHOLIC CHARITIES STEUBEN /LIVINGSTON, CORNELL COOPERATIVE EXTENSION OF LIVINGSTON COUNTY, HILLSIDE CHILDREN’S CENTER INC., LEGAL AID SOCIETY OF ROCHESTER, NY, INC. & NYS OFFICE OF CHILDREN AND FAMILY SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

**Catholic Charities Steuben/Livingston** 1/1/23-9/30/23 Up to \$7,125.00  
 23 Liberty Street  
 Bath, NY 14810  
 For: The provision of parenting education services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes

**Cornell Cooperative Extension of Livingston County** 1/1/23-9/30/23 Up to \$6,000.00  
 3 Murray Hill Drive  
 Mt. Morris, NY 14510  
 For: School based Family Strengthening Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes

**Hillside Children’s Center, Inc.** 1/1/23-9/30/23 Up to \$7,500.00  
 1183 Monroe Avenue  
 Rochester, NY 14614  
 For: Operation of the Livingston County Youth Court Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes

One West Main Street, Suite 800

Rochester, NY 14614

For: The provision of youth advocacy services for Livingston County

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
TANF, NYS Office of Children and Family Services	\$0	Yes

**NYS Office of Children and Family Services**

1/1/23-9/30/23

Up to \$65,500.00

52 Washington Street

Rensselaer, New York 12144-2834

For: Accessing State Youth Development funds

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes

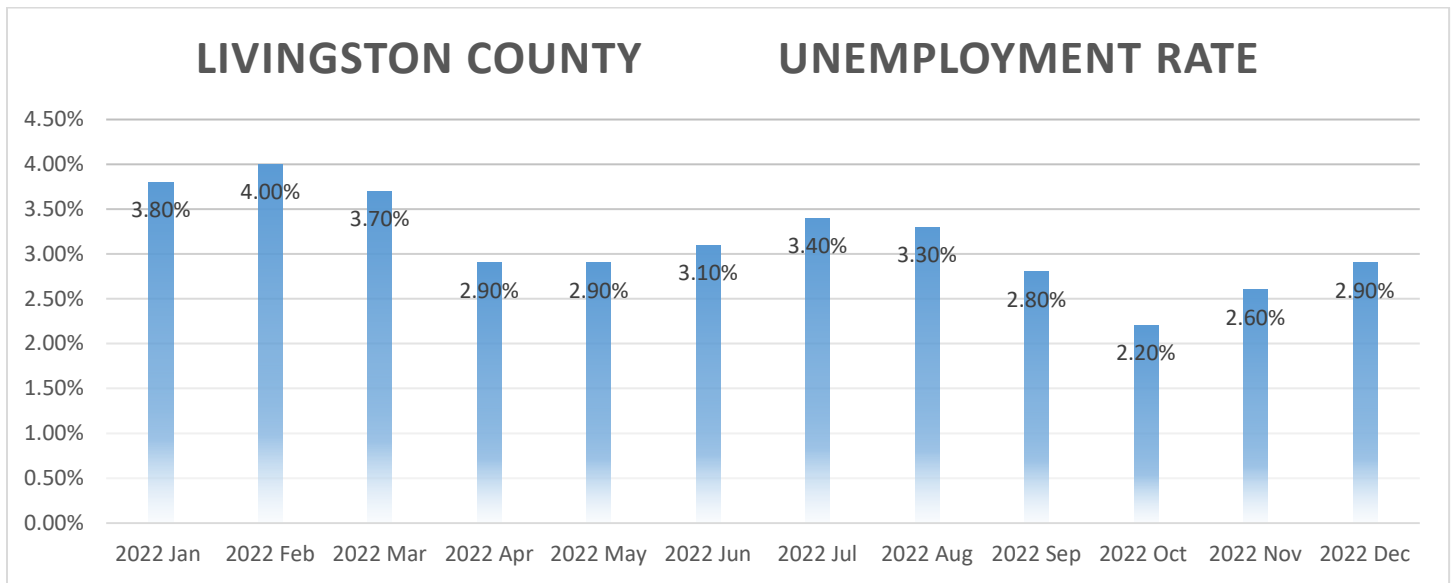
Mr. Snyder reviewed the contracts for approval and the contracting cycle. With the state program year changes, we will do one more contract to these four final contractors. A new RFP will be issued over the summer.

*Motion: Mr. Davis moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.*

There are 90 nominations for teen recognition from 16 of the 17 towns. Mr. Snyder reviewed the summer youth program.

**Informational Item(s) Written Only**

**4. Livingston County Unemployment Rate.**



*Livingston County’s Unemployment Rate for December 2022, was 2.9%, up from 2.6% during the same period in the prior year. The rate continues to remain far below the statewide average of 4.3%.*

**Program Report**

- CNA Training – 8 CNAT’s passed the BOCES CNA training program. 8 additional CNAT’s are currently participating in a CNA training program being offered through GCC.
- Teen Recognition – 90 outstanding youth were nominated for the Teen Recognition Dinner being held on April 26<sup>th</sup> at the Willow Creek Venue.
- Youth Sports – Livingston County received \$19,220 in Youth Sports funds to provide a variety of sports for a broad range of youth in under-resourced communities. An RFP will be issues in the first quarter of 2023.
- GLOW RFP – The GLOW Workforce Development Board issued a multiyear request for proposal to administer WIOA funds in the region. These are the federal funds we utilize to operate the Department.

- Needs Assessment – The Community Needs Assessment survey will be closing February 28<sup>th</sup>. To date we have received nearly 300 respondents. These responses will help determine the funding priorities of our poverty based programming for the next 3 years.

**DEPARTMENT OF HEALTH – MARK GROVE**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: FLYING BABY PICTURES & LORI’S ELITE HAIR DESIGN, LLC**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Flying Baby Pictures</b> 17 Olde Orchard Lane Fairport, NY 14450 For: Create two (2) Medical Reserve Corp Videos	2/1/23-6/30/23	\$10,000.00

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
MRC Rise Grant	0%	<b>Yes X</b> No

Director’s Comments: Medical Reserve Corp is creating recruitment videos.

<b>Lori’s Elite Hair Design, LLC</b> 3 Chestnut Avenue Dansville, NY 14437 For: Center for Sexual Health and Wellness, Dansville Clinic Site Rent	4/1/23-3/31/25	\$900.00/month \$21,600.00 /2 years
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<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
NYS Family Planning Grant	0%	<b>Yes X</b> No

Director’s Comments: This contract provides money for the lease of the Center for Sexual Health and Wellness clinic Dansville’s site.

Mr. Grove reviewed the contracts for approval.

*Motion: Mrs. Erdle moved and Mr. Pangrazio seconded to approve the foregoing resolution.. Carried.*

**2. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF HEALTH AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

**Department of Health:**

- Create one full-time Public Health Sanitarian position at Wage Grade 14, CSEA Contract effective March 19, 2023.

For: This is an essential part of the Environmental Health staff in the performance of health inspections to assure public safety.

- Delete two full-time Senior Typist positions at a Wage Grade 7, effective immediately.
- Delete one full-time Senior Account Clerk Typist position at a Wage Grade 9, effective immediately.

Mr. Grove reviewed the position for creation and the deletions that will be due to staff promotions.

*Motion: Mr. Pangrazio moved and Mrs. Erdle seconded to approve the foregoing resolution.. Carried.*

**3. PROCLAIMING THE MONTH OF MARCH 2023 AS COLORECTAL CANCER AWARENESS MONTH**

WHEREAS, the County of Livingston joins to support observances that raise awareness of health issues affecting people across our state, nation, and the world, such as the various types of cancer, including colorectal cancer (including the colon and rectal as the primary location); and

WHEREAS, colorectal cancer is the second leading cause of cancer-related deaths and the fourth most likely cancer diagnosis among men and women of all ethnicities and races in the United States. It is estimated



that one in twenty-four men and women will develop colorectal cancer during their lifetime; and

WHEREAS, colorectal cancer diagnosis rates have been declining since the mid-1980s, mostly due to screening and lifestyle changes, such as quitting smoking and reducing obesity, however rates of cancer diagnosis for those younger than 50 years of age have been on the rise; and

WHEREAS, one in five colorectal cancer patients are diagnosed between the ages of 20 and 54 with the recent younger onset being unknown due to early colorectal cancer frequently having no symptoms. The following factors increase a person's risk of developing this disease: family history and hereditary conditions, obesity, physical inactivity, diet, smoking and excessive alcohol use; and

WHEREAS, those with a personal or family history of colon polyps, colorectal cancer, or a personal history of inflammatory bowel disease (including either ulcerative colitis or Crohn's disease) are at higher risk for developing colorectal cancer and should talk to their doctors about when to begin screening and how often to be screened; and

WHEREAS, men and women of any age with blood in their stool, general and frequent lower stomach or low back pain, discomfort, cramping, unexplained weight loss, any change in bowel habits (especially narrowing of stools), and chronic fatigue should talk to their doctor; and

WHEREAS, colorectal cancer often can be prevented through regular screenings that can detect small growths called polyps which can be removed before they develop into cancer; and

WHEREAS, regular screening, beginning at age 45, is the key to preventing colorectal cancer and finding it early. The U.S. Preventive Services Task Force recommends that adults age 45 to 75 be screened for colorectal cancer. The Task Force recommends that adults age 76 to 85 talk to their doctor about screening; and

WHEREAS, screening for colorectal cancer is a covered benefit through Medicaid as well as health plans participating in the New York State of Health. In addition, the New York State Cancer Services Program offers colorectal cancer screening to eligible uninsured individuals in every county and New York City borough; and

RESOLVED, in celebration of Livingston County achieving the national goal to screen 80% of adults ages 50 and older, for colorectal cancer in 2019, with a new goal to achieve 80% screening rates and higher in every community, as per the National Colorectal Cancer Roundtable, the Livingston County Board of Supervisors does hereby proclaim the month of March 2023 as Colorectal Cancer Awareness Month in Livingston County. New Yorkers and people everywhere are called upon to raise their awareness of colorectal cancer and take preventive steps to safeguard their health and the health of loved ones from this disease.

*Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution... Carried.*

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### **Informational Item(s) Written Only**

- WIC (Women, Infants and Children) recently held Food Security meeting with local stakeholders including Foodlink, DSS, local food pantries, Cornell Cooperative Extension, Livingston County Workforce Development, UR Medicine/Noyes Health, United Way, Dansville YMCA, Office of the Aging, Livingston County Children's Protection Assoc., and the Geneseo Parish Outreach center. This coalition is working on a goal of a central resource list for partners and clients to view and utilize for the most up to date food resources in the area. This coalition finds this goal important with the impending increase in food insecurity in our area due to the decrease of SNAP benefits of at minimum \$90 a family starting in February.
- The Regional office will be completing virtual site visits the week of February 13. This visit entails RO staff being conferenced in on local agency participant calls to make sure policy and procedures are being followed.
- WIC's Regional office came on site February 17 for a breast pump inventory assessment. Regional Office staff also plan to come on site sometime in March to complete a December voucher trace.
- COVID Public Health Emergency Declaration Ending/New ARPA Waivers Available - the White House announced their intention to end the COVID-19 public health emergency declaration on May 11, 2023. WIC physical presence exemption waivers expire on August 9, 2023. On February 1, 2023, the USDA announced the opportunity for State agencies to opt into nationwide waivers for Physical Presence and Remote Benefit Issuance using the authority granted to USDA by the American Rescue Plan Act (ARPA), which will be

valid through September 2026. New York State WIC plans to opt into these waivers and will share additional information as it becomes available. There will be no gap in the waivers; an administrative directive from NYS WIC will be sent out in August to local agencies. In-person appointments are permitted; participants will have the option.

- We have served 6,821 WIC participants for this fiscal year, which started 10/1/22. So far for this fiscal year we are averaging 94.11% of our target total enrollment (1,550-participant target).
- Hospice served thirty-four (34) patients in January. We received twenty-six (26) referrals, admitted twenty (20) patients, five (5) of whom were residents of the CNR, one (1) was at Noyes Hospital, four (4) at the Teresa House and one (1) at Suzanne's Comfort Care Home.
- Ten (10) food service establishment site visits conducted. Don Maryanski, Public Health Sanitarian, has begun training in the food service program.
- Twenty-three (23) FSE facility permits have been issued.
- The rabies program investigated sixteen (16) animal bite reports and had three (3) animal specimens sent for rabies testing. One (1) post exposure treatment approved.
- The lead program staff followed up with cases with properties overdue for activity. Response from property owners was roughly 50%. EH (Environmental Health) staff is finding that some homeowners who have children that have dropped below the blood/lead threshold are resistant to continued EH follow-up for their properties.
- Two (2) EH staff members had completed their Bio Hazard Shipment training.
- Conducted three (3) septic site visits; normal for this time of year.
- Investigated six (6) complaints.
- New Director of Community Services, Kristen Fisher, started with Mental Health February 6.
- Mental Health has resumed intakes.
- Sixteen (16) Mental Health intakes/989 visits.
- Mental Health has 801 active clients.
- Our 730 evaluations are up to date.
- Public Health Director is working on Suicide Prevention media campaign.

Opioid Funding discussions are taking place.

**CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: CROSS COUNTRY STAFFING, INC. DBA CROSS COUNTRY HEALTHCARE SERVICES, CLINICAL STAFFING RESOURCES, INC., FINGER LAKES PERFORMING PROVIDER SYSTEM (“FLPPS”) & ZIMMET HEALTHCARE SERVICES GROUP, LLC**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Cross Country Staffing, Inc. dba Cross Country Healthcare Services 6551 Park of Commerce Boulevard Boca Raton, FL 33487</b>	5/1/2023-4/30/2024	Fee Schedule
For: Supplemental Staffing Contract – RN, LPN and CNA		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Operating Budget	N/A	X Yes	No

<b>Clinical Staffing Resources, Inc.</b> 420 Broadway	5/1/2023-4/30/2024	Fee Schedule
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Brooklyn, NY 11211

For: Supplemental Staffing Contract – RN, LPN and CNA

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

**Finger Lakes Performing Provider System (“FLPPS”)** Upon execution until grant funding ends Fee Schedule

1 South Washington Street  
Rochester, NY 14614

For: Livingston County Nursing and Rehab Center to participate in “FLPPS” program patient referral system

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

**Zimmet Healthcare Services Group, LLC** Upon execution 1-year contract Fee Schedule

200 US Route 9 North, Suite 500  
Manalapan, NJ 07726

For: Case Mix Enhancement consulting for LCNR Medicaid rate

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Ms. Hutchison reviewed the contracts for approval. There was discussion regarding the FLPPS contract referrals are at the County’s discretion.

*Motion: Mrs. Erdle moved and Mr. Davis seconded to approve the foregoing resolution.....Carried.*

**Pre-approved Informational Item(s) To Be Reported**

FINANCIAL/OPERATIONAL UPDATES-Ms. Hutchison shared good news received last week that we will be receiving funds through the statewide healthcare transformation program. Mr. Woodruff was involved in this grant application before he left Livingston County in the amount of ~\$654,000 in grant dollars. Ms. Hutchison gave a brief overview of the bulleted items below. They have been doing preparation meetings for the VAP meeting on March 6. Prometric is in house inspecting the site in preparation of the CNR training class.

- A. Occupancy: As of 2/21/23 we are at 69.9%/186. Year to date we are at 71.4%. We reached 197 on 2/15/23, we recently have had several resident discharges to home, hospital and deaths. We have four residents in the hospital who are anticipated to return, and several anticipated admissions.
- B. Cash Flow- The LCCNR’s total cash flow-cash reserves as of 2/17/24 is \$2,824,001.21. \$1,994,370 remains from the transferred budget funds.
- C. All of our 2022 outside vendor accounts payable have been paid.
- D. IGT has not been received to date. Awaiting CMS approvals.
- E. The VAP application has been submitted. A follow up meeting with the NYSDOH is scheduled for March 6<sup>th</sup>, 2023.
- F. The full time CSEA contract has been finalized. We have had great response to the advertisements highlighting our new rates in the Pennysaver. We have received 9 emails and 7 texts, in just two days. This represents 13 nurse aide trainees, 1 LPN and 2 nursing assistants.
- G. LCCNR staff attended two job fairs, one with LPN students at the Rochester Technology park, where 45 LPN students were in attendance and one at SUNY Geneseo with ten RN students. We have received several resumes. Students provided good feedback on the kinds of things that are important to them, work life balance, 16 hour shifts on the weekend that would count as full time, good culture, good nursing leadership and support, day care and educational opportunities.
- H. New staff hires include 2 nursing assistants and 3 personal care aides have become nurse aide trainees. Month to date, we have gained six new staff members.
- I. We are researching “GeoFencing”, the ability to have targeted recruiting outreach for our geographic area.
- J. We are meeting with a local vendor to add wrapping to our LCCNR vans, with a slogan that would say on one side: “follow me to a great place to live” and the other side: “follow me to a great place to work”. We hope to include a resident photo and a staff photo.
- K. Prometric, the NYS mandated testing resource for nurse aide training classes, will be onsite on March 1,

2023 to inspect and approve our training site.

- L. We currently have eight nursing assistant students in the BOCES class, seven in the GCC class, 6 potential students for the first class provided by LCCNR in March, and are recruiting for the nurse aide class that will begin on April 17<sup>th</sup>.
- M. We are currently reviewing our physician services coverage and determining what LCCNR's needs are and the cost of available resources, as part of our negotiation process with Western New York Physicians group.
- N. The NYSDOH and NYS Attorney General were onsite at LCCNR on 2/14 and 2/15 investigating a facility reported case of potential sexual abuse. The NYSDOH determined at the time of their exit on 2/15 that there were no issues on the part of LCCNR and they cannot substantiate the report. The challenge with the new reporting guidelines is that the facilities do not have time to adequately investigate before the report must be made. The report must be made to NYSDOH and law enforcement within two hours of forming a reasonable suspicion of abuse. This does not allow facilities the time to interview all those involved in the incident and assess resident appropriately. The Attorney General has not finished their part of the investigation at this time.
- O. Bill Mann presented a session to LCCNR staff on: "How to conduct a good interview as part of an investigation". Many healthcare staff have never received training on how to complete this critical investigation task.
- P. The NYSDOH/Governor Hochul announced that the masking mandate is no longer in place. LCCNR staff have assessed the CDC/CMS guidance that we are required to follow. Due to several cases of Covid in our facility among residents and staff, we are not able to discontinue the mask mandate at this time. We are assessing this on an ongoing basis and will update as it is appropriate. Facilities will also be required to assess and consider community transmission levels in their masking policies.
- Q. ProNexus consultants will be onsite the week of 2/20/23 for the review of our financial processes.
- R. Administration completed rounds on all three shifts on February 2<sup>nd</sup> and 3<sup>rd</sup>. In addition to meeting with staff, the question was asked: "If you could improve attendance, how would you do it?" We received great responses, we are summarizing feedback to see how we can incorporate suggestions received.
- S. The week of 2/13 was Spirit week for LCCNR staff, with Valentine's day themed treats and events. Spirit week for St. Patrick's day is being planned for March and planning has begun for National Nursing home week in May.
- T. LCCNR has kicked off our United Way fundraising campaign drive.
- U. LCCNR has begun preparations for our annual NYSDOH survey, which is unannounced, and could take place at any time.
- V. Our Family Forum was held on February 15<sup>th</sup>, 2023.
- W. LCCNR implemented the use of Dragon software, which facilitates dictation services for the medical staff.
- X. Our facility patient related electrical equipment inspection was completed. Repairs are being made on items identified as part of the inspection. Several plumbing repairs are taking place, including replacing cast iron drain pipes and shower control valves. Several of our patient lifts were taken out of service due to fraying of straps. We are in the process of ordering replacement parts to repair. Our full facility bed audit was completed. The electrical power distribution panels and transformers were inspected utilizing infrared scanning and observation – this is the last of 3-year agreement for this inspection. We will be receiving a full inspection report the week of 2/20/23.

Mr. Coyle thanked the Supervisors for their support of the employee appreciation events. The main conversational item at NYSAC was the State takeaway of the eFMAP. On the flip side we have the Medicaid rate increase that we are supporting. There is a fear that the state might take away more things from us. Regarding indigent burials, we will talk again after we get something back from the funeral directors.

Ms. Walker announced that Developmental Disabilities Month is this month and we will be at the Arc on Thursday, March 9 at 11:00 to present the proclamation for anyone that wants to participate.

**ADJOURNMENT**

Mr. Pangrazio moved and Mrs. Erdle seconded to adjourn the meeting at 10:34 a.m.

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**OFFICE FOR THE AGING – SUE CARLOCK**

**Informational Written Items Only:**

**2022 GOALS AND ACCOMPLISHMENTS**

**GOAL:** The Livingston County Office for the Aging received grant funding to implement Senior Planet Technology Training. This initiative will bring Senior Planet programming to older adults in Livingston County – programming that will help older adults access technology and use it to enhance their lives. Older Adult Technology Services (OATS) will work with LCOFA to develop and support local trainers to bring Senior Planet’s world-class curriculum to seniors in our county.

**ACCOMPLISHMENT:** Four people are trained to offer Senior Planet Programming. The first classes were offered from May to September 2022. Eight workshops have been scheduled in the first quarter of 2023. Participant surveys have indicated a high degree of satisfaction with the program.

**GOAL:** Hire a Health Promotion and Activities Coordinator to expand health promotion, education and social activities for older adults in Livingston County.

**ACCOMPLISHMENT:** A Coordinator was hired in April 2022. The balance of the year was spent increasing capacity for Evidence-Based Health Promotion as follows:

	2019 (pre-COVID)	2021	2022
Number of classes	8	3	13
Number of sessions	817	497	1791

**GOAL:** Work with other Livingston County agencies and a Mobility Manager with the goal of increasing the availability and efficiency of transportation for older adults in Livingston County.

**ACCOMPLISHMENT:** The pilot project began in January 2022; year over year rides were up 38% and non-RTS, non-volunteer rides more than doubled.

**Program Updates:**

**Ageing Mastery** series begins 3/1/23 in Dansville at the library.

Four **Tai Chi** classes begin in March.

**Scam Lunch and Learns** are scheduled at each congregate site in March and April:

Avon	3/2/23 .....	12:30
	pm	
Mt. Morris	3/9/23 .....	12
	noon	
Dansville	3/23/23 .....	12 noon
Wildbriar	4/6/23 .....	12
	noon	

**Music Therapy** is held at each congregate site monthly.

**St. Patrick’s Day Paint and Sips** will be offered at each site:

Avon 3/17 ..... 10 am  
 Dansville 3/16 ..... 12:30 pm  
 Mt. Morris 3/16 ..... 12:30 pm  
 Wildbriar 3/16 ..... 10 am

The **Eat Smart, Live Strong** nutrition education series is scheduled for the Livonia and Avon sites in March. Participants will be learning balanced meals with My Plate, how to update classic recipes to incorporate more fruits and vegetables, and easy exercises to build strength, improve balance and increase flexibility.

**Medicare 101 scheduled for March 15<sup>th</sup> at 1:30 at the Conference Center Murray Hill. An unbiased, nothing to sell overview** of Medicare Parts A, B, C and D and the plans offered in Livingston County.

Recent **Senior Planet Workshops** included Tips for Being News Savvy Online, Introduction to Social Media, Protect Your Personal Information Online, and Smartphones at a Glance.

A limited number of appointments are still left for the **Volunteer Income Tax Assistance Program**.

**Livingston County Office for the Aging  
 Service Statistics**

<b>Service Type</b>	<b>Total Units January 2023</b>
Case Management (hours)	165
Senior Nutrition Meals (Home Delivered 3,877; Congregate 1,721)	5,598
Information and Assistance (calls)	233
Transportation (trips)	343
Personal Care (hours)	424
PERS Personal Emergency Response System (service months)	345

Respectfully submitted,  
 Michele R. Rees, IIMC-CMC  
 Clerk of the Board