

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, MARCH 4, 2020
9:00 A.M.**

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, M. Schuster, D. LeFeber, D. Mahus, M. Falk, A. Ellis, B. Mann, S. Hillier, J. Barry, J. Gunther-Intern

Public Services Chair Jerry Deming asked Sparta Supervisor Mark Schuster to lead the Pledge of Allegiance.

HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. APPROVING HOURLY RATE TO BE PAID FOR TOWN 10-WHEEL DUMP TRUCKS WHILE ENGAGED IN LIVINGSTON COUNTY HIGHWAY MAINTENANCE & CONSTRUCTION WORK THROUGH THE END OF 2020

WHEREAS, the hourly reimbursement rate for the year 2019 for Town 10-Wheel Dump Trucks (including operator) was increased to \$93.00 (regular time) and \$104.00 (overtime), and,

WHEREAS, the 2020 Annual Equipment Rental bid prices for contractor 10-wheel dump trucks increased by an average of 6.3%, now, therefore be it

RESOLVED, that the hourly rate be increased to \$99.00 (regular time) and \$110.00 (overtime) for the year 2020 for reimbursement to Towns for use of all 10-Wheel Dump Trucks, including operator, while engaged in local County Highway maintenance and construction work, and, be it further

RESOLVED, that said hourly rate shall not apply to long-range hauling of materials to project sites from gravel, stone or asphalt sources, in which case a “per-ton” or “per-cubic-yard” price will be negotiated with the Town, based upon current Annual County Bid prices, and be it further

RESOLVED, that said hourly rates of \$99.00 (regular time) and \$110.00 (overtime) shall remain in effect through the end of 2020.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Livingston County Towns	3/11/20-12/31/20	As Required

For: Rental Rates for Town 10-Wheel Dump Trucks during 2020

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Highway Budget Appropriations	100%	Yes

Mr. Wolfanger explained that there is a 6.3 % increase raising the regular time hourly rate from \$93 to \$99 and the overtime rate from \$104 to \$110.

Motion: Mr. Mahus moved and Mr. Carman seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING THE IMPLEMENTATION AND SUPPLEMENTAL #2 TO MASTER FEDERAL-AID/MARCHISELLI-AID AGREEMENT WITH NYS DEPARTMENT OF TRANSPORTATION FOR SCOPING, PRELIMINARY ENGINEERING, DESIGN, CONSTRUCTION AND CONSTRUCTION INSPECTION PHASES, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND NYS MARCHISELLI PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT (PIN 475552) AND APPROPRIATING FUNDS THEREFOR: BRIDGE REPLACEMENT PROJECT, RIX HILL ROAD OVER HEMLOCK LAKE OUTLET FOR THE LIVINGSTON COUNTY DEPARTMENT OF HIGHWAYS

WHEREAS, a project for the replacement of Rix Hill Road Bridge over Hemlock Lake Outlet (BIN 3316410), Town of Livonia in Livingston County (NYSDOT PIN 475552) (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the cost of the Scoping, Preliminary Engineering, Design, Construction and Construction Inspection Phases of the Project, now, therefore, be it

RERSOLVED, that the Board of Supervisors, duly convened, does hereby approve the above-subject Project, and, be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Chairman of the Board to pay in the first instance 100% of the Federal and non-Federal share of the cost of Scoping, Preliminary Engineering, Design, Construction and Construction Inspection Phases for the Project or portions thereof, and, be it further

RESOLVED, the total sum of One Million, Two Hundred and Eighty-Seven Thousand, Nine Hundred and Nineteen Dollars (\$1,287,919.00) is hereby appropriated from the Board of Supervisors and made available to cover participation in the specified phases of the Project, and be it further

RESOLVED, that in the event the full Federal and non-Federal share costs of the Project exceeds the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the NYS Department of Transportation thereof, and, be it further

RESOLVED, that the Chairman of the Board of Supervisors the County of Livingston be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Board of Supervisors with the NYS Department of Transportation in connection with the advancement or approval of the Project, and providing for the administration of the project and the Municipality's first instance funding of project costs and permanent funding of the local share of Federal-Aid and State-Aid eligible Project costs and all Project costs within appropriations thereof that are not so eligible, and, be it further

RESOLVED, that a certified copy of this Resolution be filed with the NYS Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and, be it further

RESOLVED, that this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation	11/2/16-7/19/26	\$1,287,919.00
50 Wolf Road		
Albany, NY 12232		
For: Supplemental Agreement #2 with NYSDOT, covering all phases of this Bridge replacement project.		
Current Local Share is 5% (\$64,396).		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FHWA, NYS Marchiselli Program, Livingston County Highway Budget	5 %	Yes

Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

3. AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE-AID ELIGIBLE COSTS, OF A FEDERAL-AID AND/OR STATE-AID TRANSPORTATION PROJECT, AND APPROPRIATING FUNDS THEREFORE – DOW ROAD OVER BIDWELL CREEK BRIDGE REHABILITATION PROJECT, TOWN OF YORK, BIN 3316270, PIN 4LV0.03 AND RESCINDING RESOLUTION 2019-341

WHEREAS, Sponsor will design, let and construct the "Project", and

WHEREAS, a Project for the Rehabilitation of Dow Road over Bidwell Creek Bridge, Town of York, BIN 3316270, P.I.N 4LV0.03 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the federal and non-federal costs of Preliminary Engineering, Design and ROW Incidental Phases, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project, and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering, Design and ROW Incidental work for the Project or portions thereof; and it is further

RESOLVED, that the Livingston County Board of Supervisors hereby agrees that the County of Livingston shall be responsible for all cost of the project which exceed the amount of the federal funding

awarded to the County of Livingston, and it is further

RESOLVED, that the sum of \$136,000.00 is hereby appropriated from Livingston County Budget Appropriations and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the Livingston County Highway Superintendent thereof, and it is further

RESOLVED, that the Chairman of the Board of the Livingston County Board of Supervisors be and is hereby authorized to execute all necessary Agreements and Supplemental Agreements, certifications or reimbursement requests for Federal-Aid and/or State-Aid on behalf of the County of Livingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately; and it is further

RESOLVED, that Resolution No. 2019-341 is hereby rescinded.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation	8/22/19-8/31/28	\$136,000.00
50 Wolf Road		
Albany, NY 12232		

For: State/Local Agreement for the Rehabilitation of Dow Road Bridge over Bidwell Creek, Town of York, BIN 3316270, PIN 4LV0.03 - Preliminary Engineering, Design and ROW Incidental Phases.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FHWA, Livingston County Highway Budget Appropriations	20%	Yes

Director's Comment: NYSDOT revised the term ending date approved in Resolution No. 2019-341.

Mr. Wolfanger explained that this is due to a term end date change by the state.

Motion: Mrs. Erdle moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

RE: Contract for pre-treated and untreated bulk sodium chloride (crushed rock salt) American Rock Salt, LLC. The County will exercise the 1-year extension provision for the 2020-2021 Term at the same amounts as the 2019-2020 rates:

Untreated Crushed Rock Salt, FOB Stockpile:	\$42.00/Ton
Untreated Crushed Rock Salt, Delivered:	\$47.94/Ton
Pre-Treated Crushed Rock Salt, FOB Stockpile:	\$61.00/Ton
Pre-Treated Crushed Rock Salt, Delivered:	\$66.00/Ton

CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A PROFESSIONAL SERVICES CONTRACT FOR MECHANICAL EQUIPMENT DATA COLLECTION, PREVENTATIVE MAINTENANCE PROGRAM MODULE, AND WORK ORDER MODULE FOR LIVINGSTON COUNTY: Q WARE / C & S OPERATIONS, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, and any future amendments to said contract, subject to review by the County

Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Q Ware / C & S Operations, Inc. 499 Col. Eileen Collins Blvd. Syracuse, NY 13212	3/1/20-2/28/22	\$22,720.00

For: Professional services for facilities work order tracking, mechanical equipment data collection along with a preventative maintenance tracking module.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100 %	Yes

Director's Comments: Q Ware facility management software is a web-based product that generates work orders, tracks equipment, and produces preventative maintenance schedules.

Mr. Mann reviewed the contract for approval and explained how this software will allow Central Services staff to take a tablet into the field, logging in and out for work orders and the ability to pull up equipment manuals if working on a piece of equipment. Another piece of this software is a preventive maintenance side that allows a mechanical equipment maintenance schedule with reminders. There is a one-time \$15,000 fee for the initial set up and for the company to do a complete asset inventory of county equipment to be uploaded into the software and then schedule preventative maintenance. There is also a ~\$3,000 annual fee. The Central Services staff will be responsible for updating the system when a piece of equipment is removed/added. This is cloud-based software. Mr. Mann is still reviewing options with ITS on what tablet to purchase. Every employee will have a tablet to update work completed/next job. Wi-Fi is not necessary as long as staff is within the County Wi-Fi area.

Motion: Mr. Carman moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.

2. AMENDING THE 2020 LIVINGSTON COUNTY SALARY SCHEDULE: CENTRAL SERVICES AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2020 Livingston County Salary Schedule is amended as follows:

Central Services:

- Create one full-time Buildings and Grounds Working Foreman, effective 03/11/2020.
- Delete one full-time Maintenance Person position at a Wage Grade 7 effective upon appointment of the newly created Buildings and Grounds Working Foreperson.

For: This position will enable Central Services to more efficiently coordinate and lead activities while addressing the County's current and future growth.

Mr. Mann explained that he removed parks, HVAC and code enforcement from the listed tasks so that he will be able to move working foreman to different job assignments. Mr. Mann reviewed the current projects and timelines moving forward. Mr. Mann reviewed the maintenance person position to be deleted with the creation of the new working foreman position. Mr. Mann explained that this new position can be absorbed into his 2020 budget. Mr. Mann does not know at this time whether staffing needs will grow in the future. There is a \$17,000 cost difference for the new position, lowering to \$12,000 with the \$5,000 code enforcement stipend that will be removed once this position is filled. Mr. Mann explained that his current budget will cover the balance of the costs for the position.

Motion: Mr. Carman moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.

Pre-approved Informational Item(s) To Be Reported

1. EOC – EMS Project Update – Mr. Mann invited Dennis Halstead from Clark Patterson Lee (CPL) and Russell Partridge from DiPasquale Construction, Inc. to join him in presenting the project update today. At this time the construction is going well and is ahead of schedule. Mr. Mann shared photos of the alternative garage and the foundation walls to date. Mr. Halstead explained that the foundation is one of the most important parts of a construction project. He has had the opportunity to work with one of the best carpenter/concrete crews on this project. The concrete work is straight and it's flawless, which is unheard of in the industry. One of the challenges that they were dealing with was the unstable soil that required them to dig down and remove the unsuitable soil filling it back in with stone. They will be pouring the last group of footers for the interior

partitions today. The water main that supplies water to the 390 rest stop was moved without issue. Mr. Halstead reported that they are now one month ahead of schedule due to the mild weather and he does not foresee any delays moving forward. Mr. Partridge, DiPasquale Construction explained that steel work will begin Monday. This is a pre-engineered metal building, cost per square foot there are a lot of advantages over conventional construction, plus it will give you a wide open bay ramp entrances. Chris Barnett is the local erector that will come in Monday to put up the steel, roof and siding over the next six weeks. Mr. Partridge reviewed the work to be done before we can open up the project for all of the other trades to come in. Karen Dewar explained that it is easier for her and her staff in that they are not relocating somewhere and are not in the midst of the construction but have a birds-eye view of how it's going. There has been very little impact to the Operations Center construction wise. Dennis and Russ are very easy to work with and are very communicative. There have been very few issues. They have been very accommodating if there are trucks to be moved and the work crew is very respectful. There was discussion on whether being ahead of schedule equates to being under budget. Mr. Mann explained that the budget piece has implications with prevailing wage and the state requirements that we need to follow.

2. CNR CIP Update-Mr. Mann reported that the cooling tower bids came in within range and will be de-scoped this Friday. The base bids and alternatives are all below expectations right now. He hopes to bring a contract to the April Committee meeting for approval. Patient lift system scope of work has been finalized with CPL so they will be completing the specs to get a bid out. The nurse call system team has been to other sites to determine which system works best for our peers. Mr. Mann reported on the overall work being done on CNR maintenance issues viewed on a recent tour.

Informational Item(s) Written Only

Please see the following list of projects that are currently in progress, along with a brief description of their status. As you will see, some of the projects are completed, some well underway, and some are still the in the planning process.

Al Lorenz Park:

The team continues cleaning out and removing downed trees in the park, trail areas, and woods. We have begun work on the new Boardwalk. All materials are on site and we have completed the concrete foundations in preparation for construction.

EOC:

Porticos for the entrances/exits at existing facility: We are constructing four (4) new porticos for the entrances/exits. All materials are on site (Murray Hill). Construction of three (3) of the four (4) porticos roof systems are completed, and are currently stored at Murray Hill. They will be transported to the EOC and placed once the foundation and posts have been set.

Government Center:

The new reception area and mail room have been framed and dry-walled. The closet area and new entryway into DMV has been demoed, a new window framed in and demo of all old testing areas is complete. Flooring has been ordered. Currently obtaining quotes for main entrance door replacement. This project remains on schedule.

Courthouse Roof:

Substantial Completion documents completed. Working with contractor on a punch-list of items and final completion date. O'Connell Electric is finishing up the Ice-Melt and Lightening protection system, with an anticipated completion of March 13.

EOC/EMS Facility:

Construction is progressing. Contractors have completed the foundations for the facility and the alternate garage. The Delivery of the steel frame began on 02/27.

CNR:

We continue to work with the CNR on refurbishing the neighborhoods; **1)** painting Park Ave door frames: 80% completion with work being reviewed in other target areas (*Rose section has been completed*), **2)** door protection: working with vendors for various options, **3)** replacing and/or repainting the cabinets and counter tops in kitchen areas, (*3 kitchenettes completed, work is progressing into the resident dining areas*).

Cooling Tower: Bids were received on 02/27. We are currently de-scoping the bid(s) received. Bid results, along with a recommendation, to be presented to the Public Services Committee in April. Construction is set for November 9, 2020.

Patient Handling System: The scope of work for the patient handling system is complete. Bid specifications are being completed.

Nurse Call System: CNR Management reviewed existing systems at peer locations to evaluate their systems. The team is reviewing the strengths and weakness of a wireless system versus a hard wired system.

Avon Ambulance:

Carpet installation: Installation of the new carpet has commenced.

LCSO Training Complex:

Currently assessing tiling lines, clearing vegetation and overgrowth, and re-ditching existing areas within the property. Tiling of the areas around the range, and identified future training areas (k-9, vehicle, mounted patrol, classroom, driveway and parking areas has commenced).

PLANNING – ANGELA ELLIS

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: EMPIRE STATE URBAN DEVELOPMENT CORPORATION DBA EMPIRE STATE DEVELOPMENT, SUNY RESEARCH FOUNDATION OF THE STATE OF NEW YORK

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Planning Department, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Empire State Urban Development Corporation dba Empire State Development 633 Third Avenue New York, NY 10017 For: Census 2020 Outreach Activities	Per State Award	Not to exceed \$93,328.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2020 Complete Count Outreach Grant	0%	No

Director’s Comments:

This resolution authorizes an agreement with Empire State Development Corporation to fund 2020 Census outreach activities. The County will serve primarily as a funding pass-thru agency for eligible non-profit organizations and activities that are pre-approved by Empire State Development.

SUNY Research Foundation of the State of New York	4/1/20-2/18/21	Not to exceed \$25,000.00
--	----------------	------------------------------

P.O. Box 9
 Albany, NY 12201-0009
 For: Summer 2020 Conesus Lake water quality monitoring

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Finger Lakes/Lake Ontario Watershed Protection Alliance (CLAWS 29)	0%	Yes

Director’s Comments:

This resolution authorizes a contract with SUNY Research Foundation for SUNY Geneseo and SUNY Brockport to perform water quality monitoring activities for Conesus Lake.

Ms. Ellis reviewed the contract for approval. This allows the County to receive funds for the 2020 Census outreach campaign. Two months ago the Governor issued a grant award to all counties to entertain and conduct activities for hard to reach populations. Hard to reach populations being defined as seniors, low-moderate income people, migrant workers and some others. The interesting thing about this funding source is that, while the state allows for that amount of money, the County can't actually spend it on personal services. We have to be in a situation of sub-contracting with not-for-profit organizations for them to be able to conduct activities. The Planning Department did an RFP from not-for-profit organizations that would be interested in doing this type of activities as part of our Complete Count Committee. We received two proposals, Catholic Charities and Pioneer Library Systems. Ms. Ellis reviewed the activities included in each proposal. This funding can't be used for supplanting staffing and activities. It has to be used for activities that are above and beyond what you typically do. In both cases there is a need to expand/hire new people or expand the hours of existing staff to nontraditional activities. Funding needs to be spent between March and August realistically. The County serves as a pass through agency and has the ability to contract with agencies for activities such as advertising on LATS buses, promotional materials in the Penny Saver and scrolling messages in movie theaters. Ms. Ellis anticipates that we will have a contract in place within the next month. The Agencies have been notified that the County will not be fronting the funding; this is a reimbursement from the state. Ms. Ellis reviewed the annual contract with SUNY Research Foundation for monitoring on the Lake.

Motion: Mr. Carman moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

2. INITIATION OF SEQR PROCESS AND INTENT TO DECLARE LIVINGSTON COUNTY BOARD OF SUPERVISORS AS LEAD AGENCY FOR SEQR REVIEW OF THE EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT: WILSON ROAD, TOWN OF GROVELAND, AND JAKMAN HILL, TOWN OF LIVONIA

WHEREAS, the Livingston County Board of Supervisors intends to implement necessary improvements to the existing Livingston County Emergency Communications System; and

WHEREAS, the project involves improvements to existing County Emergency Communications System equipment and infrastructure and replacement and improvement of two existing communications sites in Livingston County; and

WHEREAS, the proposed action is subject to review under 6 NYCRR Part 617, the New York State Environmental Quality Review (SEQR) Act; and

WHEREAS, under SEQR, a lead agency must be designated to conduct an environmental review of the proposed action known as the “Emergency Communications System Upgrade Project”; and

WHEREAS, a preliminary classification of the proposed action as An Unlisted Action has been made by Livingston County Planning staff pursuant to 6 NYCRR 617.6(a)(1); and

WHEREAS, it has been determined that a Short Environmental Assessment Form (EAF) is most appropriate for the proposed action and must be completed prior to the Livingston County Board of Supervisors requesting Lead Agency status for the project; and

WHEREAS, the Livingston County Board of Supervisors, as an involved agency, intends to establish itself as Lead Agency for the purposes of fulfilling the SEQR requirements in connection with the proposed action, conduct the environmental review process, and make a Determination of Significance pursuant to 6 NYCRR 617.7; and

WHEREAS, all documentation associated with the Emergency Communications System Upgrade Project is subject to the review and approval of the Livingston County Administrator and the Livingston County Attorney; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors determines that the proposed Emergency Communications System Upgrade Project is an Unlisted Action under SEQR; and be it further

RESOLVED, that the Livingston County Board of Supervisors hereby requests Lead Agency status for this proposed action and authorizes and directs the Livingston County Deputy County Administrator for Planning and Special Projects to prepare a Short Environmental Assessment Form (EAF) for the proposed action, and to notify all Involved Agencies and other concerned parties of this Lead Agency request pursuant to 6 NYCRR 617.6(b)(3).

Director's Comments: The resolution declares the project as an Unlisted Action and the County's intent to serve as Lead Agency for purposes of SEQR. Coordinated review is optional for Unlisted Actions. The Planning Department will work with C&S Engineers on the Short EAF and to notify all involved agencies of the County's intent and to request concurrence on Lead Agency status.

Ms. Ellis reviewed the replacement project of two towers (Jakman Hill and Wilson Road). Both towers are aged equipment and we are looking to improve coverage by replacing them with steel lattice towers at a higher height of 195 feet. Motorola is still evaluating the possibility of the Jakman Hill tower being used to help in some area coverage problems in Lima. There was a meeting of County representatives, Sheriff's Office, Supervisor Gott and a Jakman Hill neighborhood representative, Ms. Ellis and our C&S Engineers Consultant to talk about any concerns or questions they might have. We are working on addressing some questions they had on microwave emissions and visual impact. Today's resolution is for the SEQR process requirements. This is an unlisted action under SEQR because this is the replacement of existing towers. We will be looking to do coordinated reviews even though it is not required for this type of project. Ms. Ellis will be coming back to Committee for a follow up SEQR resolution formally declaring the County the lead agency for the project. Ms. Ellis explained that these types of infrastructure projects have been exempted from zoning in the past so they are moving forward with that same path of understanding.

Motion: Mrs. Erdle moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Discussion on draft resolution requesting Article 10 Siting Boards take into account the overall impact of any proposed large-scale energy generating facilities on prime soils in Livingston County. Ms. Ellis explained that this is the same resolution sent to the Board over the last few months seeking input from the towns. Ms. Ellis reviewed the response from Mrs. Babbitt that she is not in support of this resolution. Her response was the only response received. Ms. Ellis reviewed the major issue included to the resolution that the Governor appoint local representation to the Ad Hoc Committee. Mr. Deming and Mr. Coyle had asked Mrs. Ellis to bring this back to the Committee to see what they want to do. There was discussion on how this impacts current projects. Mr. Schuster spoke on his support of this and preserving prime soils as much as possible. Mr. Carman agrees with the need to support this resolution.

A RESOLUTION OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS REQUESTING ARTICLE 10 SITING BOARDS(S) TAKE INTO ACCOUNT THE OVERALL IMPACT OF ANY PROPOSED LARGE-SCALE ENERGY GENERATING FACILITIES ON PRIME SOILS IN LIVINGSTON COUNTY

WHEREAS, Agriculture is Livingston County's number one industry. Farms directly and indirectly provide valuable jobs, support local businesses, and are a critical component of our County and region's economy; and

WHEREAS, Livingston County contains a high concentration of prime agricultural soils that have the best combination of physical and chemical characteristics for producing food, feed and forage. Prime soils developed over thousands of years and have the soil quality, growing season and moisture supply needed to produce economically sustained high yields of crops; and

WHEREAS, Article 10 of the New York State Public Service Law provides for the siting review of new and repowered or modified major electric generating facilities in New York State by the Board on Electric Generation Siting and the Environment (Siting Board) in a unified proceeding instead of requiring a developer or owner of such a facility to apply for state and local permits; and

WHEREAS, in 2006, the County completed the Livingston County Agricultural & Farmland Protection Plan. While this plan promotes on-farm profitability, internal development of secondary agricultural market opportunities, and the improvement of non-farm income sources, it also recognizes that conversion of highly productive farmland to other uses reduces the availability of land for farm operations; and

WHEREAS, in 1993, the County passed Resolution #93-158 establishing the Livingston County Agricultural & Farmland Protection Board to advise County, State and town and village agencies on issues relating to the protection of agriculture and farmland in Livingston County; and

WHEREAS, the Agricultural and Farmland Protection Board has expressed opposition to the conversion of highly productive land and the reduction of availability of land for farm operations resulting from large-scale commercial solar development; and

WHEREAS, large-scale solar projects permitted through Article 10 of the New York State Public Service Law are considered permanent land conversions by the New York State Department of Agriculture and Markets, New York State Real Property Tax Service, and the American Farmland Trust; and

WHEREAS, Article 10 provides for appointment of ad hoc public members of the Siting Board from the municipality where the facility is proposed to be sited; now, therefore, be it;

RESOLVED, that this Board of Supervisors recognizes the importance of prime soils to the agricultural economy in the County; and be it further

RESOLVED, that this Board of Supervisors recommends to the Governor of New York State that Article 10 Public Service Law projects, given their significant scale and impact to the local community and regional economy, should be required to secure state, county and local permits; and be it further

RESOLVED, that this Board of Supervisors requests that Article 10 Siting Board(s) take into account the overall impact of any proposed project on prime soils in the affected acreage of that project; and further

RESOLVED, that this Board requests that New York State comply with Article 10 Public Service Law and make proper appointments of ad hoc public members of the Siting Board from the municipality where the facility is proposed to be sited; and be it further

RESOLVED, that the Clerk of the Livingston County Board of Supervisors shall forward copies of this resolution to Governor Andrew Cuomo, Senator Patrick Gallivan, Senator George Borrello, Assemblywoman Marjorie Byrnes New York State Department of Agriculture & Markets, and the New York State Department of Public Service.

Motion: Mr. LeFeber moved and Mr. Carman seconded to approve the foregoing resolution..... Carried.

2. BROADBAND EXPANSION/USDA GRANT APPLICATION UPDATE – ANGELA ELLIS & MEGAN CROWE

Ms. Ellis reviewed the distributed map showing eligible locations for the USDA application and the fact sheet on the Light Up Livingston initiative, including the public survey results. Ms. Ellis reviewed the activities done to date to determine the broadband needs for expanding services throughout the county. The County contracted with Hunt Engineers to prepare a preliminary engineering report, which essentially looked to map out the County population that could be eligible for a USDA grant, to start identifying who the service providers are, what the speeds are for those needing the service and also to look at other funding sources that the County may want to consider for expanding service in the county. That led us to continuing to work with Hunt Engineers looking more closely at an application to USDA for the Reconnect Program. The USDA grant program focuses on rurality and funding sources to areas that are at speeds of 10 mbps down and 1 up. One change since the last funding cycle is that it used to be that 100% of a census block had to be all within that category and it is now changed to 90%, which improved the eligibility areas within the county. Another change, in the case of the USDA, is that the applicant needs to be the provider of the Internet service. This led us to issuing an RFP seeking interested Internet services providers (ISP). We targeted ~7 companies, but we advertised across New York State. A committee was put together that included Supervisors Falk, Fanaro and Pangrazio to meet with

Empire Access Company to talk about their proposal to help us with the Light Up Livingston initiative. Empire Access is a local company headquartered in Prattsburgh that specializes in fiber to the home. They are a fourth generation company spread throughout the southern tier primarily, but they are moving in to Dansville, Perry, Warsaw and the southern part of the county. They provided us with a proposal that we vetted with them and decided would be a good company for us to further the discussion with to look at what type of partnership we could pull together for a USDA application.

Ms. Crowe reviewed the map showing the areas that we know are considered underserved or unserved by USDA Reconnect definition of Internet services. There are areas of the county now, which are eligible because the eligibility criteria is based upon density of residences, the USDA rurality factor, and speed. The real purpose of the survey was so that we had better data about what our citizens are receiving for Internet speeds. Ms. Crowe explained that the FCC publishes maps and service providers offer a speed that you pay for as part of an Internet package and those speeds are not always exactly what you receive at your home. This data provides a better incite as to the Internet infrastructure within the county and will be helpful for future grant opportunities. If you are looking at a particular area today that is not in a USDA block, we are prepping ourselves for additional funding opportunities. The purpose of the USDA areas is to provide that robust broadband technology and that infrastructure will fuel long-term economic development and opportunities within the county. The purpose of the USDA funding is rural economic development and quality of life. Ms. Crowe explained that we are now able to see Internet speeds people are receiving, contact information for particular people and we are able to demonstrate the need for broadband infrastructure. We can see what people are receiving, rather than just what they are paying for as part of an Internet package. This distribution of results is promising and we are able to see the need for broadband services. USDA funding is only one opportunity and this can help form the beta data. Ms. Ellis explained that the USDA eligible areas would serve approximately ~2,200 service locations, but we won't know the total number until it's refined through the grant process. It's important to note that, while it shows 2,200 service locations, it passes by another 3,500 locations totaling 5,500+ service locations where this grant will be able to help facilitate a connection to the home service. In terms of the overall cost of the project, the grant allows up to a \$25M application at 75/25 share. The proposal that we received from Empire Access will be a \$17M project total that would be approximately \$13M in USDA funds and a match. We are currently discussing how the company could reimburse the County for that 25% match over time. There are all sorts of questions on how that would work involving the public service commission and some of the other regulatory agencies. The company is very willing to work with us on putting together a scenario that we hope will be acceptable to everybody involved. The County Administrator has had some conversations with the bonding company already trying to put together a funding scenario that would be presented to Ways and Means next week. A tremendous amount of work has been done on this first phase. Areas being served by Spectrum and other providers were intentionally pulled off of the map because they are already being served. Mr. Falk reported that Empire Access vans have been parked in Lima over the last week. There was discussion on the service locations, census blocks and service points. At the end of the process, Empire will end up owning the asset. The County is not getting into the broadband business. We are negotiating a contract where the County will be reimbursed over ten years or so for the funds the County put forth.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The next meeting of the Council is February 28.

TRANSPORTATION ADVISORY COMMITTEE

Mobility Management Website (www.RideLivingston.com). I am pleased to let you know that the application to the Genesee Transportation Council Unified Planning Work Program for funding to develop a tool that analyzes existing mobility management, specifically for program level transportation demands through county human service agencies is on the list of projects to be approved by the Genesee Transportation Council on February 27.

Geneseo Active Transportation Plan. The project is complete. Planning staff are meeting with town and

village representatives on February 25th to discuss implementation. A group of stakeholders met on February 21st to discuss the Plan recommendation that traffic calming measures be established along State Route 39 between Westview Crescent and Country Club Road in front of the Geneseo Central School.

AGRICULTURAL AND FARMLAND PROTECTION BOARD

303b Petitions. We received a letter from NYS Department of Agriculture & Markets approving the inclusion of parcels into Agricultural Districts #2 and #3.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

Next meeting. The deadline for nominations for the EMC’s Earth Day Award has been set for March 6th. The 3rd Annual Livingston County Community Cleanup has been scheduled for the weekend of April 24-26th.

COUNTY PLANNING BOARD

Next meeting. The next meeting is scheduled for March 12th.

Reminder: “Evenings with the County Planning Board” is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

CENSUS 2020

Complete Count Committee. The Committee met on January 29th to discuss State funding for a complete count – up to \$93,300 for Livingston County. Proposals due to the State on March 2. Census Day is April 1.

GENESEE TRANSPORTATION COUNCIL (GTC)

Council. The next meeting is scheduled for February 27.

Planning Committee. The Planning Committee met on February 13th.

SPECIAL PROJECTS

LIVINGSTON COUNTY WATER SUPPLY STUDY UPDATE PROJECT. CPL continues work on the draft document and follow up with municipalities on confirming information gathered and analyzed to date. A Draft Report will be reviewed by the Steering Committee on February 26th.

HOUSING NEEDS ASSESSMENT AND MARKET ANALYSIS. The project is complete. The Steering Committee is meeting on February 28th to discuss distribution of the Plan and next steps. The document can be found at: <https://www.livingstoncounty.us/1176/Housing-Needs-Assessment-and-Market-Anal>.

RADIO COMMUNICATIONS UPGRADE PROJECT. The PMT is working on designing upgrades at the Groveland and Jakman Hill tower site locations. Motorola continues reviewing possible antenna modifications at Jakman Hill for improvement in the Lima area. We plan on releasing a request for bids for the tower equipment in March. We anticipate construction would commence this summer.

BROADBAND PROJECT. We are working with HUNT Engineers and Empire Access on a public-private partnership for the USDA grant application which is due mid-March.

OTHER – JERRY DEMING

Action Item(s) To Be Reported

1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY TRAFFIC SAFETY BOARD – LIAM COYNE

RESOLVED, that the following member is hereby appointed to the Livingston County Traffic Safety Board for the term designated:

Name	Address	Representing	Term
Liam Coyne	6005 E. Avon-Lima Road, Avon, New York 14414	Avon Alternate	1/1/20-12/31/20 D. Mazza term

and be if further

RESOLVED, that the Clerk of the Board of Supervisors shall forward a certified copy of this Resolution to the Livingston County Traffic Safety Board.

Motion: Mr. DiPasquale moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

ADJOURNMENT

Mr. Mahus moved and Mr. Schuster seconded to adjourn the meeting at 9:58 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. Order for new voting machines has been placed with Dominion. Delivery is expected the last week of March allowing us sufficient time to have the state BOE come in to certify the machines and allow the machine techs to test ballots and prep for April 28 election day.
2. The Governor formally announced the Special Election (to fill the 27th Congressional seat vacated by Chris Collins) will take place on the same day as the Presidential Primary, April 28. In anticipation, we have been making plans to accommodate the dual elections and will now formalize. More details to follow.
3. Preparation for the March 18 Village Elections are in full swing. Absentees have already been mailed.
4. NCOA (National Change of Address) has been processed. Over 1,400 Livingston County voters were affected.
5. Election Inspector training has begun. As of this report, 90 inspectors (both new and seasoned) have been trained. We created a new training manual with this year's instruction focusing totally on the electronic poll books. Our observations have been great so far. Most of the inspectors are very happy with the technology.
6. As is typical prior to an election, registrations have increased. The deadline for changing party affiliation is suspended until June 30, 2020 pursuant to Election Law.
7. Caucus materials for GE19 have been prepared and distributed.
8. Current active voter enrollment stands at 39,045. Democratic: 10,390; Republican: 16,887; Conservative: 909; Working Families: 119; Green: 127; Libertarian: 99; Independence: 1,892; Blank-No Party: 8,562; Oth-Blank: 43; Oth-WEP: 10; and Oth-Reform: 7. Inactive enrollment is at 2,949. Total active/inactive voter enrollment is: 41,994.

ECONOMIC DEVELOPMENT – BILL BACON

Informational Item(s) Written Only

The application was submitted on February 7th for CDBG funding on behalf of OSB Ciderworks in the amount of \$100,000 to assist with the expansion of their current facility on Big Tree Road in Lakeville. Review and decisioning of the application by OCR will be completed in early/mid-March.

The Wayfinding Study kicked-off on February 14th with a steering committee meeting. Other, more location specific groups will be assembled for input on the local levels, as the consultants begin to dive into the individual details of our Villages and Towns. Recall that this study will work to define the pedestrian and vehicular traffic routes that can maximize exposure of our existing strengths and assets, while moving folks through and around our County. For clarification, this study does not cover implementation of the findings. That will likely comprise a future application for funding.

The Inspirations Trail has expanded our efforts on an exciting event aimed at attracting residents and visitors to our downtown communities and stores! From May 1st through May 24th, trail followers will be provided a booklet displaying each of the art installations and their location throughout the County! Artists ranging from aspiring to professional will partner with a business to hang the 24" x 24" wooden panels with their very own inspirations. Thus far, we have 120 artists sponsored by area businesses! We look forward to May when people will be out roaming around our welcoming communities.

Additional trainings were held throughout the month. *Plan, Launch, Grow* was held at the Dansville Library on the 12th and recorded 12 attendees seeking assistance in starting, assisting or expanding their businesses. On the 24th, "Managing Your Online Presence" was the topic at the Valley Oak Event Center for 17 attendees comprised of mostly existing business owners. This covered social media exposure and identified tools to track and monitor usage. Upcoming trainings will be held in March on the 4th (Digital Photography) and the 23rd (Storefronts and Lighting).

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Informational Item(s) Written Only

- Responded to SUNY Geneseo on January 28th for the power outage that affected 11 buildings, 9 dormitories, 1 dining hall, and a storage building. OEM provided cots and blankets for the students who wished to sleep in another building that had heat, and worked with the SUNY IMT on development of an Incident Action Plan.
- NYS DHSES has returned the preliminary RFP, will make the appropriate changes per their recommendations and forward to County Attorney for review.
- Attended the New York State Emergency Management Association Conference in Syracuse, the principle focus of the conference was recovery from major incidents or events, with lessons learned.
- Starting the review process of the Logistic and Resource Management Plan for the County, the plan outlines the management and acquirement of resources during a major incident or event.
- Will be working with each County Department on updating or developing their Continuity of Operations Plan (COOP) these plans will assist in the recovery plan for the county.

1. Meetings;

- 02/03 – Chief Executive – District Attorney presentation on the new discovery changes and how it will affect the fire/ems service
- 02/03 – Livonia FD fit test and photo ID
- 02/05 – Regional Hazardous Material Team meeting in Genesee County
- 02/05 – SUNY Geneseo IMT
- 02/06 – EMS building
- 02/10 – SUNY Geneseo IMT
- 02/24 – Caledonia FD fit test and photo ID
- 02/25 – Morris Ridge Solar – First responder review
- 02/26 – Haz Mat Team training
- 02/27 – Hemlock Community Center – Emergency Preparedness talk

2. Fires/Emergency Response;

- 02/01 – Lima – Hotel fire
- 02/05 – Geneseo – Apartment fire
- 02/07 – Springwater - House fire
- 02/07 – Dansville – Vehicle fire
- 02/09 – Groveland – Water rescue
- 02/10 – West Sparta – House fire
- 02/11 – Lakeville - House fire
- 02/14 – Conesus – House fire
- 02/16 – Mt. Morris - Apartment fire
- 02/22 – Caledonia – Chicken Coop
- 02/23 – Caledonia – Mobile home fire

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

486 LCEMS dispatches in January 2020

Biweekly EOC Expansion meetings

February 3, 2020 Medical Director meeting
Meeting with Lakeville Fire Department leadership

February 11, 2020 Fire and EMS leadership meeting with DA McCaffrey regarding Criminal Justice Reform and Impact on Fire and EMS
 Meeting with Dr. Farney, Director Rodriguez and Director Schultz to discuss Coronavirus preparedness

February 13, 2020 Compliance Meeting

February 20, 2020 DOH DRT meeting

February 25, 2020 Meeting with Medical Director
 Meeting with LCSO SWAT
 MLREMS Executive meeting

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

398 adult offenders supervised in county
 (24 treatment court cases being supervised in drug court)
 19 offenders in other NYS counties
 5 offenders in other states
 21 juveniles supervised
 20 new juvenile referrals
 10 investigations ordered
 7 active EHM cases (2 juveniles; 5 adults; 3 of which are female), 0-Global Positioning
 0 adult placed on probation for willful violation of support
 25 New Leandra’s Law cases (18 CDs)
 0 New Criminal Adolescent Offender Youth Part cases

2. MONIES COLLECTED

\$4,820.43 – restitution
 \$380.00 – fines
 \$3,123.00 – DWI supervision fees
 \$1,102.00 – EHM fees
 \$214.14 – restitution surcharge

3. OUTSTANDING FEES

\$83,806.00 – DWI Supervision Fees as of 1/31/20
 \$151,847.70 – EHM fees as of 1/31/20

4. MEETINGS ATTENDED

1/2/2020 Organizational Board Meeting
 1/6/2020 Recording Session for County Historian
 1/7/2020 Human Services Department Head
 1/7/2020 Housing Market Study Meeting
 1/9/2020 Western Intelligence Meeting (SUNY Geneseo)
 1/9/2020 Bob Burn Retirement Party (Monroe County)
 1/11/2020 Ysa Feliz Retirement Party (Erie County)
 1/13/2020 Staff Meeting
 1/14/2020 COPA-Cayuga County
 1/21/2020 Law Enforcement Council
 1/28/2020 Suicide Prevention Task Force Meeting
 1/31/2020 2020 Budget Meeting w/County Administrator

5. ADMINISTRATIVE REVIEWS

One (1) administrative review

6. TRAINING

Name	Date	Training	Hours	Misc.
Lynne Mignemi	1/14/20	Medical Marijuana	1.0	
Michelle Jordan	None			

Deb Mack	None
Courtney Sobrado	None
Liz Laney	None
Rachel Merrick	None
Kerrin Chapman	None
Katie Dunn	None
Jason Varno	None
Josh Wren	None
Holly Smith	None

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board