

**PUBLIC SERVICES COMMITTEE MEETING MINUTES**  
**WEDNESDAY, MAY 1, 2019**  
**9:00 A.M.**

PRESENT: G. Deming, C. DiPasquale, B. Carman, M. Schuster, D. LeFeber, D. Mahus, M. Falk, I. Coyle, J. Gunther-Intern  
 ABSENT: S. Erdle

Public Services Chair Jerry Deming asked Chairman David LeFeber to lead the Pledge of Allegiance.

**HIGHWAY – DON HIGGINS**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT TO PURCHASE PAVEMENT MARKING SERVICES THROUGH A CONTRACT AWARDED BY GENESEE COUNTY – SENECA PAVEMENT MARKING, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as piggybacking on extended Genesee County Bid #2018-173, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Seneca Pavement Marking, Inc.</b> 3526 Watkins Road Horseheads, NY 14845	5/8/19-5/31/20	Centerline (Yellow) per CL mile: \$284.00 Edgeline (White) per CL mile: \$280.00 Railroad Markings-Each \$500.00

For: Waterborne Paint Pavement Marking - Centerline (Yellow) per CL mile: \$284.00

For: Waterborne Paint Pavement Marking - Edgeline (White) per CL mile: \$280.00

For: Waterborne Paint Railroad Marking – Each: \$500.00

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
2019 Liv. Co. Highway Dept. Budget Appropriations	100%	Yes No

Director's Comments: Prices are the same as last year.

Mr. Higgins reviewed the contract and explained that there is no increase in price this year.

*Motion: Mr. DiPasquale moved and Mr. Carman seconded to approve the foregoing resolution Carried.*

**2. AWARDING BID AND AUTHORIZING PURCHASE OF TWO (2) 4-SIDED REINFORCED CONCRETE BOX CULVERT STRUCTURES FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – LAKELANDS CONCRETE PRODUCTS, INC.**

WHEREAS, after the proper legal advertisement seeking bids for the purchase of Two (2) 4-sided Reinforced Concrete Box Culvert Structures for culvert replacement projects in the Towns of West Sparta and Nunda, two (2) bids were received and opened on April 29, 2019, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following purchase contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Lakelands Concrete Products, Inc.</b> 7520 East Main Street Lima, N.Y. 14485	N/A	\$116,285.00

For: Purchase of Concrete Box Culvert Structures for CR-11, West Sparta and CR-77, Nunda. Not to exceed the amount indicated.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
NYS CHIPS Appropriations	0%	Yes XX No

Director's Comments: Bid Opening is scheduled for 11:00 AM on April 29, 2019. Bid results will be available

at the PS Committee Meeting. UPDATE: Other bid: Kistner Concrete, \$139,675.00.

Mr. Higgins reviewed the bid results for these projects.

*Motion: Mr. Carman moved and Mr. Mahus seconded to approve the foregoing resolution.....Carried.*

**3. AWARDING BID AND AUTHORIZING PURCHASE OF A PRE-FABRICATED, GLULAMINATED, PRESSURE-TREATED TRANSVERSE BRIDGE DECK & TIMBER GUIDERAIL SYSTEM FOR THE FAULKNER ROAD BRIDGE PROJECT, TOWN OF OSSIAN FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – LAMINATED CONCEPTS, INC.**

WHEREAS, after the proper legal advertisement seeking bids for the purchase a Pre-Fabricated, Glulaminate, Pressure-Treated Transverse Bridge Deck & Timber Guiderail System for the Faulkner Road Bridge Replacement Project, Town of Ossian, three (3) bids were received and opened on April 29, 2019, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following purchase contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Laminated Concepts, Inc.</b>	N/A	\$144,213.00

PO Box 369  
3310 State Route 352  
Big Flats, N.Y. 14814

For: Purchase of Timber Bridge Deck & Guiderail System for Faulkner Road Bridge Replacement Project. Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2019 Liv. Co. Highway Dept. Budget Appropriations	100 %	Yes <input checked="" type="checkbox"/> No

Director’s Comments: Bid Opening is scheduled for 11:15 AM on April 29, 2019. Bid results will be available at the PS Committee Meeting. UPDATE: Other two bids: Unadilla (Unalam): \$198,000; Western Wood Structures: \$206,900.

Mr. Higgins reviewed the bids for this project. We have done projects with Laminated Concepts before and they are very good.

*Motion: Mr. Schuster moved and Mr. DiPasquale seconded to approve the foregoing resolutionCarried.*

**Pre-approved Informational Item(s) To Be Reported**

VETERANS MONUMENT PROJECT UPDATE: Mr. Higgins reported that Lori Mastin, who was formerly with National Grid and is now with the IDA, has met with Jason Wolfanger, she has reviewed the site and she is working on information to address the overhead power lines and providing electric services to the monument. Mr. Higgins believes National Grid will come through and help out significantly with the cost for this project. We do not have anything in writing yet. The poppy making process at BOCES is going very well on Tuesday and Thursdays. There are typically 15-20 veterans working each day. It is a wonderful project these veterans are getting involved in. Mr. Higgins has made two poppies himself. There have been 100 poppies made so far with a goal of 200. Cost to date to the Highway department is ~\$4,500 in plate steel, rebar, paint and bearings that he still needs to order. This is coming out of their buildings and grounds budget line. The value of this is getting veterans working on something they have never done and the value of what they are doing to help them out in their lives is priceless. The base and sub-base have been installed for the parking lot. This parking will also be used for overflow parking for any events held at Hampton Corners. To date there is ~\$20,000 worth of stone, fabric, drainage material and crusher run in. A decision needs to be made on the paving. One thought is the Capital Improvement Project Gypsy Lane paving is scheduled this year and we may be able to pave this parking lot at the same time saving money. We are still in the planning process of the monument, weighing the different construction methods and materials. Costs will continue to come out of the Buildings and Grounds account and there may be money already in the capital improvement program that can be used.

**SHERIFF’S OFFICE – UNDERSHERIFF MATT BEAN**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: NATIONAL MEDICAL SERVICES, INC. D/B/A NMS LABS**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff’s Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
National Medical Services, Inc. D/B/A NMS Labs 3701 Welch Rd Willow Grove, PA 19090 For: Laboratory Testing Services	1/1/19-12/31/19	Per Pricing List

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X    No

The Undersheriff reviewed the contract renewal and explained that we have been using this contractor since Monroe County stopped this blood and urine testing for us last spring. Test prices increased ~\$10 per test in the new contract. Monroe County tests about 99% of our controlled substances. Turnaround time is approximately 14 days with NMS. Turnaround for Monroe is closer to two months. We are very satisfied with NMS. While this is an additional cost to the County, the Sheriff’s Office has been successful with only sending samples if they needed. There is a savings over the last 3-4 years. There was discussion on whether NMS is looking into a lab located in Livingston County and Mr. Bacon explained that NMS visited a site in the County 6-8 months ago here in Geneseo and he believes they aren’t ready to make a move at this time but he does not believe that option is off the table. They are looking into garnering more business to make it worth their while.

*Motion: Mr. Carman moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.*

Undersheriff Bean updated the Committee on the new physician services contract for jail inmates. They are very pleased with the services being provided by PrimeCare. They have the ability to come into our facility with X-ray machines and dental, which saves us from going out of the facility with a transport for specialty type services. We have also received nursing staff coverage if one of our nurses is out. If we choose to go out to RFP for a private medical service it will be a benefit to us with better service to the Jail.

**EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

**Action Item(s) To Be Reported**

**1. PROCLAIMING THE WEEK OF MAY 19-25, 2019 AS EMERGENCY MEDICAL SERVICES WEEK**

WHEREAS, the Emergency Medical Services responders in Livingston County provide many hours to save lives and minimize the effects of injuries and illnesses; and

WHEREAS, EMS services are available 365 days a year; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim the week of May 19-25, 2019 as Emergency Medical Services Week in Livingston County to honor EMS personnel, technicians, nurses, physicians, and other healthcare providers who serve their community through EMS agencies and in the Emergency Department at Noyes Memorial Hospital.

Ms. Dewar explained that this is an annual resolution.

*Motion: Mr. Mahus moved and Mr. Schuster seconded to approve the foregoing resolution.... Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES: NOYES MEMORIAL HOSPITAL & UNIVERSITY OF ROCHESTER**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County Emergency Medical Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Noyes Memorial Hospital</b> 111 Clara Barton Street Dansville, New York 14437 For: Clinical experience for EMS students in the Emergency Department	6/1/19-5/31/22	\$0
<b>University of Rochester</b> 601 Elmwood Avenue Box 655 Rochester, New York 14642 For: EMS Medical Director for Livingston County EMS Programs	7/1/19-6/30/20	\$40,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
LC Budget A4013 and A4014	100%	Yes

Director's Comments:

The current contract expires 6/30/2019.

Ms. Dewar reviewed the contracts for approval. Both contracts are renewals to current contracts.

*Motion: Mr. Carman moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. Update on EOC expansion – EMS building – Ms. Dewar reviewed the planned design for the current structure expansion and the idea from the second structure design alternatives. The final design of the second structure will be determined after the main structure work is complete. Mr. Mann reviewed the USDA loan and bid plans for the main structure and explained that both a 3-sided and enclosed building will be addendums to the bid documents. Mr. Mann reviewed the bid timeline and how they hope to come to the June Committee meeting with a recommendation.

2. Update on Avon- Ms. Dewar reviewed the ambulance services to Avon since the April 1 notification that Avon was going to cease operations. Normally NYS requires 90 days to close an ambulance service but Avon informed Ms. Dewar that they were going to close in 5 days. Ms. Dewar had previously reported on the possibility of expanding their services because they had been helping Avon but since then they have totally restructured their services so that they are posting in the Avon area. Other agencies were helping Avon in the months previous because of their inability to staff their ambulances. Two full time paramedic positions were added, the second of which is starting next week. Livingston County is providing the majority of services to Avon. We have responded to 43 calls since April 5 with 19 of those being BLS transports. Ms. Dewar feels that they are fulfilling their goal to have at least 5 ambulances on during the day and 3 at night however we have had to provide overtime to do so. Ms. Dewar has been approached by the Avon Rotary Lions Ambulance Board about their assets. They have a building with no mortgage and four vehicles. There are four vehicles; a fly car that is quite old and three ambulances, one of which is inoperable. They also have electronic, power and hydraulic stretchers, the same as we use here, as well as medical supply equipment that they told Ms. Dewar she could have. They are willing to lease their building for \$1.00 per year. Ms. Dewar has discussed operating costs with Mr. LeFeber and Mr. Coyle. The operating cost per year given to Ms. Dewar was \$28,000 with \$12,000 of that being insurance. Ms. Dewar has also been approached by the East Avon Fire Department on the possibility of housing an ambulance in their fire hall. Avon has since offered their equipment to the County at no cost. Ms. Dewar reviewed the equipment she does want to take from Avon. The County CON is for the entire county. Mr. LeFeber thanked Karen and the EMS staff for servicing Avon.

**Informational Item(s) Written Only**

March 27, 2019	Medical Director meeting
March 29 / 30, 2019	STEP Conference
April 1, 2019	Avon Ambulance notification to LCEMS of cessation or ambulance service
April 2, 2019	Medical Director meeting & Community Paramedicine partners meeting
April 6, 2019	LCEMS begins coverage in Avon
April 12, 2019	First of weekly EMS building construction meetings
April 15, 2019	REMAC meeting

**PLANNING – HEATHER FERRERO**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: BETTER POWER, INC., LIVINGSTON COUNTY SOIL & WATER CONSERVATION DISTRICT & OSWEGO COUNTY SOIL AND WATER CONSERVATION DISTRICT**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Planning Department, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Better Power, Inc.</b> 508 White Spruce Blvd. Rochester, New York 14623	NA	\$33,750.82

For: NYS Office of General Services Contract #PC66786: Purchase of (1) Generac Industrial Diesel SD Series Generator, 50 kW, 120/240V single phase

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Division of Homeland Security and Emergency Services: Statewide Interoperable Communications Grant (SICG) 2017	0	Yes

Director’s Comments: This resolution authorizes a contract with Better Power, Inc. (thru NYS Office of General Services Contract #PC66786) to purchase a package engine generator for the new radio tower site located at Short Tract Road, Town of Portage. See attached memo for overview.

**Livingston County Soil & Water Conservation District** 5/1/19-12/31/19 Not to exceed \$59,012.33

11 Megan Drive, Suite 2  
Geneseo, NY 14454  
For: Professional services in support of the implementation of the Conesus Lake Watershed Management Plan funded through the Finger Lakes-Lake Ontario Watershed Protection Alliance funds (CLAWS 27).

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Environmental Protection Fund program	\$0	Yes XX No

Director’s Comments: This resolution continues our annual contractual relationship with the Soil and Water Conservation District for landowner assistance with agricultural best management practices and projects in the Conesus Lake Watershed (CLAWS 27).

**Oswego County Soil and Water Conservation District** 4/1/19-3/31/21 \$89,200.00

3105 State Route 3  
Fulton, New York 13069  
For: Pass Through of Finger Lakes-Lake Ontario Watershed Protection Alliance funds for Conesus Lake Aquatic Weeds Strategy (CLAWS 29). Funding for Conesus Lake Watershed Management Plan implementation efforts.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Environmental Protection Funds through NYS DEC: Finger Lakes-Lake Ontario Watershed Protection Alliance (FOLLOWPA 18-19/CLAWS 29)	0	Yes

Director’s Comments: This resolution will authorize a contract with the Oswego County Soil and Water Conservation District for pass through of FLOWPA funds (CLAWS 29) for water quality projects in the Conesus Lake watershed.

Mrs. Ferrero reviewed the contracts for approval. Mr. Coyle explained that we are back to the OGS contract for

the generator purchase. The other two contracts are both current contracts being renewed.

*Motion: Mr. Carman moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.*

### **Pre-approved Informational Item(s) To Be Reported**

1. Agricultural and Farmland Protection Board and protection of prime ag soils when considering solar development projects. Mr. Coyle explained that the Agriculture & Farmland Protection Board is requesting that the County consider a resolution, but not necessarily this exact wording. Mr. Carman explained that he and Mr. Schuster are both members of the AFPB and are tasked with farmland protection. The Caledonia solar project is going to impact up to 2,000 acres of prime soils. AFPB is not against large scale solar projects, they are against large scale solar projects on prime soils. This does not affect the Mt. Morris solar project because that project is not on prime soils. There have also been discussions on this subject with the Farm Bureau to come up with a specific acreage number. Mr. DiPasquale explained that he would have to vote no on any resolution because the Mt. Morris project is a \$283,000 revenue per year for the town. Mr. Carman explained that Town Supervisors have an obligation to help the people with the tax burdens in their towns. Mr. Schuster discussed the rights of the private property owners and their ability to develop whatever they want on their property versus conserving prime soils. The first resolved in the proposed resolution would need to be amended to indicate specifically “prime soils” concerns. There was discussion on the timeline for support of a resolution. Mrs. Ferrero explained that today is simply to begin these discussions and that a resolution can be crafted per the Public Services Committee. Mr. Schuster explained that Dan Pangrazio did indicate that he would be opposed to this resolution seeing it as taking away private property rights. We do have the Purchase of Development Rights Program (PDR) where the State is paying landowners for development rights, and this resolution would be taking those rights away without compensation. Mr. Schuster discussed the rights of the private property owners and their ability to develop whatever they want on their property versus conserving prime soils. The first resolved in the proposed resolution would need to be amended to indicate specifically “prime soils” concerns. There was discussion on the timeline for support of a resolution. Mrs. Ferrero explained that today is simply to begin these discussions and that a resolution can be crafted per the Public Services Committee. Mr. Schuster explained that Dan Pangrazio did indicate that he would be opposed to this resolution seeing it as taking away private property rights. We do have the Purchase of Development Rights Program (PDR) where the State is paying landowners for development rights, and this resolution would be taking those rights away without compensation. Mr. Schuster is also conflicted on whether he could support this resolution or not. Mr. Coyle reviewed the need to consider the roles of the AFPB, who is advisory in nature to the Board of Supervisors, and the Board of Supervisors actions that you would consider on this issue, because of Article 10 superseding even the local zoning jurisdiction, be mindful that the usefulness quotient of what you decide is not very high. That being said, the Board should consider doing something out of respect for AFPB regarding a thorough review when considering prime soil projects and amending the specificity of the resolution. Amount of a percentage of the total of a project? There were questions on the usefulness of an action by the Board. There was further discussion on Article 10. Mr. Deming explained that the Town of York is working on a local law limiting use of prime soil to 25%. He believes this is more of a town issue, not a county issue. There was discussion on the set aside program and how these solar projects are not forever use projects. Solar farms have become an option to assist a farmers’ income. Avon chose to limit solar farms to 25 acres for the maximum size. Mr. Deming reminded everyone of the solar meeting at York Central School two years ago when NYSERDA stood up and said that we would never see more than 25 acres. York has not had one request under 200 acres. Mrs. Ferrero explained that AFPB has issued a memo to all towns and villages about the siting of solar projects on prime soils. Mr. Deming would like to see a discussion at the next Board meeting.
2. Update on the Radio Communications Upgrade Project – Update on Short Tract Road construction schedule and next projects. Amanda Schultz reported that site construction will begin on May 14 with tower operational set up being in September or October of this year. The PNT team has identified the need to focus on the maintenance and proper life cycling of the Groveland Hill and Jakman Hill towers in their five year plan. Both towers are old and are not passing town ordinances. Motorola is currently reviewing the Jakman Hill tower site to see if there are any modifications that can be made to help coverage in Lima.

There are also looking into system upgrade with Motorola Radio service. It is a \$1.8 Million investment over the next six years. We are in a really good state with our system since we went live in June 2017, but with everything that changes over time we will need to upgrade the system. State funding is available for the upgrade.

3. U.S. Census update-Mrs. Ferrero explained that 2019 is the year of gathering data for the 2020 Census. There are two projects going on right now having to do with addresses. Towns and Villages will all be contacted by the Census. Mrs. Ferrero reviewed LUCA Phase 2 and the New Construction Program where the Census will be seeking information on any new construction projects happening since LUCA was submitted.
4. New senior planner – Megan Crowe

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### **Informational Item(s) Written Only**

#### **CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES**

1. **Conesus Lake Watershed Council.** The next meeting is scheduled for May 31, 2019.
2. **Governor Cuomo’s Initiative to Address Harmful Algal Blooms (HABS).** We are providing the Town with assistance on executing contracts with NYSDEC for the Conesus Lake Outlet Reconfiguration Project and the Vitale Park Shoreline Restoration Project.
3. **Watershed Education Center at Vitale Park (WEC).** The WEC Program Development Committee continued work on the presentation schedule for 2019. Upcoming presentations
  - a. April 24 – Stormwater Management Toolkit and Erosion Control
  - b. May 1 – IMap Invasives Training
  - c. May 30 – 4-Hour Erosion Control Workshop for contractors, highway staff, code enforcement officers

#### **TRANSPORTATION ADVISORY COMMITTEE**

1. **Mobility Management Website.**
  - a. The Public Transportation Work Group and CC Environment & Planning finalized marketing materials for the website.
  - b. We’ve been asked to present at the Annual Meeting of the Intelligent Transportation Society of New York (ITS-NY) on June 13-14, 2019 in Saratoga Springs, NY. The theme of the meeting is “ITS Applications: Technology Advancements and the Human Connection” and there are panels planned that focus on topics such as Advanced Technologies in Smaller Communities and Mobility (first/last mile, Mobility as a Service, etc.). The organization identified Ride Livingston as a project of interest to ITS-NY members around the New York State.
  - c. Every two years the Metropolitan Planning Organizations across New York State get together for a multi-day conference. The Genesee Transportation Council would like to profile the project as an innovative model for dealing with Mobility-as-a-Service. The conference is in Syracuse the week of July 15. RideLivingston is seen as a project that would have practical application in other rural areas of the State.
2. **Genesee Active Transportation Plan.** The consultant team is working on the data collection phase.

#### **AGRICULTURAL AND FARMLAND PROTECTION BOARD**

1. **Agricultural District Eight Year Renewal.** Renewal of Agricultural District #1 is planned for 2020. We’ve started the organizational process. We are looking into a possible partnership with CCE to assist with the renewal process.
2. **NYS Ag and Markets Grant Program: Local Municipal Agricultural and Farmland Enhancement and Protection Plans:** Planning staff continued to provide support as needed to the towns of Sparta and Mt. Morris with finalizing approval of their plans. We started providing technical assistance to the Town of Leicester for development of their local ag protection plan.
3. **NYS Ag and Markets Grant Program: Local Municipal Regulation Updates.** We continued providing technical and mapping assistance to the Town of Ossian in support of its Zoning Law update project.

4. **Purchase of Development Rights (NYS Farmland Protection Implementation Grant program)**  
Eleven applications were received. The Planning Department, Genesee Valley Conservancy, and Ag and Farmland Protection Board members have started processing the applications.

**SOLAR PROJECTS/ARTICLE X.** The Planning Department provided comments on the Public Scoping Statements for the Horseshoe Project and the Morris Ridge Project.

#### **ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)**

1. **Next meeting.** The next meeting is on May 22.
2. **Earth Day Award.** Earth Day Award is on April 24.
3. **Community Clean Up Event.** The 2<sup>nd</sup> annual community clean up event is a success. More than double the number of events than last year. There is an online ability to register events and a follow up survey to collect results is available.

#### **COUNTY PLANNING BOARD**

**LET'S Plan. Reminder:** "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

#### **E911 ADDRESSING**

The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

#### **GENESEE TRANSPORTATION COUNCIL**

1. **Council.** The Council approved the 2019 Unified Planning Work Program. There are 3 projects from Livingston County on the list being funded: 1) Wayfinding Project for Livingston County Economic Development; 2) State Route 36 Corridor Study, and; 3) Village of Avon Circulation, Access and Parking Study. Planning staff will be providing technical assistance to the State Route 36 Corridor Study project.
2. **Planning Committee.** The next meeting is scheduled for May 9.

#### **GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL**

1. **Council.** The Council meets quarterly. The Council met on March 7. The next meeting is June 13.
2. **Executive Committee.** The next meeting is scheduled for April 25.
3. **Planning Coordination Committee.** The next meeting is scheduled for June 14.

#### **SPECIAL PROJECTS**

1. **LIVINGSTON COUNTY WATER SUPPLY STUDY UPDATE PROJECT.** The data collection phase is underway. The Steering Committee is meeting on April 24 for update on consultant technical review activities.
2. **LIVINGSTON COUNTY LAND BANK CORPORATION**  
The contract with Enterprise has been executed. The Land Bank Corporation is in the process of securing one property in Mt. Morris for demolition. Another property in Dansville is being considered for possible renovation using grant funds. We continue to look for grant funding opportunities to assist the mission of the organization.
3. **HOUSING NEEDS ASSESSMENT AND MARKET ANALYSIS.** The Steering Committee is meeting on April 26 for project kick-off and to start the consultant selection process.
4. **RADIO COMMUNICATIONS UPGRADE PROJECT.** The Project Management Team (PMT) met on April 4 and April 17 to discuss status of the Short Tract Road project and next grant activities. The radio project achieved the goal of 95% in-street coverage. Given available funding opportunities, the PMT and Motorola are reviewing possible needed upgrades at the Groveland and Jakman Hill tower site locations due to aging infrastructure. Motorola is also reviewing possible antenna modifications at Jakman Hill for improvement in the Lima area and is investigating the feasibility of a tower at the EOC to address coverage gaps along State Route 63 and the Village of Mt. Morris and County Campus.

#### **CENTRAL SERVICES – WILLIAM MANN**

#### **Pre-approved Informational Item(s) To Be Reported**



- 1) LIVINGSTON COUNTY AL LORENZ PARK UPDATE (CIP FOR PARK AND PLAYGROUND)- Mr. Mann reviewed the work done in the park with new bridges and trails. Playground options by age and court set ups were presented. A placement map was reviewed for the playground, court and ball field. Mr. Coyle explained that the imagery shown is the available US Communities Procurement contract but we do have an playground equipment company in the County that Mr. Mann will approach to see if they are on any state contracts and what pricing will be. There was discussion on the dead trees removed and how there are still trees for shade. There was discussion on any insurance liability to the County and Mr. Coyle explained that there is no significant change. Signage is important.
- 2) GOVERNMENT CENTER ENTRANCE UPDATE-Mr. Mann reviewed the slide presented last month and showed a new design including a slide door with an expanded entrance. Clark Patterson Lee has said that an approximate cost for the new design would be approximately \$30,000 more. Mr. Mann explained that we are still within the project budget discussed originally. Mr. Schuster likes the new design and explained that it is better to make the investment now. There was discussion on what will need to be done for entering the building during construction and that will need to be determined. Mr. Mann explained that there is enough funding to include any unexpected additions to the project.
- 3) COURTHOUSE ROOF UPDATE-Mr. Mann showed a current photo of the roof condition. Sample roofing materials were reviewed and the cost difference for metal versus stone coated metal. At this time we only have one quote of \$161,000 for the stone coated metal which is half the cost of a standing seam roof. Mr. Deming questioned reports on the stone coating coming off after time. Mr. Mann has reached out to SHPO and their response was that they are only interested if it is a grant-funded project. He has asked CPL to also reach out to SHPO on the roofing material choices. The metal panels have a 50 year life expectancy compared to 20-25 for the regular shingles. The question was asked on whether the stone can be reapplied if it wears off. Mr. Mann will see if there are more architectural panels available. Mr. Cavalier reported that he had a difficult time finding commercial contractors for this project. The installation is similar to vinyl siding with screws and locking into the next section. Mr. Coyle explained that we are seeking consensus today on the roofing material preference from the Committee. The prices do include tear off and any damaged substructure. Mr. Mann explained he will go back to Garland and ask them to quote stone coated panels. Mr. Mann will find out over the next month what Garland can do to put this all together so we can still put it under one construction manager to run the whole project. Mr. Mann will bring those options and pricing back to Committee.

## **ECONOMIC DEVELOPMENT – BILL BACON**

### **Action Item(s) To Be Reported**

#### **1. AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL-VILLAGE OF GENESEO**

WHEREAS, Amber Lantern Brewing Company LLC plans to equip and operate a craft brewery in the Village of Geneseo (the “Project”); and

WHEREAS, Amber Lantern Brewing Company LLC has requested that the County apply for funding on its behalf from the New York State Office of Community Renewal (the “OCR”) to finance a portion of the cost of machinery and equipment for the project; and

WHEREAS, the Livingston County Development Corporation (the “LCDC”) is assisting in the facilitation of the Project and has requested that the County provide the OCR funding to the LCDC as a grant for the purpose of making a grant or deferred loan to the Company, and

WHEREAS, the Project will result in substantial benefit to the County in the form of new permanent full-time employment positions within two years of its opening, and

WHEREAS, the County has held a public hearing on May 8, 2019 to obtain citizens’ views regarding the CDBG program as administered by OCR and the Project, now therefore be it

RESOLVED, that the Chairman is hereby authorized to submit a grant application on behalf of the County in the approximate amount of \$100,000 to the OCR to support the Project, and be it further

RESOLVED, that the Chairman is hereby authorized to execute a grant agreement between the County and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the LCDC for the implementation of the Project and administration of the OCR grant, all such

documents to be subject to review and approval by the County Attorney, and be it further

RESOLVED, that the Chairman is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.

Mr. Bacon reviewed both resolutions for CDBG applications and explained that they will be presented after the public hearing closes on May 8.

*Motion: Mr. LeFeber moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.*

## **2. AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL-VILLAGE OF NUNDA**

WHEREAS, Golden Oaks Foods plans to equip and operate a food production facility in the Village of Nunda (the "Project"); and

WHEREAS, Golden Oaks Foods has requested that the County apply for funding on its behalf from the New York State Office of Community Renewal (the "OCR") to finance a portion of the cost of machinery and equipment for the project; and

WHEREAS, the Livingston County Development Corporation (the "LCDC") is assisting in the facilitation of the Project and has requested that the County provide the OCR funding to the LCDC as a grant for the purpose of making a grant or deferred loan to the Company, and

WHEREAS, the Project will result in substantial benefit to the County in the form of new permanent full-time employment positions within two years of its opening, and

WHEREAS, the County has held a public hearing on May 8, 2019 to obtain citizens' views regarding the CDBG program as administered by OCR and the Project, now therefore be it

RESOLVED, that the Chairman is hereby authorized to submit a grant application on behalf of the County in the approximate amount of \$100,000 to the OCR to support the Project, and be it further

RESOLVED, that the Chairman is hereby authorized to execute a grant agreement between the County and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the LCDC for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the County Attorney, and be it further

RESOLVED, that the Chairman is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.

*Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolution Carried.*

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### **Informational Item(s) Written Only**

The Dream-O-Vate business competition had 18 applicants seeking funding through the CDBG Microenterprise grant program. The business plans are being reviewed by the Committee and will be scored and voted upon for recommendation on April 29<sup>th</sup>. The recommendations will then be passed along to the LCDC Board for final approval on May 3<sup>rd</sup> with an announcement made on May 8<sup>th</sup>.

The application for subdivision of a parcel in the James M. Steele Commerce Park (Avon) was approved by the Town of Avon Planning Board on April 11<sup>th</sup>. UET Controls will be purchasing the property to construct a 4000sf manufacturing facility on the property, which will employ 6 workers.

### **PUBLIC DEFENDER – LINDSAY QUINTILONE**

#### **Action Item(s) To Be Reported**

#### **1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY PUBLIC DEFENDER'S AND CONFLICT DEFENDER'S OFFICE: NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract extension for the Livingston County Public Defender's Office, and any future

amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>New York State Office of Indigent Legal Services</b>	6/1/13-12/31/16	\$101,601.00

William J. Leahy, Director  
 A.E. Smith Building, 11<sup>th</sup> Floor  
 80 South Swan Street  
 Albany, NY 12210

For: Grant Distribution #3 (Contract # C000323)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYSOILS	No	Yes No

Director’s Comments:

This was a grand distribution originally issued in 2013. At the time, the Public Defender’s Office proposed to use the funding to make a ¾ time attorney a full time attorney and to pay for the difference in salary and benefits. A recent review of the grant has shown that there is approximately \$39,000 left in this grant fund and that a contract extension of 6 months was necessary to file the final claim for the remaining funds. This contract amendment just extends the term to 12/31/16.

Ms. Quintilone explained that this is an extension on a very old grant distribution so that we can submit a voucher for reimbursement. The state is slowly going through their grant distributions for #1, we are now on #9 and the state is now on #3 and they discovered \$39,000 that we had not expended under that grant and asked if we wanted an extension to submit a voucher for reimbursement. That grant allowed us to take a half time assistant public defender and make them three quarter time. This was Jim McMann’s position in her office.

*Motion: Mr. Carman moved and Mr. Schuster seconded to approve the foregoing resolution..Carried.*

**2. AMENDING THE 2019 DEPARTMENT HEAD SALARY SCHEDULE: PUBLIC DEFENDER RESOLVED,** that the 2019 Department Head Salary Schedule is amended as follows:

**Public Defender**

Create one full time Assistant Public Defender Position at an annual salary of \$70,000.00.

Director’s Comments:

This position will be funded under the *Hurrell-Harring* funding to include salary and benefits. This full time Assistant Public Defender will primarily handle felony and County Court matters to assist in overall caseload reduction for the following case types: violent felonies, non-violent felonies, post disposition matters and parole revocations.

Ms. Quintilone explained that this has to do with their caseload standards and the monies coming from the Hurrell-Harring funding of ~\$6M over five years. This position would assist Ms. Quintilone and Mike McNelis, who are the only attorneys in the office who are handling felony level offenses. They are at or over caseload standards for those and all types of cases.

*Motion: Mr. DiPasquale moved and Mr. Mahus seconded to approve the foregoing resolutionCarried.*

**ADJOURNMENT**

Mr. Mahus moved and Mr. Schuster seconded to adjourn the meeting at 10:30 a.m.

**BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER**

**Informational Item(s) Written Only**

1. Designating petitions for the Livingston County Court Judge positions were filed timely. There was one general objection filed. There will be a 3 way primary on the Republican line, 4 way on the Conservative and 5 on the Independence. We invited candidates to observe the draw for ballot position which was held yesterday. Sample ballots will be prepared and available for reference once the candidates for the 57<sup>th</sup> district are certified.

2. Fortunately, or not, the governor did not declare a special election for the vacancy created by Cathy Young. There had been rumors that he planned to make the call and have the special election on the same day as the primary which would have been a logistical nightmare.
3. Payments have been coming in for the Village Inspector charges. One village is outstanding.
4. We have received numerous requests for assistance with Independent petitions. The filing dates for the Independent petitions are May 21 – May 28. If filed and their petitions are found to be compliant, these candidates will have lines on the General Election ballot.
5. Library ballots have been prepared and distributed.
6. Final preparation is taking place on the school election ballots.
7. We hosted an ECA Region 6 meeting at the beautiful auditorium on Murray Hill. Special thanks to Chairman DiPasquale for the welcome. KNOWink, demonstrated their solution to electronic poll books called Poll Pad. To date, there has been no additional information regarding State funding for electronic poll books. Assemblywoman Marjorie Byrnes is aware of our projected costs for full implementation.
8. A presentation was done for the Caledonia Seniors regarding the election law changes.
9. Summer check cards were mailed.
10. Two Republican caucuses have been completed – Town of York on April 15 and Town of Geneseo on April 16. Eight Republican and two Democratic caucuses have been scheduled for the month of May.
11. Current active voter enrollment stands at 38,870. Democratic: 10,296; Republican: 16,813; Conservative: 893; Working Families: 133; Green: 140; Libertarian: 81; Independence: 1,896; Blank-No Party: 8,559; Oth-Blank: 38; Oth-WEP: 13; and Oth-Reform: 8. Inactive enrollment is at 2,307. Total active/inactive voter enrollment is: 41,177.

## **CONFLICT DEFENDER – HAYDEN DADD**

### **Informational Item(s) Written Only**

- Opened our 164<sup>th</sup> case this year, as of 4/23/19.
  - o This includes:
    - conflict Family Court cases
    - conflict felony and misdemeanor cases
    - indigent appellate matters
    - case originating out of Livingston County’s two Department of Corrections Facilities
- Attended an Indigent Defense Career Fair at Albany Law School in order to encourage applicants to consider Livingston County as a career opportunity.

## **EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER**

### **Informational Item(s) Written Only**

1. Office of Emergency Management has completed the renewal of qualifications to retain its status as a Weather Ready County. The certification is issued through NOAA and FEMA. The certification will expire in 2022.
2. Developing a tabletop exercise in conjunction with the National Warplane Museum in Geneseo, for their upcoming air show.
3. OEM participated in the Western Regional Department of Health drill relating to the receiving, transporting and dispersal of medications from the National Stockpile to the community.
4. Director attended the Intelligence Officer Liaison conference April 24 & 25, a statewide briefing was conducted on the status of terrorism in NY and the country, updated on an educational program developed for the fire/ems first responders, and reviewed threat assessment planning for counties.
5. Attended the Large Event Planning seminar held by the FBI in Erie County, the seminar focused on large scale events and partnerships with other agencies for the planning stages of the event.
6. Completed all quarterly reporting to DHSES for Homeland Security grants.
7. Meetings:
  - Chief Executive, Western District Emergency Managers, New York State Emergency Managers Association, Village of Mt. Morris on the Cancer Bill for Firefighters, EMS Building, 911 PMT, Office of Fire prevention and Control on training, Monroe Community College Emergency Manager on program development,

Department head, iCompass, Nunda FD with the Alleghany County Fire Chiefs, Caledonia FD with hazmat Team for training, Warplane Museum for tabletop exercise,

8. Fire Response;

04/02 – Geneseo – House

04/04 – Avon – House

04/05 – Conesus – House

04/06 – Sparta – House

04/07 – Groveland – Vehicle

04//17 – Conesus – House

04/19 – York – Tractor

04/21 – Nunda – Vehicle

## **PROBATION – LYNNE MIGNEMI**

### **Informational Item(s) Written Only**

#### **1. PROBATION DEPARTMENT WORKLOAD**

431 adult offenders supervised in county (26 treatment court cases being supervised in drug court)

19 offenders in other NYS counties

5 offenders in other states

12 juveniles supervised

15 new juvenile referrals

31 investigations ordered

16 active EHM cases (0 juvenile; 16 adults; 3 of which are female), 1-Global Positioning

0 adult placed on probation for willful violation of support

9 New Leandra's Law cases (5 CDs)

#### **2. MONIES COLLECTED**

\$2,585.76 – restitution

980.00 – fines

3,510.00 – DWI supervision fees

1,000.00 – EHM fees

129.29 – restitution surcharge

#### **3. OUTSTANDING FEES**

\$78,452.00 – DWI Supervision Fees as of 3/29/19

\$152,844.00 – EHM fees as of 3/29/19

#### **4. MEETINGS ATTENDED**

3/4/2019 Main Street Goes Blue Campaign at St. Agnes School

3/4/2019 ATI Advisory Council Meeting

3/5/2019 Human Services Department Head

3/4/2019 Domestic Violence Consortium

3/11/2019 Staff Meeting

3/12/2019 COPA Meeting-Chemung County

3/19/2019 Law Enforcement Council

3/19/2019 iCOMPASS Training

3/21/2019 Quarterly Department Head Meeting

3/22/2019 Opioid Task Force Meeting

3/26/2019 Suicide Task Force Meeting

#### **5. ADMINISTRATIVE REVIEWS**

One (1) administrative review

#### **6. TRAINING**

Kerrin Chapman

None

Katie Dunn		
None		
Michelle Jordan		
None		
Liz Laney		
None		
Deb Mack		
3/6/2019	The Interface of Mental Health & Criminal Justice	4.0
3/7/2019	The Essential Elements of Opioid Courts	1.5
3/7/2019	The Impact of the Social Environment on Health and Behavior	1.5
3/7/2019	Marijuana Facts and Myths in New York and Beyond	1.5
3/8/2019	Avoiding and Coping with Professional Impairment and Burnout	1.25
3/8/2019	Five Ways to Wreck Your Career: Ethics for Helping Professionals	1.25
Rachel Merrick		
3/4/2019	Sexual Harassment	2.0
3/13/2019	Opiate Training	1.5
Lynne Mignemi		
None		
Courtney Sobrado		
3/20/2019	DRAIS Training	2.0
Jason Varno		
None		
Josh Wren		
None		

Respectfully submitted,  
Michele R. Rees, IIMC-CMC  
Clerk of the Board