

**HUMAN SERVICES COMMITTEE MEETING MINUTES  
TUESDAY, APRIL 4, 2023  
10:00 A.M.**

PRESENT: M. Walker, S. Erdle, D. Wester, D. LeFeber, D. Pangrazio, M. Falk, B. Mann, S. Hillier  
 ABSENT: I. Davis, G. Horr,

Human Services Chair Merilee Walker asked Conesus Supervisor Don Wester to lead the Pledge of Allegiance.

**ARC GLOW UPDATE – MARTIN MISKELL, CEO & SHERRY ENGLERT, PRESIDENT**

Arc GLOW is the largest non-profit in the GLOW region with a budget of over \$50 million. Arc GLOW now has over one thousand employees; full-time, part-time and per diem supporting over 2,000 individuals from birth to end of life. Mr. Miskell gave an overview of various Arc GLOW programs. They are currently in the midst of a membership drive to raise awareness. Their largest competitor on the adult side in our region is the state. Mr. Miskell expressed their need for more staff. Programs are pushing toward more community-based rather than site based. Ms. Englert explained that she has been involved with Arc for almost 44 years and shared the rolls she has played over those years advocating for programs, funding and volunteers. Ms. Englert shared the needs of the people in the community and the many different ways people can volunteer. Twenty years ago there were 24 houses and now there are only 10 homes. Arc is also an economic impact to Livingston County with a payroll of over \$12 million within the Livingston County zip codes.

**WORKFORCE DEVELOPMENT – RYAN SNYDER**

**Action Item to Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: ARC GLOW, GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL, GENESEE COUNTY, LIVINGSTON COUNTY WORKFORCE DEVELOPMENT, ORLEANS COUNTY & WYOMING COUNTY COMMUNITY ACTION**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office of Workforce Development, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Arc GLOW</b>	6/1/23-8/31/23	\$15,531.00

18 Main Street  
 Mt. Morris, NY 14510

For: Summer youth employment programs for youth with disabilities

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Temporary Assistance for Needy Families (TANF)	\$0	Yes

**Genesee Finger Lakes Regional Planning Council** 7/1/23-6/30/24 \$8,000.00

50 West Main Street, Suite 8107  
 Rochester, NY 14614

For: WIOA One-Stop Operator

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Workforce Innovation and Opportunity Act	\$0	Yes

**Genesee County** 7/1/23-6/30/24 \$289,100.00

587 East Main Street  
 Batavia, NY 14020

For: WIOA Service Provider for Genesee County

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Workforce Innovation and Opportunity Act	\$0	Yes

**Livingston County Workforce Development** 7/1/23-6/30/24 \$399,000.00

6 Court Street  
 Geneseo, NY 14454  
 For: WIOA Service Provider for Livingston County

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Workforce Innovation and Opportunity Act	\$0	Yes

**Orleans County** 7/1/23-6/30/24 \$280,873.00  
 14016 Route 31 West  
 Albion, NY 14411  
 For: WIOA Service Provider for Orleans County

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Workforce Innovation and Opportunity Act	\$0	Yes

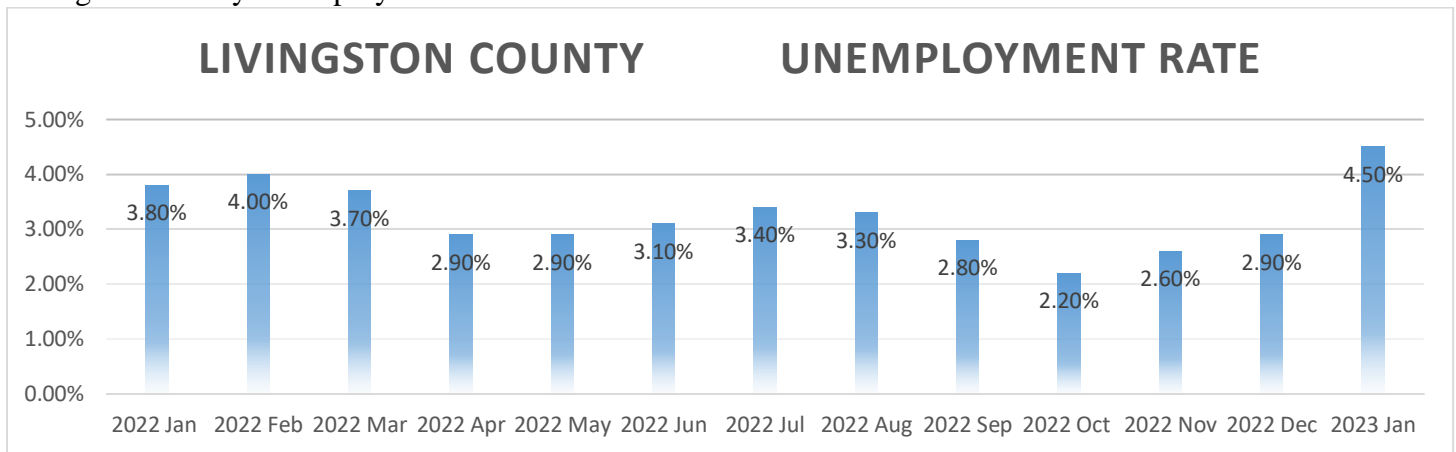
**Wyoming County Community Action** 7/1/23-6/30/24 \$259,730.00  
 6470 Route 20A  
 Perry, NY 14530  
 For: WIOA Service Provider for Wyoming County

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Workforce Innovation and Opportunity Act	\$0	Yes

Mr. Snyder reviewed the contracts for approval. The WIOA service provider contracts are a new RFP. Livingston County’s program is the largest and therefore receives more funding.

*Motion: Mr. Pangrazio moved and Mrs. Erdle seconded to approve the foregoing resolution..Carried.*

**Livingston County Unemployment Rate.**



*Livingston County’s Unemployment Rate for January 2023, was 4.5%, up from 3.8% during the same period in the prior year. The rate continues to remain just below the statewide average of 4.6%.*

**Department Activity Report**

<b>Activity</b>	<b>February 2023</b>
Job Openings Posted with NYSDOL	543
Unique Office Visits	240
Individual Appointments	33
Workshop Attendees	19
Adults/Youth in Training	33
Credential Earned	3
WIOA Youth Enrolled in Services (34 by 6/30/23)	22
WIOA Adults Trained (35 by 6/30/22)	52

**Program Report**

Mini Job Fair – 76 jobseekers and 28 employers attended the 3/11 event at the Govt Center. The next job fair is being planned for April 18<sup>th</sup>.

Temporary Account Clerk Program – Heather Dulaney was hired as an Account Clerk at the Highway Department after three weeks in the Department. Her replacement Chelsea Gressinger is completing her first week and is seeking permanent employment within the County.

GLOW with your Hands Healthcare – Over 600 students from 28 school districts experienced a hands-on health care career exploration event at GCC in Batavia. Multiple County departments participated in the event.

Teen Recognition – 89 outstanding youth will be honored at the Teen Recognition Dinner on April 26<sup>th</sup> at the Willow Creek Venue.

Youth Sports RFP – The deadline to apply for youth sports funding is Friday March 31<sup>st</sup>.

GLOW RFP – Livingston County received 33% of the WIOA funding awarded through competitive procurement and will be able to continue running the largest job training program in the GLOW region.

**DEPARTMENT OF HEALTH – JAMES PERAINO**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: BONADIO, LLP, BRIMS, LLC DBA BEACON SOLUTIONS, CASA-TRINITY, INC., FITNESS MACHINE TECHNICIANS, COREY LEIDENFROST, PHD, LIVONIA CENTRAL SCHOOL DISTRICT, LEAH G. MATTISON, THERESA MISKELL, NYSARC GENESEE-LIVINGSTON-ORLEANS-WYOMING COUNTIES CHAPTER DBA GLOW & WYOMING PROPERTIES, LLC**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Bonadio &amp; Co., LLP</b>	4/1/23-12/31/23	\$2,500.00 on-site training

171 Sully’s Trail  
Pittsford, NY 14534

For: Training on service documentation, coding/billing at Mental Health

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal Salary Share/DSRIP/OMH	0%	<b>Yes X</b> No

<b>Brims, LLC dba Beacon Solutions Group</b>	4/1/23-12/31/23	\$4,100.00
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171 Sully’s Trail  
Pittsford, NY 14534

For: Medical Records Review for Mental Health

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal Salary Share/DSRIP/OMH	0 %	<b>Yes X</b> No

Director’s Comments: This contract provides medical records review for Mental Health to deliver training.

<b>CASA-Trinity, Inc.</b>	4/1/23-12/31/24	\$198,959.19
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4612 Millennium Drive  
Geneseo, NY 14454

For: Provision of Mobile Mental Health Crisis Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Opioid Settlement Agreement	0%	<b>Yes X</b> No

Director’s Comments: This contract is to provide mobile health crisis services in Livingston County.

<b>Fitness Machine Technicians</b>	4/13/23-4/12/24	\$1,100.00 per year for
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28 Waycross Road

2 bi-annual visits

Fairport, NY 14450

For: Provide preventative maintenance for Livingston County fitness equipment for County SHAPE.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County – SHAPE budget	100%	<b>Yes X</b> No

Director's Comments: This contract will provide upkeep and preventative maintenance on the fitness equipment for the county exercise rooms twice a year for County SHAPE.

**Corey Leidenfrost, PhD.** 1/1/23-Annual auto \$250.00 per hour  
 253 Highland Avenue renewal  
 Buffalo, NY 14222

For: Criminal Procedure Law Exams for Mental Health

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County	100%	<b>Yes X</b> No

Director's Comments: This contract provides for Mental Health Criminal Procedure Law Exams.

**Livonia Central School District** 1/1/23-8/31/25 Tuition rates are set by NYS  
 40 Spring Street Department of Education  
 Livonia, NY 14487 Related Services - \$57.50  
 per 30 minute session

For: Education for Children with Disabilities

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, NYS Department of Education, Medicaid	varies %	<b>Yes X</b> No

Director's Comments: This contract provides for the educational services for Children with Disabilities in the Livonia Central School District.

**Leah G. Mattison** 5/1/23-6/30/23 \$500.00 maximum per client  
 2366 Livonia Center Road (10 client maximum)  
 Livonia, NY 14487 \$5,000.00 contract  
 maximum

For: Provision of educating mothers on their birth options and provide support throughout all stages of pregnancy.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Perinatal Infant Community Health Collaborative Grant	0 %	<b>Yes X</b> No

Director's Comments: This contract provides support to help the expectant mother remain as stress free as possible throughout her pregnancy, labor and post-partum.

**Theresa Miskell** 12/1/22-8/31/24 12/1/22-8/31/23-\$55.00 per  
 23 Second Street 30 minute session  
 Geneseo, NY 14454 9/1/23-8/31/24-\$60.00 per  
 30-minute session

For: Speech Therapy Services for Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, NYS Department of Education, Medicaid	varies %	<b>Yes X</b> No

Director's Comments: This contract provides for speech therapy services for preschool children within the preschool program.

**NYSARC, Inc. Genesee-Livingston-Orleans- Wyoming Counties Chapter dba ARC GLOW** 4/1/23-12/31/24 \$53,406.80  
 18 Main Street  
 Mt. Morris, NY 14510

For: Expansion of LIVES (Learning Independence, Vocational and Educational Skills) program at SUNY Geneseo

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Opioid Settlement Funds	0 %	<b>Yes X</b> No

Director's Comments: Expansion of the LIVES program at SUNY Geneseo.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State WIC Grant	0 %	<b>Yes X</b> No

Director’s Comments: This lease provides for the clinic space for WIC in Warsaw, NY.

Mr. Peraino reviewed the contracts for approval.

*Motion: Mr. Wester moved and Mr. LeFeber seconded to approve the foregoing resolution....Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Health Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>National Association of County and City Health Officials</b>	5/1/23-9/29/23	\$10,000.00

1201 Eye Street NW, 4<sup>th</sup> Floor  
 Washington, DE 20005

For: MRC Operational Readiness Grant is to increase retention and recruitment.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NACCHO	0 %	<b>Yes X</b> No

Director’s Comments: MRC Operational Readiness Grant is to increase retention and recruitment.

Mr. Peraino reviewed the grant contract for approval.

*Motion: Mr. Pangrazio moved and Mrs. Erdle seconded to approve the foregoing resolution..Carried.*

**3. PROCLAIMING THE WEEK OF APRIL 3-9, 2023 AS NATIONAL PUBLIC HEALTH WEEK**

WHEREAS, the week of April 3-9, 2023, is National Public Health Week, and the theme is “Centering and Celebrating Cultures in Health”; and

WHEREAS, since 1995, the American Public Health Association, through its sponsorship of National Public Health Week, has educated the public, policymakers and public health professionals about issues important to improving the public’s health; and

WHEREAS, from 2019 to 2021, U.S. life expectancy fell from 79 to 76, which is the largest decrease over a two-year span since the 1920’s; and

WHEREAS, there is a significant difference in health status, such as obesity, poor mental health and drug use, among people living in rural areas compared with people living in urban areas, and this variance increases because rural residents are often more likely to face social determinants that negatively impact health, such as poverty, transportation barriers, and lack of economic opportunity; and

WHEREAS, a person’s health status can differ drastically by zip code due to differences in the built environment, environmental quality, community context, access to healthy food and access to education and health care; and

WHEREAS, public health professionals help communities prevent, prepare for, withstand, and recover from the impact of a full range of health threats, including disease outbreaks such as the COVID-19 pandemic, measles, natural disasters and disasters, caused by human activity; and

WHEREAS, public health action, together with scientific and technological advances, has played a major role in reducing and, in some cases, eliminating the spread of infectious disease, and in establishing today’s disease surveillance and control systems; and

WHEREAS, preventable risk factors such as physical inactivity, poor nutrition, tobacco use, and excessive alcohol use are leading causes of chronic disease. 6 in 10 U.S. adults have a chronic disease and 4 in 10 have two or more; and chronic diseases cause 7 of every 10 deaths annually in the United States; and

WHEREAS, the COVID-19 pandemic has illuminated and exacerbated racial inequities and a growing number of local governments and public health leaders have declared racism a public health crisis; now, therefore, be it

RESOLVED, the Livingston County Board of Supervisors does hereby proclaim the week of April 3-9, 2023, as National Public Health Week in Livingston County and the residents of Livingston County are hereby asked to observe this week by helping families, friends, neighbors and co-workers to better understand the value of public health by supporting great opportunities to adopt preventive lifestyle habits in light of this year's theme, "Centering and Celebrating Cultures in Health."

*Motion: Mr. Wester moved and Mr. LeFeber seconded to approve the foregoing resolution.... Carried.*

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### **Informational Item(s) Written Only**

- Mental Health had thirty-three (33) intakes and 753 visits. Resumed intakes on limited basis to keep caseloads manageable.
- 805 active clients, wait list for follow up appointment is two-three (2-3) weeks.
- Sixty-three (63) intakes scheduled, intake wait time through the second week in April.
- Noyes is currently taking mental health referrals at both sites.
- CASA Mental Health is seeing an increased numbers of clients. Started group sessions for stabilization and anger management. They are still taking referrals.
- Health Homes: Catholic Charities and Hillside both have wait lists for children with Medicaid. Villa of Hope and Blossom also provide care coordination services in the area and are currently taking referrals.
- Opioid funding discussions ongoing. We are working on a contract with CASA for Mobile Crisis. CASA submitted proposal for OTP (methadone) clinic at Dansville site. Discussed proposal from the ARC GLOW to expand LIVES (Learning Independence, Vocational and Educational Skills) program at SUNY Geneseo and looking into a PEER support position for LCMH, as well.
- Crisis Intervention Team: will hold Sequential Intercept Mapping exercise in June with law enforcement, treatment providers, families and service recipients. Aim to identify gaps and plan for improvements in system.
- Suicide Prevention media campaign: developing suicide prevention strategy based on input from stakeholders. Will promote public awareness of resources. Will hold focus groups with teens/older adults to gain feedback on what interventions would be most appropriate.
- Hospice February stats: served thirty-three (33) patients, admitted twenty-two (22) total, cared for two (2) patients at the Teresa House and ten (10) patients at the CNR. We also cared for three (3) patients at Noyes Hospital.
- Hospice admitted our first patient at Avon Nursing Home and we can now serve patients at the Conesus Lake Nursing Home.
- Assisted with the Opioid Settlement Funding- summarized community survey results with 20 responses.
- Coordinated Main Streets Go Blue banner with Nunda, Mt Morris, Lima and Leicester and collaborating with Town of Lima and CSP of the Finger Lakes for a kickoff event in March.
- We have submitted responses to the State Aid Application (SAA) program questions.
- Participated in Influenza B Outbreak Drill.
- Developing and implementing CHW/PICHC and MRC media campaigns.
- CSHW (Center for Sexual Health and Wellness) just completed an annual pharmacy audit performed by Noyes pharmacist per our pharmacy contract. Audit was an overall success, with very few findings and no expired medications. Per report, "The clinics seem to be much improved in their due diligence in regards to expiration dates of products. Per the last inspection, many medications, condoms, testing supplies and cleaners were outdated. Only a small amount of supplies were found to be expired and no medications were past their expiration dates."

- We have expanded STI testing so that all patients (male and female) can be routinely screened for trichomoniasis. Previously, we only had resources to test females.
- Child Find compiling resources within Livingston County and working with Regional Resource center.
- Regional Transportation contract with Genesee/Orleans Counties at Genesee County has been finalized.
- RFP for transportation has been submitted; we are awaiting proposals.
- Working on scheduling a meet and greet with ARC to introduce new staff, and discuss issues / opportunities
- Coordinated a training for Livingston County CPSE School staff on schools becoming 4410 providers (to be held on April 10 at the DSS Conference room)art, four (4) hour PRE K training session on February 16, 2023, through Genesee Valley BOCES.
- Dog Control took in fifteen (15) dogs since last report. Eight (8) of the fifteen (15) dogs we took in were strays and only four (4) of them were redeemed by their owners. We are seeing more "dumped" dogs - a trend that most likely will continue to get worse.
- We are safekeeping the other seven (7) dogs for various reasons. There was one (1) private surrender, a beloved dog by a young man who became homeless.
- All Dog Control staff passed their Civil Service Exams.
- Number of Medical Reserve Corp (MRC) volunteers went from 26 up to 265 at the height of the Pandemic; currently, the number is down to 29.
- MRC Volunteer is currently providing Blood Pressure clinics for OFA Avon nutrition center, and will be assisting at all Rabies clinics.
- Current MRC Rise Grant Funding is for Recruitment and Retention and includes Defensive Driving, re-licensing fees, mileage reimbursement.
- Emergency Preparedness/MRC Media plan – includes billboards and two videos. An MRC volunteer will be telling her story and the other will focus on MRC activities in the community.

**CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: UNIVERSITY OF ROCHESTER MEDICAL FACULTY GROUP & RTG MEDICAL, LLC**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>University of Rochester Medical Facility Group</b> 601 Elmwood Avenue Rochester, NY 14642 For: Remote Psychiatric Services (Telemedicine Services)	5/17/2023-5/16/2024	\$ 20,268.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Operating Budget	N/A	X Yes	No

<b>RTG Medical, LLC</b> 4611 East 22 <sup>nd</sup> Street Fremont, NE 68025 For: Supplemental Staffing Contract – RN, LPN and CNA	4/15/2023-4/14/2024	Fee Schedule
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Operating Budget	N/A	X Yes	No

Ms. Hutchinson reviewed the contracts for approval.

*Motion: Mrs. Erdle moved and Mr. Wester seconded to approve the foregoing resolution.....Carried.*

**2. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

**Center for Nursing and Rehabilitation:**

- Create one (1) full-time Senior Account Clerk/Typist position at Wage Grade 9 CSEA Contract effective April 15, 2023.

For: This position is intended to overlap the current Senior Account Clerk position who is retiring on May 12, 2023. This position will allow training for the new clerk and will be deleted in May once recruitment/onboarding and retirement have been completed.

- Create one (1) full-time Activities Aide position at Wage Grade 4 CSEA Contract effective April 15, 2023.

For: This position provides activity programming to residents.

- Create one (1) full-time Certified Occupational Therapy Assistant position at Wage Grade 11 CSEA Contract effective April 15, 2023.

For: Needed due to increased rehab resident stays with growing census, this position will provide billable therapy services.

- Create one (1) full-time Physical Therapist Assistant position at Wage Grade 11 CSEA Contract effective April 15, 2023.

For: Needed due to increased rehab resident stays with growing census, this position will provide billable therapy services.

- Create one (1) full-time Hairdresser position at Wage Grade 4 CSEA Contract effective April 15, 2023.

For: This position provides hairdresser, beautician and barbering services to residents. These services are offset by billings to the resident receiving service.

Ms. Hutchison reviewed the positions for creation and explained that the Activity Aide, Certified Occupational Therapy Assistant and Physical Therapist Assistant positions each have two part time positions that will be deleted.

*Motion: Mr. Pangrazio moved and Mr. Wester seconded to approve the foregoing resolution. Carried.*

**Pre-approved Informational Item(s) To Be Reported**

**FINANCIAL/OPERATIONAL UPDATES**

- A. Occupancy: As of 3/27/23 we have 202 residents for an occupancy of 75.9%. Year to date we are at 71.4%.
- B. Cash Flow- The LCCNR's total cash flow-cash reserves as of 3/24/23 is \$2,292,377, \$1,994,370 remains from the transferred budget funds.
- C. IGT has not been received to date. Awaiting CMS approvals.
- D. LCCNR leadership and finance staff continue to meet biweekly to review all accounts payable.
- E. LCCNR leadership and finance staff are meeting on 3/29 to review budget outcomes year to date.
- F. The VAP application has been submitted. A follow up meeting with the NYSDOH was held on March 6<sup>th</sup>, 2023. The consultants assisting with the grant process felt that we were successful in presenting our application.

Ms. Hutchison reported that we are currently 356 days above our budgeted revenue for census. Ms. Hutchison gave an overview of occupancy to date. IGT has still not been received. The LPN grant was submitted yesterday for ~\$1.6 million to create a similar program to the CNA Trainee program. Nothing new on current round of IGT funding with the next round scheduled for October/November. Barb Rauber gave a brief update of the current cash flow and occupancy. Mr. Mann explained that they are working on the reports to show with and without IGT funding to present a clearer picture.

**Informational Item(s) Written Only**

- A. We completed a review of three bids for wrapping to our LCCNR vans we are moving forward with the most competitive bid received from a local vendor. The wraps will have a slogan that would say on one side: "follow me to a great place to live" and the other side: "follow me to a great place to work". A



photographer will be onsite on April 4<sup>th</sup> to take residents and staff pictures. These photos will be used in the van wraps, brochures, and advertising.

- B. Our GCC class finished with 7 that have all passed their exam. The BOCES class began with 8 students, 5 have passed their exam, 3 are retesting. They are all currently on staff. The first LCCNR class began with 8 and currently has 6 students still in training. (We lost two students due to attendance issues). LCCNR's next class is planned for April 17<sup>th</sup> and is full at this time.
- C. LCCNR participated in four job fairs, Alfred State, Livingston County, GLOW with your hands, and BOCES. We are processing applications received from these job fairs.
- D. As of March 27<sup>th</sup>, we have hired 15 full time and 4-part time nursing assistants, 3 neighborhood assistants, 1 Assistant Director of Nursing, 19 nurse aide trainees, 2 full time LPN's and 1 full time scheduler.
- E. Prometric, the NYS mandated testing resource for nurse aide training classes, was onsite on March 1, 2023 to inspect and approved our training site. We are in the process of finalizing the contract.
- F. LCCNR leadership will be participating in a virtual series presented by our state association, Leading Age, on adult day healthcare programs. Topics include: Reopening and Rebuilding, Person Centered Care, Recruitment and Retention, and Building back census. This is very timely as we are assessing reopening our program at this time.
- G. We are in the process of submitting a grant request to the New York State Department of Health to increase training capacity in healthcare. Our grant request would create a temporary licensed practical nurse training position, provide tuition and a salary while attending training. Once they complete the program and become licensed, they would become LPN's at LCCNR. Unlike the nurse aide training program where we cannot require aides to stay or contribute to the cost of training, these LPN programs allow an agreement to be completed. We are seeking grant funding for a total of \$1,600,000 (grants allow up to \$2,000,000) requests. This represents 8 LPNT students over the course of two years. Grant applications are very competitive and due by April 19<sup>th</sup>.
- H. LCCNR was awarded a \$5,000 grant from the Genesee Valley Council on the Arts. This grant will be used to provide supplies for resident activities.
- I. LCCNR staff are working to meet requirements of the grant that is offering funding to upgrade our nurse call system.
- J. We are currently reviewing our physician services coverage and determining what LCCNR's needs are and the cost of available resources, as part of our negotiation process with Western New York Physicians group. We are also preparing a Request for Proposal to solicit other vendors.
- K. On March 22, 2023 we reported an issue to the New York State Department of Health regarding a staff member taking unauthorized pictures of a resident and posting them to Snapchat. This is a violation of resident rights and privacy, which resulted in disciplinary action for the staff member involved.
- L. LCCNR revised our visitation policies to reflect the recent regulatory changes in masking and visitor testing. We are no longer requiring visitors to test unless they report symptoms upon screening. We continue to require masking for all visitors based on our current community transmission rates. LCCNR may require visitor testing in the future based on increased community transmission or facility outbreaks.
- M. ProNexus consultants have completed their assessment of our financial processes and have issued a report. We are reviewing the report and will be presenting recommendations for implementation.
- N. Staff are planning for National Nursing Home that begins on Monday, May 15<sup>th</sup>. The theme this year is the "Wild, Wild, West". Plans for the week include a BBQ Food truck, a food truck rodeo in the Atrium for the residents, an onsite job fair, western omelets cooked to order for night shift by Administration, dress down events and games. The purpose of this week is to recognize all the dedicated long term care staff who work very hard to make LCCNR a success.
- O. We have completed our Director of Nursing interviews and are in the process of making an offer to a candidate.
- P. A retirement party is being planned for Kathy Crye, DON, who is retiring after 37 years of service. The party will take place on Friday, May 12<sup>th</sup> at 2:30 p.m., in the atrium at LCCNR.
- Q. LCCNR has kicked off our United Way fundraising campaign drive.
- R. Our Family Forum will be held on April 6, 2023.

- S. The monthly Quality Assurance and Quality Improvement committee meeting will be held on April 20<sup>th</sup>.
- T. Resident’s council is scheduled for April 6<sup>th</sup>.
- U. Monthly safety meetings will be held on March 30<sup>th</sup> and April 27<sup>th</sup>.
- V. Maintenance staff are working to replace straps on several pieces of lifting equipment recently identified as needing repair on our lift safety inspection.
- W. Electrical circuit breaker replacement, repair, and monitoring is being completed.
- X. Full facility bed audit was completed to inventory mattresses, air pumps, bed placement, and rental equipment. Results will be distributed at the next monthly safety meeting.
- Y. The annual inspection of oxygen equipment was completed. Repairs for issues identified have been completed.
- Z. Plumbing repairs are taking place for several neighborhoods for dining room sinks.
- AA. Access point devices and flat cable have been installed in the “A” section, which appears to have increased wireless connectivity coverage.
- BB. The Fire suppression system was inspected and tested with no deficiencies noted.

**ADJOURNMENT**

Mr. Pangrazio moved and Mr. Wester seconded to adjourn the meeting at 10:33 a.m.

**DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY**

**Informational Item(s) Written Only**

1. Statistics (Monthly) (February)

	<u>Feb</u>	<u>% Change from Jan 1</u>
<b>Temporary Assistance Cases (TA):</b>		
Family Assistance	130	-2.26%
Safety Net	203	7.41%
<b>Total</b>	<b>333</b>	<b>3.42%</b>
<b>TA Applications Processed</b>	137	
<b>Medicaid Cases (MA):</b>		
Community	2299	0.92%
Chronic Care	230	-0.43%
Foster Care (Include children placed & receiving Adoption Subsidy)	121	0.00%
SSI	1220	0.00%
<b>Total</b>	<b>3870</b>	<b>0.52%</b>
<b>Livingston County Citizens receiving some form of Medicaid service:</b>		
<b>Cases In Transit</b>	0	
<b>NYSOH</b>		
<b>Livingston County DSS</b>	4992	
<b>Total</b>	<b>4992</b>	
<b>Food Stamp Only Cases:</b>	2548	1.59%
<b>SSI Food Stamp Individuals:</b>	620	-0.80%
<b>Child Care/Day Care Cases:</b>	167	8.44%
<b>Indigent Burials:</b>		
Approved	3	
Veterans (# included in the Approved #)	0	
Denied	0	
Withdrawn	0	
<b>Approved Year to Date</b>	<b>6</b>	

<b>Fraud:</b>			
Front End Detection (FEDS) - During Applicant Status		0	
Fraud Referrals Received - Anonymous/Other		1	
Fraud Referrals Received - Internal/DSS		2	
Referrals sent to Sheriff & DA		0	
Pending with DA/Awaiting Disposition		6	
<b>Clients thru the lobby (Unduplicated #):</b>		620	
<b>Total # of individuals served by reception staff:</b>		1080	
<b>Housing - Homeless Caseload:</b>			
Diversions		6	
Housed		44	
	<b>Total</b>	<b>50</b>	
<b>Total Nights</b>		<b>1030</b>	
Singles		974	
2 Adults		0	
Families		56	
Clients entering Temp. Housing & remaining in the month		11	
Total Clients in Temp. Housing at end of month		25	
<b>Code Blue - Below 32 Degrees</b>			
Cases		1	
Nights		18	
<b>Section 8:</b>			
Voucher Allocation		510	
Vouchers Leased Up		386	
Voucher Holders Seeking Affordable & Inspected Housing		4	
Pending Eligibility Determination		15	
<b>Child Support:</b>			
Caseload Count		2,471	-2.06%
Dollars Collected		\$529,572	
<b>Child Protective Services (CPS): Ongoing</b>			
New Primary Investigation Assignments		52	
Secondary Assignments from Other Counties		15	
Petitions Filed		1	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)		9	
422 Summaries to Court		2	
<b>CPS Ongoing Case Management/Preventive Services:</b>			
Case Total		20	
Article 10 Supervision Cases (Youth Remaining in Home)		15	
*Distinct Children		34	
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive		1	
*Distinct Children		2	
Supervision Cases on Behalf of Another County-Secondary		2	
*Distinct Children		4	

Non-Court Ordered Unfounded/Opened Voluntary Cases	2	
*Distinct Children	4	
<b>School Based Consults:</b>		
Livonia Central School	123	
<b>Article 10 Direct Custody Placement/Non-DSS Cases:</b>		
Cases	5	-44.44%
*Distinct Children	7	-41.67%
<b>Family Services/Permanency Unit:</b>		
Foster Children - DSS Custody Distinct # of Children	18	5.88%
Distinct Youth Remaining in DSS Custody on Trial Discharge	0	
<b>Levels of Care for DSS Custody Cases:</b>		
Foster Boarding Home	10	
Approved Relative Foster Home	1	
Institution	5	
Group Home	0	
Supervised Independent Living	1	
Other	1	
<b>Foster Child Admissions - New</b>	0	
<b>Return to Foster Care from Trial Discharge</b>	0	
<b>Types of Foster Child Discharges During the Month</b>		
Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	0	
Children Discharged (Final) to Parent or Other Resource	0	
Adoptions Finalized as Discharges	0	
KinGap Discharges	0	
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	1	
<b>OCFS State Custody</b>	2	
<b>Probation Based Diversionary Programming (Probation Based Referrals):</b>		
Cases/Referrals New this Month	2	
*Distinct Children	2	
Referrals under assessment or referred and receiving diversion services i.e. skillbuilding:	11	
Case Referral Closed *Distinct Children	3	
Cases Open in Connections FSS-Mandated Preventive	1	
<b>Detention Referrals</b>	2	
<b>Non-Mandated Preventive Services:</b>		
Cases	0	
*Distinct Children	0	
<b>Mandated Preventive - Community Based referrals that meet criteria</b>		
Cases	1	
*Distinct Children	6	
<b>Other Case Processing - # of Distinct Children:</b>	20	

ICPC Requests		0	
Supervision - Post Discharged - Court Ordered		10	
Supervision on Behalf of Another County		8	
Aftercare Services		2	
<b>TASA (Case Management for Pregnant/Parenting Teens):</b>			
Active Case		0	
New Referrals Received		0	
Cases Closed		0	
<b>Protective Services for Adults (PSA):</b>			
Active Cases		29	-6.45%
PSA Referrals Received		10	
Active Financial Mgmt. Cases		28	
Personal Care Aide Cases Total	(2023 - New Category Added)	27	
Level I		0	
Level I pending		0	
Level II		0	
Level II Pending		0	
CDPAP Active		27	
Cases waiting for an assigned Aide		1	
Guardianship Cases		4	
Awaiting discharge		5	
Pending		0	
Assessment Contacts		57	

2. Employees hired, resigned or retired in March:

Name	Action	Title	Town	Date
Brittany Hyde	Hire	Eligibility Clerk	Mt. Morris	3/13/23
Natasha Fires	Hire	Principal Typist	Hornell	3/14/23
Deborah Beardsley	End of Temp. Position	Social Welfare Exam.	Leicester	3/24/23
Katrina Ellsworth	Current Employee/New Title	Social Welfare Exam.	Dalton	3/26/23

- The State is switching vendors for the Child Support debit cards. New debit cards will be mailed to clients in a few weeks.
- DSS Staff with the assistance of ITS Staff & Records Management worked with Northwoods to complete an Electronic Records Expungement project for the Onbase Scanning repository. Staff is now working with Northwoods on Compass Appointments which will replace the current Reception Log and how staff are notified that they have a client or visitor.
- The DSS, Work Happy/Play Happy Committee hosted a Souper Bowl in February. The soup or chili with the most votes won the Golden Ladle Award. March started with a monthly trivia contest. April brings a spring potluck, Easter egg hunt and bonnet contest.
- April is Child Abuse Prevention Month – Child Protective Services Staff are holding a ticket raffle with the proceeds to be donated to Focus on the Children, and the CPS Unit Fund which is used for various emergency items for families. The week of April 17 is Spirit Week, each day is a different theme. April 21 will be Dress in Blue Day. Banners and pinwheels will be posted on the Mt. Morris Campus and in front of the Courthouse in Geneseo.

**OFFICE FOR THE AGING – SUE CARLOCK**  
**Informational Written Items Only:**

**Livingston County Office for the Aging  
Service Statistics**

<b>Service Type</b>	<b>Total Units January – February 2023</b>
Case Management (hours)	336
Senior Nutrition Meals (Home Delivered 7,482; Congregate 3,351)	10,833
Information and Assistance (calls)	489
Transportation (trips)	626
Personal Care (hours)	862
Group Respite (hours)	112
PERS Personal Emergency Response System (service months)	728

**Program Updates:**

- **Share The Wisdom** – An open house, Thursday 4/27 from 10:30 am – 2 pm at the Livonia Public Library. Representatives from Office for the Aging, Lifespan of Greater Rochester, CASA Trinity and the will have information to share about services available to older adults. At 11:30 am, Kirsten Galliford, Pharmacist, will talk about prescription safety. A lifesaving training about Narcan and its use will be available immediately following provided by CASA Trinity. A second event will take place in May at the Geneseo Public Library.
- **Medicare 101** session was held March 15, 2023 and another one is scheduled for April 19, 2023. A third session will be scheduled for June.
- Four **Tai Chi for Arthritis** classes are underway currently.
- Our **Senior Planet** licensing agreement is being renewed. For the second quarter of 2023, we will offer a Digital Literacy class (10 sessions) and several one-day Technology Trainings at various locations.
- Monica Jarzyna has obtained certification in Tai Chi for Arthritis II and will become certified in Stay Active and Independent for Life (SAIL) and Bingocize.
- We are anticipating a vacancy in the contracted Registered Dietitian position. Lucille Tang’s last day will be 4/12/23 and Cornell Cooperative Extension is in the process of hiring a replacement.
- **BBQ for United Way** will be held May 31, 2023.
- Our first **Senior Picnic** will be held in August 2023.
- **Seniorama** will be May 6, 2023 at noon at Willow Creek Venue. Please confirm your attendance and lunch choice with Sue Carlock.

Honorees for 2023:

Avon	TBD – Club has asked Town to nominate
Caledonia	Mary Candace Rogers
Conesus	Steve and Brenda Donohue
Geneseo	Jacquelyn Tisdale
Groveland	Robert Teeter
Leicester	David Thomson
Livonia	Cal Lathan
Lima	Patrick and Rose Reynolds
Mt. Morris	David Swanson
North Dansville	Timothy Wolfanger
Nunda	Melvin Allen
Ossian	David Mark
Portage	Harlan and Karen James
Sparta	James Halpenny
Springwater	Brenda Haywood
West Sparta	Shirley Palmer-Clayton

**VETERAN'S SERVICES AGENCY – DAVID TERRY****Informational Item(s) Written Only**

On Saturday, March 18, 2023 the Livingston County Veteran Services Agency in conjunction with the Livingston County Peer Support Specialist through Veteran One – Stop Center of Western New York hosted their first Sergeant First Class (SFC) Heath Robinson Honoring our Promise to Address Comprehensive Toxics (PACT) Act Town Hall at the Avon Veteran's Club. Presentations were given by the Department of Veterans Affairs from the Rochester clinic. There was an excellent turn out with high praise coming from the veteran community over the hosted event. The second PACT Act Town Hall will be held on Saturday, April 29, 2023 in Nunda at the Seager – Werner American Legion (Post #333), 32 N State Street, from 11:00 – 2:00pm.

Respectfully submitted,  
Michele R. Rees, IIMC-CMC  
Clerk of the Board