

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, APRIL 6, 2022
10:00 A.M.

PRESENT: G. Deming, M. Schuster, D. DiSalvo, W. Devine, M. Falk, D. LeFeber, D. Pangrazio, D. Wester, W. Wadsworth, I. Coyle, A. Ellis, B. Mann, S. Hillier

Mr. Deming welcomed newly appointed Mt. Morris Supervisor David DiSalvo to the Committee.

Public Services Chair Jerry Deming asked Groveland Supervisor Bill Devine to lead the Pledge of Allegiance.

HIGHWAY – JASON WOLFANGER

1. AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: HIGHWAY DEPARTMENT AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE
RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

Highway Department:

- Create one full-time Auto Mechanic position at Wage Grade 13 CSEA Contract effective immediately. For: Mechanic Shop position needed to perform everyday duties of an Auto mechanic due to an absence with no specific date of return.

Mr. Wolfanger reviewed the need for the new position due to the long term absence of an employee.

Motion: Mr. Falk moved and Mr. DiSalvo seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE COSTS OF A TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-AID AND/OR STATE-AID, OR REIMBURSEMENT FROM BRIDGE NY FUNDS, AND APPROPRIATING FUNDS THEREFOR; COUNTY ROAD 72 – PRESBYTERIAN ROAD OVER TRIBUTARY TO KESHEQUA CREEK, TOWN OF MOUNT MORRIS, PIN 4BNY.43

WHEREAS, a Project for the County Road 72 – Presbyterian Road over Tributary to Keshequa Creek, P.I.N. 4BNY.43 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 0% Federal funds and 100% non-federal funds; and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering, Design, ROW, Construction, Construction Inspection & Support phases; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to pay in the first instance 100% of the Federal and non-Federal share of the cost of Preliminary Engineering, Design, ROW, Construction and Construction Inspection & Support work for the Project or portions thereof with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and it is further;

RESOLVED, that the sum of \$1,000,000 is hereby appropriated from Livingston County Budget Appropriations and made available to cover the cost of participation in the above phases of the Project; and it is further,

RESOLVED, that the Livingston County Board of Supervisors hereby agrees that the County of Livingston shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the County of Livingston; and it is further

RESOLVED, that in the event Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Livingston County Highway Superintendent thereof; and it is further

RESOLVED, that Livingston County hereby agrees that construction of the Project shall begin no later

than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Chairman of the Board of the Board of Supervisors be and is hereby authorized to execute on behalf of the County of Livingston all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the County of Livingston's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further RESOLVED, this Resolution shall take effect immediately

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation	2/25/22-2/25/32	\$1,000,000.00

50 Wolf Rd
Albany, NY 12232

For: Presbyterian Road over Tributary to Keshequa Creek, P.I.N. 4BNY.43-Preliminary Engineering, Design, ROW, and Construction phases

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS BridgeNY program	0%	Yes X No

Mr. Wolfanger reviewed the contract. There is no local match.

Motion: Mr. LeFeber moved and Mr. Schuster seconded to approve the foregoing resolution. Carried.

3. APPROVING HOURLY RATE TO BE PAID FOR TOWN 10-WHEEL DUMP TRUCKS WHILE ENGAGED IN LIVINGSTON COUNTY HIGHWAY MAINTENANCE & CONSTRUCTION WORK FOR THE 2022-2023 CONSTRUCTION SEASON

WHEREAS, the hourly reimbursement rate for the year 2021 for Town 10-Wheel Dump Trucks (including operator) was increased to \$99.00 (regular time) and \$110.00 (overtime); and

WHEREAS, the 2022 Annual Equipment Rental Bid Prices for contractor 10-wheel dump trucks increased by an average of 1.7%; now, therefore be it

RESOLVED, that the hourly rate be increased to \$104.00 (regular time) and \$116.00 (overtime) for the 2022-2023 season for reimbursement to Towns for use of all 10-Wheel Dump Trucks, including operator, while engaged in local County Highway maintenance and construction work; and be it further

RESOLVED, that said hourly rate shall not apply to long-range hauling of materials to project sites from gravel, stone or asphalt sources, in which case a “per-ton” or “per-cubic-yard” price will be negotiated with the Town, based upon current Annual County Bid prices; and be it further

RESOLVED, that said hourly rates of \$104.00 (regular time) and \$116.00 (overtime) shall remain in affect through March 31, 2023.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Livingston County Towns	4/1/22-3/31/23	As Required

For: Rental Rates for Town 10-Wheel Dump Trucks during 2022-23

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Highway Budget Appropriations	100%	Yes

Mr. Wolfanger reported that the rates have gone up slightly.

Motion: Mr. Pangrazio moved and Mr. Devine seconded to approve the foregoing resolution. Carried.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES: NOYES MEMORIAL HOSPITAL & UNIVERSITY OF ROCHESTER**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Emergency Medical Services, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Noyes Memorial Hospital 111 Clara Barton Street Dansville, New York 14437	5/1/22-6/30/23 with automatic renewal for additional one year periods unless a minimum of 90 days written notice to terminate is made by either party.	\$0

For: Clinical experience for EMS students in the Emergency Department

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0%	N/A

University of Rochester 601 Elmwood Avenue Box 655 Rochester, New York 14642	7/1/22-6/30/24 unless a minimum of 60 days written notice to terminate is made by either party.	\$80,000.00
--	---	-------------

For: EMS Medical Director for Livingston County EMS Programs

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
LC Budget A4013 and A4014	100%	Yes

Director's Comments:

The current contract expires 6/30/2022.

Ms. Dewar reviewed the Noyes contract and briefly explained the program for approval today.

Motion: Mr. DiSalvo moved and Mr. Pangrazio seconded to approve the Noyes contract..... Carried.

Ms. Dewar reviewed the UR contract for approval.

Motion: Mr. Falk moved and Mr. Schuster seconded to approve the UR contract..... Carried.

Pre-approved Informational Item(s) To Be Reported

Update on county coverage and EMS staffing-Ms. Dewar gave an update on the application/interview status. There may be upcoming changes in coverage. Lima is now being covered and Caledonia and York have both approached Ms. Dewar on coverage needs in the future.

Informational Item(s) Written Only

Dispatch Statistics

1. LCEMS Dispatches February 2022 = 425
2. LCEMS Dispatches through 3/28/2022 = 1365

Highlights - Meetings / Activities / Responses

1. USDA visit at new EMS building with Under Secretary Xochitl Torres Small and NYS Director Brian Murray
2. County EMS Captain meeting
3. Zoom meeting with Ian Coyle and Otsego County representatives regarding countywide EMS
4. Livonia Central School Lunch & Learn Program EMS presentation
5. Meeting with Sports Medicine Concepts regarding AHA programs
6. Livingston County DOH DRT meeting
7. MLREMS Council Meeting
8. Medical Director meetings
9. Meeting with Cuylerville FD EMS for assistance with BLSFR update
10. Three part time EMT's hired

EMERGENCY MANAGEMENT SERVICES – ANDREW BRODELL

Mr. Brodell introduced his new Deputy Director, Will Gall and shared his extensive training and experience.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY EMERGENCY MANAGEMENT SERVICES: FLETCH-AIR SYSTEMS, INC. & FOIT ALBERT

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Emergency Management Services, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Fletch-Air Systems, Inc. 3297 Ridge Road Ransomville, NY 14131 For: Air compressor quarterly service	5/1/2022-4/30/2025	See Rate Schedule

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
OEM Budget	100%	Yes

Foit Albert 295 Main Street, Suite 200 Buffalo, NY 14203 For: Training Matrix – Livingston County OEM Special Operations Team	4/1/2021-7/31/2023	\$4,900.00
---	--------------------	------------

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS DHSES Hazard Materials Emergency Preparedness Grant Program (80%)	20%	Yes

Mr. Brodell reviewed the contracts for approval.

Motion: Mr. Pangrazio moved and Mr. DiSalvo seconded to approve the foregoing resolution Carried.

2. ADOPTING THE LIVINGSTON COUNTY ALL HAZARD MITIGATION PLAN

WHEREAS, Livingston County, with the assistance from Tetra Tech, Inc., has gathered information and prepared the Livingston County All Hazard Mitigation Plan; and

WHEREAS, the Livingston County All Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, Livingston County has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, Livingston County has reviewed the Plan and affirms that the Plan will be updated no less than every five years; now therefore, be it

RESOLVED, that the Livingston County All Hazard Mitigation Plan, a copy of which is attached to this resolution and incorporated herein by reference, be adopted as this jurisdiction's All Hazard Mitigation Plan; and be it further

RESOLVED, that the actions in the Plan be executed.

Mr. Brodell explained that this has been an ongoing process since last August. The plan is reviewed every five years.

Motion: Mr. Schuster moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

- Deputy Director – Will Gall (Start 3/28/22)
- Working on Deputy Fire Coordinator positions
- Special Operations – Rope Rescue Equipment Project underway

CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. **AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: CENTRAL SERVICES AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

Central Services:

- Create one full-time Building Maintenance Mechanic position at Wage Grade 11 CSEA Contract effective April 13, 2022.
- Delete one full-time Custodial Worker position at a Wage Grade 3 effective immediately.

For: Organizational changes based upon workload.

In 2021, we deleted the other full-time Custodial Worker. This deletion completes our organization plan to delete and upgrade the two Custodial Worker positions.

Mr. Mann reviewed the position changes for approval and explained that his budget can absorb the salary increase. *Motion*

Mr. Pangrazio moved and Mr. DiSalvo seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

- RGE&E and NYSEG Smart Meter upgrade-Mr. Mann gave a brief review of the planned update to smart meters over 3-4 years for these utility customers.
- Mr. Mann reviewed some of the activities planned for the family fun day on May 14.

Informational Item(s) Written Only

Al Lorenz Park: (CIP)

- 1) Mark your calendar. May 14th we will be having a festival in the park. As planning progresses we will provide updates. As of this writing, we are planning a trail run, fishing derby, basketball competition, music, Tai Chi, Yoga, Food, classic car cruise-in, and fun.
- 2) On April 30th at 9:00am we will have a park clean-up to coincide with Earth Day events in April. The press release was distributed on 3/23/22.
- 2) Storm related damage to Pavilion #2. We are set for the re-build, but awaiting materials which are still on order.

Murray Hill

- 1) Building #1 – Restoration of existing office space near the Auditorium continues. Met with HR and discussed space usage intent (satellite office space). Completing clean out of area, and will prepare for a mockup of the area for HR to again review and finalize decisions.
- 2) Building #1 – Upgrades to the conference center A/V system are being reviewed. We are currently evaluating potential solutions with a vendor.
- 3) Building # 2 – We are in the process of completing an elevator modernization for the DOH.
- 4) Multiple Buildings – Spring Sheet Metal is on-site completing the repair/replacement of the Slate Roof tiles on multiple buildings on Murray Hill.

DOH - Dog Control expansion: (Grant)

- 1) Substantially Completed. In discussion with DOH regarding expanded fencing.

Government Center: (CIP)

- 1) Door locks - Day Automation – They have begun changing out door latches. Anticipate 1 week for this to be completed.
- 2) Cameras – Integrated Solutions –Completed.
- 4) Judge Wesley’s Office Space – Completed.
- 5) Probation – We will be converting/adding storage/lockers to the existing break room. This will require adding a card reader for the door.
- 6) Interior signage. Evaluating quotes that have been received.
- 7) Obtaining Quotes for interior stair well - fix drywall, paint walls and hand rails, with new stair treads and landings. Awaiting quotes for stair treads/flooring.

Sheriff’s Office: (CIP)

- 1) Training Center – Retention Pond is next, waiting on the weather to break and the ground to dry out.

- 2) Stairs from the upper to lower parking lots – Stairs installed. The concrete sidewalk/landing is next to complete (weather/temp). Light poles/lights are completed.
- 3) 911 Center furniture upgrade – Completed
- 4) Domestic Hot Water - Old Jail - 75% complete - new system to be installed. Tentative complete date is 4/11-15. The system is in and we are working with Day Automation to finalize wiring and controls.
- 5) Office Renovation - Materials were ordered and originally scheduled for 6 weeks out. There was an issue with the windows order/install - delivery time is now a minimum of 12 weeks
- 6) Courthouse Deputies area off the main entrance / expansion of office area. Completed

SHERIFF’S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE-NYS DIVISION OF CRIMINAL JUSTICE SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff’s Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Division of Criminal Justice Services	7/1/2021-6/30/2022	Up to \$10,308.00
Alfred E. Smith State Office Building		
80 South Swan St		
Albany, NY 12210		
For: Alternatives to Incarceration Grant		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3143	0	Yes x (est. 3,000) No

Sheriff Dougherty reviewed the annual contract for approval for the work release program. Mr. Coyle explained that the budget amount depends on the work hours that come in.

Motion: Mr. DiSalvo moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.

2. AUTHORIZING THE PURCHASE OF ONE (1) NEW 2022 CHEVROLET TAHOE FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE – DENOAYER CHEVROLET, INC. AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that by piggybacking on Elsmere Fire District's command vehicle bid contract awarded April 13, 2021, the Livingston County Sheriff's Office is hereby authorized to purchase from DeNooyer Chevrolet, Inc. of 127 Wolf Road, Albany, NY 12205, one (1) new Chevrolet Tahoe for a total cost not to exceed \$44,975.50.

Sheriff Dougherty explained that this a replacement vehicle.

Motion: Mr. Falk moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING THE PURCHASE OF ONE (1) NEW 2022 CHEVROLET 3500HD SILVERADO WD FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE – DENOAYER CHEVROLET, INC. AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that by piggybacking on Franklin County’s Silverado vehicle bid contract awarded January 25, 2022, the Livingston County Sheriff's Office is hereby authorized to purchase from DeNooyer Chevrolet, Inc. of 127 Wolf Road, Albany, NY 12205, one (1) new Chevrolet 3500HD Silverado 4WD for a total cost not to exceed \$44,165.00.

Sheriff Dougherty explained that this is replacing a 2005 Chevy extended cab pickup. Mr. Coyle explained that the use of the piggybacking contract process gets us the best deal possible.

Motion: Mr. DiSalvo moved and Mr. Falk seconded to approve the foregoing resolution Carried.

Sheriff Dougherty thanked Jason Wolfanger and Highway for their partnership on being able to service these vehicles to run 200,000 miles and up.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. AMENDING RESOLUTION NO. 2021-417 (GEOCOVE, INC.)

WHEREAS, Resolution No. 2021-417 authorized the Chairman of the Livingston County Board of Supervisors to sign a contract with GeoCove, Inc. for professional consulting services related to upgrading the County's ArcGIS server. Said contract was for a term commencing January 1, 2022, and terminating December 31, 2022, in an amount not to exceed \$9,000; and

WHEREAS, with the server upgrade now complete, the scope of services for the project needs to be expanded to incorporate the creation of departmental mapping applications and a training module. Due to the desired additional work tasks, the existing contract amount needs to be increased by \$13,500.00; now, therefore, be it

RESOLVED, that the contract with GeoCove, Inc. is hereby amended to include the expanded scope of services and an increased contract amount that is not to exceed \$22,500.00; and be it further

RESOLVED, that Resolution No. 2021-417 is hereby amended accordingly.

Director's Comments: This resolution will allow GeoCove, Inc. to create online mapping applications for County Administration, the Economic Development Department, and the Planning Department. The server upgrades to a new GIS platform are complete. This project will be funded under the CIP.

Ms. Ellis reviewed the contract for approval and some mapping app examples done due to the server upgrade.

Ms. Ellis reviewed the additional services that required an increase to the contract amount.

Motion: Mr. Pangrazio moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

2. AMENDING THE 2022 LIVINGSTON COUNTY SALARY SCHEDULE: PLANNING DEPARTMENT AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2022 Livingston County Salary Schedule is amended as follows:

Planning Department:

- Create one (1) full-time Administrative Secretary position at Wage Grade 10 CSEA Contract effective immediately.
- Delete one (1) full-time Senior Typist position at a Wage Grade 7 effective immediately.

Ms. Ellis reviewed the upgrade request and the expanded duties for this position. This position was originally an administrative secretary position that was changed in 2014. The position upgrade is budgeted.

Motion: Mr. Pangrazio moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

Environmental Management Council Update from Chairperson Patti LaVigne-Ms. Ellis introduced the new EMC Chair, Patti LaVigne. Ms. LaVigne reviewed the EMC annual report highlights for 2021. The annual Earth Day Award presentation will be held at the April 27 Board meeting. EMC participation has increased with remote meetings during Covid. Ms. LaVigne reviewed some of the 2021 planned activities, projects and promotions. Ms. LaVigne explained that she is here to serve as liaison for any environmental issues that the Supervisors may have.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The Council met on February 18, 2022. The next meeting will be on May 20, 2022. This meeting will include presentations on Conesus Lake Watershed Inspection Program 2021 activities and on the 2021 Conesus Lake Watershed Management Plan Annual Report.

Watershed Education Center at Vitale Park (WEC). There was a joint presentation on March 17, 2022, by SUNY Geneseo and Maritime College on Conesus Lake Sediment Core Analysis. See link for schedule of future presentations: <https://conesuslake.org/lake-community/wec>

AGRICULTURAL AND FARMLAND PROTECTION BOARD

Agricultural District #3 Renewal. The County has contracted with Cornell Cooperative Extension of Livingston County for assistance with the renewal of Agricultural District #3. First mailing to landowners is scheduled for July 2022. Anticipated completion end of year 2022. Agricultural District #3 covers the southern part of the County – 7 towns from Mt. Morris to Springwater.

Purchase of Development Rights (PDR) Program/Partnership with Genesee Valley Conservancy. The PDR pre-application selection process began with a mandatory workshop for interested landowners being held on February 23rd. Deadline for pre-application submissions was March 23, 2022. Seven pre-applications have been received and will be reviewed at the April 21, 2022, AFPB meeting.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

Earth Day Award. The EMC worked on the Earth Day Award and determining the 2022 recipient. The EMC plans on presenting the award at the Board of Supervisors meeting on April 27.

Community Clean Up Events. In recognition of the 52nd anniversary of Earth Day, the 4th Annual Livingston County Community Cleanup will occur in April – community organizations and the public are encouraged to register any cleanup activities occurring between April 16 – 30 to be included in this event. Registration and a list of activities can be found here: <http://www.livingstoncounty.us/cleanuplivco>

COUNTY PLANNING BOARD

The Planning Board now has a dedicated email: LCPlanningBoard@co.livingston.ny.us. Referrals can be submitted to this email.

Next meeting. The next meeting is scheduled for April 14, 2022.

LET'S Plan. A free, 3-credit, in-person land use training workshop with the NYS Department of State is scheduled for April 26, 2022, at the Livingston County Highway Department Conference Room from 6 – 9 p.m. A training session on Affordable Housing and a training session on Regulating Short Term Rentals are included in this event. Pre-registration is required by emailing or calling Heather Ferrero at hferrero@co.livingston.ny.us or 243-7575. **Reminder:** “Evenings with the County Planning Board” is also an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

SOLAR. The Solar Coordinator has been meeting with Code Enforcement Officers and visiting solar sites and coordinating with the Planning Department on technical assistance to municipalities on solar/BESS projects. The Planning Department intern from SUNY Geneseo, Alex Maccallini, has continued for the Spring Semester to assist with deliverables for the NYSERDA agreement. The Planning Department is launching an Alternative/Renewal Energy website, <https://www.livingstoncounty.us/938/Renewable-Alternative-Energy>, with sections on solar and Battery Energy Storage Systems to be a technical and informational resource for municipalities and the public. Wind energy and anaerobic digesters will be added to the website in the future.

GENESEE TRANSPORTATION COUNCIL

2022-2023 Unified Planning Work Program: On behalf of the Town of Livonia, the Planning Department submitted an application for funding to develop a *Lakeville Corridor Strategic Plan*. This project was selected for funding. Planning staff will work with the Town of Livonia and GTC on next steps.

SPECIAL PROJECTS

1) Leak Detection Survey. This project has been on hold while we continue to wait for grant extension approval from the NYS Department of State.

2) Akzo Settlement Committee. The MOA with the Water and Sewer Authority has been drafted. A Project Oversight Committee will be meeting in April to discuss the consultant scope of work for refining the multiple water supply and infrastructure improvement alternatives identified in the water supply study for the areas affected by the mine collapse.

BROADBAND PROJECT: We continue working with Empire Access on the ReConnect 2 Program award. We are working with the towns on the town-level analysis of service gap areas. The County has published an App for the public to check on the status of grant activity.

RADIO COMMUNICATIONS UPGRADE PROJECT. We continue work on the planning and design of the new tower at the EOC. We are working on executing a contract with Sabre on purchase of the tower and

shelter. We are working with C&S Engineers on the site construction bid document which we anticipate releasing in April.

TECHNOLOGY STRATEGIC PLANNING. GeoCove, GIS consultant, completed work associated with upgrading the servers and assisted with creation of the broadband app. Planning staff will be arranging meetings with departments for Spring 2022 to discuss app development.

COVID 19 FEMA Reimbursement (Presidential Disaster Declaration) – We submitted over \$350,000 in reimbursement requests. We continue work on multiple rounds of appeals and anticipate that final reimbursement will take place in 2022.

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

1. PROCLAIMING THE WEEK OF MAY 1-7, 2022 AS NATIONAL SMALL BUSINESS WEEK IN LIVINGSTON COUNTY

WHEREAS, National Small Business Week honors the entrepreneurial spirit and contributions of small businesses and entrepreneurs in Livingston County; and

WHEREAS, every year since 1963 every President of the United States has proclaimed a ‘‘National Small Business Week’’; and

WHEREAS, the approximately 30,700,000 small businesses in the United States are the driving force behind the economy of the Nation, representing 99.9 percent of all businesses with employees in the United States; and

WHEREAS, small businesses employ 47.1 percent of the employees in the private sector in America and are responsible for creating nearly two-thirds of new jobs; and

WHEREAS, small businesses will play an integral role in rebuilding the economy; now, therefore be it RESOLVED, by the Livingston County Board Of Supervisors that:

- We recognize May 1-7, 2022, as ‘‘National Small Business Week’’ in the County of Livingston; and
- We honor and celebrate the entrepreneurial spirit and contributions of small entrepreneurs; and
- We applaud the efforts and achievements of the owners of small businesses and their employees, whose hard work and commitment to excellence have made them a key part of the economic vitality of this County; and
- We recognize the importance of ensuring that policies which promote an environment in which small businesses may succeed; and
- We support efforts to encourage consumers to utilize small businesses; increase awareness of the value of small businesses and the impact they have on our economy;

be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward certified copies of this Resolution to the Livingston County Economic Development Office and United States Small Business Administration.

Motion: Mr. Schuster moved and Mr. DiSalvo seconded to approve the foregoing resolution.. Carried.

2. PROCLAIMING THE WEEK OF MAY 1-7, 2022 AS LIVINGSTON COUNTY TRAVEL AND TOURISM WEEK

WHEREAS, travel has a positive effect on New York and the nation’s economic prosperity and image abroad and it also impacts business productivity and individual travelers’ well-being; and

WHEREAS, prior to COVID-19, the travel and tourism industry represented a \$2.6 trillion impact to the U.S. economy and exports; and

WHEREAS, the leisure & hospitality industry accounted for 11% of pre-pandemic U.S. employment but represented a staggering 73% of all jobs still lost in February 2022; and

WHEREAS, travel to and within New York provides significant economic benefits for the state; and

WHEREAS, travel in Livingston County, New York provides economic benefits for the county, providing employment and generating local tax revenue; and

WHEREAS, travel is a pillar of economic growth, creating jobs at a faster rate than other sectors; now, therefore, be it

RESOLVED, that the Livingston County Board Of Supervisors that the Livingston County Board of Supervisors hereby proclaims the week of May 1-7, 2022 as Travel and Tourism Week in Livingston County, New York, and urge the citizens of this community to join in this special observance with appropriate events and commemorations.

Motion: Mr. DiSalvo moved and Mr. Falk seconded to approve the foregoing resolution Carried.

3. PROCLAIMING THE WEEK OF MAY 9-13, 2022 AS NATIONAL ECONOMIC DEVELOPMENT WEEK IN LIVINGSTON COUNTY

WHEREAS, Economic Development Week is an event created by the International Economic Development Council to celebrate the achievements of economic development; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of the American economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, economic developers work in the County of Livingston within the State of New York; now, therefore, be it

RESOLVED, by the Livingston County Board Of Supervisors that:

- We recognize May 9-13, 2022 as “Economic Development Week” in the County of Livingston.
- Remind individuals of the importance of this community celebration which supports the expansion of career opportunities and improving quality of life;

and be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward certified copies of this Resolution to the Livingston County Economic Development Office and International Economic Development Council.

Motion: Mr. Pangrazio moved and Mr. DiSalvo seconded to approve the foregoing resolution Carried.

4. PROVIDING FOR A PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE COUNTY’S PROPOSAL TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL (CAPACITY BUILDING AND ENTREPRENEURIAL ASSISTANCE TO SUPPORT AND FOSTER THE DEVELOPMENT OF MICROBUSINESSES)

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on May 11th at 1:35 PM in the Board of Supervisors Assembly Room, Livingston County Government Center, Third Floor, Geneseo, New York, with the purpose of said hearing to provide information to the public regarding the Community Development Block Grant (CDBG) program and to consider citizen comments regarding the County’s proposal to submit a CDBG application to the NYS Office of Community Renewal to provide grants in conjunction with capacity building and entrepreneurial assistance to support and foster the development of microbusinesses, and at least ten (10) days’ notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspaper of the County as provided by law.

Mr. Bacon reviewed the grant increase and explained that this is another microenterprise grant for another round of Dream-O-Vate.

Motion: Mr. Schuster moved and Mr. DiSalvo seconded to approve the foregoing resolution.. Carried.

Mr. Bacon explained that he would like to ask for the Committee to support funding in the amount of \$500,000 of ARPA funds for a Livingston County Tourism and Event fund. \$400,000 would be used in a matching grant

format. Mr. Coyle reviewed the requests for and about a re-grant program using some of the ARPA funds for tourism, local community and improve quality of life. This is not an action item for today.

Informational Item(s) Written Only

- We would like to propose a “LivCo Tourism Festivals and Events Fund” that would enhance new and existing events by encouraging the attraction of additional visitors to Livingston County. LivCo Tourism is seeking \$500,000 to be sourced from the County’s “ARPA” allocation. The multi-year program would provide eligible projects with a 50/50 match component comprised of a minimum \$3,000 and a maximum of \$25,000 per event. The ultimate goal of the program is to draw new attendees using fresh ideas and concepts to drive quality-of-life and economic impact to our County. Events could take place anywhere in the County and would need to provide a detailed description of how the additional funding would accomplish the goal of the program. Building on our current festivals and creating new attractions will allow Livingston County to showcase our wonderful towns and villages by introducing visitors to the rural lifestyle we treasure.
- Livingston County Tourism launched the newly revised website: www.visitlivco.com. This was the culmination of efforts over the past several months to focus on consistent branding and transitioning to the outdoor recreation economy using the strong assets that exist here. Please feel free to see what the site has to offer!
- The 1st Impressions grant window has closed and 39 applications were received! Applications will be reviewed for eligibility and recommendation to the LCDC Board at the April 1st meeting.
- The NY Main Street grant award for the Village of Dansville kicked-off with a series of informational meetings for potential applicants. We are requesting applications be submitted by the end of April for a quick turnaround on awards. The final deadline for completion is December 2023.

CLERK OF THE BOARD – MICHELE REES

Pre-approved Informational Item(s) To Be Reported

1. There is a Committee of the Whole resolution prepared for the next Board meeting. As we were unable to recognize Mr. DiPasquale at a Board meeting with a clock, the Clerk of the Board has spoken with Chairman LeFeber about honoring him at the Town’s special dedication event later this month in the Mt. Morris Central School Auditorium. The Chairman will be contacting the Town to confirm our participation in their event. A resolution honoring Charles DiPasquale for his years of service to the County has been prepared for the 4/13 Board meeting to be presented along with a clock at the Mt. Morris event.

Mr. Coyle reviewed the earmark availability for federal government discretionary funds. The Senate version is due on Monday, so the County is working to put some earmark requests together with the possibility of getting to disc funds. Interviews for the secretary position in his office begin this week. The State budget is not yet adopted so it is unknown what good and/or bad will be included. The Bills stadium and bail reform are hanging up the process.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Schuster seconded to adjourn the meeting at 10:38 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. Village Elections 2022 were certified for the Villages of Avon, Caledonia, Geneseo, Leicester, Lima and Nunda. There were races in only two of the towns – Geneseo Mayor and Lima Village Council. The turnout was under 10% for the uncontested races; Geneseo was 19%; Lima 24%. Due to the close split in Lima, we performed a manual recount as required by the new Election Law.
2. Payment was received for the NYS funded EVE grant. Those funds were used to replace the intrusion system at Millennium Drive.

3. Petition passing season for the 2022 General Election has begun. We will know within the next couple of weeks whether there will be a Primary in June. If so, June 28 will be the day.
4. Dates for holding a Town caucus are March 1 through July 28.
5. Jen Young of Mt. Morris was appointed as machine tech to replace Ray DiPasquale. We now have two new machine techs and will be hosting Machine Tech training in April to bring them up to speed. Seneca County will also be participating to help reduce the cost.
6. Commissioner DiPasquale and his deputy attended the Elections Commissioner Association winter conference in Albany. The other BOE staff participated remotely due to the Village political calendar and filing dates.
7. NCOA (National Change of Address) process has been completed for the year. NYS Election Law requires each Board to annually review any address changes reported to the USPS.
8. Current active voter enrollment stands at 39,319. Democratic: 10,184; Republican: 16,969; Conservative: 915; Working Families: 125; Oth-Green: 112; Oth-Lbt: 137; Oth-Ind: 1,679; Blank-No Party: 9,092; Oth-Blank: 92; Oth-WEP: 8; and Oth-Reform: 6. Inactive enrollment is at 2,747. Total active/inactive voter enrollment: 42,066.

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

296 adult offenders supervised in county
 (30 treatment court cases being supervised in drug court)
 26 offenders in other NYS counties
 7 offenders in other states
 8 juveniles supervised
 8 new juvenile referrals
 16 investigations ordered
 7 active EHM cases (0 juveniles; 7 adults; 1 of which are female), 1-Global Positioning
 0 adult placed on probation for willful violation of support
 8 New Leandra’s Law cases (6 CDs)
 0 New Criminal Adolescent Offender Youth Part cases
 4 New Pre-Trial Services

2. MONIES COLLECTED

\$2,065.09 – restitution
 \$1,000.00 – fines
 \$1,235.00 – DWI supervision fees
 \$401.75 – EHM fees
 \$89.91 – restitution surcharge

3. OUTSTANDING FEES

\$93,342.40 – DWI Supervision Fees as of 2/28/22
 \$153,739.05 – EHM fees as of 2/28/22

4. MEETINGS ATTENDED

2/1/2022 Human Services Department Head Meeting
 2/1/2022 e-Connect meeting with Monroe County
 2/2/2022 OPCA Probation Financial Obligation Work Group
 2/10/202 NYS COPA Meeting (Virtual)
 2/15/2022 Law Enforcement Council
 2/17/2022 Pre-Trial Certification Survey Virtual Meeting
 2/22/2022 Suicide Prevention Task Force Meeting
 2/23/2022 Board of Supervisor Meeting
 2/24/2022 Community Health Assessment Leadership Meeting
 2/25/2022 Diane Deane Open House
 2/28/2022 Staff Meeting

5. ADMINISTRATIVE REVIEWS

Two (2) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Lynne Mignemi	2/11/22	Courage to Change	1.75	
	2/16/22	DT/Baton/OC	7.0	
Michelle Jordan	2/2/22	Corporate Compliance	1.0	
	2/2/22	Violence in the Workplace	0.25	
	2/2/22	Sexual Harassment	1.0	
	2/4/22	Use of Force	1.0	
	2/11/22	Courage to Change	1.75	
	2/16/22	DT/Baton/OC	5.0	
Deb Williams	2/11/22	Courage to Change	1.75	
	2/14/22	DT/Baton/OC	7.0	
	2/15/22	#HowDoISearchThat	1.5	
Courtney Sobrado	2/11/22	Courage to Change	1.75	
	2/14/22	DT/Baton/OC	5.0	
	2/15/22	#HowDoISearchThat	1.5	
Liz Laney	2/7/22	DNA	0.5	
	2/11/22	Courage to Change	1.75	
	2/16/22	DT/Baton/OC	7.0	
Rachel Merrick	2/11/22	Courage to Change	1.75	
	2/15/22	#HowDoISearchThat	1.5	
	2/16/22	DT/Baton/OC	7.0	
Kerrin Chapman	2/11/22	Courage to Change	1.75	
	2/16/22	DT/Baton/OC	7.0	
Katie Dunn	2/11/22	Courage to Change	1.75	
	2/14/22	DT/Baton/OC	7.0	
	2/15/22	#HowDoISearchThat	1.5	
Jason Varno	2/11/22	Courage to Change	1.75	
	2/14/22	DT/Baton/OC	7.0	
Josh Wren	None			
Holly Laurie	2/11/22	Courage to Change	1.75	
	2/14/22	DT/Baton/OC	7.0	
	2/15/22	#HowDoISearchThat	1.5	
Christopher Kendall	2/11/22	Courage to Change	1.75	
	2/14/22	DT/Baton/OC	7.0	
	2/15/22	#HowDoISearchThat	1.5	

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board