

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, APRIL 2, 2019
9:00 A.M.**

PRESENT: B. Donohue, M. Walker, D. Babbitt Henry, I. Davis, M. Falk, D. LeFeber, D. Mahus, I. Coyle, H. Grant, S. Hillier

Human Services Chair Brenda Donohue asked Springwater Supervisor Deborah Babbitt Henry to lead the Pledge of Allegiance.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

1. PROCLAIMING THE MONTH OF APRIL AS CHILD ABUSE PREVENTION MONTH

WHEREAS, Livingston County believes all children need safe, stable, nurturing homes and communities to foster their healthy growth and development; and that child abuse and neglect result in physical and psychological trauma that survivors carry with them for the rest of their lives; and prevention through practical measures and programs mitigate the factors contributing to abuse and neglect; and strategies succeed because of partnerships created among citizens, social service agencies, schools, faith based organizations, health care providers, civic organizations, law enforcement agencies, and the business community; and that communities that make every effort to promote preventive programs that benefit children and their families; and provide parents with the social support, knowledge of parenting and child development and concrete resources to help them cope with stress make a strong commitment to reducing child abuse and ensuring all children grow to their full potential; and

WHEREAS, Everyone in the community needs to be more aware of child abuse prevention and consider helping parents raise their children in a safe, nurturing environment; and recognize April as the month to bring awareness to the role that Communities play to help reduce child abuse and neglect; by working together as a community, we can all play a part in strengthening families and promoting children’s well-being; now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim **April 2019** as Child Abuse Prevention Month, and during this month and throughout the year, Livingston County is dedicated to supporting families through prevention efforts thereby reducing the risk of child abuse and neglect in the communities in which we live.

Mrs. Deane reviewed both proclamations for approval today. She appreciates all the support she gets from the Board members with the banners and pinwheels in making awareness one of the focuses of the month. She explained that she is the County Fair Housing Officer. They want to begin recognizing the fair housing efforts that they put forth with the Housing Task Force and all of the benefits that can be provided. There was discussion on towns and a Law NY presentation at the last Housing Task Force meeting on instructional and informational sharing on all of the resources that Law NY can provide when there are issues.

Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

2. PROCLAIMING THE MONTH OF APRIL AS FAIR HOUSING MONTH

WHEREAS, The County of Livingston recognizes April 7, 2019 as the fifty-first anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968; and

WHEREAS, Every American has the right to Fair Housing, the right to live where they choose, to raise a family, to own a home in dignity and without fear of discrimination; and

WHEREAS, the County of Livingston hereby provides assurance and proclaims its dedication to the goal of Fair Housing Opportunities for all members of the community without regard to race, color, national origin, religion, sexuality, disabilities, age, family status or gender identity and expression; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim April 2019 as Fair Housing Month, and during this month and throughout the year, Livingston County is dedicated to raising awareness and supporting the Fair Housing Law.

Motion: Mrs. Henry moved and Mrs. Walker seconded to approve the foregoing resolution.... Carried.

Informational Item(s) Written Only

1. Statement of Appropriations (Monthly) (February) – Attached
2. Statistics (Monthly) (February)

Temporary Assistance Cases (TA):	Feb	<u>% Change from Jan 1</u>
Family Assistance	223	-3.88%
Safety Net	273	7.06%
Total	496	1.85%

Medicaid Cases (MA):

Community	1625	-1.81%
Chronic Care	228	-2.98%
Foster Care	148	1.37%
SSI	1246	-0.88%
Total	3247	-1.40%

Livingston County Citizens receiving some form of Medicaid service:

Cases In Transit	35
NYSOH	6929
Livingston County DSS	4549
Total	11513

Food Stamp Only Cases:	2227	2.86%
SSI Food Stamp Cases:	817	-0.85%
Child Care Cases:	141	-7.24%

Fraud:

Front End Detection (FEDS) - During Applicant Status	1
Fraud Referrals Received - Anonymous/Other	6
Fraud Referrals Received - Internal/DSS	1
Referrals sent to Sheriff & DA	0

Clients thru the lobby (Unduplicated #):	725
Total # of individuals served by reception staff:	1331

Housing - Homeless Caseload:

Diversions	19
Housed	40
Total	59

Total Nights	398
Singles	354
2 Adults	17
Families	27

Total Clients in Temp. Housing at end of month	15
Clients entering Temp. Housing & remaining in the month	12

Section 8 Vouchers Leased Up (Beg. of Month):	496
--	-----

Child Support:

Caseload Count	3,302	
Dollars Collected	\$525,889	
Child Protective Services (CPS): Ongoing		
New Primary Investigation Assignments	45	25.00%
Secondary Assignments from Other Counties	16	
Petitions Filed	4	
1034 Court Ordered Investigations Completed	5	
CPS Ongoing Case Management/Preventive Services:		
CPS Ongoing Management Cases	64	6.67%
Article 10 Placement/Non-DSS Custody Cases (Out of Home)	19	
*Distinct Children	43	-4.44%
Supervision Cases Remaining in Home	15	
*Distinct Children	36	
Supervision Cases on Behalf of Another County-Secondary	6	
*Distinct Children	8	
Probation Based # of Children Referred	26	
School Based Consults (Avon, Dansville, Livonia)	174	
TASA (Case Management for Pregnant/Parenting Teens) Active	0	
Foster Care	44	
Foster Children - DSS Custody	36	-2.70%
OCFS State Custody	1	
Levels of Care:		
Foster Boarding Home	24	
Approved Relative Foster Home	2	
Institution	8	
Group Home	0	
Supervised Independent Living	0	
Other	2	
Other Case Processing	8	
ICPC Requests	1	
Supervision - Post Discharged - Court Ordered	5	
Supervision on behalf of another county	0	
Aftercare Services	0	
Children on Trial Discharge	1	
Children Discharged to Parent or other resource	1	
Adoptions	1	
Protective Services for Adults (PSA):		
PSA Referrals Received	52	1.96%
Active Financial Mgmt. Cases	17	
Active Home Mgmt. Cases	49	
Active Home Mgmt. Cases	46	
Personal Care Aide Cases	34	
Level I	9	
Level II	23	
Level I pending	2	
Cases waiting for an assigned Aide	2	
Guardianship Cases	3	
Awaiting discharge	5	
Pending	0	
Assessment Contacts	70	

3. Employees hired, resigned or retired in March:

Teena Wampole	Resigned	Senior Typist	3/1/19	Nunda
---------------	----------	---------------	--------	-------

Gretchen Simpson	Hired	Seasonal HEAP Examiner	3/6/19	Conesus
Nina Shelton	End of Temp. position	Seasonal HEAP Examiner	3/25/19	Caledonia
Nina Shelton	Hired	Senior Typist	3/26/19	Caledonia

4. DSS held a Valentine’s Day Dress Down fundraiser in honor of Liz Green, a Social Worker at Avon Central School who passed away on February 4. A total of \$359 was donated to the Avon Central School District’s Backpack Program “Stone’s Closet”.
5. DSS held a Food Initiative in February in an effort to replenish the local food pantries due to the governmental shutdown and early release of February 1st SNAP benefits. A total of 688 items were collected and distributed to food pantries in Mt. Morris, Hemlock & Springwater.
6. Special events for United Way have raised in excess of \$900 to date.
7. Livingston County now participates in NYDocSubmit, a mobile document upload application available at both the Apple App Store and Google Play. The application allows some recipients to submit documents using this mobile upload process and not come to the Department, or use the US Postal service. Information about the process is being shared at the Department and on the Livingston County website.
8. Jennifer Noto, Senior Social Services Attorney participated in a Community Forum in Nunda on the topic of drugs and opiates and the effects they have on our communities.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: CASA TRINITY, MTM/NATIONAL COUNCIL FOR BEHAVIORAL HEALTH, NICHOLAS NOYES HOSPITAL/UR MEDICINE (2) & S2AY NETWORK

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health and any future amendments to said contracts, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
CASA- Trinity 4216 Millennium Drive Geneseo, NY 14454	7/1/18-6/30/19	\$717,026.00 Residential Program \$60,000.00 jail-based services

For: State funding for the Residential Program that CASA has built and \$60,000 for in-jail services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
OASAS State Aide	0%	Yes <input checked="" type="checkbox"/> No

Director’s Comments: This contract provides state funding for CASA Residential Program and \$60,000 for in-jail services.

MTM/National Council for Behavioral Health 1400 K Street NW, Suite 400 Washington, DC 20005	3/1/19-12/31/19	\$13,700.00
--	-----------------	-------------

For: GAP Assessment of clinical services and JIT prescribing assessment and protocol

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FLPPS	0%	Yes <input checked="" type="checkbox"/> No

Nicholas Noyes Hospital/UR Medicine 111 Clara Barton Street Dansville, NY 14437	2/1/19-1/31/24	\$52.00 visit/all-inclusive rate \$25.00 contact other than Patient Services (in-services, meetings)
--	----------------	---

For: Nutritional Services for Hospice

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Various 3 rd party payors	Varies by payor	Yes <input checked="" type="checkbox"/> No

Director’s Comments: This contract provides nutritional services for Hospice patients.

Nicholas Noyes Hospital/UR Medicine
 111 Clara Barton Street
 Dansville, NY 14437

2/1/19-1/31/24

\$52.00 visit/all-inclusive rate
 \$25.00 contact other than
 Patient Services (in-services,
 meetings)

For: Respiratory Services for Hospice

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Various 3 rd party payors	Varies by payor	Yes X No

Director's Comments: This contract provides Respiratory services for Hospice patients.

S2AY Network

7/1/18-6/30/19

\$2,000.00

P.O. Box 390

Canandaigua, NY 14424

For: Emergency Planning Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
PHEP Grant	0%	Yes X No

Director's Comments: This contract provides services and mutual aid for emergency preparedness regional activities, including drills, table top exercises, and state deliverables.

Ms. Rodriguez reviewed each of the contracts for approval. While we are no longer a full S2ay member, we do have a mutual aid agreement for the nine county region for emergency planning services. There was discussion on the CASA Trinity contract within the jail and how they immediately begin providing services upon booking to immediately start the process of community reentry to help inmates so they don't end up back in jail.

Support groups are very limited outside of jail, so they sometimes call their counselor for support from cases management services, to getting Medicaid or for having services to continue their services outside of the jail.

We are the pass through for OASIS funding. Mr. Coyle explained that the medical nursing programming is all Commission of Corrections mandated onsite services at the facility.

Motion: Mr. Davis moved and Mrs. Henry seconded to approve the foregoing resolution..... Carried.

2. PROCLAIMING APRIL 1-7, 2019 AS "NATIONAL PUBLIC HEALTH WEEK" AND THE THEME IS "CREATING THE HEALTHIEST NATION: FOR SCIENCE, FOR ACTION, FOR HEALTH."

WHEREAS, since 1995, the American Public Health Association, through its sponsorship of National Public Health Week, has educated the public, policymakers and public health professionals about issues important to improving the public's health; and

WHEREAS, U.S. life expectancy has decreased in recent years and the three-year drop represents the longest sustained decline in expected lifespan since the Great Recession; further, studies consistently show the United States has a lower life expectancy than comparable countries; and

WHEREAS, there is a significant difference in health status, such as obesity, poor mental health and drug use, among people living in rural areas compared with people living in urban areas, and this variance increases because rural residents are often more likely to face social determinants that negatively impact health, such as poverty, transportation barriers and lack of economic opportunity; and

WHEREAS, public health professionals help communities prevent, prepare for, withstand and recover from the impact of a full range of health threats, including disease outbreaks such as measles, natural disasters and disasters caused by human activity; and

WHEREAS public health action, together with scientific and technologic advances, has played a major role in reducing and in some cases eliminating the spread of infectious disease, and in establishing today's disease surveillance and control systems; and

WHEREAS, 60 percent of Americans live with a preventable chronic disease, and health risks such as alcoholism, obesity and tobacco use are the primary reason for 7 of every 10 deaths annually in the United States; now therefore be it

RESOLVED, by the Livingston County Board of Supervisors that the Supervisors-

1. Support the observance of do April 1-7, 2019, as National Public Health Week in Livingston County, NY;

2. Partner across public and private sectors to make sure decisions are made with the public's health in mind;
3. Recognize and applaud the Livingston County Department of Health for providing information about the importance of prevention and making healthy life choices for the residents of Livingston County;
4. Urge the residents of Livingston County to observe this week by helping our families, friends, neighbors, co-workers and leaders better understand the value of public health and supporting great opportunities to adopt preventive lifestyle habits in light of this year's theme, "Creating the Healthiest Nation: For science. For action. For health."

Ms. Rodriguez reviewed all of the different efforts they are doing this week to honor National Public Health Week. There was discussion on the time and location for the Public Health Report presentation and the drill planned this week, along with daily messages through Twitter and Facebook.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

The Opioid & Heroin Task Force met last Friday and Ms. Rodriguez wanted to recognize the great success they are having. Right now there is a program where chemical dependency counselors go with road patrol on a joint visit to see anyone that has, not necessarily a death or overdose, but when there is any policing presence made, they go back within 48 hours with a member of CASA. This is fully grant funded. 50% of those people visited have gone into treatment. This is a really great success for something that just started last year.

We applied for reaccreditation and we did not receive our reaccreditation at this time. We received a corrective action report so they have six months to correct three domains. And those were the Workforce Development Plan had a significant issue with recruitment of public workforce and making sure we are identifying specific recruitment for people in public health and some of the documents we submitted, because we are bound by Civil Service and we shared the somewhat limited recruitment efforts we have as a department and that did not measure up with the new standards. The second was our community health assessment and our data submitted was off by one week so we needed to submit a new date for that. The third was our public being informed about laws and their impact on health. They do post all of the food compliance surveys, tobacco compliance results on our website but they wanted them more specifically addressed. When we first applied for accreditation in 2013, 90% of public health departments that applied received accreditation, currently 34% are getting accredited that are applying. It's a little bit more difficult but we have six months to comply. Tobacco 21 was passed last night but has not been signed yet.

Informational Item(s) Written Only

- The WIC program has applied to the Regional Office for approval to pilot a once a month clinic in Geneseo. It would support one Mt. Morris Tuesday clinic per month, as Geneseo has the fourth largest number of participants of our Livingston County zip codes and could draw from other zip codes such as Lakeville, Lima, York and Piffard.
- Quality Improvement project to decrease the rate of high maternal weight gain.
- Maternal Infant Child Health Collaboration (MICHHC) Program referrals increased 175 from 2017 to 2018. A 33% increase in Spanish speaking referrals from 2017 to 2018. Anecdotally, this was due to the hurricane in Puerto Rico and people coming to live with their family members here.
- In 2018, MICHHC collaborated with SUNY Geneseo to develop and implement a student tutoring program assisting individuals, including children, who want to learn or improve their proficiency in English. The first class was offered in September of 2018, with eight (8) adult participants and three (3) children, ages 7 to 11 years old. The second class began in February 2019, has ten (10) adults and twenty (20) children ages 4 to 16, participating. The classes are offered once a week on the SUNY campus with transportation available at no charge.
 - Continue to conduct Community Health Assessment process using MAPP process in collaboration with UR Medicine | Noyes Health and GVHP - community survey was conducted and results were reviewed, CHA Leadership Team to meet on February 27 and discussed the Local Public Health System Assessment results, focus groups continue to be conducted for Community Themes and Strengths, Force

of Change Assessment were conducted at Continuum of Care Coalition and LC Youth Board. SHAPE Work plan activities: Wellness Programs scheduled and coordinating SHAPE 5K.

- Planning LCDOH staff training day as per Workforce Development Plan.
- Coordinating Senator Young’s Cancer Services initiative, a \$50,000, media/outreach campaign, Integrated Approach to Reducing Cancer Risk on March 20 at 7:00 p.m. at UMC in Geneseo with 16 attendees, the Mobile Mammography Unit February 27, 4:00 p.m. -700 p.m. in Nunda was cancelled due to weather and was unable to reschedule. March 13th in Livonia, Colon Cancer Screening and update for HCPs at Noyes Health on March 29.
- Coordinating Main Streets Go Blue for the month of March. Education and outreach efforts were implemented with community volunteers and a Kick Off event with community partners on March 4th at St. Agnes School.
- Continued discussions with URMC regarding CSP (Cancer Services Program) grant transition.
- Media and outreach efforts: Mobile Mammography events, Integrated Approach to Reducing Cancer Risk Community Presentation and County Health Rankings.
- Orienting a new Public Health Educator.
- Updating the Continuity of Operations Plan (COOP).
- Updating the Public Health Asset Distribution Plan (PHAD).
- Completed a tabletop drill in preparation for upcoming drill in April.
- Coordinating the State of the County Health Report.

CENTER FOR NURSING & REHABILITATION – STEPHEN WOODRUFF

Mr. Woodruff welcomed Kathy Crye, Director of Nursing joining him today.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION - SHC SERVICES, INC., CROSS COUNTRY HEALTHCARE, INC., CLINICAL STAFFING RESOURCES CORPORATION, UNIVERSITY OF ROCHESTER MEDICAL FACULTY GROUP A DIVISION OF THE UNIVERSITY OF ROCHESTER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contracts, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
SHC Services, Inc. 1640 W. Redstone Center Drive, Suite 200 Park City, Utah 84098 For: Supplemental Staffing Contract, RN, LPN, CAN	5/1/19-4/30/20	Fee Schedule

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Cross Country Healthcare, Inc. 5201 Congress Avenue, Suite 100 B Boca Raton, Florida, 33487 For: Supplemental Staffing Contract, RN, LPN, CAN	5/1/19-4/30/20	Fee Schedule
---	----------------	--------------

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Clinical Staffing Resources Corporation 420 West B Broadway, 3rd Floor Brooklyn, NY 11211 For: Supplemental Staffing Contract, RN, LPN, CAN	5/1/19-4/30/20	Fee Schedule
--	----------------	--------------

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>

Operating Budget	N/A	X Yes No
------------------	-----	----------

Director's Comments:

Staffing agencies have had limited personnel available and are experiencing the same recruiting difficulties as the CNR and other providers. This contract will enable the select and limited use of agency personnel to meet staffing needs.

University of Rochester Medical Faculty Group 5/1/19-4/30/20 \$19,660 per year,
a division of the University of Rochester plus travel expenses, if
601 Elmwood Avenue necessary
Rochester, NY 14642

For: Remote psychiatric consultation services (telemedicine services)

Funding Source	Local Share	Budgeted?
Operating Budget	N/A	Yes X No

Director's Comments:

The provision of remote psychiatric consultation services (telepsychiatry) is necessary to meet the specific needs of residents and patients within the CNR. Currently, the CNR has been the recipient of these services for the past two years at no cost to the county, under the Finger Lakes Performing Provider System (FLPPS) grant, of which project funding ends on 03/31/19. The Center will retain the hardware (I-Pad and mobile Cart), for purposes of continued use of bedside telepsychiatry services, under this contract. This agreement will be of great value for continuity of services.

Mr. Woodruff reviewed each of the supplemental staffing contracts for approval. Mr. Woodruff reviewed the new contract for approval. We have been participating in a grant funded telepsychiatric model of care since June 2017 under the FLPPS Finger Lakes grant and it expires at the end of April. Based upon the engagement and the success of the experience they were asking whether or not we wanted to continue on with this program. Mr. Woodruff described the model and explained how we found great value in this program. This is a very innovative model that no one else is doing in this part of the state. We have continuity with providers because they have been there for the past two year and we want to continue to engage them moving forward. We do recognize, because of their late entry in deciding whether or not they wanted to contract out for this service, that there will be an interruption of services for residents currently receiving services. Notification has gone out to both residents and their providers. With Board approval services will commence the beginning of next month.

Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1) FINANCIAL/OPERATIONAL UPDATES:

- a) Occupancy - As of March 25th occupancy was 94.2 % for the month, YTD 96.1%. March Occupancy was 94.12% with YTD 95.3% and we were budgeted at 93%.
- b) Cash Flow - The CNR's Cash Flow Report as of March 25th 2019 reflects \$19,369,746 in reserves. March cash flow was \$19,890,946.
- c) Budget Variance - The January 2019 budget variance report will be distributed and discussed at the committee meeting. Medicaid we are under budget \$942,993, over budget for Medicare by \$27,215, and Private pay is over budget by \$1,574,848. with some of those pending conversion reclassification to Medicaid process. We are under budget for workers comp by \$737,091 and Garden of Life occupancy increased 6.75% since December at 91%, an all-time high, over budget at \$10,154.
- d) Dialysis Extension Clinic is extending their hours and will now be coming in at 6 a.m. They now have 7 clients. UR/Noyes has generated flyers to send out and they will be reaching out to spread information on the services.
- e) The United Way Campaign has raised over \$1,000 in special events.
- f) Staffing Update: Staffing Update: The workforce challenges within the industry of long-term care remain prevalent on a national and state wide scale. Our Center's history over the last few years is representative of this experience. Mr. Woodruff thanked the County Administrator for approving 10 part-time Personal Care Assistant (PCA) positions to further augment Resident / Patient satisfaction, in domains that are not clinically based and 20 part -time per-diem Nursing Assistants (C.N.A.'s). The PCA's provide additional support to the nursing department as they complete duties that range from

light housekeeping, to resident hospitality functions, and provide additional supports to respond to resident needs that are not clinically based. There was discussion on the distinction between scope of practice and the different duties between Certified Nursing Assistants, Licensed Practical Nurses and Registered Nurses. There was further discussion on the experience of staffing challenges on the Center's employees and the possibility of exploring the potential provision of child care services that might potentially help in this area. Mr. Woodruff provided an overview on the Center's staffing plan, the mandation policy, and its application to C.N.A.'s to maintain staffing levels. Kathy Crye, Director of Nursing, shared her career experience within Livingston County, starting as a C.N.A., becoming licensed as an LPN, and subsequently becoming licensed as an RN. Ms. Crye shared her personal insight on the inherent challenges of working in long term care as a single parent. Ms. Crye conveyed the importance of scheduling and discussed the potential of re-evaluation of how we schedule. For example, if you can change how we schedule so people could potentially work four 10 hour shifts or three 12 hour shifts instead of the traditional 8-hour day; it would provide staff greater ability to adjust their family life outside of those hours. Ms. Crye stated if a person knows they are only working three twelve hour shifts, it is easier to secure daycare or find family to make up that extra shift. However, if you have people working a standard five-day, 40-hour week, and then you ask them to work twelve hours, five days a week, that's when it has an impact on them, and that's when people are looking at employment opportunities elsewhere. Ms. Crye suggested that with the staff that we currently have, it would likely require an increase in staff to accommodate those different types of hours. Ms. Crye commented on the perception of people the Center has hired or contracted through from communities as close as Henrietta, that don't know about our facility and the employment opportunities available within our County. Furthermore, there would need to be discussions with CSEA on how we schedule people. Mr. Coyle explained to the committee how the nursing staff has done a great job in trying to patch all of these holes, including instance in which the DON and ADON patching some of the holes themselves on the weekends and on off hours. The child care concept has been mentioned by others and Mr. Coyle reviewed that many factors that would need to be considered, i.e. how it would be confined to one entity, a benefit package, compensation, is it taxed. Brainstorming is being done each month on staffing. It is a delicate balance to strike between those that don't want to be mandated, those that can't be mandated due to the lack of child care, and those that want those extra hours. Ms. Crye spoke to the critical role the LPNs serve on their neighborhoods and the impacts associated with call offs. There were 256 call offs within the nursing department last month, creating an increased commitment on the Center's efforts related to scheduling and staffing, and that she and the team strive daily to come up with ideas and solutions for the betterment of the staff that work there and the residents that live there.

Informational Item(s) Written Only

- 1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2) Current FT Nursing Assistant vacancies are: Night Shift – 15, Evening Shift – 15, Day Shift – 8.
- 3) Nurse Recruitment – The CNR is actively recruiting qualified applicants.
 - a) There are currently 1 Part Time Day shift LPN, 5 Full Time and 2 Part Time evening shift LPN and 3 Full Time and 1 Part Time LPN night shift vacancies.
 - b) There are currently 1 Full Time Day Shift RN, 1 Full Time evening RN shift & 1 Full Time Night Shift RN vacancies.
 - c) There are currently 6 Part Time Day shift PCA and 3 Part Time Evening Shift PCA vacancies.
 - d) The Center continues to utilize agency staffing solutions in the interim to augment these vacancies.
- 4) Part-Time / Per Diem Nursing Assistants (CNA's) - County Administrator Coyle has approved the creation of 20 Part-Time / Per Diem Nursing Assistant position to provide further opportunities for applicants seeking this level of employment.
- 5) Personal Care Assistants (PCA's) - County Administrator Coyle has approved the creation of 10 part time positions in an effort to further support each neighborhood with non-clinical resident / patient needs of Center and to further improve the resident / patient experience.
- 6) The Center will host a C.N.A. class with FLCC, starting on 04/04/19. There are currently 12-14 students enrolled in this class. The minimum class size requirement for this program is 12 enrollees.

- 7) Dialysis Extension Clinic - UR Medicine / Noyes Health has printed Dialysis Center Brochures for distribution.
- 8) EPC Project Updates-
 - Lighting System Upgrade - Complete installation – awaiting turnover documentation on fixtures and lamps.
 - Boiler Replacement - The boilers are completely installed –performance details are being evaluated, specifically, the vent for boilers will be worked on to correct minor leaking seals when weather permits.
 - Chiller Replacement - Installation of chiller complete – the tentative chiller start up is April 4th, start up, performance operation and training, pending seasonal conditions.
 - Canopy Entrance - Complete installation – with exception of area requiring cameras and lighting is not on the programmed on / off schedule or circuit (lights on 24/7). A photo sensor will be installed to cycle canopy lights for day / night operation.
 - OT/PT - Permanent therapy way finding signage has been installed.

9) Influenza-

	Influenza A	Influenza B
December	1	0
January	0	0
February	0	0
March	7	0

- 10) Greater Rochester Mutual Aid Plan (GRMAP) - Director of Long Term Care, Stephen Woodruff, has been elected to serve a one year term as Co-Chair for the plan. This plan comprises 1:4 plans spanning from Syracuse, to the Southern Tier, to Buffalo, responsible for disasters where an unpredictable event requires the immediate, short term evacuation of residents and to help assist facilities with procurement of supplies and transportation of evacuated residents of Skilled Nursing and Adult Care Facilities.
- 11) Kimberly Kavanagh, Activities Director, has been nominated to serve on the GRMAP Steering Committee for the 2019 year. In this role, she will be involved in the GRMAP EOC, Incident Command System roles, during two scheduled Full Scale Exercises (FSE's) this year.
- 12) Kimberly Hunt, Finance Supervisor, resigned her position in March. The Center has received a number of qualified applicants and has begun the interview process.
- 13) The Deputy Director of LTC interviews have begun. Qualified applicants will be interviewed in the beginning of April by an interviewing panel, with recommendation to follow.
- 14) Morgan Peraino, Staffing Services Specialist, has resigned her position. The Center is actively recruiting her replacement.
- 15) The Morrison Community Living dietary services contract was renewed for the period of June 1, 2019 through May 31, 2020. This renewal is the second of two one-year option terms.
- 16) A Request For Proposals (RFP) was developed for Dental Services. The bid will be released 04/01/19, with proposals due 04/30/19, 1:00 PM EST. The current Dental Services contract expires on 06/30/19.
- 17) Training on CMS Phase III, Requirements of Participation (RoP) was facilitated by LeadingAge New York Procure on 03/21/19. Training addressed programmatic changes requiring extensive staff training, including infection prevention, trauma-informed care, cultural competency and QAPI.
- 18) Wound care management training was facilitated by Medline wound care specialists in March, under the direction of the Medical Director. A clinical trial will be initiated of this wound care product line on one neighborhood in the month of April.
- 19) The Bonadio Group initiated field work of the Center's 2018 budgeted financials, on the week of 03/26/19.
- 20) Director Woodruff and Greg Bump, Superintendent of Mount Morris Consolidated Schools executed a renewal of the Site Evacuation Agreement Memorandum of Understanding, initiated on February 1, 2015.
- 21) The Center will be hosting its annual Easter Egg Hunt for the children of staff members throughout the home. This is scheduled from 9:00 a.m.-11:00 a.m. on April 13th, 2019.
- 22) United Way Campaign - To date, the Center has raised \$1,000 in special events fundraising.

Mr. Coyle explained that he had asked Mr. Skinner to come in about budget and his reports about the Dwyer Program and the possibility of funding for counties that were unable to participate in prior years.

VETERAN SERVICES AGENCY – JASON SKINNER

Pre-approved Informational Item(s) To Be Reported

1. State Budget Update: Mr. Skinner reviewed how the Dwyer funds moved to the GLOW region minus Livingston and Ontario two years ago. Last year Wyoming received \$50,000, Orleans \$70,000 and \$80,000 went to Genesee in existing funds to be used for the Dwyer Program. There was anticipated funds in the amount of \$60,000 that has not materialized in the budget. The actual budget is more like \$3,000. This funding was for a suicide peer to peer prevention program that will not be carried forth this year. Mr. Coyle reviewed the pilot program and how the plan was to make this funding available statewide instead of competitive. Mr. Skinner reviewed all of the advocacy efforts taking place.

Mrs. Donohue congratulated Mr. Skinner on his appointment as the Executive Director of the County Veterans Service Officers Association.

Informational Item(s) Written Only

1. DIRECTOR, JASON SKINNER APPOINTMENT: in addition to his current role, Livingston County Veteran Services Director, Jason Skinner, was recently appointed the Executive Director of the County Veterans Service Officers Association (CVSOA) of the State of New York, Inc.
2. JOSEPH P. DWYER VETERAN PEER-TO-PEER PROGRAM: Senator Daphne Jordan, 43rd Senate Districted with the backing of 15 other Senators across New York State to identify the need for the Governor to include the Joseph P. Dwyer Veteran Peer-to-Peer Program (JPDVPPP) in the 2019-2020 State Budget for which it is currently omitted. This was a groundbreaking initiative starting in the 2012-2013 State Budget that helps veterans dealing with invisible wounds of war, including Post Traumatic Stress Disorder (PTSD), Traumatic Brain Injury (TBI) and depression. The program empowers veterans with other veterans in a safe, secure, comfortable atmosphere so they may help one another by providing life-saving counseling services and support. Military veterans are much more likely to confer in, and trust, their peers who have endured similar experiences.

It is estimated 400,000 service members live with depression, PTSD, and TBI; U.S. Department of Veteran Affairs has estimated that between 11 to 20% of returning soldiers from Operation Iraqi Freedom and Operation Enduring Freedom suffer from PTSD; and Individuals suffering from PTSD are 6 times more likely to commit suicide.

Last year, total funding for this successful program totaled \$3.7 million reaching 23 counties across New York State. Our office had requested support for these funds from Former Senator Catharine Young's office. From the public notification of her resignation until her actual resignation, our office was unable to obtain any updates on our requests for this endeavor to be pushed forward. The stage of the State Budget proposed has all JPDVPPP funds removed from current plan.

1. PROPOSED VETERAN'S LEGISLATION: Senator Pamela Helming (54th District) has sponsored and co-sponsored several legislative bills regarding veterans.

Senate Bill 109: This legislation seeks to provide additional financial resources to County Veteran Service Agencies. Increasing this funding will mean better and increased services to our veterans.

Senate Bill 158: Establishes the veterans' memorials preservation act. This bill provides protection for veteran's memorials throughout New York State (NYS). Currently there are no laws protecting veterans' memorials in NYS. This bill will further provide for the preservation of the military history of NYS and the United States of America. It is currently under review by the Senate Committee on Veterans, Homeland Security and Military Affairs.

Senate Bill 268: This legislation eliminates sporting license fees for honorably discharged, disabled veterans. This legislation is currently under review by the Senate Committee on Environmental Conservation.

Senate Bill 2666: This legislation would establish the New York State Korean War Service Medal for members of the Armed Forces or organized militia serving abroad in the Korean War during the period of time from June 25, 1950 through July 27, 1953. This is referred to the Senate Committee on Veterans, Homeland Security and Military Affairs.

Senate Bill 2668: This legislation would establish the New York State Vietnam War Service Medal for members of the Armed Forces or organized militia serving abroad in the Vietnam War during the period of time from November 1, 1955 through April 30, 1975. This is referred to the Senate Committee on Veterans, Homeland Security and Military Affairs.

Senate Bill 3375: This legislation creates the New York State Veteran's Remembrance License Plate. These license plates are to honor our veterans. This bill is under review by the Senate committee on Transportation.

2. **SUICIDE PREVENTION AND MORAL INJURY CONVERSATIONS:** Veteran Services has teamed up with the Livingston County Suicide Prevention Task Force in presenting an open discussion on suicide prevention on April 19, 2019, 1-4pm at Camp Stella Maris in Livonia. We are honored to have special guest speaker, Dr. Marek Kopacz, M.D., Ph.D. for this event. For the past 7 years, Dr. Kopacz has served as a health science specialist at the VISN 2 Center of Excellence for Suicide Prevention. His research interests include examining the crossroads of religiosity and suicidality. In this time, he has developed evidence-based understandings of religiosity as both a risk and protective factor for suicide. Much of his work has focused on understanding the experiences of moral injury among Veterans as well as identifying supportive options and strategies. Open enrollment is active at this time on our county website and receiving positive feedback. Currently we have 30 registered applicants.
3. **BRAVE (BURIAL RIGHTS FOR AMERICAS' VETERANS' EFFORTS) ACT PROPOSAL:** United States Senators Gary Peters (D-MI) and Marco Rubio (R-FL) recently announced that they are reintroducing bipartisan legislation to improve burial services for our nation's veterans by increasing funeral benefits offered through the Department of Veterans Affairs (VA). The Burial Rights for America's Veterans' Efforts (BRAVE) Act would update the current funeral and burial benefit system to treat all non-service connected deaths equally, regardless of where the veteran passes away. Veterans with no next of kin that pass away in a VA facility are currently provided greater funds to cover the costs of their funerals and burials than veterans who pass away in their home or another medical facility.

“On behalf of the two million members of The American Legion, we are pleased to support the Burial Rights for America's Veterans' Efforts (BRAVE) Act, as currently written, that would increase the funeral and burial benefits for non-service-connected deaths of veterans with no next of kin,” said Brett P. Reistad, National Commander of The American Legion. “We believe that all veterans who have honorably served our nation should be provided adequate funeral benefits and that those benefits should be indexed for inflation. It is our nation's responsibility to ensure that the families and loved ones of our veterans are financially supported in their time of mourning. We thank Senator Peters and Senator Rubio for their leadership on this important legislation.”

Currently, the VA burial benefit provides:

- \$300 for non-service-connected deaths (plus a \$780 plot-interment allowance);
- \$780 if a veteran passes away in a VA facility (plus a \$780 plot-interment allowance), and;
- \$2,000 if a veteran passes away from a service-connected disability.

The BRAVE Act will increase the \$300 for non-service connected deaths to \$780 to equal the benefit received if a veteran passes away in a VA facility. The legislation additionally indexes for inflation both the non-service

and service-related passing funeral benefits, thereby eliminating the need for Congress to make further readjustments.

According to the National Funeral Directors Association, national median cost of a funeral in 2015 was \$7,181 - not including a vault, which is typically required by most cemeteries. Over the past decade, the median cost of an adult funeral in the United States has increased 28.6 percent and has not kept up with the pace of inflation. For instance, in 1973, the benefit for a veteran with no next-of-kin and a non-service connected death would have been 22 percent of the national average, versus the 2 percent it covers today.

Peters has long been an advocate in Congress for Michigan's service members and veterans. In 2016, President Obama signed into law Peters' bipartisan Fairness for Veterans amendment that allows veterans with a bad paper discharge resulting from behavior caused by PTSD to petition for an upgrade in their discharge status, which would grant them access to benefits such as VA home loans and educational grants provided by the Post-9/11 G.I. Bill. Peters has also cosponsored legislation to extend care for Vietnam veterans and their descendants who are suffering from health complications due to exposure to Agent Orange.

OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. PROCLAIMING THE MONTH OF MAY OLDER AMERICANS MONTH

WHEREAS, President John F. Kennedy first designated May as "Senior Citizens Month" in 1963; and WHEREAS, Older Americans Month acknowledges the past and present contributions of older Americans by recognizing the achievements of seniors and encouraging participation in community activities; and WHEREAS, older adults play an important role in Livingston County by contributing experience, knowledge, and wisdom; and

WHEREAS, older adults are active, productive community members involved in volunteering, mentorship, and civic engagement; and

WHEREAS, older adults continue to make valuable contributions to Livingston County, ensuring a better life for future generations; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim May 2019 as Older Americans Month and honors the valuable contributions that Older Americans make to Livingston County; and encourages people to recognize the important role of Older Americans by providing opportunities for older people to share their wisdom, experience, and skills.

Motion: Mr. Mahus moved and Mr. Davis seconded to approve the foregoing resolution Carried.

EXECUTIVE SESSION

Motion made by Mr. LeFeber and seconded by Mr. Mahus that the Committee adjourn and reconvene and All Supervisors, County Administrator Ian M. Coyle, Clerk of the Board remain present. Carried.

Mr. Falk moved and Mrs. Henry seconded that the Committee reconvened in regular session. The following report was presented.

The Human Services Committee having met in Executive Session, hereby reports as follows:
No action taken.

Informational Item(s) Written Only

Service Type Summary

Service Type	Total Units
Caregiver Services	70 contacts

Case Management	310 hours
Congregate Meals	3,481 meals
Home Delivered Meals	7,398 meals
Information & Assistance	375 contacts
Nutrition Education	700 contacts
Personal Care	895 hours
Transportation	779 one-way trips

Program Updates:

VITA (Volunteer Income Tax Assistance) Partnership with SUNY Geneseo: All appointments have been filled for this year.

Law – NY will offer an educational workshop on Advanced Directives on 4/5 covering Powers of Attorney, Health Care Proxies, Living Wills, and Wills.

Second Aging Mastery Series being offered at Morgan Estates on Tuesdays through April 23, 2019. Class is full; attendance has been excellent.

March for Meals was celebrated on March 22, 2019. Thank you to Supervisor LeFeber and Assemblywoman Byrnes for helping to serve meals at the Congregate Site and to County Administrator Coyle for participating by helping to deliver meals to homes.

Needs Assessment for Next Four-Year Plan: Visits were made to the Geneseo Young at Heart and the York Leicester Towner Groups to provide updates/solicit feedback. Both paper and electronic surveys are ready for administration. A new electronic survey for professionals in the field is new for this cycle.

Other Upcoming Dates:

- April/May Tai Chi for Arthritis Classes begin in Avon, Mt. Morris and Dansville
- April 17th Foodlink Shelf Stable Food Distribution to all HDM routes begins
- 3/22, 4/15, 5/14 Medicare Savings Program Enrollment Events – Geneseo, Nunda and Springwater
- May 7th Powerful Tools for Caregivers begins in Geneseo, 6 Tuesdays 1 – 2:30 PM
- May 11th Seniorama, 1:30 – 3:30 PM, York Central School
- September 20th Annual Fall Prevention Event, Lakeville Training Grounds

CLERK OF THE BOARD – MICHELE REES

Ms. Rees displayed a sample agenda using the new agenda management program for the Committee.

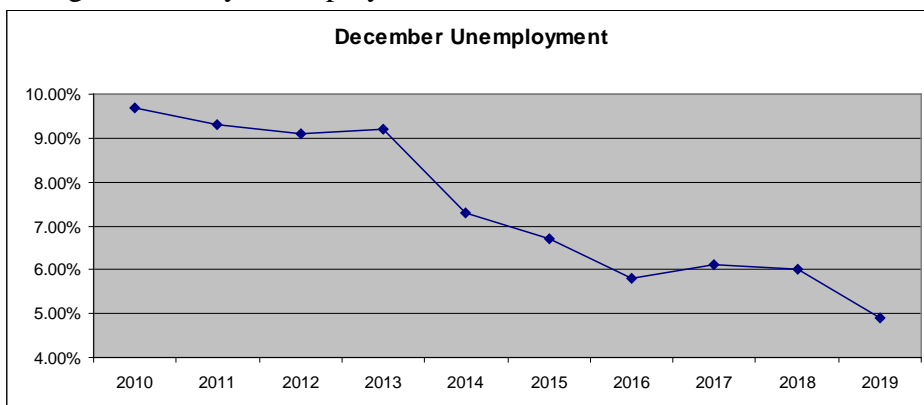
ADJOURNMENT

Mr. Mahus moved and Mr. Falk seconded to adjourn the meeting at 10:21 a.m.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Informational Item(s) Written Only

Livingston County Unemployment Rate



The unemployment rate for December 2018 was 4.9%. This is the lowest rate for the month of December in more than 30 years.

Department Activity Report

Activity	February 2019
Job Openings Posted with NYSDOL	591
Adult Customers Served	120
Youth Customers Enrolled in Services	41
Workshop Attendees	60
Jail Workshop Attendees	6
Counselor Assisted Appointments	71
Adults/Youth in Occupational Training	7
Public Assistance Clients Assigned to Work Crew	7

Program Report

- WIOA RFP - The GLOW Workforce Development Board is competitively procuring workforce development funds for the first time. These funds make up approximately 35% of the annual operating budget for the Livingston County Office of Workforce Development. Proposals are due on 4/24/19.
- Edge Factor - Edge Factor is an interactive library of media and other resources designed to inspire the next generation of CTE and advanced manufacturing students. School districts and employers across GLOW are purchasing memberships to access the information.
- Teen Recognition - 96 outstanding teens will be honored at the annual dinner on Wednesday April 24th.
- CNA Program - A record low amount of applications were received for the Certified Nursing Assistant (CNA) program being held in the spring at the CNR.
- Mini Job Fair - The next Mini Job Fair is scheduled for Tuesday April 9th from 4 to 6pm at the Government Center.
- Census Jobs - The US Census Bureau is looking to recruit Census Takers in Livingston County.
- United Way - The County Worker Campaign has eclipsed \$30,000 of our \$40,000 goal, with 4 weeks remaining.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board