

**HUMAN SERVICES COMMITTEE MEETING MINUTES  
TUESDAY, MAY 3, 2022  
10:00 A.M.**

PRESENT: M. Walker, S. Erdle, I. Davis, D. Wester, D. LeFeber, M. Falk, I. Coyle, A. Ellis, S. Hillier  
 ABSENT: G. Horr, D. Pangrazio,

Human Services Chair Merilee Walker asked County Administrator Ian Coyle to lead the Pledge of Allegiance.

**NEPRIS/LCEA UPDATE – LAURA LANE CHAMBER PRESIDENT & ANGELA GROUSE, EDUCATION TO EMPLOYMENT INITIATIVES DIRECTOR**

Ms. Grouse gave a brief tour of the NEPRIS platform for the Committee and explained how she has been working with Kate Hill on the Livingston County’s page on the NEPRIS platform. This allows Livingston County students to have a front row seat to employment opportunities with our local employers. There are six districts with current licenses. Information was shared with the three Genesee Valley Boces Districts, the three parochial schools in Livingston County and Honeoye Fall Lima Central School to offer a test drive of the NEPRIS Platform for thirty days at no cost so that educators and student could engage and determine all of the benefits available to them through this opportunity. Different licenses have had over 3300 student impressions. There are an additional 567 independent student users, and additional 2500 student engagements on the premier explorer and interest profiler. The hands on careers series had registrations within ten minutes of being watched. Ms. Grouse share some of the many activities and programs that the Chamber actively participates in promoting career information with Livingston County employers.

**DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: COUNTY OF GENESEE, LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION (2), NATIONAL MEDICAL SERVICES, INC. D/B/A NMS LABS, PHYSICAL THERAPY PROFESSIONALS & VETERANS ONE-STOP OF WESTERN NEW YORK, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>County of Genesee</b>	4/1/22-12/31/26	2022-\$37,873.00
7 Main Street		2023-\$30,801.00
Batavia, NY 14020		2024-\$31,725.00
		2025-\$32,677.00
		2026-\$33,657.00

For: Regional Transportation Coordination for Early Intervention/Pre-K services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County and New York State Education Dept.	40.5 %	Yes X No

Director’s Comments: This contract is Livingston County’s share for regional (Genesee, Orleans, Livingston) transportation coordination for Early Intervention and Pre-K children.

**Livingston County Center for Nursing and Rehabilitation** 5/1/22-ongoing Current Salary/Fringe  
 11 Murray Hill Drive  
 Mt. Morris, NY 14510

For: Occupational Therapy Hospice Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
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3 <sup>rd</sup> party payors	Varies, % depends on payor	Yes X No
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Director's Comments: This contract will provide for an occupational therapist to provide services to Hospice patients at the CNR.

**Livingston County Center for Nursing and Rehabilitation**

5/1/22-ongoing

Current Salary/Fringe

11 Murray Hill Drive  
Mt. Morris, NY 14510

For: Speech Therapy Hospice Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
3 <sup>rd</sup> party payors	Varies, % depends on payor	Yes X No

Director's Comments: This contract will provide for a speech therapist to provide services to Hospice patients at the CNR.

**National Medical Services, Inc., d/b/a NMS Labs**

5/1/22-4/30/23

Exhibit A Pricing

200 Welsh Road  
Horsham, PA 19044

For: Toxicology Laboratory testing and services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Local Share	100 %	Yes X No

Director's Comments: This contract will provide for toxicology laboratory testing and services.

**Physical Therapy Professionals**

4/1/22-6/30/24

\$75.00/30 minute session

3506 Thomas Drive  
Lakeville, NY 14480

For: Physical Therapy Services for Pre-K Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, NYS Dept. of Education, Medicaid	% Varies	Yes X No

Director's Comments: This contract will provide physical therapist(s) to provide services for Pre-K children.

**Veterans One-Stop of Western New York, Inc.**

1/1/22-12/31/22

\$100,000/year

1280 Main Street  
2<sup>nd</sup> Floor, Buffalo  
NY 14209

With three 1-year options  
to renew

For: Dwyer Peer Support Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County	0%	Yes

Director's Comments:

Western New York One-Stop, has specialized experience and proof of concept that matches the vision that we have for Livingston County. They for a decade, maintained continuity of regulatory requirements for continued funding. Their stability and experience providing Erie and Niagara County with these programs is value added for our veterans. They will provide services and utilize local providers here in Livingston County. They will hire a coordinator, manage a website, and build a network of providers. They hold "getting to know you events", solicit the interests of veterans to drive programming. They will report separate accounting for financing and outcomes of programming.

Ms. Rodriguez reviewed the contracts for approval. Mr. Skinner reviewed the Dwyer program funding that went under Health Departments and how those that funds will be handled.

*Motion: Mr. Wester moved and Mr. Davis seconded to approve the foregoing resolution ..... Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE**

**LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NEW YORK STATE DEPARTMENT OF HEALTH**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Department of Health, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Health	7/1/22-6/30/27	\$255,000.00 annual

Corning Tower, Empire State Plaza  
Albany, NY 12237

For: PICHC (Perinatal and Infant Community Health Collaborative)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of Health	0%	Yes X No

Director's Comments: PICHC (Perinatal and Infant Community Health Collaborative)

Ms. Rodriguez reviewed the grant contract for approval.

*Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.*

**3. APPOINTING DIRECTOR OF COMMUNITY MENTAL HEALTH SERVICES: LYNETTE GREENE**

WHEREAS, the office of Director of Community Services became vacant on December 31, 2021; and  
WHEREAS, the County must have a Director of Community Services on location; and  
WHEREAS, the Public Health Director and the County Administrator both recommend the appointment of Lynette Greene; and

WHEREAS, the Ways and Means Committee has reviewed the recommendation of the Public Health Director and the County Administrator, concurs with it, and likewise recommends to the Board of Supervisors said appointment; and

WHEREAS, the Board of Supervisors wishes to make an appointment consistent with these recommendations; now, therefore, be it

RESOLVED, that the 2022 Department Head Salary Schedule is amended as follows:

**Department of Health**

Appoint Lynette Greene of 6870 Campbell Road, Gainesville, New York 14066 to the position of full-time Director of Community Services effective May 8, 2022 at an annual salary of \$83,500.00.

*Motion: Mrs. Erdle moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.*

**4. APPOINTING MEMBER TO THE LIVINGSTON COUNTY BOARD OF HEALTH: MARY MARGARET STALLONE**

RESOLVED, that the following member is hereby appointed to the Livingston County Board of Health for the term designated:

Name	Address	Rep./Title	Term Expires
Mary Margaret Stallone	4 Crossett Road, Geneseo, NY 14454	Board Member	12/31/27

*Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.*

**5. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY COMMUNITY SERVICES BOARD: CHARLES KEENAN, JOSEPH MEEKIN & AMANDA SCHULTZ**

RESOLVED, that the following members are hereby appointed to the Livingston County Community Services Board for the term designated:

Name	Address	Rep./Title	Term Expires
Charles Keenan	7387 Groveland Station Road, Groveland, NY 14462	Community Member	12/31/25
Joseph Meekin	100 Clayton Heights, Apt 206, Geneseo, NY 14454	Community Member	12/31/25

Amanda Schultz	3570 Otis Avenue, Piffard, NY 14533	Director of Communications/ Sheriff Department	12/31/25
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*Motion: Mr. Davis moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.*

**6. PROCLAIMING THE WEEK OF MAY 6-12, 2022 AS NATIONAL NURSES WEEK**

WHEREAS, registered nurses in the United States constitute our nation’s largest health care profession; and

and  
WHEREAS, the registered nursing profession meets the different and emerging health care needs of the American population in a wide range of settings; and

WHEREAS, a renewed emphasis on primary and preventive health care will require better utilization of all of our nation’s registered nursing resources; and

WHEREAS, the delivery of the best quality nursing care to all residents is the function of the Livingston County nursing staff; and

WHEREAS, the nurses in “our neighborhoods” are employed in a variety of areas where their expertise is in specialized skilled nursing services have the ability and knowledge to coordinate services to meet individual needs; and

WHEREAS, professional nursing has been demonstrated to be an indispensable component of preventative health and the safety and quality of care of hospitalized patients; and

WHEREAS, the demand for registered nursing services will be greater than ever because of the aging of the American population, the continuing expansion of life-sustaining technologies, and the explosive growth of home health care services; and

WHEREAS, the Adult Day Health Care, Center for Nursing and Rehabilitation, Hospice, Immunization Programs, Livingston County Jail, Mental Health, Lead Program, Early Intervention, Children with Special Health Care Needs, Maternal Child Health Team, Preschool, WIC Program, Foster Care, Communicable Disease and the Center for Sexual Health and Wellness are the “neighborhoods” where nurses provide care to children, adolescents, adults, seniors, the sick, and the terminally ill; and

WHEREAS, the Livingston County Board of Supervisors salutes the LPNs, RNs, Nurse Practitioners, Nurse Midwives and Advanced Practice Nurses for their leadership and contributions to the health care of Livingston County residents; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors ask that all residents of Livingston County join us in honoring the registered nurses who care for all of us; and be it further

RESOLVED, that the residents of Livingston County celebrate registered nurses’ accomplishments and efforts to improve our health care system, and show our appreciation for the nation’s registered nurses not just during this week, but at every opportunity throughout the year.

They will be hosting activities to honor nurses daily.

*Motion: Mrs. Erdle moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.*

**7. PROCLAIMING THE MONTH OF MAY 2022 AS MENTAL HEALTH MONTH**

WHEREAS, the month of May 2022, is Mental Health month; and

WHEREAS, mental health is essential to everyone’s overall health and well-being; and

WHEREAS, all Americans face challenges in life that can impact their mental health, especially during a pandemic; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there are practical tools that all people can use to improve their mental health and increase resiliency; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, health care provider, organization and citizen share the burden of mental health problems and has a responsibility to promote mental wellness and support prevention and treatment efforts; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim the month of May 2022 in Livingston County, NY; and be it further

RESOLVED, the people of Livingston County are encouraged to observe this month to commit to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions. They will be doing different social media, activities and team building activities.

*Motion: Mrs. Erdle moved and Mr. Wester seconded to approve the foregoing resolution..... Carried.*

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### **Informational Item(s) Written Only**

- The intake wait is still at six (6) weeks.
- Child psychiatry still looking like early May for Stacey Mitchell to start.
- Reviewed Integrity Partners report on clinic data - very good no-show rates and average length of stay about 500 days. Potential goal may be to reduce this, even though it is better than other providers.
- Livingston County will be providing 2<sup>nd</sup> dose booster clinics in the near future.
- Provider Public Health Detailing visit by Immunization Coordinator to 14 Livingston County medical offices.

These providers were supplied with individual letters and Immunization report cards that were reflective of their current pediatric population vaccination status. These reports included: percentage of children fully vaccinated; invalid doses; missing immunizations; provider report card. NYSIIS report card – which discusses NYSIIS entry accuracy. Other items included were all outreach material for various programs located and provided by the Livingston County Department of Health.

- Pre-school - 54 CPSE meeting were attended via zoom in March.
- In March we served 32 Hospice patients, of these, 2 were cared for at the Teresa House, 4 at the CNR and 2 at Noyes Hospital. We had 17 referrals and admitted 15 patients.
- WIC program - We are working with programs in the DOH to start planning an event celebrating World Breastfeeding Week, the first week of August. We hope to hold a community event at Highland Park in Geneseo.
- The cash value benefit increase for children and women in WIC had been extended through September 2022. The increase allows children who previously were issued \$9 worth of fresh/frozen/canned fruits or vegetables a month to now receive \$24/month, postpartum women \$43 a month instead of the usual \$11, and breastfeeding women \$47 dollars a month instead of the usual \$11.
- We are in the process of developing a QI project in collaboration with the Maternal Infant Child Health Collaborative (MICHC), in which WIC staff will refer 100% of our Livingston County prenatal mom's to the MICHC program.
- Our WIC show rate for the month of March was at 87%, 1% up from February. In the month of March 634 appointments were completed. Since the beginning of our fiscal year starting 10/1/21, we have served 9,085 participants.
- CHA Leadership Team Meeting: Discussed data sets; prioritization via email survey- priorities to remain the same for the next CHA cycle.
- HCP update as needed and includes LCDOH services, COVID-19 updates and initiatives.
- SHAPE: Revitalizing County SHAPE Program, LCDOH- Go Blue for Colon Cancer Awareness, distributing information regarding screenings and paid cancer screening leave policy to LC employees
- Coordinated Colon Cancer Screening Awareness: Main Streets Go Blue with Lima, Mount Morris, Leicester and Nunda in partnership with Wilmot Cancer Institute and CSP of the FL Region- media campaign included social media posts, email to community partners and penny saver ad.
- Strategic Plan - Finalized IT Plan using LCDOH employee feedback, conducting Zoom training for staff.
- Workforce Development Plan: Updated LCDOH staff training calendar, scheduled Staff Training Day 9/14/22, preparing to conduct PH core competencies assessments among PH staff.

- Continued outreach regarding food security assessment, 313 completed to date; to utilize data when developing the CHIP to address food security issues in the community.
- March saw an increase in Environmental Health activity, as some nicer weather had moved in for a stretch. Septic program calls had increased and septic related field visits were again underway during the second half of the month. Four repair permits and two (2) new septic permits were issued.
- Calls for temp food applications and other seasonal food operations were common and will continue through the spring and summer. 13 food inspections resulted in four (4) critical violations and 16 non critical violations. A state wide food inspector training webinar was also attended. Water program staff began reviewing Annual Water Quality Reports. Four lead paint home visits were made (2 risk assessments and two (2) follow up field visits).
- Tobacco program staff members conducted 21 purchase attempts resulting with one (1) illegal flavored vape product violation.
- The rabies program investigated nine (9) animal bite reports and had 2 animal specimens (both dogs) sent for rabies testing with none testing positive for the virus. A new nurse has been trained to take after hour's rabies calls. A full review of the SAY2 rabies protocol was completed.
- Complaints totaled nine (9) for the month including one for a structure fire at Logan's Inn in Dansville. This resulted in two (2) additional violations to the operator for not reporting the fire as required.

**OFFICE FOR THE AGING – SUE CARLOCK**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: NEW YORK STATE OFFICE FOR THE AGING**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Office for the Aging, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>New York State Office for the Aging</b>	4/1/2022-3/31/2023	\$987,618.00

2 Empire Plaza  
Albany, NY 12223

For: 2022-2023 Annual Update Budget for programs and services to be provided by Livingston County Office for the Aging (all funding sources)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
\$253,843 Federal, \$733,775 State	Not to exceed approved 2022 County budget total	Yes X No

Director's Comments: The Budget Process started later this year (3/31); the term for Annual Update and Budget is April 1, 2022- March 31, 2023.

Ms. Carlock explained that they have received their conditional awards from the State. The County match will be equal to what is in the County budget. Ms. Carlock reviewed the programs covered by this funding.

*Motion: Mr. Wester moved and Mr. Davis seconded to approve the foregoing resolution ..... Carried.*

Ms. Carlock reported that the first tech support classes begin this week. The new health promotion activity person is starting to offer/coordinate classes.

**Program Statistics:**

**Served Client Summary**

Livingston

<b>Service Type</b>	<b>Total Units January- March 2022</b>
Case Management (hours)	489
Meals (Home Delivered 11,827, Congregate 4,771)	16,598
Information and Assistance (calls)	1,021
Personal Care (hours)	1,146
Transportation (one-way rides)	1,017
Personal Emergency Response System (service months)	1,164

**Program Updates:****Seniorama 2022:**

Date: May 7, 2022 Time: 12 Noon

Location: Willow Creek Event Venue, 3100 Rochester Rd., Lakeville

**Honorees:**

Town of Avon	Jan Totman
Town of Caledonia	Gail Milner
Town of Conesus	Daniel and Kay Walkley
Town of Geneseo	Kenneth Richardson
Town of Groveland	Fred and Jean Ingalls
Town of Leicester	John and Mary Yasso
Town of Lima	Thomas Reynolds
Town of Livonia	Marty Heuer
Town of Mt. Morris	Charles and Mary DiPasquale
Town of N. Dansville	Dennis and Ann Mahus
Town of Nunda	Jacquelyn Morgan
Town of Ossian	Tom DePuy
Town of Portage	John and Carol Stevens
Town of Sparta	Donald J. Halpenny
Town of Springwater	William Morgan
Town of West Sparta	Dominic and Laurie J. Cosimano
Town of York	Dennis House

**Health Promotion:**

The Aging Mastery class “graduated” in March. Every session had perfect attendance. The series will be offered again in the Fall.

Monica Jarzyna has been hired as the PT Health Promotion and Activities Coordinator. She is a certified yoga instructor and will be getting certified in Tai Chi for Arthritis and other evidence-based health promotion programs.

**Senior Planet Older Adult Technology Training:**

First classes/workshops to be held in May:

Benefits of Connecting to the Internet/Finding Information Online

**Annual Planning:**

Dealing with COVID-19 and how to deliver services and support older adults during a pandemic has been a priority for the Livingston County Office for the Aging over the past 24 months. We are now in the process of assessing what we have learned and how to move forward. Senior Club Presidents and their designees were invited to an informal discussion about the current and future needs of older adults in Livingston County on February 24, 2022. A virtual meeting with County Librarians was held on April 13, 2022.

**Staffing:**

Open positions include a PT Food Service Helper for the Congregate Meal Program and a Personal Care Aide. We are looking to hire a Personal Care Aide to be able to provide more in-home assistance with activities of daily living. This is in addition to contracting with home care agencies.

**DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: HOUSING TRUST FUND CORPORATION**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Housing Trust Fund Corporation</b> 38-40 State Street Albany, NY 12207	4/1/22-5/31/27	\$53.70 per leased voucher to be reviewed annually
For: Section 8 Program		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
HUD	Various	Yes X No

Director's Comments:

Administration of the Section 8 Program by DSS.  
 Ms. McCaughey reviewed the contract for approval.

*Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution ..... Carried.*

**Informational Item(s) Written Only**

1. Statistics (Monthly) (March)

	<u>Mar</u>	<u>% Change from Jan 1</u>
<b>Temporary Assistance Cases (TA):</b>		
Family Assistance	134	0.75%
Safety Net	189	3.28%
<b>Total</b>	<b>323</b>	<b>2.22%</b>
<b>TA Applications Processed</b>		
	118	
<b>Medicaid Cases (MA):</b>		
Community	2226	2.72%
Chronic Care	236	0.43%
Foster Care	132	-5.04%
SSI	1215	-2.10%
<b>Total</b>	<b>3809</b>	<b>0.71%</b>

**Livingston County Citizens receiving some form of Medicaid service:**



Cases In Transit	0
NYSOH	
Livingston County DSS	4905
<b>Total</b>	<b>4905</b>

<b>Food Stamp Only Cases:</b>	2456	8.53%
<b>SSI Food Stamp Cases:</b>	661	-2.94%
<b>Child Care Cases:</b>	66	10.00%

**Indigent Burials:**

Approved	3
Veterans (# included in the Approved #)	1
Denied	0
Withdrawn	0
<b>Approved Year to Date</b>	<b>8</b>

**Fraud:**

Front End Detection (FEDS) - During Applicant Status	1
Fraud Referrals Received - Anonymous/Other	1
Fraud Referrals Received - Internal/DSS	4
Referrals sent to Sheriff & DA	1
Pending with DA/Awaiting Disposition	5

<b>Clients thru the lobby (Unduplicated #):</b>	523
<b>Total # of individuals served by reception staff:</b>	891

**Housing - Homeless Caseload:**

Diversions	14
Housed	60
<b>Total</b>	<b>74</b>

<b>Total Nights</b>	<b>795</b>
Singles	683
2 Adults	30
Families	82

Total Clients in Temp. Housing at end of month	22
Clients entering Temp. Housing & remaining in the month	13

**Code Blue - Below 32 Degrees**

Cases	4
Nights	53

**Section 8:**

Vouchers Leased Up	447
Voucher Holders seeking Apartments	3
Active/Pending (Could return - Port Outs, NH, Rehab, moving, etc.)	9
Active/Pending Will Not Return (Declined, Accepted o/Subsidy, Lease Violation, etc.)	1
Call-ins Pending Eligibility/Voucher Issuance	17

**Child Support:**

Caseload Count	2,587	-1.37%
Dollars Collected	\$634,647	

**Child Protective Services (CPS): Ongoing**

New Primary Investigation Assignments	58
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Secondary Assignments from Other Counties	11	
Petitions Filed	1	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)	5	
422 Summaries to Court	0	
<b>CPS Ongoing Case Management/Preventive Services:</b>		
Case Total	20	
Article 10 Supervision Cases (Youth Remaining in Home)	20	
*Distinct Children	55	
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive	0	
*Distinct Children	0	
Supervision Cases on Behalf of Another County-Secondary	0	
*Distinct Children	0	
<b>School Based Consults:</b>		
Livonia Central School	231	
<b>Article 10 Direct Custody Placement/Non-DSS Cases:</b>		
Cases	12	-7.69%
*Distinct Children	20	0.00%
<b>Family Services/Permanency Unit:</b>		
Foster Children - DSS Custody Distinct # of Children	24	-17.24%
Distinct Youth Remaining in DSS Custody on Trial Discharge	1	
<b>Levels of Care for DSS Custody Cases:</b>		
Foster Boarding Home	12	
Approved Relative Foster Home	5	
Institution	3	
Group Home	0	
Supervised Independent Living	3	
Other	0	
<b>Foster Child Admissions - New</b>	0	
<b>Types of Foster Child Discharges During the Month</b>		
Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	1	
Children Discharged (Final) to Parent or Other Resource	7	
Adoptions Finalized as Discharges	0	
KinGap Discharges	0	
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	0	
<b>OCFS State Custody</b>	1	
<b>Probation Based Diversionary Programming (Probation Based Referrals):</b>		
Cases/Referrals New this Month	2	
*Distinct Children	2	
Referrals under assessment or referred and receiving diversion services i.e. skillbuilding:	5	
Case Referral Closed *Distinct Children	1	
Cases Open in Connections FSS-Mandated Preventive	3	
<b>Non-Mandated Preventive Services:</b>		
Cases	0	
*Distinct Children	0	
<b>Mandated Preventive - Community Based referrals that meet criteria</b>		
Cases	1	

*Distinct Children	6	
<b>Other Case Processing - # of Distinct Children:</b>	<b>18</b>	
ICPC Requests	4	
Supervision - Post Discharged - Court Ordered	4	
Supervision on Behalf of Another County	9	
Aftercare Services	1	
<b>TASA (Case Management for Pregnant/Parenting Teens):</b>		
Active Case	0	
New Referrals Received	2	
Cases Closed	0	
<b>Protective Services for Adults (PSA):</b>		
Active Cases	31	<b>6.90%</b>
PSA Referrals Received	19	
Active Financial Mgmt. Cases	34	
Active Home Mgmt. Cases	35	
Personal Care Aide Cases Total	<b>36</b>	
Level I	2	
Level II	33	
Level I pending	1	
Cases waiting for an assigned Aide	0	
Guardianship Cases	3	
Awaiting discharge	6	
Pending	0	
Assessment Contacts	77	

2. Employees hired, resigned or retired in April

Darion Vogt	Resigned	Caseworker Trainee	4/15/22	Geneseo
Alexa Beach	Hired	Clerk/Typist	4/28/22	Livonia
Benjamin Ambroselli	Resigned	Caseworker Trainee	4/29/22	Avon

3. DSS staff dressed in Blue on April 18 to acknowledge Child Abuse Prevention Month. Photos were taken and information shared on the County Facebook page. A fundraiser was also held to benefit our Summer Camp Program as well as supporting families with any identified unmet need, which may include baby gates, outlet covers, and diapers. A total of \$1,561 was raised.

**WORKFORCE DEVELOPMENT – RYAN SNYDER**

**Action Item to Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT/YOUTH BUREAU: CATHOLIC CHARITIES STEUBEN/LIVINGSTON, CORNELL COOPERATIVE EXTENSION OF LIVINGSTON COUNTY, HILLSIDE CHILDREN’S CENTER, INC., LEGAL AID SOCIETY OF ROCHESTER NY, INC. & NYS OFFICE OF CHILDREN AND FAMILY SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<b>Catholic Charities Steuben/Livingston</b>	1/1/22-12/31/22	Up to \$9,500.00
23 Liberty Street		
Bath, NY 14810		
For: The provision of parenting education services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes

**Cornell Cooperative Extension of Livingston County** 1/1/22-12/31/22 Up to \$8,000.00  
 3 Murray Hill Drive  
 Mt. Morris, NY 14510  
 For: School based Family Strengthening Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes

**Hillside Children’s Center, Inc.** 1/1/22-12/31/22 Up to \$10,000.00  
 1183 Monroe Avenue  
 Rochester, NY 14614  
 For: Operation of the Livingston County Youth Court Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes

**Legal Aid Society of Rochester, NY, Inc.** 1/1/22-12/31/22 Up to \$30,254.00  
 One West Main Street Suite 800  
 Rochester, NY 14614  
 For: The provision of youth advocacy services for Livingston County

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
TANF, NYS Office of Children and Family Services	\$0	Yes

**NYS Office of Children and Family Services** 1/1/22-12/31/22 Up to \$65,000.00  
 52 Washington Street  
 Rensselaer, New York 12144-2834  
 For: Accessing State Youth Development funds

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes

Mr. Snyder reviewed the contracts for approval. The annual allocation has been received.  
*Motion: Mrs. Erdle moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.*

Mr. Snyder reviewed some feedback on the front office training program for the account clerk positions since the program began in 2018. All eleven people left the Workforce office for permanent employment making more money and seven of the eleven left for County employment. Mr. Snyder reviewed the transportation support program that began earlier this year to help people get their driver’s license reinstated. Since that time, 18 claims have been completed for support for a cost of \$9,738. The main support requests have been for driving lessons. Workforce has a relationship with Canandaigua Driving School and, if they don’t have a vehicle, they will bring a vehicle to their home for their lesson and let them use that vehicle for the road test. Many jobs within the County require people to have their driver’s license. Mr. Snyder reviewed costs that have been funded by this program. There are currently 30 applications in process.

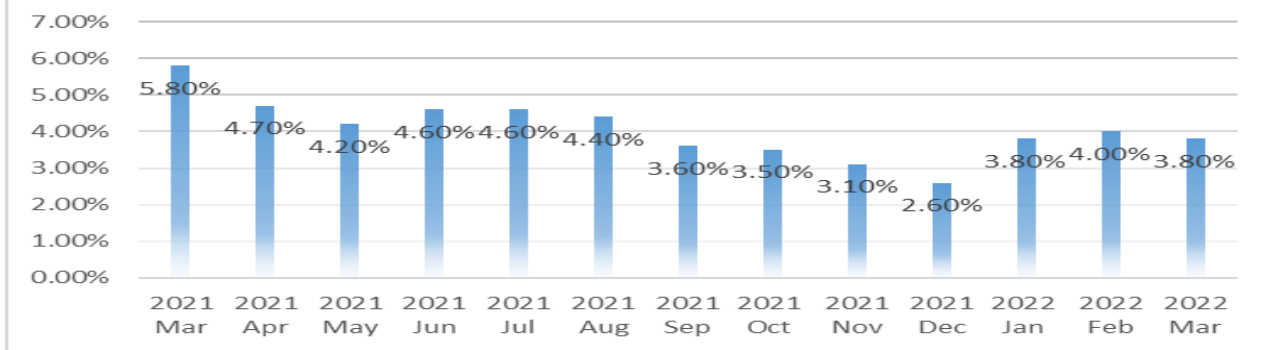
**Pre-approved Informational Item(s) To Be Reported**

1. Temporary Account Clerk Training Program / CSBG Transportation Supports

**Informational Item(s) Written Only**

Livingston County Unemployment Rate.

## LIVINGSTON COUNTY UNEMPLOYMENT RATE



*Livingston County's Unemployment Rate for March 2022, was 3.8%, down from 5.8% during the same period in the prior year. The rate continues to remain far below the statewide average of 4.7%.*

### **Department Activity Report**

Activity	Feb 2022
Job Openings Posted with NYSDOL	502
Unique Office Visits	108
Individual Appointments	45
Workshop Attendees	9
Adults/Youth in Training	11
Employer Pre-Hire Assessments	6
WIOA Youth Enrolled in Services (34 by 6/30/22)	28/34
WIOA Adults Trained (35 by 6/30/22)	25/35

### **Program Report**

Summer Employment Applications – Applications for the summer employment program are still available until 5/6. Any towns willing to host youth should contact OWD.

CNR Recruitment – The 1135 waiver enabling the use of TNA's in nursing home is set to expire in October. A large recruitment effort is being coordinated to hire and train as many as possible before the deadline.

Teen Recognition – 95 Livingston County Youth will be recognized at the Annual Teen Recognition Dinner on April 27<sup>th</sup> at Willow Creek. Lauren Wadsworth will be the keynote speaker.

GLOW Healthcare – The GLOW region is planning a hands-on health care career exploration event in Batavia for students in all the GLOW districts.

CNA Training – NYSDOH has approved a temporary hybrid online TNA to CNA program. We are seeking more information.

Mini Job Fair – 47 jobseekers and 23 employers attended the event at the Government Center on 4/19. Due to the success, another event is being planned for June.

County Park Celebration – OWD will be assisting the County Park celebration with the coordination of a 1K family fun run and music entertainment.

### **VETERAN'S SERVICES AGENCY – JASON SKINNER**

#### **Action Item(s) To Be Reported**

- 1. RECOGNIZING NATIONAL POPPY DAY – MAY 27, 2022**

WHEREAS, May 27, 2022 marks the observation of National Poppy Day in Livingston County; and  
 WHEREAS, the American Legion adopted the poppy as a symbol of freedom and the blood sacrificed by troops in wartimes at the end of World War I. Poppies serve as a symbolic tribute to our fallen and the future of living veterans and service members; and

WHEREAS, the use of the poppy symbolically comes from the poem In Flanders Fields, which movingly begins, “In Flanders Fields the poppies blow, between the crosses, row on row,” referring to the poppies that sprang up in the churned earth of battlefields across Belgium and France where soldiers died fighting; and

WHEREAS, The American Legion Family has long utilized the red poppy as its official flower and it is fitting that as the American Legion and American Legion Auxiliary approach their 100<sup>th</sup> anniversaries, they expand the meaning and symbolism of the poppy, mirroring the manner in which the poppy is symbolically showcased in England and Canada in celebratory fashion on their Remembrance Day, also known as Armistice Day and Poppy Day; and

WHEREAS, wearing a poppy will unite citizens from across the country who decide to show their patriotism; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim May 27, 2022 as “National Poppy Day” encouraging all citizens, residents, and visitors of Livingston County to join in observing this day to honor every service member who has died in the name of liberty, freedom and democracy while also showing their support for living veterans, service members, and their families.

Mr. Skinner reviewed the poppy meaning and the poppy sales in support of veterans. This is an annual resolution.

*Motion: Mr. Davis moved and Mr. Wester seconded to approve the foregoing resolution ..... Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY VETERAN SERVICES AGENCY: VETERANS ONE-STOP OF WESTERN NEW YORK, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Veteran Service agency, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Veterans One-Stop of Western New York, Inc.</b> 1280 Main Street 2 <sup>nd</sup> Floor Buffalo, NY 14209 For: Outdoor Rx	5/1/2022-4/30/2023 With 3 one year options to renew	\$25,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County	100%	Yes

Director’s Comments:

Western New York One-Stop, has specialized experience and proof of concept that matches the vision that we have for Livingston County. Their stability and experience providing Erie and Niagara County with these programs is value added for our veterans. They have programming that mirrors Outdoor Rx Livingston. They will provide services and utilize local providers here in Livingston County. They will hire a coordinator, manage a website, and build a network of providers. They will hold “getting to know you events”, solicit the interests of veterans to drive programming. They will report separate accounting for financing and outcomes of programming.

Mr. Skinner reviewed the contract for approval.

*Motion: Mrs. Erdle moved and Mr. Wester seconded to approve the foregoing resolution ..... Carried.*

### **Pre-approved Informational Item(s) To Be Reported**

1. Suicide prevention website created with assistance from Livingston County, Worried About a Veteran? (wav) or Wave. Presentation on a new tool for suicide prevention geared toward families. [WWW.worriedaboutaveteran.org](http://WWW.worriedaboutaveteran.org) Mr. Skinner reviewed the various branches of the website project.

### **Informational Item(s) Written Only**

- April 21<sup>st</sup>, Director Skinner presented on the statewide expansion of Dwyer, Outdoor Rx, and Operation Greenlight at the Governors Challenge convention. This presentation was before the leading federal and state leaders/researches of veteran suicide. Members consist of Harvard, Columbia, Teachers College, the VA's research wing, and the Substance Abuse and Mental Health Services Administration (SAMHSA). The participants (NY State Health Foundation and Institute of Veterans and Military Families) would like to collaborate on a statewide convention in regards to Dwyer Programs existing in NY.
- Saturday, April 23<sup>rd</sup> the Geneseo goes to town community service day assisted in the annual maintenance of the Poppy Monument. This included the Student Senate, Theta Chi, Phi Lambda Chi, and Phi Kappa Pi. Nearly 50 participants painted poppies and had lunch provided by the county.

### **CENTER FOR NURSING & REHABILITATION – ERIC TOWNSEND**

#### **Pre-approved Informational Item(s) To Be Reported**

##### FINANCIAL/OPERATIONAL UPDATES:

- a) Report on Post Audit – Financial Meetings and Activities
- b) Occupancy – As of April 26, 2022 occupancy was 63.7% for the month, year to date 61.7%.
- c) Cash Flow - The CNR's Cash Flow Report as of April 22, 2022, \$5,747,298 in Reserves.
- d) Budget Variance – The February 2022 budget variance report will be distributed and discussed at the committee meeting.

Mr. Townsend gave a brief financial overview and occupancy report to date. There are currently five residents in the hospital. We are still awaiting information on Phase 4 funding. Mr. Townsend reviewed the vaccination/booster status of residents and staff to date. Vaccinations and boosters are offered every Wednesday. There are five staff members off on furlough due to Covid. We are in compliance with the minimum staffing mandate. Work continues with Workforce on recruitment and retention with a job fair scheduled in early June. The 1135 waiver that allows the utilization of temporary UNA's is ending soon so the last day to hire someone under that is June 6. Five UNA's went through the training in March and all five passed their exam and have remained working at the CNR. There are currently 15 National Guard working in non-clinical areas. There was discussion on what is being done to support the staff working to cover all of the vacancies. Mr. Townsend reviewed some of the activities taking place to improve moral and support staff.

### **Informational Item(s) Written Only**

- 1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2) Current FT Nursing Assistant vacancies as of 04/24/2022 are: Night Shift 17, Evening Shift 29, Day Shift 36
- 3) Nurse Recruitment – The CNR is actively recruiting qualified applicants.
  - a) There are currently 4 Full Time Day and 3 Part Time Day Shift LPN, 10 Full Time and 3 Part Time Evening shift LPN and 6 Full Time and 4 Part Time LPN Night Shift vacancies.
  - b) There are currently 6 Full Time Day shift RN, 2 Full Time and 1 Part Time Evening Shift RN, & 1 Full Time Night Shift RN vacancies.
  - c) There are currently 10 Part Time Day Shift, & 9 Part Time Evening Shift PCA vacancies.
  - d) There are currently 6 Part Time Day Shift and 4 Part Time Evening Shift Uncertified Nursing Assistant vacancies.
- 4) Beacon Solutions Monthly Report – to be distributed.
- 5) The Governor issued an updated [Executive Order](#), 4.7, related to the Statewide Disaster Emergency Due to Healthcare Staffing Shortages in the State of New York. While the EO extends other staffing flexibilities, it explicitly ends the suspensions of penalties for failure to meet the nursing home minimum staffing levels

and for failure to meet the requirement that nursing homes spend 70 percent of revenue on direct resident care and 40 percent of revenue on resident-facing staffing. These mandates are in effect as of, April 1<sup>st</sup>.

- 6) Emergency Declaration Blanket Waivers (1135) For Various Provider-Types Ending 60 Days from Publication of this Memorandum: Ending June 6, 2022.  
-Training and Certification of Nurse Aides for SNF/NFs - 42 CFR §483.35(d) (Modification and Conditional Termination) CMS waived the requirements which require that a SNF and NF may not employ anyone for longer than four months unless they met the training and certification requirements under §483.35(d). CMS previously provided information related to Page 5 of 6 nurse aides working under this blanket waiver in CMS memorandum QSO-21-17- NH. This memo provides additional information as well on the modification of this waiver below. We remind states that all nurse aides, including those hired under the above blanket waiver at 42 CFR §483.35(d), must complete a state approved Nurse Aide Competency Evaluation Program (NATCEP) to become a certified nurse aide. State approved NATCEPs must have a curriculum that includes training in the areas defined at 42 CFR §483.152(b), such as respecting residents' rights, basic nursing skills, personal care skills, and caring of cognitively impaired residents. Additionally, the requirements at 42 CFR §483.154(b)(i) and (ii) requires these nurse aides pass a written or oral exam, and demonstrate skills learned. Lastly, we note that CMS did not waive the requirement that the individual employed as a nurse aide be competent to provide nursing and nursing related services at 42 CFR §483.35(d)(1)(i), and that requirement must continue to be met.
- 7) NYSDOH Booster Mandate – This mandate is no longer in effect.
- 8) Staff Vaccination status per CMS- expects all providers' and suppliers' staff to have received the appropriate number of doses by the timeframes specified in the QSO-22-07 unless exempted as required by law, or delayed as recommended by CDC. Facility staff vaccination rates under 100% constitute noncompliance under the rule. Non-compliance does not necessarily lead to termination, and facilities will generally be given opportunities to return to compliance.
- 9) On March 16, 2022, Governor Hochul issued Executive order No. 11.5, continuing the “Declaring a Disaster Emergency in the State of New York” through May 15, 2022.
- 10) COVID-19 Vaccination Booster Clinic - The Center continues to facilitate weekly booster clinics, as needed, with the Center's contracted pharmacy for the eligible Residents / Patients and Employees. Vaccination boosters are offered and available to residents and staff on weekly basis. *As of 04/26/22 The resident vaccination acceptance rate is 99.4 and the booster rate is 93.5%. The current staff number that are fully vaccinated is 99.5% and the booster rate is 63.9%.*
- 11) NYSDOH Recertification / Life Safety code Survey - On January 25, 2022 the NYSDOH arrived at the LCCNR to conduct the LCCNR's Annual Re-Certification / Life Safety Code Survey. The NYSDOH received the LCCNR plan of correction documents with supporting evidence of compliance. The LCCNR received notification from the NYSDOH on March 30, 2022 that deemed the facility in substantial compliance as of March 25, 2022.
- 12) Garden of Life (G.O.L.) Adult Day Health Care Program – The program remains suspended at this time.
- 13) NYS-DOH reporting continues on a daily basis, 7 days per week, via the HERDS survey in the Health Commerce System.
- 14) The CNR reports survey data to the CDC, via the National Healthcare Safety Network, twice per week.
- 15) The CNR initiated reporting weekly vaccination data to the CDC, via the National Healthcare Safety Network.
- 16) The CNR's PPE supplies remain above the minimal requisite 60-day supply. The CNR maintains a 90-day supply on hand.
- 17) The Center continues to communicate with Residents / Families weekly via telephone calls, electronic communication(s) and letters.
- 18) Dialysis Extension Clinic (D.E.C.): The Dialysis Extension Clinic is currently open Mon-Wed-Fri, on Day and Evening shifts.
- 19) Cooling Tower – The cooling tower replacement project started November 17, 2020. Electrical engineering to verify wiring integrity associated with motor starter and engineering has occurred and documentation within the Health Commerce System has been completed.



20) The LCCNR received 15 non-clinical National Guard staffing assistance in the month of April. These military personnel are assisting in non-direct patient care tasks to include providing support to our environmental services and dietary departments. Their service will be ending by May 31, 2022.

**COUNTY ADMINISTRATOR – IAN COYLE**

**Pre-approved Informational Item(s) To Be Reported**

1. Supportive Housing Update (Re: April HSC Committee discussion)-Mr. Coyle gave an update of the Supportive Housing Project. Catholic Charities is the recipient of funding that is contingent on site renovations and partnerships. This project is specific to supporting homeless singles, not families that present through DSS as homeless. The temporary housing costs to the County is in the hundreds of thousands of dollars each year. Mr. Coyle reviewed the two parcels being considered and explained why we are considering this project now. Mr. Coyle updated the Committee on what has been done to date. The additional state and federal funding available makes this project more possible at this time. Mr. Coyle explained that they have centered on the County being the lead on any funding applications. There is a zero match on the grant we are looking at. There was discussion on the type of homeless individuals eligible for this project. There is not housing in the market right now to meet this present demand. Ms. McCaughey reviewed some of the case management areas???. There was discussion on transportation needs for these individuals. Ms. Ellis explained that the funding provided does include case management. Catholic Charities is in the process of hiring people to act as case managers for these twenty individuals. Mr. LeFeber has updated the Avon Town Board on the project and there was no opposition to the project at this time. These facilities are currently housing a similar type of client. Committee members expressed their continued support of this project. Mr. Coyle explained that there is no action requested today.

**EXECUTIVE SESSION**

Motion made by Mr. LeFeber and seconded by Mr. Davis that the Committee adjourn and reconvene for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and all Supervisors and County Administrator Ian M. Coyle remain present. Carried.

Mr. LeFeber moved and Mr. Davis seconded that the Committee reconvened in regular session. The following report was presented.

The Human Services Committee having met in Executive Session, hereby reports as follows:  
No action taken.

**ADJOURNMENT**

Mr. Pangrazio moved and Mr. Wester seconded to adjourn the meeting at 11:37 a.m.

Respectfully submitted,  
Michele R. Rees, IIMC-CMC  
Clerk of the Board