

**PUBLIC SERVICES COMMITTEE MEETING MINUTES  
WEDNESDAY, MARCH 6, 2019  
9:00 A.M.**

PRESENT: G. Deming, C. DiPasquale, S. Erdle, M. Schuster, D. LeFeber, D. Mahus, B. Donohue, M. Falk, I. Coyle, H. Grant, S. Hillier, J. Gunther-Intern  
 ABSENT: B. Carman

Public Services Chair Jerry Deming asked Mt. Morris Supervisor Chuck DiPasquale to lead the Pledge of Allegiance.

**HIGHWAY – DON HIGGINS**

**Action Item(s) To Be Reported**

**1. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT - VARIOUS AGGREGATE MATERIALS THROUGH MARCH 31, 2020**

WHEREAS, after the proper legal advertisement seeking bids for Various Aggregate Materials from April 1, 2019 through March 31, 2020, bids were received and opened on February 4, 2019, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Various Contractors</b>	4/1/19-3/31/20	As Required

For: Annual Bids for Various Aggregate Materials

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes X No

Director's Comments: Copies of Bid Tabulations will be distributed to the Supervisors in time for the March 13, 2019 BOS Meeting.

*Motion: Mr. Schuster moved and Mr. Mahus seconded to approve the foregoing resolution.... Carried.*

**2. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT - VARIOUS CONSTRUCTION MATERIALS & SERVICES THROUGH APRIL 1, 2020**

WHEREAS, after the proper legal advertisement seeking bids for Various Construction Materials & Services from April 2, 2019 through April 1, 2020, bids were received and opened on February 4, 2019, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Various Contractors &amp; Suppliers</b>	4/2/19-4/1/20	As Required

For: Annual Bids for Various Construction Materials and Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes X No

Director's Comments: Copies of Bid Tabulations will be distributed to the Supervisors in time for the March 13, 2019 BOS Meeting.

*Motion: Mrs. Erdle moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.*

**3. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT - RENTAL OF VARIOUS PIECES OF CONSTRUCTION EQUIPMENT THROUGH APRIL 1, 2020**

WHEREAS, after the proper legal advertisement seeking bids for Rental of Various Pieces of

Construction Equipment from April 2, 2019 through April 1, 2020, bids were received and opened on February 4, 2019, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Various Contractors</b>	4/2/19-4/1/20	As Required

For: Annual Bids for Rental of Various Pieces of Construction Equipment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes X No

Director's Comments: Copies of Bid Tabulations will be distributed to the Supervisors in time for the March 13, 2019 BOS Meeting.

*Motion: Mrs. Erdle moved and Mr. Mahus seconded to approve the foregoing resolution ..... Carried.*

**4. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR VARIOUS ON-CALL BRIDGE AND HIGHWAY PROFESSIONAL ENGINEERING SERVICES – FISHER ASSOCIATES**

WHEREAS, Resolution No. 2015-118 authorized 3-Year Professional Engineering Term Agreements with three (3) firms for the Livingston County Highway Department, and said Agreements expired on April 7, 2018, and

WHEREAS, one of the firms – Fisher Associates - was involved in the design and construction support of the County Highway Department's 2018 replacement of the Faulkner Road Bridge in the Town of Ossian, and Resolution No. 2018-90 authorized a Professional Services contract with Fisher Associates expiring April 7, 2019, and

WHEREAS, the Faulkner Road Bridge replacement project will continue in 2019, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Various On-Call Bridge & Highway Professional Engineering Services, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Fisher Associates</b>	4/7/2019-4/6/2020	Per attached Rate Sheet

135 Calkins Road, Suite A  
Rochester, NY 14623

For: Various Bridge and Highway Professional Engineering Services, including replacement of the Faulkner Road Bridge, Town of Ossian.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Highway Budget Appropriations	100%	Yes X No

Mr. Higgins explained that their current contract ends in April and he would like to continue this contract for another year. Fisher is involved in their Faulkner Road Bridge project in Ossian.

*Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution .... Carried.*

**5. APPROVING HOURLY RATE TO BE PAID FOR TOWN 10-WHEEL DUMP TRUCKS WHILE ENGAGED IN LIVINGSTON COUNTY HIGHWAY MAINTENANCE & CONSTRUCTION WORK THROUGH THE END OF 2019**

WHEREAS, the hourly reimbursement rate for the year 2018 for Town 10-Wheel Dump Trucks (including operator) was increased to \$91.00 (regular time) and \$102.00 (overtime), and,

WHEREAS, the 2019 Annual Equipment Rental bid prices for contractor 10-wheel dump trucks increased by an average of 2.4%, now, therefore be it

RESOLVED, that the hourly rate be increased to \$93.00 (regular time) and \$104.00 (overtime) for the year 2019 for reimbursement to Towns for use of all 10-Wheel Dump Trucks, including operator, while engaged in local County Highway maintenance and construction work, and, be it further

RESOLVED, that said hourly rate shall not apply to long-range hauling of materials to project sites from gravel, stone or asphalt sources, in which case a "per-ton" or "per-cubic-yard" price will be negotiated with the

Town, based upon current Annual County Bid prices, and be it further

RESOLVED, that said hourly rates of \$93.00 (regular time) and \$104.00 (overtime) shall remain in effect through the end of 2019.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Various Livingston County Towns</b>	3/13/19-12/31/19	As Required

For: Rental Rates for Town 10-Wheel Dump Trucks during 2019

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Livingston County Highway Budget Appropriations	100%	Yes X No

This rate we pay to towns is based upon on the equipment rental bids. He is proposing an increase for the regular time and overtime rates of \$2.00.

*Motion: Mrs. Erdle moved and Mr. Schuster seconded to approve the foregoing resolution ... Carried.*

**6. AMENDING RESOLUTION NO. 2017-204**

WHEREAS, Resolution No. 2017-204 authorized a professional services contract with Erdman Anthony for the engineering, design, right-of-way, construction support and construction inspection phases of two (2) Bridge-NY Bridge Replacement Projects: PIN 4bNY.03, Pennycook Road, Town of Portage, and PIN 4bNY.04, Pennimite Road, Town of Livonia, and

WHEREAS, the correct term expiration date should be through 12/31/19, now therefore, be it RESOLVED, that Resolution No. 2017-204 is hereby amended.

Mr. Higgins reviewed the original contract and explained that the term expiration date was incorrect.

*Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution .... Carried.*

**SHERIFF'S OFFICE – UNDERSHERIFF BEAN**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: DANSVILLE, KESHEQUA, LIVONIA MT. MORRIS & YORK CENTRAL SCHOOL DISTRICTS AND GENESEE VALLEY EDUCATIONAL PARTNERSHIP**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff's Office, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Dansville Central School District</b> 284 Main St Dansville, New York 14437	7/1/19 – 6/30/20	\$93,863.49
<b>Keshequa Central School District</b> 15 Mill St Nunda, New York 14517	7/1/19 – 6/30/20	\$82,328.38
<b>Livonia Central School District</b> 6 Puppy Lane Livonia, New York 14487	7/1/19 – 6/30/20	\$82,328.38
<b>Mt. Morris Central School District</b> 30 Bonadonna Avenue Mt. Morris, New York 14510	7/1/19 – 6/30/20	\$82,328.38
<b>York Central School District</b> 2758 Genesee Street Retsof, New York 14539	7/1/19 – 6/30/20	\$82,328.38
<b>Genesee Valley Educational Partnership</b> 27 Lackawanna Avenue Mt. Morris, New York 14510	7/1/19 – 6/30/20	\$82,328.38

For: School Resource Officer

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3111	~25%	Yes X No

Undersheriff Bean explained that these contracts are done every year. We thought it would be best to move forward earlier this year. We usually have four SRO contracts each year with the difference being the addition of BOCES position created late last year because the Mt. Morris PD no longer retains that position and in September the Mt. Morris Central School District will no longer have a Mt. Morris Police Officer there because Mt. Morris PD is not scheduled to handle that. Another difference you will see is that Dansville increased their contract last December to a 9 hour day to allow the SRO to interact with the students more and help with parking lot traffic. There was discussion on a call from Mr. Bump in Mt. Morris.

*Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolution .... Carried.*

**PLANNING – ANGELA ELLIS**

**Action Item(s) To Be Reported**

**1. APPOINTING MEMBER TO THE ENVIRONMENTAL MANAGEMENT COUNCIL–PAULA L. SMITH**

RESOLVED, that the following member is hereby appointed to the Livingston County Environmental Management Council for the term designated:

<b>Name</b>	<b>Address</b>	<b>Title/Representing</b>	<b>Term</b>
Paula Smith	20188 Coverdale Road Leicester, NY 14481	Industry/Business	3/13/19 - 12/31/19

There have been vacancies in business for a very long time. Paula is a resident of Leicester and a Senior Park Engineer at Letchworth State Park. She and her partner own Shawn M. Sullivan Carpentry & Design. It is interesting that someone is coming to us with a civil engineering background that also works in the private sector.

*Motion: Mr. Schuster moved and Mr. Mahus seconded to approve the foregoing resolution .... Carried.*

**2. APPOINTING MEMBER TO THE LIVINGSTON COUNTY PLANNING BOARD–WILLIAM GRAHAM**

RESOLVED, that the following member is hereby appointed to the Livingston County Planning Board for the term designated:

<b>Name</b>	<b>Address</b>	<b>Title/Representing</b>	<b>Term</b>
William Graham	6519 Dantz Road Groveland, NY 14462	Town of Groveland	3/7/19 - 12/31/21 Filling R. Lea vacancy

**Director’s Comments:** Ruth Lea has retired. The Town is recommending that Mr. Graham fill the vacancy. Ruth Lea has served on the Board for a very long time and she was a very active member. Bill was an attorney for the NYS Office for the Aging.

*Motion: Mr. Mahus moved and Mrs. Erdle seconded to approve the foregoing resolution ..... Carried.*

**Informational Item(s) Written Only**

**CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES**

- Conesus Lake Watershed Council.** The next meeting is scheduled for March 1, 2019.
- Governor Cuomo’s Initiative to Address Harmful Algal Blooms (HABS).** We are providing the Town with assistance on executing contracts with NYSDEC for the Conesus Lake Outlet Reconfiguration Project and the Vitale Park Shoreline Restoration Project.
- Watershed Education Center at Vitale Park (WEC).** The WEC Program Development Committee continued work on the presentation schedule for 2019.
- Finger Lakes Institute Grant for Addressing Invasive Species.** We’ve been notified that we’ve been awarded \$6,000 towards equipment and activities to help eradicate invasive species. We are currently researching opportunities for use of drones in identifying invasive species. We plan on purchasing a drone in March.

## **TRANSPORTATION ADVISORY COMMITTEE**

1. **Mobility Management Website.** The Public Transportation Work Group and CC Environment & Planning continued work on developing the marketing materials for the website. The Work Group is meeting in early March to finalize marketing materials and determine the plan for distribution.
2. **Geneseo Active Transportation Plan.** The consultant team is working on the data collection phase.

## **AGRICULTURAL AND FARMLAND PROTECTION BOARD**

1. **Agricultural District Eight Year Renewal.** Renewal of Agricultural District #1 is planned for 2020. We've started the organizational process.
2. **NYS Ag and Markets Grant Program: Local Municipal Agricultural and Farmland Enhancement and Protection Plans:** Planning staff continued to provide support to the towns of Sparta and Mt. Morris with the development and state approval of their local plans. New grant: We will also be providing assistance to the Town of Leicester for development of a local ag protection plan.
3. **NYS Ag and Markets Grant Program: Local Municipal Regulation Updates.** We continued providing technical and mapping assistance to the Town of Ossian in support of its Zoning Law update project.
4. **Purchase of Development Rights (NYS Farmland Protection Implementation Grant program)** Planning staff continues to provide technical assistance to the GVC as needed. The AFPB approved the pre-application at its last meeting on January 17. Planning staff and GVC are coordinating the press release and advertisement for workshops on February 28 and March 9.

**SOLAR PROJECTS/ARTICLE X.** The County and Town of Mt. Morris will be making nominations for 2 positions on the state siting board. We expect the State will formally request nominations in early 2019. Planning staff continues to provide technical assistance to municipalities upon request.

## **ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)**

1. **Next meeting.** The next meeting is on February 27.
2. **Earth Day Award.** Nominations are due to the Planning Department no later than March 6, 2019.
3. **Community Clean Up Event.** A committee has formed to work on the second annual community clean up event scheduled for April 27 and 28, 2019.

## **COUNTY PLANNING BOARD**

**LET'S Plan. Reminder:** "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

## **E911 ADDRESSING**

The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

**LIVINGSTON COUNTY WATER SUPPLY STUDY UPDATE PROJECT.** The data collection phase is underway.

## **GENESEE TRANSPORTATION COUNCIL**

1. **Council.** The next meeting is scheduled for March 7. The Council will be reviewing and approving the 2019 Unified Planning Work Program. There are 3 projects from Livingston County on the list to be funded: 1) Wayfinding Project for Livingston County Economic Development; 2) State Route 36 Corridor Study, and; 3) Village of Avon Circulation, Access and Parking Study.
2. **Planning Committee.** The next meeting is scheduled for April 11.

## **GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL**

1. **Council.** The Council meets quarterly. The Council met on December 13<sup>th</sup>. The next meeting is March 7.
2. **Executive Committee.** The next meeting is scheduled for March 7.
3. **Planning Coordination Committee.** The next meeting is scheduled for April 12.

## **LIVINGSTON COUNTY LAND BANK CORPORATION**

Planning staff continued work on due diligence documents required for executing the grant agreement. Staff also continues working on organizational activities in anticipation of LCLBC being soon able to acquire property for either demolition or renovation.

**HOUSING NEEDS ASSESSMENT AND MARKET ANALYSIS.** The County was awarded \$47,500 to prepare a county-wide housing needs and market analysis. We will be establishing a steering committee in March to work on securing consultant services for the project.

**CENTRAL SERVICES – BILL MANN**

**Pre-Approved Informational Item(s) to be reported:**

1. **GOVERNMENT CENTER ENTRANCE UPDATE**-Mr. Mann reviewed the rendering from Clark Patterson Lee for the Committee’s review and comments. We will lose 7-8 feet with a double door system. There was discussion on what type of automatic door opening to have installed and any code restrictions. The sidewalk design will be incorporated with the next design.
2. **COURTHOUSE ROOF UPDATE**-Mr. Mann reported that he has been talking to Garland, who is the company that last bid the Courthouse roof. Garland is under the US Communities Contract and they have given us some initial pricing. We looked at a standing seam metal roof first, which does have a higher cost than a shingle roof but you will get 40-50 years on the life of the roof compared to 15-20 years with shingles. Mr. Mann explained that in researching for SHPO and the historical nature of the building, the County Historian was able to find a photo from ~1910/1915 that shows a standing seam metal or tin roof. Initial pricing from Garland, who reached out to a local company for labor, is ~\$560,000 for a metal roof, which does include Clark Patterson Lee (CPL) costs for engineering architectural work and the bid docs. Mr. Mann did reach out to two other roofing contractors, Row Roofing and Elmer Davis were at \$560,000 and \$540,000. A shingle and rubber roof would be \$350,000 plus the additional \$40,000 for CPL. These costs include demolition down to insulation. Some of the wood will need to be replaced in some of the valleys. Core testing has been done to help determine a more accurate estimate. Life expectancy for a metal roof is 40-50 years compared to 15-20 for an asphalt shingle roof. This is one of the CIP projects discussed in the past. Mr. Coyle explained that he wanted to bring up the two different types of roofing materials today because he does anticipate some controversy on the aesthetics perspective from the Board members. There was discussion on the possibility of a stone coated metal roof.
3. **DISTRICT ATTORNEY OFFICE UPDATE**-Mr. Mann updated the Committee on the initial designs from CPL and the DA has agreed to the design proposal. Their next steps would be to request construction documents from CPL to be given to our project team to begin. There will be some discussion with the DA on spacing and housing during the project completion. There was discussion on the staffing availability for this project. There was discussion on any funding reimbursement from Court Administration for these projects. The windows on the second floor of the Courthouse will be addressed as an annual building maintenance project.
4. **MURRAY HILL PARKING & PAVING UPDATE**-Mr. Mann reviewed the parking options for the Mt. Morris Campus. Option 3 makes the most sense and the total cost proposal from the Highway Department is \$96,210 for the parking lot with \$5,930 for sidewalk to connect from the Auditorium door around to the Conference Center entrance. Mr. Mann’s thought is to use Murray Hill CIP funding. There was discussion on parking for special events at the Auditorium and Conference Center. The lot closest to the building would be closed off for special event parking designation. Mr. Mann described the sidewalk placement. Mr. Coyle explained that the alignment in Option 3 was thought to be best flowing from the existing parking lot and capturing another 32 spaces. Mr. Montesano explained that conversations have been held with Cornell Cooperative Extension and Office for the Aging on moving some of their vehicles that are onsite all of the time like Meals on Wheels, over by Building 6 by the water town/Records loading dock area. That lot is not heavily used. This would open 20 spaces in the lot in front of Building 3. There is also room to change the parallel parking along Building 4 to perpendicular, similar to the Village of Geneseo; shifting everyone from OFA closer to Building 4. These changes have the potential to gain 80 parking spaces.

**ADJOURNMENT**

Mr. Mahus moved and Mr. Schuster seconded to adjourn the meeting at 9:38 a.m.

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**BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER**  
**Informational Item(s) Written Only**

1. The new Xerox copier was delivered and installed. There are numerous features on this that we hope to share with other departments.
2. The Election Reform legislation is still monopolizing a lot of time. There are already changes to the changes!
3. Certificates of Nominations for Village elections have been received and processed along with all required documents.
4. Three independent petitions were ruled on and found qualified --- two for Dansville and one for Mt. Morris.
5. Notifications have been sent to Town Clerks regarding the June Primary and how the political calendar changes affect their responsibilities.
6. Notifications have also been sent to poll sites.
7. As co-chairs of the Region 6 Election Commissioners Association, we hosted a meeting in Batavia to discuss and network about the reforms.
8. The NCOA (National Change of Address) updates were processed resulting in changes in over 300 voter records.
9. The extensive Year End report was compiled and submitted to NYS BOE.
10. Becky attending the Sexual Harassment Train the Trainers presentation.
11. Current active voter enrollment stands at 38,715. Democratic: 10,275; Republican: 16,760; Conservative: 890; Working Families: 132; Green: 142; Libertarian: 77; Independence: 1,883; Blank-No Party 8,498; Others-Blank 37; Oth-WEP: 13 and Oth-Reform: 8. Inactive enrollment is at 2,419. Total active/inactive voter enrollment is: 41,134

**ECONOMIC DEVELOPMENT – BILL BACON**

**Informational Item(s) Written Only**

The “Dream-O-Vate” Business Competition had 55 attendees for the informational sessions held in February. Of the attendees, we had 38 of those request technical assistance through the business training sessions being held throughout the month of March. Upon completion of the classes, each attendee will have the basis for a business plan which could be submitted for the competition. The plan is due April 15<sup>th</sup>, with awardees being announced the week of May 6<sup>th</sup> (tentatively).

The 2018 activities related to the Industrial Development Agency consisted of \$8 million invested in expanding businesses throughout Livingston County. The investment resulted in the creation of 29 jobs and retention of another 78 jobs. The estimated economic impact to the state and region is \$45.7 million.

The 2018 activities related to the Livingston County Development Corporation consisted of the following grant activity:

<b>Program</b>	<b>Grant Amount</b>	<b>Status as of 12/31/18</b>
<b>NY Main Street</b>	<b>\$500,000</b>	<b>Closed out</b>
<b>ESD</b>	<b>\$15,000</b>	<b>Closed out</b>
<b>CDBG</b>	<b>\$506,000</b>	<b>Closed out</b>
<b>CDBG – Microenterprise</b>	<b>\$185,000</b>	<b>Closed out</b>
<b>NY Main Street</b>	<b>\$20,000</b>	<b>Closed out</b>
<b>CDBG</b>	<b>\$100,000</b>	<b>Closed out</b>
<b>Sign &amp; Façade</b>	<b>\$50,000</b>	<b>Closed out</b>
<b>NY Main Street</b>	<b>\$500,000</b>	<b>Active</b>
<b>CDBG</b>	<b>\$315,000</b>	<b>Active</b>
<b>NY Main Street TA</b>	<b>\$20,000</b>	<b>Active</b>
<b>Restore NY</b>	<b>\$500,000</b>	<b>Active</b>
<b>Restore NY</b>	<b>\$285,488</b>	<b>Active</b>
<b>CDBG - Microenterprise</b>	<b>\$200,000</b>	<b>Awarded</b>

<b>NY Main Street TA</b>	<b>\$20,000</b>	<b>Awarded</b>
<b>NY Main Street</b>	<b>\$375,000</b>	<b>Awarded</b>
<b>Restore NY</b>	<b>\$400,000</b>	<b>Awarded</b>
<b>Restore NY</b>	<b>\$700,000</b>	<b>Awarded</b>
<b>TOTAL</b>	<b>\$4,688,722</b>	

There were 18 projects awarded under the Sign & Façade program providing \$47,234 in grant funding. This leveraged \$81,557 in private funding for a total of \$128,792 invested in seven (7) downtowns.

We started the year with 15 active loans in the LCDC loan fund. Five (5) new loans were approved and three (3) loans successfully paid-off ending the year with 17 active loans.

## **EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER**

### **Informational Item(s) Written Only**

1. Storm update – Briefing held on Sunday the 24<sup>th</sup> prior to the storm, outlined the status of the county and county resources, updated everyone regarding all resources assigned to the utilities company's. EOC was operational at a level 1 activation which is monitoring only; planning department was present and updated maps for the EOC, activation started at 1pm till 7:30 pm on Sunday the 24<sup>th</sup>. The storm actually passed through our area late Sunday night and Monday morning, the storm moved out of the area late Monday evening. We had minimum loss of power to our residents, many fire departments volunteered to man their stations during the storm. All conference calls were attended, periodic briefings were sent out.

2. Meeting with Kraft Foods regarding response training, scheduling two functional drills for this year first one in March and the second in September, County Haz Mat Team will work with Kraft, Avon FD and Avon EMS during the drills.

3. Did a safety walk through of the SUNY Geneseo Campus, worked with their Director of Environmental Safety and Emergency Management, the walk through highlighted their areas of concern during an emergency response.

4. Working with Health Department on their building evacuation plan, and assisting them in the review of other emergency response plans.

5. Meetings;

NYSEMA Conference – 02/11-14

Chief Executive – 02/07

911 PMT – 02/20

DEC – 02/21

County Firefighters Assoc. – 02/21

EMS Building Project – 02/22

Foster Grandparent program – 02/26

Regional Haz Mat Consortium – 02/26

County Haz Mat - 02/27

## **PROBATION – LYNNE MIGNEMI**

### **Informational Item(s) Written Only**

#### **1. PROBATION DEPARTMENT WORKLOAD**

428 adult offenders supervised in county (21 treatment court cases being supervised in drug court)

26 offenders in other NYS counties

4 offenders in other states

12 juveniles supervised

13 new juvenile referrals

21 investigations ordered



16 active EHM cases (0 juvenile; 16 adults; 2 of which are female), 2-Global Positioning  
 0 adult placed on probation for willful violation of support  
 19 New Leandra's Law cases (11 CDs)

2. MONIES COLLECTED

\$8,334.73 – restitution  
 2,570.04 – fines  
 2,450.00 – DWI supervision fees  
 2,152.00 – EHM fees  
 94.65 – restitution surcharge

3. OUTSTANDING FEES

\$79,062.00 – DWI Supervision Fees as of 1/31/19  
 \$149,137.00 – EHM fees as of 1/31/19

4. MEETINGS ATTENDED

1/2/2019 Board of Supervisor's Meeting  
 1/8/2019 COPA Meeting-Niagara County  
 1/11/2019 LIFT/T4C Meeting with Catholic Charities  
 1/14/2019 Staff Meeting  
 1/15/2019 Law Enforcement Council Meeting  
 1/15/2019 e-Connect Training Meeting  
 1/17/2019 Transportation Kick-Off Meeting  
 1/22/2019 Meeting with ACA Mallaber  
 1/22/2019 Community Health Assessment Leadership Meeting  
 1/22/2019 Suicide Task Force Meeting  
 1/24/2019 Frank Bassett retirement party  
 1/25/2019 LIFT/T4C jail walk through meeting  
 1/31/2019 Magistrate's Meeting (speaker) Big Tree Inn (6:00 pm)

5. ADMINISTRATIVE REVIEWS

Three (3) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Katie Dunn	None			
Michelle Jordan	1/23/19	Use of Physical and Deadly Physical Force	1.25	
	1/23/19	Corporate Compliance	0.25	
	1/23/19	Violence in the Workplace	0.75	
	1/23/19	Portal Certification	0.50	
Liz Laney	None			
Debra Mack	None			
Rachel Merrick	1/8/19	Use of Physical and Deadly Physical Force Corporate Compliance	1.25	

	1/8/19	Violence in the Workplace	0.25	
	1/8/19		0.75	
Lynne Mignemi	1/18/19	DCJS/OPCA IID Lessons Learned	1.0	
Courtney Sobrado	None			
Jason Varno	None			
Joshua Wren	None			

Respectfully submitted,

Michele R. Rees, IIMC-CMC  
Clerk of the Board