

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, MARCH 7, 2018
9:00 A.M.**

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, M. Schuster, D. LeFeber, D. Mahus, M. Falk, B. Donohue, I. Coyle, H. Grant, S. Hillier

SOLID WASTE – PEGGY GRAYSON (1 Attachment)

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PUBLIC WORKS: ENVIRONMENTAL ENTERPRISES, INC.**

WHEREAS, the GLOW Region Solid Waste Management Committee (herein referred to as “GLOW”) expects to be awarded funding from the New York State Department of Environmental Conservation in 2018 for the Household Hazardous Waste Collection Program to be used to pay for eligible expenses at a single collection event planned for September 2018; and

WHEREAS, GLOW desires to exercise the first one year contract extension option, with pricing to remain the same; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, and any future amendments to said contract, with the other GLOW Counties for the 2018 GLOW Household Hazardous Waste Collection Program according to the term designated, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Environmental Enterprises, Inc.	2018	\$25,000.00

10163 Cincinnati-Dayton Rd.
Cincinnati, Ohio, 45241

For: 2018 Household Hazardous Waste Collection event.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
GLOW Region Solid Waste Management Committee	0%	Yes X No

Director’s Comments:

Authorization for 2018 HHW collection. The 2017 RFP, which becomes part of the contract, allows for 2 one year contract extensions-the first for 2018 is at the same pricing and for the second EEI and GLOW can adjust the pricing.

This is the primary vendor we use for hazardous waste. This is our 14th year with them and they do a great job. The contract allows for two 1 year extensions – 1st year no adjustment 2nd year can adjust. No electronics this year, the volume is too great – it will be done separately. We have received a State grant funding for last 2 years, so anticipate getting grant dollars. Getting pricing right now. Plan is to continue to do appointments since and get people out in 10-15 minutes. Looking to maybe connect with state leg to do electronics collection in Dansville area.

Motion: Mr. Carman moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.

Informational Item(s) Written Only:

1. Review of the 2017 Executive Summary report to the Committee of Jurisdiction in each county per the GLOW Committee.

Household Hazardous Waste Collections

- Held yearly since 1996 except for 1999 when a farm pesticide collection was held
- Total attendance of over 7,000-each year approx. half indicate it is their first time participating
- Over the years the program has expanded to include electronics and pharmaceuticals
- Appointment systems saves money and allows GLOW to process people in as little as 15 minutes
- Funding via EPA and DEC Grants and GLOW’s County contributions
- The next collection is September 15 in Rock Glen, appointments begin July 23

SHERIFF – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE – FRONTIER COMMUNICATIONS OF AMERICA, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff’s, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Frontier Communications of America, Inc.	36 months	\$500.00 onetime install
3441 W Henrietta Rd		\$572.00 monthly
Rochester, NY 14623		

For: Order for new services – Ethernet Virtual Private Line

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3020	100%	No - will absorb in current budget

Undersheriff Bean, Emergency Communications Director Mann, and Chief Deputy Yasso reported. There were some issues with microwave vendors and state contracts. We have opted to use fiber as opposed to microwave to stay timely in the project. Our belief is that fiber will be an effective and efficient alternative, thus allowing the county to forego the need for an RFP for a Microwave solution. This allows the County to continue to move forward with the McFadden Trail site and make it operational in a timely manner. There is a surplus in the budget due to the discontinuation of T1 lines so this will be budget neutral. Construction on McFadden trail will start this Monday

Motion: Mr. DiPasquale moved and Mr. LeFeber seconded to approve the foregoing resolution... Carried.

Pre-approved Informational Item(s) To Be Reported

1. New Drone Law
2. New Work Release Program

Undersheriff Bean spoke about the Drone Law for Livingston County. Over 1.5 million drones were sold in the US this past year – it is a 4 billion dollar industry. The concern is not so much with commercial fliers – who have regulations in place that they must follow – but with private operators and hobbyists to whom the regulations do not apply. Chief Yasso did extensive research with other counties and modeled our drone law after those of other counties. There is a large concern about drones around correctional facilities and large crowds. Concerns such as contraband entry into correctional facilities, sex offenders with hi-res cameras and large mass gatherings and what can be carried through the air. A draft law was passed out to the committee. Rockland County has passed a law and Tomkins County is working on one. The draft is very restrictive but we can pull back if need be. It will protect your dwelling – no flight within 100 feet. It will protect windows that are exposed and views of private areas. It prohibits drones in public parks unless you have permission. Section B covers jails and correctional facilities. Outside recreation areas, the Government Center, the EOC, schools, churches, courthouses, Water & Sewer facilities and active crime scenes are also addressed in the draft law. There could be exemptions and also a fine or penalty schedule. This is all open for discussion.

Mr. LeFeber asked about other structures – such as barns for farms. Chief Yasso stated that dwellings are regarded a little higher in penal law – more sacred than outbuilding – but the law could certainly include other structures. There may some public pushback regarding the law. Technology continues to advance – there is already capability for a manned drone that flies below the 400 foot ceiling. Mr. Falk – their town uses drones for festivals, etc. would it be possible for local municipalities to allow official use. Mr. Schuster asked how it would be enforceable. It would be difficult. Some investigation involved. The bottom line is that sometimes preventive measures could help deter.

The new work release program would change things a little regarding COC standards for the work release program. The change needs approval of the County legislative body. There are several classifications and would

expand on direct supervision. Plan would include certain types of inmates don't need direct supervision. Not looking for the far-reaching end of the program - don't want to drop them off to work – but just the leeway to not have direct eyes on them. Probation is involved, selection process reviewed. Handle routine grounds issues. Help us in liability protection. Seeking approval to bring to the BOS for approval.

Motion: Mr. Mahus moved and Mr. Carman seconded to approve the foregoing resolution..... Carried.

County Attorney Hillier asked if we would like to continue drafting the drone law at this time or to put it back on agenda for further discussion in the future. After further committee discussion, it was decided that no action would be taken at this time and it would be placed on a future agenda for further discussion.

HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT - VARIOUS AGGREGATE MATERIALS THROUGH MARCH 31, 2019

WHEREAS, after the proper legal advertisement seeking bids for Various Aggregate Materials from April 1, 2018 through March 31, 2019, bids were received and opened on February 1, 2018, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors	4/1/18-3/31/19	As Required

For: Annual Bids for Various Aggregate Materials

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes X No

Director's Comment: Full Bid Tabulation Packages will be provided at the March 14 BOS Meeting.

Motion: Mr. Carman moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

2. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT - VARIOUS CONSTRUCTION MATERIALS & SERVICES THROUGH APRIL 1, 2019

WHEREAS, after the proper legal advertisement seeking bids for Various Construction Materials & Services from April 2, 2018 through April 1, 2019, bids were received and opened on February 1, 2018, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors & Suppliers	4/2/18-4/1/19	As Required

For: Annual Bids for Various Construction Materials and Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes X No

Director's Comment: Full Bid Tabulation Packages will be provided at the March 14 BOS Meeting.

Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolutionCarried.

3. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT - RENTAL OF VARIOUS PIECES OF CONSTRUCTION EQUIPMENT THROUGH APRIL 1, 2019

WHEREAS, after the proper legal advertisement seeking bids for Rental of Various Pieces of Construction Equipment from April 2, 2018 through April 1, 2019, bids were received and opened on February 1, 2018, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
-------------------	-------------	---------------

For: Annual Bids for Rental of Various Pieces of Construction Equipment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes X No

Full Bid Tabulation Packages will be provided at the March 14 BOS Meeting.

Motion: Mr. Erdle moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

4. APPROVING HOURLY RATE TO BE PAID FOR TOWN 10-WHEEL DUMP TRUCKS WHILE ENGAGED IN LIVINGSTON COUNTY HIGHWAY MAINTENANCE & CONSTRUCTION WORK THROUGH THE END OF 2018

WHEREAS, the hourly reimbursement rate for the year 2017 for Town 10-Wheel Dump Trucks (including operator) was \$89.00 (regular time) and \$99.00 (overtime), and,

WHEREAS, the 2018 Annual Equipment Rental bid prices for contractor 10-wheel dump trucks increased by an average of 1.7%, now, therefore be it

RESOLVED, that the hourly rate be increased to \$91.00 (regular time) and \$102.00 (overtime) for the year 2018 is continued for reimbursement to Towns for use of all 10-Wheel Dump Trucks, including operator, while engaged in local County Highway maintenance and construction work, and, be it further

RESOLVED, that said hourly rate shall not apply to long-range hauling of materials to project sites from gravel, stone or asphalt sources, in which case a “per-ton” or “per-cubic-yard” price will be negotiated with the Town, based upon current Annual County Bid prices, and be it further

RESOLVED, that said hourly rates of \$91.00 (regular time) and \$102.00 (overtime) shall remain in effect through the end of 2018.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Livingston County Towns	3/14/18-12/31/18	As Required

For: Rental Rates for Town 10-Wheel Dump Trucks during 2017

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Highway Budget Appropriations	100%	Yes X No

Up because overall rate increased 1.7% in construction agency

Motion: Mr. Erdle moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

5. AUTHORIZING THE PURCHASE OF A SELF-PROPELLED ROAD WIDENER MACHINE THROUGH AN NJPA CONTRACT FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – SOUTHWORTH-MILTON, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is hereby accepted through NJPA Cooperative Contract 052417-WLR, for the Livingston County Highway Department, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Southworth-Milton, Inc. PO Box 3851 Boston, MA 02241-3851	NA	\$253,943.83

For: Purchase of one (1) new, 2018 Weiler Model W530A Self-Propelled Road Widener Machine. Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2018 Liv. Co. Highway Machinery Fund Appropriations	100%	Yes X No

Director’s Comment: This proposed purchase will replace the Department’s existing 1997 Midland Road Widener/Shoulder Machine. The unit is 21 years old, with 13,200 engine hours, and has served us well, but is worn out and becoming increasingly-difficult to repair and find parts. Purchase price in 1997 was \$97,736. The machine is used on edge-drain tiling projects, road reconstruction/repair, paving projects, etc.

We are purchasing off of cooperative contract. Mr. Carman asked if we could we sell our old one. The intention is to sell it. Offer to towns first.

Motion: Mr. Carman moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

6. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR VARIOUS ON-CALL BRIDGE AND HIGHWAY PROFESSIONAL ENGINEERING SERVICES – FISHER ASSOCIATES

WHEREAS, Resolution No. 2015-118 authorized 3-Year Professional Engineering Term Agreements with three (3) firms for the Livingston County Highway Department, and said Agreements expire on April 7, 2018, and

WHEREAS, one of the firms – Fisher Associates - is currently involved in the design and construction support of the County Highway Department’s 2018 replacement of the Faulkner Road Bridge in the Town of Ossian, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Various On-Call Bridge & Highway Professional Engineering Services, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Fisher Associates 135 Calkins Road, Suite A Rochester, NY 14623	4/7/2018-4/7/2019	Per attached Rate Sheet

For: Various Bridge and Highway Professional Engineering Services, including replacement of the Faulkner Road Bridge, Town of Ossian.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Highway Budget Appropriations	100%	Yes X No

Motion: Mr. DiPasquale moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

Resolution No. 2017-18 authorized an Agreement with NYSDOT for the Federal/State-Aid Bridge Project, Rix Hill Road over Hemlock Lake Outlet (PIN 4755.52), Town of Livonia, for Scoping & Preliminary Engineering Phases, in the total amount of \$32,919.00, with a Local Share of 20% (\$6,584.00.) NYS Marchiselli Funding has now been added to these Phases, in the amount of \$4,938.00. This reduces the Local Share down to 5% (\$1,646.00.)

Resolution No. 2017-19 authorized an Agreement with NYSDOT for the Federal/State-Aid Bridge Project, 5-Bridge Preventive/Corrective Maintenance (PIN 4LV0.00), for Scoping & Preliminary Engineering Phases, in the total amount of \$82,000.00, with a Local Share of 20% (\$16,400.00.) NYS Marchiselli Funding has now been added to these Phases, in the amount of \$12,300.00. This reduces the Local Share down to 5% (\$4,100.00.)

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Items:

ESTABLISHING INCREASED RATE FEES FOR LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES INSTRUCTORS EFFECTIVE JANUARY 1, 2018

WHEREAS, after a review of the prevailing rates paid by surrounding course sponsors, it has been determined that the fee structure should be increased, now, therefore, be it

RESOLVED, that the following schedule of fees for the Livingston County EMS Course Instructors, modified to include increases, shall be effective January 1, 2018:

Certified Instructor Coordinator (CIC)

EMT Original only (150 hr. avg. / \$35/hr.)	\$ 5250.00
EMT Original and Ref (172 hr. avg. / \$35/hr.)	\$ 6020.00
EMT-R	\$ 1600.00
CFR Original only	\$ 1800.00
CFR Original and Ref	\$ 2100.00
CFR-R	\$ 800.00
Basic Pilot	\$ 1000.00
Provisional CIC	\$ 15.00/hr.
Advanced CIC (EMT-I, CC,)	\$ 40.00/hr.

Substitute CIC (not a guest lecturer)	\$ 30.00/hr.
<u>Lab Instructors</u>	
Basic Certified Lab Instructor (CLI)	\$ 14.00/hr.*
Advanced CLI	\$ 15.00/hr.*
Basic Lab Instructor (LI)	\$ 12.00/hr.*
Advanced LI	\$ 13.00/hr.*
<u>Other Instructors</u>	
Continuing Education Instructor	\$ 20.00/hr.
Physician Instructor	\$ 50.00/hr.
R N Instructor	\$ 30.00/hr.
Regional Faculty	\$ 30.00/hr.
All other Lecturers	\$ 20.00/hr.
CPR Instructor (For CPR Instruction, not LI)	\$ 18.00/hr.
Instructor meetings, office work, equipment mgmt..	\$ 12.00/hr.
<u>Exam Rates</u>	
Practical Exam Coordinator (PEC)	\$ 18.00/hr.
Basic Practical Exam Evaluator (PEE)	\$ 12.00/hr.*
Advanced PEE	\$ 13.00/hr.*
Practical exam table helper	\$ Prevailing minimum wage*
Practical Exam Helper & Victim	\$ Prevailing minimum wage*
Students in class - not certified	\$ Prevailing minimum wage*

* Rate changes

Talk about adjusting wages – base pay for instructors has been lower than prevailing minimum wage is. Mr. Coyle asked how many people trained are on annual basis, the response was about 150-200. The increase is about \$1 per hour.

Motion: Mr. Schuster moved and Mr. Erdle seconded to approve the foregoing resolution.....Carried.

Pre-approved Informational Item(s) To Be Reported

Update of proposed EMS building and EOC expansion. Mr. Coyle passed out a schematic from the engineers. Karen Dewar explained that the EMS program has grown from one fly car program with supervisor – to 60 staff now. They have outgrown their facility. See where expansion will be in attachment. The intended 1st floor use 5-6 vehicles and tech area. Shift supervisor office, Supervising ALS tech for operations portion – storage for restocking vehicles and securing narcotics and a training classroom. On 2nd floor – primarily storage and utility room. 2nd structure would be a 3 sided free standing building on NW side of the current building – 3300 SF with electric – to pull cars out of the weather and plug in. Need to look at some roadway adjustments. The rough cost estimate is 1.6 million. We have a pre-application in for USDA financing – worked with our Grants office. Not at approval point yet – but pretty close. SAM grant from Catherine Young - \$250,000. It is a necessary project. This is just an update of where we are in the process.

Informational Item(s) Written Only

- February 1, 2018 Monthly EMS Captain meeting
- February 5, 2018 Meeting with NYS DOH EMS Representative
- February 7, 2018 Meeting with Cuylerville Ambulance Captain and Medical Director
- February 13, 2018 Meeting with Dansville Ambulance Administrators and Medical Director
- February 15, 2018 HERO presentation with LCSO
- February 15, 2018 Meeting with Lima Ambulance Chief
- February 20, 2018 Meeting with Monroe County EMS Coordinator
- February 22, 2018 Response to serious MVA Mt. Morris
- February 26, 2018 CPR Monitoring at Dansville Ambulance

9:55 EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Pre-approved Informational Item(s) To Be Reported

Presentation to the Board for Accreditation of the Office of Emergency Management
Kevin Niedermaier announced with pleasure and pride that our OEM received accreditation. We are the first rural county in New York State to receive this award. Mr. Neidermaier thanked BOS and Mr. Coyle for letting him take office in direction it needed to go. Their confidence and trust greatly appreciated. The department met

21 standards and 6 elements. The recognition will be presented at the next Board meeting as a Privilege of Floor.

Storm update – about 440 without power at south end of the county. Springwater opened warming shelter. Dansville offered the high school. Got back online in record time. Primary critical care citizens were checked every day during storm. Highway departments kept up well. Great job.

Informational Item(s) Written Only

1. The Office of Emergency Management has received accreditation from New York State Department of Homeland Security and Emergency Services. The review was conducted on January 16th and the approval came on February 7th. A plaque was presented to the Director at the New York State Emergency Management Association Conference held in Syracuse the week of February 12th.
2. Director completed 6 years as the President of the New York State Emergency Management Association; I would like to thank the Board of Supervisors and County Administrator Ian Coyle for allowing me the opportunity to hold office in this association. It was a great experience to be able to participate in a statewide organization.
3. OEM will be holding a Tier 3 Training on Thursday March 15th at the EOC. The Training is for local Public Officials, first responder leadership, Town/Village Clerks and Deputy Clerks, Town/Village Highway/DPW leadership, and other partners with a role in disaster response. The class starts at 6 pm – 9:30 pm.
4. OEM will be hosting an Incident Command System I-400 training class on March 27th and 28th. The I-400 class is designed for first responders who will help manage a large scale incident that may be affecting their jurisdiction and other jurisdictions.
5. OEM will be hosting a Disability/Access and Functional Needs Training sponsored by Niagara University, the target audience is First responders, Law Enforcement, Fire, EMS, DOH, Mental Health, Red Cross and any other agency that would be involved in disaster response.
6. 11 Building fires and 1 Haz mat spill response for the month
7. Meeting attendance;
Western District OEM, Lake District OEM, NYSEMA, Fire Chiefs, Haz Mat, School Safety, LEPC,

ECONOMIC DEVELOPMENT – BILL BACON (1 Attachment)

Action Item(s) To Be Reported

PROVIDING FOR A PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE COUNTY’S COMMUNITY DEVELOPMENT BLOCK GRANT CONTRACT WITH THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL FOR AN ECONOMIC DEVELOPMENT PROJECT IN THE TOWN OF YORK

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on April 11, 2018 at 1:35 PM in the Board of Supervisors Assembly Room, Livingston County Government Center, Third Floor, Geneseo, New York, with the purpose of said hearing to provide information to the public regarding the Community Development Block Grant (CDBG) program and to consider citizen comments regarding the County’s contract with the NYS Office of Community Renewal to support the WNY Cheese Enterprise, LLC project in the Town of York, and at least ten (10) days notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspaper of the County as provided by law.

3/13 meeting for Public Hearing – set for March 28th. 5 days a week 2 shifts. 25 employees within next few weeks.

Motion: Mr. Mahus moved and Mr. Carman seconded to approve the foregoing resolution.....Carried.

APPOINTING MEMBERS TO THE LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY, LIVINGSTON COUNTY DEVELOPMENT CORPORATION AND THE LIVINGSTON COUNTY CAPITAL RESOURCE CORPORATION – GARY T. RAYMOND AND KIRSTIE NORTHRUP

RESOLVED, that the following member is hereby appointed to the Livingston County Industrial Development Agency, Livingston County Development Corporation, and the Livingston County Capital Resource Corporation Community Services Board for the term designated:

Livingston County Industrial Development Agency Board

Name	Address	Rep./Title	Term
Gary T. Raymond	2838 DeNoon Rd., Caledonia, NY 14423	Member	At the pleasure
Kirsty N. Northrop	3145 York Rd. East, Piffard, NY 14533	Member	At the pleasure

Livingston County Development Corporation

Name	Address	Rep./Title	Term
Gary T. Raymond	2838 DeNoon Rd., Caledonia, NY 14423	Member	At the pleasure
Kirsty N. Northrop	3145 York Rd. East, Piffard, NY 14533	Member	At the pleasure

Livingston County Capital Resource Corporation

Name	Address	Rep./Title	Term
Gary T. Raymond	2838 DeNoon Rd., Caledonia, NY 14423	Member	At the pleasure
Kirsty N. Northrop	3145 York Rd. East, Piffard, NY 14533	Member	At the pleasure

This will help us to round out industry sectors and geographically.

Need to represent public sector with BOS would recommend – 2 public officials – a practice not a policy.

Motion: Mr. Schuster moved and Mr. Carman seconded to approve the foregoing resolution.. Carried.

Informational Item(s) Written Only

2017 Operations and Accomplishments Report:

Livingston County Industrial Development Agency

IDA Projects

COMPANY	LOCATION	STATUS AS OF 12/31/17
Coast Professional Properties	Geneseo	closed
Evening Star Coffee Roasters	Avon	closed
PEMM, LLC	Avon	closed
Dansville Properties	Dansville	closed
Bristol Graphics Inc.	Lima	closed
JB Properties of Avon, LLC	Avon	induced

As a result of these 6 projects:

- More than \$21 million will be invested in expanding business in Livingston County.
- 128 jobs will be created.
- 278 jobs will be retained.
- Cost to the state and region: \$2,564,637
- Benefit to the state and region: \$13,607,391
- Net benefit to the state and region: \$11,042,754

Accomplishments

- Completion of USDA Grant administration for Grain Hub Business Plan
- Funding secured for Grain Hub/Howlett Farms

Livingston County Development Corporation

Revolving Loan and GAIN Loan Funds

- Started year with eight active loans
- Approved 10 new loans (listed below)
- One loan written off (Ell-N-Wood Flowers & Gardens)
- Ended year with 15 active loans
- ~\$350,000 available in revolving loan fund*

- ~\$86,000 available in GAIN loan fund *

* After committed loans

Project	Location	Loan Amount	Status as of 12/31/17
Battle Street Brewery	Dansville	\$75,000	Closed
CB's Bar & Grill	Dansville	\$40,000	Closed
Didas Trucking	Springwater	\$44,100	Closed
Dublin Corners Farm Brewery	York	\$60,000	Closed
Evening Star Coffee Roasters	Avon	\$75,000	Closed
Mortalis Brewing Company	Avon	\$100,000	Closed
OSB Ciderworks	Lakeville	\$100,000	Closed
Partyman Catering	Avon	\$100,000	Committed
Rising Storm Brewing Company	Livonia	\$200,000	Committed
Wendy's Pantry	Mt. Morris	\$50,000	Closed

Grant Administration

Project	Location	Grant Amount	Status as of 12/31/17
CDBG – Evening Star Coffee Roasters	Avon	\$100,000	Closed Out
NY Main Street Renovations	Dansville, Geneseo, Mt Morris	\$500,000	Closed Out
NY Main Street Renovations	Caledonia, Livonia	\$500,000	Work Complete
ESD – Public Market Feasibility Study	County-wide	\$15,000	Work Complete
CDBG – WNY Cheese	York	\$506,000	Active
CDBG – Brew IN Livingston	County-wide	\$185,000	Active
NY Main Street Commercial District Assessment	County-wide	\$20,000	Awarded
NY Main Street Renovations	Avon, Leicester	\$500,000	Awarded
CDBG – Bristol ID	Lima	\$315,000	Awarded
CDBG – Rising Storm Brewing	Livonia	\$100,000	Awarded

Sign and Façade Program

- Thirteen projects completed
- \$44,083.42 in grant funds disbursed
- \$54,588.19 in matching funds leveraged
- \$98,671.61 invested across six communities

Brew IN Livingston Completion

- Fifteen finalists completed a five-week Business Boot Camp
- \$35,000 grants disbursed to Battle Street Brewery, OSB Ciderworks, Mortalis Brewing Company
- \$35,000 grant committed to Dublin Corners Farm Brewery

2018 Goals for LCIDA and LCDC:

- Create job opportunities for County residents through development of either existing properties or green field sites. These areas will require that the Agency increase our level of preparedness by seeking a funding source which will collect the necessary documentation required by site selectors, brokers or developers in order to pave the way for investment.
- Continue implementation of various initiatives undertaken by this office in an effort to improve upon the status-quo. This includes developing feasibility studies, execution on business plans, seeking new or refreshed ideas on existing buildings as well as furthering the programs already in place.
- Build awareness among the existing and prospective business community as to the benefit and capability of working with the Agency to accomplish the overall goal of growth in job opportunities and betterment of the quality-of-life factors which affect our lives every day.

Any questions? More positive news coming.

PROBATION – LYNNE MIGNEMI

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT-INTERNET PROBATION AND PAROLE CONTROL, INC. (IPPC)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Probation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Internet Probation and Parole Control, Inc.	1/1/18-12/31/18	\$450.00

P.O. Box 60144
King of Prussia, PA 19406
For: Internet Monitoring Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Probation Department	100%	No

Internet restrictions on their usage. Monitor safely. Offender pays – this is for license, etc. Notified if they are not paid – then becomes zero tolerance for them

Motion: Mr. LeFeber moved and Mr. Schuster seconded to approve the foregoing resolution . Carried.

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

- 466 adult offenders supervised in county (23 treatment court cases being supervised in drug court)
- 27 offenders in other NYS counties
- 2 offenders in other states
- 11 juveniles supervised
- 6 new juvenile referrals
- 29 investigations ordered
- 14 active EHM cases (0 juvenile; 14 adults; 4 of which are female), 0-Global Positioning
- 0 adult placed on probation for willful violation of support
- 14 New Leandra’s Law cases (6 CDs)

2. MONIES COLLECTED

- \$9,587.04 – restitution
- 1,362.00 – fines
- 3,108.00 – DWI supervision fees
- 2,465.00 – EHM fees
- 471.96 – restitution surcharge

3. OUTSTANDING FEES

- \$74,330.00 – DWI Supervision Fees as of 1/31/18
- \$150,706.00 – EHM fees as of 1/31/18

4. MEETINGS ATTENDED

- 1/2/2018 Human Services Department Head
- 1/2/2018 Board of Supervisor’s Organizational Meeting
- 1/4/2018 Raise the Age Stakeholder’s Meeting
- 1/16/2018 Law Enforcement Council
- 1/16/2018 MDT Meeting
- 1/17/2018 Regional Field Intelligence Meeting (EOC)
- 1/22/2018 GV BOCES Response Team Meeting (LeRoy)
- 1/22/2018 Regional Detention Meeting (Waterloo)
- 1/23/2018 Suicide Prevention Task Force Meeting

5. ADMINISTRATIVE REVIEWS

Four (4) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Katie Dunn	None			
Michelle Jordan	None			
Liz Laney	1/5/18	Domestic Violence PSI: from Start to Finish	1.5	
Debra Mack	None			
Rachel Merrick	None			
Lynne Mignemi	1/17/18	Regional Field Intelligence	3.5	
	1/19/18	PINS, JD, Raise the Age, School Personnel	1.5	
	1/25/18	Domestic Violence PSI – Webinar	1.0	
Rebecca Salvati	1/5/18	Domestic Violence PSI: from Start to Finish	1.5	
Courtney Sobrado	None			
Jason Varno	None			
Joshua Wren	None			

Mr. Mahus asked if the outstanding fees amount is correct. It is and they are working on it. Difficult to collect. Drivers' Licenses are really the only "hammer" they have. Offenders have to pay off outstanding monies to get a letter from probation to get their license back. One main thing is uptick in wage garnishment – possibly consider - need judgment from court. Trying to work through. Also, updating collection process for 722d monies. Many reasons why collections did not happen, but there is a new financial system in place and they are reviewing what they can do to improve collections. The County Administrator and County Attorney are both working with the department to improve the collections.

EXECUTIVE SESSION

Motion made by Mr. Mahus and seconded by Mr. LeFeber that the Committee adjourn and reconvene and All Supervisors, County Administrator Ian M. Coyle, Clerk of the Board remain present. Carried.

Mr. Carman moved and Mr. Schuster seconded that the Committee reconvened in regular session. The following report was presented.

The Public Services Committee having met in Executive Session, hereby reports as follows:
No action taken.

10:20 ADJOURNMENT

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. Certificates of Nomination for the six March 20, 2018 Village Elections were received and processed.
2. Ballot preparation and printing was completed.
3. Three Independent Petitions were ruled on and found qualified. One for Leicester and two for Geneseo.
4. Certification of Offices for the Village Election was completed, published and is attached for your reference.
5. Final payment for GE17 inspectors was received.
6. Attended SUNY Geneseo Voter Engagement meeting.
7. The Machine Techs performed a mandated handicapped accessibility review of the Livonia Public Library. We met with the Board to confirm use of their facilities for future elections. Our plans are to combine two sites at that location. There are some concerns regarding limited parking and we plan to evaluate this after the election. Otherwise, the site is perfect.
8. Certificates of Office were mailed to local libraries.
9. Current active voter enrollment stands at 38,803. Democratic: 10,307; Republican: 16,820; Conservative: 865; Green: 152; Working Families: 138; Independence: 1,882; Women's Equality: 8;

Reform: 5; Others: 124 and Blank: 8,481. Inactive enrollment is at 2,603. Total active/inactive voter enrollment is: 41,406

CONFLICT DEFENDER – HAYDEN DADD

Informational Item(s) Written Only

- Opened our 69th case of 2018 as of 2/27/18.
 - o This includes:
 - conflict Family Court cases
 - conflict felony and misdemeanor cases
 - indigent appellate matters
 - case originating out of Livingston County’s two Department of Corrections Facilities
- Completed week long felony burglary trial.
- Maintained communication with clients both in and out of custody
- Negotiated with both the Courts and prosecuting agencies in an effort to resolve cases in a quick and concise manner while still protecting the rights of our clients.
- Reviewed vouchers submitted from member of the assigned counsel program.

PUBLIC DEFENDER – LYND SAY QUINTILONE-JORDAN

Informational Item(s) Written Only

- The new kiosk system for inmates to contact the Public Defender’s Office is up and running and is working well.
- We are actively interviewing for the vacant Sr. Account Clerk/Typist position in our office.
- I met with Judge Moran, the Sheriff and Special Counsel to the Town and Village Courts to discuss plans for centralized arraignment and counsel at first arraignment.
- We will be posting for the new Assistant Public Defender position that has been created shortly.

Respectfully submitted,

Melissa Savino
Secretary to the County Administrator