

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, MARCH 11, 2019
1:30 P.M.

PRESENT: D. Pangrazio, D. Knapp, D. Fanaro, E. Gott, W. Wadsworth, D. LeFeber, D. Mahus, B. Donohue, M. Falk, I. Coyle, S. Hillier, J. Gunther-Intern

Ways & Means Chair Dan Pangrazio asked Ossian Supervisor Dwight Knapp to lead the Pledge of Allegiance.

PERSONNEL ISSUES

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF HEALTH AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

Department of Health:

- Create one full-time Senior Typist position at Wage Grade 7 CSEA Contract, effective 3/17/2019.

Ms. Rodriguez explained that this position is under RHC family planning clinic. Ms. Rodriguez explained how this position is covered under four different funding streams.

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

COUNTY TREASURER – AMY DAVIES

Action Item(s) To Be Reported

1. AMENDING A PORTION OF RESOLUTION NO. 2014-264

WHEREAS, Resolution No. 2014-264 authorized a professional services contract with The Bonadio Group for auditing services for the County of Livingston (General County, Deferred Compensation Plan, Tobacco Asset Securitization Corporation, Livingston County Center for Nursing and Rehabilitation) and

WHEREAS, the Livingston County Department of Health negotiated with The Bonadio Group to include third party audit services of the Mental Health Consolidated Fiscal Report for the 2018 audit year; now therefore be it

RESOLVED, that the professional services contract with The Bonadio Group includes third party audit services of the Mental Health Consolidated Fiscal Report for the 2018 audit year at a cost not to exceed \$4,850.00; and be it further

RESOLVED, that Resolution No. 2014-264 is hereby resolved.

Mrs. Davies explained that the RFP did not include the Public Health portion and we need to include that portion to try and get a better cost for us.

Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

2. RESCINDING RESOLUTION NO. 2018-389

WHEREAS, Resolution No. 2018-389 authorized a professional services contract with the Bonadio Group for audit services; and

WHEREAS, the professional services contract did not accurately reflect the costs for third party auditing services and failed to include the auditing needs for the annual Mental Health Consolidated Fiscal Reports; now therefore be it

RESOLVED, that Resolution No. 2018-389 is hereby rescinded.

Mrs. Davies explained that the RFP did not include the Public Health portion and this resolution needs to be rescinded.

Motion: Mr. Mahus moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. Petition and Notice of Foreclosure filed with court. An email has been sent to Supervisors, Office for the Aging and Kevin Niedermaier. This years due date is Monday, June 17, 2019. Letters will start going out this week. The number is up slightly this year. Mrs. Davies is hopeful that we will be down to ~30 parcels or less by June.

CLERK OF THE BOARD – MICHELE REES (Attachment)

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: DILIGENT CORPORATION

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Diligent Corporation	1 year term	\$5,600.00/year
For: iCompass Video Manager HD		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>		
Department Budget	100%	Yes	No	X

Director’s Comments:

When the agenda management products were originally reviewed this was the only solution that directly integrates to the agenda management software and is part of the reason we choose iCompass. Funds were budgeted, however there may need to be a future transfer once the final costs are determined for the iPads and accessories.

Ms. Rees explained that this contract is for the video streaming portion that we waited to contract until we were further along with the agenda management set up, so that we can now flow into the video streaming.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

2. ESTABLISHING STANDARD WORK DAY AND RETIREMENT REPORTING CREDIT

RESOLVED, that the Livingston County Board of Supervisors hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

Dept.	Title	Name	Standard Work Day Hrs/day	Term	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on record of activities)	3-Month Log Recd or Recert Eligible (new terms)
							Elected Officials
BOS	Supervisor – Ossian	Knapp, Dwight	6	1/1/2018-12/31/2021	Y	5.16	2018
CLER	County Clerk	Strickland, Mary F.	6	1/1/2019-12/31/2022	N	26.19	2015

Motion: Mr. Mahus moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #3A-MARCH 13, 2019

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

2. AMENDING 2019 LIVINGSTON COUNTY BUDGET – OFFICE FOR THE AGING

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

This is carryover of federal funds for the Office for the Aging

Motion: Mr. LeFeber moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. CIP Updates-Yearly transfers being prepared now and any rollover money for the second meeting. The ambulance one is done but there is a series of other ones, including the Government Center, Al Lorenz Park, ITS Upgrades, including the ERP, Campus Upgrades and a few others.
2. Legislative Agenda-We have had one representative response from Marj Byrnes to meet with Mr. Coyle to discuss of few of our items. Cathy Young's last day is today and we have not heard from anyone else.
3. Property Tax Cap-The Governor looks to have some traction in the Legislation on this becoming permanent. Marijuana looks to have lost some traction, there seems to be a lot up in the air. There is also talk about the budget not being done on time. We have not heard anything on the AIM funds at the County level.
4. CNR Deputy Director Recruitment Update-The Human Services Committee had a discussion on this position relative to residency and their recommendation is to try to re-canvass with softer language along the lines of "residency preferred but not required". We have been up against the residency issue when we have recruited for this position. This would be a Ways and Means decision on whether to support this. There is one strong candidate and several others that were not applicants due to the residency restrictions. We have brought this to the Committees before when we have experienced a situation where we have made dedicated attempts to try and find somebody and we have run up against this issue. We do have the option to add a restriction to our local law. Mrs. Donohue explained that Human Services would not have brought this issue forward to Ways and Means if they thought we had a candidate that was great without this process, but they don't see that happening. On reposting, we may also catch someone that did not originally apply because of the residency. The committee feels that we need to seek out the best candidates.

ADJOURNMENT

Mr. Fanaro moved and Mr. Wadsworth seconded to adjourn the meeting at 1:46 p.m.

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. Taxable Status Day was March 1st; this was also the deadline for exemption applications.
2. Final Village Assessment Rolls are printed and will be delivered by the Assessors.
3. All sole appointed assessors have a six year term ending September 30, 2019. Each of our Livingston County Towns has a sole appointed assessor. Assessors can be appointed or reappointed at any time up until then.
4. Tentative values for State owned land and railroad ceilings have been issued by the NYS Office of Real Property Services.

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board