

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MAY 7, 2019
9:00 A.M.

PRESENT: B. Donohue, M. Walker, D. Babbitt Henry, I. Davis, M. Falk, D. LeFeber, D. Mahus, I. Coyle, J. Gunter-Intern

Human Services Chair Brenda Donohue asked County Administrator Ian Coyle to lead the Pledge of Allegiance.

VETERAN’S SERVICES AGENCY – JASON SKINNER

Action Item(s) To Be Reported

1. RECOGNIZING NATIONAL POPPY DAY – MAY 24, 2019

WHEREAS, May 24, 2019 marks the observation of National Poppy Day in Livingston County; and
WHEREAS, at the end of World War I, the American Legion adopted the poppy as a symbol of freedom and the blood sacrificed by troops in wartimes with poppies serving as a symbolic tribute to our fallen and the future of living veterans and service members; and

WHEREAS, the use of the poppy symbolically comes from the poem In Flanders Fields, which movingly begins, “In Flanders Fields the poppies blow, between the crosses, row on row,” referring to the poppies that sprang up in the churned earth of battlefields across Belgium and France where soldiers died fighting; and

WHEREAS, The American Legion Family has long utilized the red poppy as its official flower and it is fitting that as the American Legion and American Legion Auxiliary approach their 100th anniversaries, they expand the meaning and symbolism of the poppy, mirroring the manner in which the poppy is symbolically showcased in England and Canada in celebratory fashion on their Remembrance Day, also known as Armistice Day and Poppy Day; and

WHEREAS, wearing a poppy will unite citizens from across the country who decide to show their patriotism; and

RESOLVED, in recognizing the importance of honoring all those from Livingston County who served in battle and on the home front, the Livingston County Board of Supervisors hereby proclaims May 24, 2019 as “National Poppy Day” encouraging all citizens, residents, and visitors of Livingston County to join in observing this day to honor every service member who has died in the name of liberty, freedom and democracy while also showing their support for living veterans, service members, and their families.

Mr. Skinner reviewed the history of the poppy symbol tradition.

Motion: Mr. Falk and Mrs. Walker seconded to approve the foregoing resolution..... Carried.

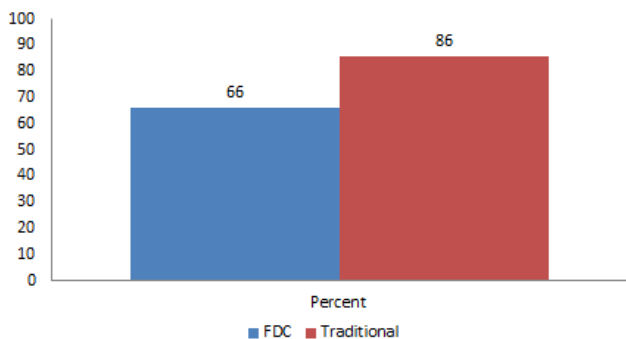
Informational Item(s) Written Only

1. U.S. DEPARTMENT OF VETERANS AFFAIRS (VA) UPDATES & CONSIDERATIONS ON VIETNAM VETERANS: According to testimony given before the Senate Veterans Affairs Committee by the VA’s Dr. Richard Stone, the four conditions that the VA are considering to add to the presumptive list of Agent Orange exposure are bladder cancer, hypothyroidism, hypertension, and Parkinson’s-like symptoms. The National Academies of Science, Engineering and Medicine linked hypertension to Agent Orange exposure in November 2018. However, all of these conditions (especially hypertension) are rather commonplace in older adults, even if without facing exposure to Agent Orange. The VA therefore must decide whether the prevalence of these conditions among older individuals who were exposed to Agent Orange is significantly higher than the prevalence of these conditions among non-exposed older individuals. The VA set a “soft deadline” of 90 days to make a decision regarding these four conditions.

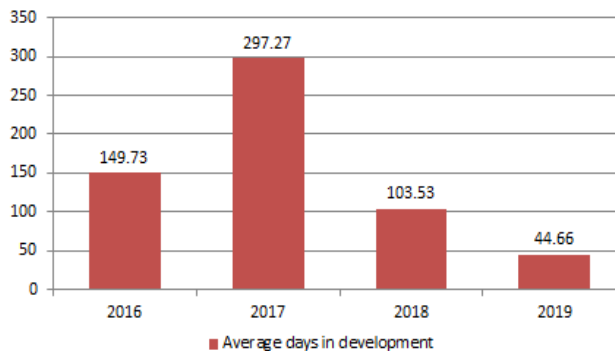
Additionally, VA Secretary Wilkie recommended that the U.S. Department of Justice (USDOJ) refrain from appealing the Federal Court Circuit decision that finally extended the presumption of Agent Orange exposure to Blue Water Navy Veterans. This means that the VA has conceded the accuracy of this decision. Unless the USDOJ decides to contradict the VA's decision, the Federal Circuit's holding will stand as valid law, securing the ability of Blue Water Navy Veterans to be granted the same legal presumptions as all other in-county Vietnam Veterans.

2. **SUICIDE PREVENTION AND MORAL INJURY CONVERSATIONS UPDATE:** The April 19, 2019 event at Camp Stella Maris was very successful. The open discussion on suicide prevention with Dr. Marek Kopacz, M.D., Ph.D. sponsored by Veteran Services and the Livingston County Suicide Prevention Task Force had 50 participants.
3. **FULLY DEVELOPED CLAIMS (FDC) VS TRADITIONAL CLAIMS:** Over a 3 year span review, veterans who filed an FDC claim are less likely to have a favorable outcome. Nearly 50% do not follow up and provide the information needed for their fully developed claim and mandate their claim to be withdrawn from the VA system. Having a veteran file a traditional claim allows the Veteran Service Officer to prepare for one of the three lanes for appeals. The court finds in favor of the veteran 77.4% of the time through the appeal process. It has been previous practice for our office to properly create FDC claims, but as Veteran Affairs practices and protocol have changed, so has the practice of our office to have veterans complete a traditional claim as fast as possible. The change in process from FDC to Traditional Claims is more favorable for the veteran's outcome.

Fully developed vs traditional claim success rate



Fully developed claims



DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: ENCOMPASS RESOURCES FOR LEARNING, INC., HILLSIDE CHILDREN'S CENTER, & TELETASK, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Encompass Resources for Learning, Inc.	7/1/19-6/30/20	\$143,928.00

275 Pinnacle Rd.
Rochester NY 14623

For: Educational Support Preventive Services Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
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Preventive	0%	Yes X No
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Director's Comments:

Program for students referred by the Dansville School District and Livingston County residents referred by the Wayland-Cohocton School District.

Hillside Children's Center 6/1/19-5/31/20 \$27,500.00
 1183 Monroe Ave.
 Rochester NY 14620
 For: Youth Court Preventive Services Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Preventive	0%	Yes X No

Teletask, Inc. 5/1/19-4/30/20 Per rate sheet
 8066 Sunset Ave., Suite 101
 Fair Oaks CA 95628
 For: Web-based messaging services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Various	Various	Yes X No

Director's Comments:

Teletask, Inc. is a messaging web-based service that can remind/recall/alert patients and clients about a wide range of services such as due dates and appointments.

Mrs. Deane reviewed the contracts for approval today.

Motion: Mrs. Walker moved and Mr. Davis seconded to approve the foregoing resolution Carried.

2. PROCLAIMING THE MONTH OF MAY AS FOSTER CARE MONTH

WHEREAS, May is National Foster Care Month, a time to recognize the role each of us plays in the lives of children in Foster Care; and

WHEREAS, the people of this county have a longstanding tradition of opening their hearts and homes to children in need of a stable and permanent setting; and

WHEREAS, foster care is an essential component and a practical means by which to provide children with a safe and loving home; and

WHEREAS, Livingston County is in need of more families willing to become resources for youth in our Community by becoming a Foster Parent, a Respite Resource, a volunteer or mentor; and

WHEREAS, interested Livingston County citizens can contact the Livingston County Department of Social Services to learn more about becoming foster parents; and

WHEREAS, devoted foster parents continually strive to improve the quality of life for the children in their care, make a lasting impact in a child's life; and

WHEREAS, it is important to recognize the valuable contributions of concerned, caring and compassionate foster parents;

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim **May 2019** as Foster Care Month in Livingston County.

This is an annual resolution. The foster parents are now managed by Glove House. We will be doing something jointly with Glove House later this year.

Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

1. Statement of Appropriations (Monthly) (March) – Attached
2. Statistics (Monthly) (March)

Temporary Assistance Cases (TA):	Mar	<u>% Change</u>
		<u>from Jan 1</u>
Family Assistance	221	-4.74%
Safety Net	265	3.92%
Total	486	-0.21%

Medicaid Cases (MA):

Community	1616	-2.36%
Chronic Care	233	-0.85%
Foster Care	149	2.05%
SSI	1244	-1.03%
Total	3242	-1.55%

Livingston County Citizens receiving some form of Medicaid service:

Cases In Transit	30
NYSOH	
Livingston County DSS	4518
Total	4548

Food Stamp Only Cases:	2207	1.94%
SSI Food Stamp Cases:	818	-0.73%
Child Care Cases:	140	-7.89%

Fraud:

Front End Detection (FEDS) - During Applicant Status	1
Fraud Referrals Received - Anonymous/Other	2
Fraud Referrals Received - Internal/DSS	3
Referrals sent to Sheriff & DA	1

Clients thru the lobby (Unduplicated #):	820
Total # of individuals served by reception staff:	1460

Housing - Homeless Caseload:

Diversions	18
Housed	50
Total	68

Total Nights	502
Singles	462
2 Adults	0
Families	40

Total Clients in Temp. Housing at end of month	20
Clients entering Temp. Housing & remaining in the month	13

Code Blue - Below 32 Degrees

Cases	9
Nights	100

Section 8 Vouchers Leased Up:	493
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Child Support:

Caseload Count	3,278
Dollars Collected	\$814,353

Child Protective Services (CPS): Ongoing

New Primary Investigation Assignments	54	50.00%
Secondary Assignments from Other Counties	20	
Petitions Filed	2	
1034 Court Ordered Investigations Completed	1	
CPS Ongoing Case Management/Preventive Services:	65	8.33%
CPS Ongoing Management Cases	45	
Article 10 Placement/Non-DSS Custody Cases (Out of Home)	20	
*Distinct Children	47	4.44%
Supervision Cases Remaining in Home	18	
*Distinct Children	41	
Supervision Cases on Behalf of Another County-Secondary	7	
*Distinct Children	9	
Probation Based # of Children Referred	26	
School Based Consults (Avon, Dansville, Livonia)	207	
TASA (Case Management for Pregnant/Parenting Teens) Active	0	
Foster Care	43	
Foster Children - DSS Custody	36	-2.70%
OCFS State Custody	1	
Levels of Care:		
Foster Boarding Home	26	
Approved Relative Foster Home	1	
Institution	9	
Group Home	0	
Supervised Independent Living	0	
Other	0	
Other Case Processing	7	
ICPC Requests	0	
Supervision - Post Discharged - Court Ordered	5	
Supervision on behalf of another county	0	
Aftercare Services	0	
Children on Trial Discharge	2	
Children Discharged to Parent or other resource	0	
Adoptions	0	
Protective Services for Adults (PSA):	47	-7.84%
PSA Referrals Received	9	
Active Financial Mgmt. Cases	49	
Active Home Mgmt. Cases	47	
Personal Care Aide Cases	34	
Level I	6	
Level II	25	
Level I pending	3	
Cases waiting for an assigned Aide	0	
Guardianship Cases	3	
Awaiting discharge	6	
Pending	0	
Assessment Contacts	87	

3. Employees hired, resigned or retired in April:

Laura VanSickle	Released	Sr. Account Clerk	4/4/19	Geneseo
Samantha Ludwig	Hired	Case Management Aide	4/8/19	Piffard
Connie Ohle	Resigned	Principal Typist	4/12/19	Canandaigua
Gretchen Simpson	Temp. position ended	Seasonal HEAP	4/19/19	Conesus

- Annual Training sessions were held in April – over 130 staff and on-site contractors participated in the sessions which cover mandatory topics such as Workplace Violence, Confidentiality, Compliance, Fire, Safety, and Building Security and Sexual Harassment Prevention.
- Child Abuse Prevention Awareness activities included pinwheels and banners in multiple locations, information tables and a fundraising event held at the Agency which raised over \$350 for the Cornell Coop. Extension Parenting Education classes.

OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR CONSULTING REGISTERED DIETITIAN SERVICES FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING – CORNELL COOPERATIVE EXTENSION ASSOCIATION OF LIVINGSTON COUNTY

WHEREAS, the County of Livingston solicited a Request for Proposal for Consulting Registered Dietitian Services for the Livingston County Office for the Aging, and one proposal was received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, and any future amendments to said contract, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Cornell Cooperative Extension Livingston County 3 Murray Hill Drive Mount Morris, NY 14510	6/1/19-5/31/20 With 4 one-year options to renew	\$35.00/hour

For: Required Registered Dietitian Services for the Senior Nutrition Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal Title IIIC1, Title IIIC2, State – CSI, WIN	0% – 25% depending on funds used: 10% -Federal funds 0% -WIN state funds 25% -CSI state funds	Yes X No

Director’s Comments: Registered Dietitian Services are required by regulation for the Home Delivered Meal and Congregate Meal Programs to provide nutrition education, nutrition counseling, menu analysis, monitoring and other functions.

Mrs. Carlock reviewed the RFP received and the services to be provided.

Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

Served Client Summary

Livingston
01/01/2019 and 03/31/2019

NAPIS Service Type Summary

NAPIS Service Type	Total Units/Unduplicated Persons Served Jan-March 2019	Total Units/Unduplicated Persons Served Jan- March 2018
Caregiver Services	97 contacts/ 55 persons	99 contacts/ 51 persons
Case Management	449 hours / 209 persons	613 hours/ 221 persons
Congregate Meals	5,412 meals/ 187 persons	5,639 meals/ 177 persons
Home Delivered Meals	11,125meals / 252 persons	12,317 meals/ 260 persons
Information & Assistance	636 contacts	548 contacts
Legal Services	108 hours	75 hours
Nutrition Education	1,033 contacts	1,093 contacts
Personal Care Services	1,283 hours/ 28 persons	1,359 hours/ 30 persons
Personal Emergency Response Services	1,450 service months	1,515 service months
Transportation	1,368 one-way rides	1,197 one-way rides

Updates:

Seniorama Honorees 2019:

- Town of Avon: Beverly Browne
- Town of Caledonia: Joan Mitchell
- Town of Conesus: Deborah Greene
- Town of Geneseo: Sandra F. Brennan
- Town of Groveland: James D. and Jenean A. Love
- Town of Leicester: Karen Roffe
- Town of Lima: Barbara C. Yorks
- Town of Livonia: Gary Patterson
- Town of Mount Morris: Sharon Woodworth
- Town of N. Dansville: Mary Kay Horr
- Town of Nunda: Philip Maker
- Town of Ossian: Domenick and Marie A. Martello
- Town of Portage: Robert and Peggy Ellsworth
- Town of Sparta: Linda Hartzell
- Town of Springwater: Harvey W. Teed
- Town of West Sparta: Eugene and Diana Moffat
- Town of York: Frank and Connie Burger
- Livingston County Center for Nursing and Rehabilitation: Havilah Toland

Other Awards:

New York State Office for the Aging Older New Yorker Honoree 2019: Reverend David Hotchkiss
 TRIAD Community Service Award: RSVP – Retired Senior Volunteer Program of Lifespan

OFA Director will accompany Reverend David Hotchkiss to Albany to receive NYS Older New Yorker Recognition on May 21, 2019.

Upcoming Events:

June 7th: Legal Workshop on Advanced Directives

June 24th: Medicare 101

September 20th: Fall Prevention Event

Health Promotion:

The second class of Aging Mastery Participants graduated on April 23, 2019. Thirteen of fifteen participants attended at least 7 out of the 10 sessions. Guest presenters included Pharmacist Kirsten Galliford, Physical Therapist Paul Kreher, Attorney Gavin Reynolds, Dietitian Sharon Audino, Health Educator Lorraine Wichtowski, and more. Volunteer Keith Mitchell assisted with the program and will do so on an ongoing basis moving forward.

Matter of Balance and Tai Chi for Arthritis Classes are ongoing.

Listening Sessions:

The Livingston County Office for the Aging is seeking input as its next 4-year programs and services plan (2020-2024) is developed. If you are a Livingston County resident 60 years of age or older, a caregiver of an older adult in Livingston County, a professional who works with older adults, or a concerned citizen with input to give, please consider attending one of our upcoming listening sessions to share your thoughts and opinions:

DATE	LOCATION	TIME
Thursday, May 30th	Avon Senior Nutrition Site 74 Genesee St., Avon (Village of Avon Building)	1:30 PM – 3 PM
Wednesday, June 26th	Morgan Estates Independent Apartments Community Room 4339 Clearview Dr., Geneseo	6 PM – 7:30 PM
Monday, July 15th	Livingston County Highway Department 4389 Gypsy Lane, Mt. Morris	2 PM – 3:30 PM
Saturday, August 3 rd	Wildbriar Estates 17 Wildbriar Drive, Livonia	10:30 AM – 11:30 AM
Tuesday, September 10 th	Dansville Senior Nutrition Site 5 Chestnut Avenue, Dansville (United Methodist Church)	10:30 AM – 11:30 AM

- Dates are subject to change

The Director of the Office for the Aging will be present to meet with you and hear your concerns and ideas. If none of these times work for you or you are unable to attend, please call the Office for the Aging at 585.243.7520 and ask for the Director to make other arrangements.



WORKFORCE DEVELOPMENT – RYAN SNYDER

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY YOUTH BOARD: CORINNE DAVIS & LARRY GREENE

RESOLVED, that the following members are hereby appointed to the Livingston County Youth Board for the term designated:

Livingston County Youth Board

Name	Address	Agency	Term
Corinne Davis	159 Main Street, Mt. Morris, NY 14510	CASA	At Pleasure
Larry Greene	11 Adams Street Dansville, NY 14437	North Dansville	At Pleasure

Mr. Snyder explained that Larry Greene was Phyllis’ husband and will be filling the vacancy left by her passing.

Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution Carried.

2. PROCLAIMING MAY 12-18, 2019 AS "NATIONAL PREVENTION WEEK" AND THE THEME IS "INSPIRING ACTION, CHANGING LIVES".

WHEREAS, Substance use problems affect all communities nationwide. According to a 2016 National Survey on Drug Use and Health, an estimated 28.6 million Americans ages 12 or older are current illicit drug users; and

WHEREAS, In Livingston County, according to Prevention Needs Assessment Youth Surveys in 2018 30% of 12th grade students are current alcohol users, 23% are current marijuana users and 35% are current e-cigarette users; and

WHEREAS, Through National Prevention Week, people become more aware and able to recognize the signs of substance use disorders; and

WHEREAS, We need to recognize the seriousness of behavioral health issues in our communities, the power of prevention, and the tireless efforts of those working to make a difference; and

WHEREAS, This year’s National Prevention Week theme, “Inspiring Action, Changing Lives,” reminds us that simple, daily acts of prevention, like helping a friend make positive choices or supporting a family member in need, can lead to healthier lives for each of us today, and stronger, happier communities tomorrow; and

WHEREAS, Taking part in prevention-related activities and conversations help raise awareness of behavioral health issues and change lives. With commitment and support, these and other behavioral health issues can be prevented; now therefore be it

RESOLVED, by the Livingston County Board of Supervisors that the Supervisors -

1. Support the observance of May 12-18, 2019, as National Prevention Week in Livingston County, NY;
2. Urge the residents of Livingston County to observe this week with compelling programs and events

that support this year’s theme, “Inspiring Action, Changing Lives.”

This action was requested by CASA and Healthy Communities That Care.

Motion: Mr. Mahus moved and Mrs. Walker seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT/YOUTH BUREAU: ARC OF LIVINGSTON/ WYOMING & GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Arc of Livingston/Wyoming 18 Main Street Mt Morris, NY 14510	6/1/19-8/30/19	Up to \$15,000.00

For: Summer youth employment program for youth with disabilities

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Temporary Assistance for Needy Families	\$0	Yes

Genesee Finger Lakes Regional Planning Council 7/1/19-6/30/20 \$6,000.00

50 West Main Street, Suite 8107

Rochester, NY 14614

For: WIOA One-Stop Operator

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Workforce Innovation and Opportunity Act	\$0	Yes

Mr. Snyder reviewed the contracts for approval.

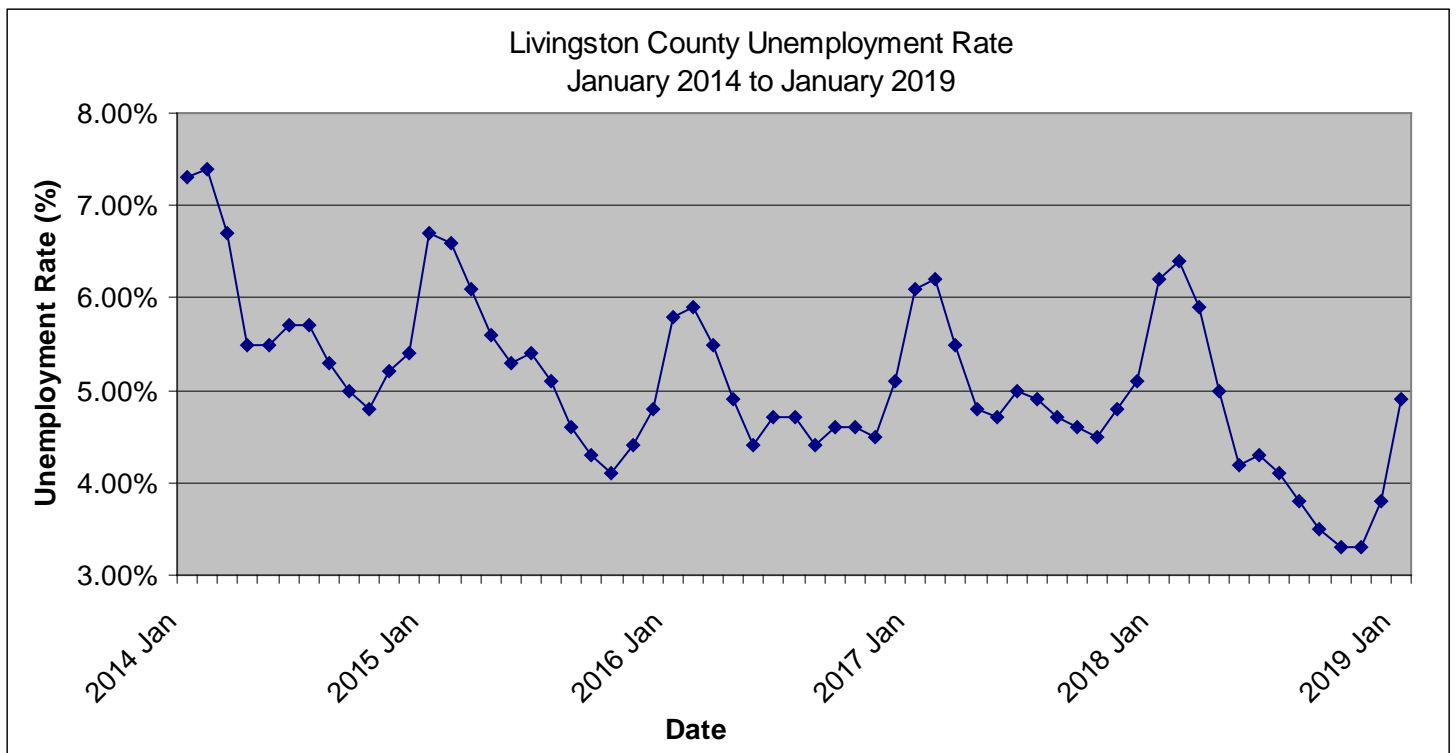
Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolutionCarried.

Mrs. Donohue thanked Mr. Snyder for the wonderful teen recognition event. Mr. Snyder explained that he visited another venue, but it is expensive.

Informational Item(s) Written Only

There is a Chairman of the Board Appointment to the GLOW Workforce Development Board: Heather Heineman.

Livingston County Unemployment Rate



Department Activity Report

Activity	March 2019
Job Openings Posted with NYSDOL	567
Youth Customers Enrolled in Services	48
Workshop Attendees	45
Jail Workshop Attendees	7
Counselor Assisted Appointments	72
Adults/Youth in Occupational Training	7
Public Assistance Clients Assigned to Work Crew	8
Public Assistance Clients in Work Experience	23

Program Report

- Teen Recognition - 96 teens were honored at the annual recognition dinner. A tour of Willow Creek in Lakeville is scheduled for May 3rd to determine if they could hold next year’s 25th anniversary event.
- CNA Program - 12 of the 14 students that started the Nursing Assistant Program remain. 2 students were forced to drop out due to health reasons.
- Mini Job Fairs - The next mini job fair is May 14th at 4pm at the Government Center. 24 employers and 51 job seekers participated in the April event.
- Community Center - A Community Leaders Forum was held on 4/22 with the GLOW YMCA and attended by over 30 community leaders. A survey is currently available online for residents to provide input to the YMCA at <https://tinyurl.com/LivCoYMCA>.
- GLOW RFP - Workforce Development submitted a proposal for \$344,000 to the GLOW Workforce Development Board to continue operating the One-Stop office in Livingston County. Awards will be announced on 5/21.
- Summer Youth Employment - Applications for the summer youth employment program are being collected through May14th.
- Recruitment - Workforce Development has successfully recruited 3 candidates that have been hired for administrative positions at Social Services this year. We are available to help any County or Town department with hiring needs.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: ALFRED STATE COLLEGE, TOWN OF CONESUS, FRONTIER NURSING UNIVERSITY, INC., NICHOLAS NOYES HOSPITAL/UR MEDICINE, PT PROFESSIONALS OF LAKEVILLE & SUNY GENESEO

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Alfred State College	5/31/19-8/31/19	N/A

10 Upper College Drive
Alfred, NY 14802

For: Internship for a Forensics Science student to learn about Public Health.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
n/a	0%	Yes X No

Director’s Comments: This contract will provide an unpaid internship for an Alfred State student to learn about Public Health.

Town of Conesus	1/1/19-12/31/19	\$4,900.00/year
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610 South Livonia Road
Conesus, NY 14435

For: Provide Dog Control services to the Town of Conesus to enforce their local Dog Control Ordinance.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Town of Conesus	0%	Yes X No

Director’s Comments: This is a two (2) year contract to Provide Dog Control services to the Town of Conesus to enforce their local Dog Control Ordinance. These costs will be divided equally among those municipalities that have a similar agreement with the County for these services. The 2019 share of these costs will be \$4,900. The cost for 2020 will be determined, based upon similar methodology and as established by the County budget for that year.

195 School Street
Hyden, KY 41749

For: Advanced Practice Nursing

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: This contract/practicum agreement will provide for practicum experience for Nurse Practitioner student(s) from Frontier Nursing University.

Nicholas Noyes Hospital/UR Medicine

6/1/19-5/31/24

90% of current Medicare, Medicaid or Private Insurance, Addendum A of contract.

111 Clara Barton Street
Dansville, NY 14454

For: Inpatient Hospice services @ NOYES

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Various private and public insurances, determined by 3 rd party insurance reimbursement	Varies by payor	Yes <input checked="" type="checkbox"/> No

Director's Comments: This contract provides services for Hospice patients within the hospital setting.

Physical Therapy Professionals of Lakeville

1/1/18-12/31/19

\$75.00 inclusive rate
\$35.00 Reimbursable Non-Direct Patient Care Expenses

3506 Thomas Drive
Lakeville, NY 14480

For: Physical Therapy Services *Addendum

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Various 3 rd Party Payors	Depends on Payor	Yes <input checked="" type="checkbox"/> No

Director's Comments: This contract provides Physical Therapy Services for Hospice clients.

*Addendum to Contract dated 1/1/18-12/31/19 (Resolution #2018-36). This addendum provides for an "Evaluation of the Contract" - *Evaluation of the physical therapist responsibilities will be through review of contract performance. Services performed will be reviewed annually by the Director of Patient Services or Supervising Public Health Nurse to ensure the services meets the needs of the Hospice patient. The nurse will evaluate care provided at the time that the services are rendered to ensure the physical therapist is meeting the patient's needs and plan of care.*

SUNY Geneseo

8/29/19-5/11/20

\$1,732.58
(extra clinic days)

1 College Circle
Geneseo, NY 14554

For: Rent for Family Planning Services site

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title X Family Planning Grant	Varies by payor	Yes <input checked="" type="checkbox"/> No

Director's Comments: This contract provides a site at the college for Reproductive Health Clinic.

Ms. Rodriguez reviewed the contracts for approval. There was discussion about the addendum for Physical Therapy Professionals.

Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NEW YORK STATE DEPARTMENT OF HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Department of Health and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

Administrator:

Contractor

Term

Amount

New York State Department of Health

8/1/19-9/30/20

Total \$53,996.00

Corning Tower
Empire State Plaza
Albany, NY 12237

(8/1/19-3/31/20-\$30,855.00
4/1/20-9/30/20-\$23,141.00)

For: Maternal and Infant Community Health Collaborative - Community Health Worker Expansion Project

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of Health	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Director's Comments: This contract will provide funding for the MICHC Community Health Worker Expansion Project.

This is new funding that was released for us.

Motion: Mr. Falk moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.

3. PROCLAIMING THE WEEK OF MAY 6-12, 2019 AS NATIONAL NURSES WEEK

WHEREAS, registered nurses in the United States constitute our nation's largest health care profession, and WHEREAS, the registered nursing profession meets the different and emerging health care needs of the American population in a wide range of settings, and

WHEREAS, a renewed emphasis on primary and preventive health care will require better utilization of all of our nation's registered nursing resources, and

WHEREAS, the delivery of the best quality nursing care to all residents is the function of the Livingston County nursing staff; and

WHEREAS, the nurses in "our neighborhoods" are employed in a variety of areas where their expertise is in specialized skilled nursing services have the ability and knowledge to coordinate services to meet individual needs; and

WHEREAS, professional nursing has been demonstrated to be an indispensable component of preventative health and the safety and quality of care of hospitalized patients, and

WHEREAS, the demand for registered nursing services will be greater than ever because of the aging of the American population, the continuing expansion of life-sustaining technologies, and the explosive growth of home health care services, and

WHEREAS, the Adult Day Health Care, Center for Nursing and Rehabilitation, Hospice, Immunization Programs, Livingston County Jail, Mental Health, Lead Program, Early Intervention, Children with Special Health Care Needs, Maternal Child Health Team, Preschool, WIC Program, Foster Care, Communicable Disease and the Reproductive Health Center are the "neighborhoods" where nurses provide care to children, adolescents, adults, seniors, the sick, and the terminally ill, and

WHEREAS, the Livingston County Board of Supervisors salutes the LPNs, RNs, Nurse Practitioners, Nurse Midwives and Advanced Practice Nurses for their leadership and contributions to the health care of Livingston County residents; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors ask that all residents of Livingston County join us in honoring the registered nurses who care for all of us, and be it further

RESOLVED, that the residents of Livingston County celebrate registered nurses' accomplishments and efforts to improve our health care system, and show our appreciation for the nation's registered nurses not just during this week, but at every opportunity throughout the year.

This is an annual resolution. The Nurses breakfast is tomorrow for anyone wanting to attend.

Motion: Mr. Mahus moved and Mr. Davis seconded to approve the foregoing resolution Carried.

4. PROCLAIMING MAY 2019, AS MENTAL HEALTH MONTH

WHEREAS, Mental Health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, promotion and prevention are effective ways to reduce the burden of Mental Health conditions; and

WHEREAS, Mental Health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with Mental Health condition can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, faith based organization, health care provider, and citizen has a responsibility to promote mental wellness and support prevention efforts; now therefore, be it

RESOLVED by the Livingston County Board of Supervisors, that the Livingston County Board of Supervisors recognizes the importance of Mental Health treatment, prevention and awareness, and does hereby proclaim the Month of May 2019, as Mental Health Month.

Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution Carried.

5. AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

Department of Health:

- Create one full-time Senior Medical Billing Specialist position at Wage Grade 11 per CSEA Contract effective 5/12/19.
- Create one full-time WIC Program Coordinator position at a proposed annual salary range of \$61,000-\$64,000 effective 5/12/19.

Due to timing the committee approval process needed to be reversed and these positions went to the 5/6 Ways & Means Committee meeting prior to home committee approval.

Ms. Rodriguez explained that Colleen Volks will be retiring in June and they always look at the change in scope and responsibilities of a position when positions become vacant. These duties need to align with the WIC grant funding.

Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution Carried.

6. APPOINTING MEMBER TO THE COMMUNITY SERVICES BOARD – GILLIAN CONDE

RESOLVED, that the following member is hereby appointed to the Community Services Board for the term designated:

Community Services Board

Name	Address	Rep./Title	Term Expires
Gillian Conde	23 River Road, Scottsville, NY 14546	Chairperson	12/31/20 (E. Greene term)

Ms. Rodriguez reviewed the Ms. Conde’s qualifications. There was discussion on any potential conflicts.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

DCS discussion on Mobile Crisis Unit – Michelle Anuskiewicz reviewed the unfunded mandate put in place by the state one year ago that every county must have a mobile crisis response plan and the 2 hour response time required. FLPPS offered funding for CASA and Noyes to do pilot projects. Ms. A reviewed the program numbers since going live last October. The funding ends in July and there will be no more funding available. The estimated annual cost to run the program is ~\$150,000. Ms. Anuskiewicz explained that she cannot justify this amount of money to continue operating the program. She will continue to look at program feasibility. There was discussion on the mental health arrest process handled by the police agencies. There was discussion on the costs to the Sheriff’s Office for these transports. Ms. Anuskiewicz will continue to work on this data.

Informational Item(s) Written Only

- New center named “Center for Community Health”.
- Developing Reaccreditation ACAR (Accreditation Committee Action Requirement).
- Increased late Flu numbers.

- Environmental Health has launched a comprehensive educational initiative on combating tick-borne disease. In addition to other public outreach efforts throughout the year, EH is hosting "Tick Talk" on May 20th at Vitale Park featuring a speaker from Cornell University and Dr. Aaron Farney of the Board of Health.
- Continue to focus on a Chronic Disease Prevention initiative entitled Be Well in Livingston (Nunda)-enhancing capacity of steering committee meetings; developing and implementing strategic plan for 2019; develop and implement media and outreach plan for 2019- "Get Healthy with the Mayor" initiative includes a blog and monthly *Health Talks*, community led physical activity opportunities being offered developing nutrition initiative as per CHIP and community input to focus on CATCH training for school, work with Foodlink and FLSNY to increase education and access regarding healthy foods through churches and community as a whole.
- Continue to conduct Community Health Assessment process using MAPP process in collaboration with UR Medicine I Noyes Health and GVHP - community survey was conducted and results were reviewed, CHA Leadership Team to meet on February 27 and discussed the Local Public Health System Assessment results, focus groups continue to be conducted for Community Themes and Strengths, Force of Change Assessment were conducted at Continuum of Care Coalition and LC Youth Board, Asset mapping was conducted at April CHA Leadership Team.
SHAPE Work plan activities: offered Wellness session and well received and coordinating SHAPE 5K
- Planning LCDOH staff training day as per Workforce Development Plan.
- Continued discussions with URMHC regarding CSP grant transition.
- Safe Harbour/ Human Trafficking- implementing media, outreach and training plan for 2019, discussion regarding referral process and resource/service gaps; Steuben County representative attend Task Force meeting to discuss their progress and provide guidance to Livingston County.
- Media and outreach efforts: STI Awareness, Finger Lakes Drill, Hospice and Reverend Hotchkiss, Emergency Preparedness: See Something, Say Something, HPV and LCDOH immunization clinic, National Infant Immunization Week, and WIC newsletter.
- Conducted Finger Lakes Drill on April 4 to test Public Health Asset Distribution Plan.
- Revised LCDOH brochure to increase readability score.
- Updating Keeping Youth Healthy Guide - local educational programs and resources.
- Presented State of the County Health Report in collaboration with various partners in recognition of Public Health Week.

CENTER FOR NURSING & REHABILITATION – STEPHEN WOODRUFF

Action Item(s) To Be Reported

1. PROCLAIMING THE WEEK OF MAY 12-18, 2019 AS NURSING HOME WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF OLDER AMERICANS' MONTH

WHEREAS, we as Americans experience aging as the natural order of life, live longer than at any time in the past, and seek to maintain our highest level of physical function in periods of infirmity; and

WHEREAS, nursing homes at the local, state and national level provide skilled nursing and rehabilitative care for injured, disabled, or sick persons who require chronic or restorative nursing care; and

WHEREAS, the nursing homes in Livingston County provide a high quality of care and services to meet the needs of Livingston County residents and the greater community, and

WHEREAS, nursing homes are a vital component of the local economy providing employment and economic activity beneficial to the community, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims May 12-18, 2019 as Nursing Home Week in Livingston County in honor of the valuable contributions Livingston County's nursing homes and their staffs make to the quality of life of our county.

Motion: Mrs. Walker moved and Mr. Davis seconded to approve the foregoing resolution Carried.

2. RESCINDING RESOLUTION NO. 2019-288

WHEREAS, Resolution No. 2019-288 authorized a contract with Mission Access, LLC, and

WHEREAS, the contract authorized complete annual testing of the ceiling tracks within the Livingston County Center for Nursing and Rehabilitation; and

WHEREAS, Issuance of new guidance by the NYS Department of Labor related to ceiling track testing stipulates that this form of testing is subject to prevailing wage; now therefore be it

RESOLVED, that Resolution No. 2019-288 is hereby rescinded.

Mr. Woodruff reviewed the reason the contract is being rescinded.

Motion: Mr. Falk moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: ZOETEK MEDICAL SALES AND SERVICES, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Zoetek Medical Sales and Service, Inc. 668 Phillips Road Victor, NY 14564	4/30/19-6/28/19	\$15,950.00

For: PM Inspection / Load Testing of patient handling ceiling track

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	100%	Yes X No

Director's Comments:

The purpose of this agreement is to ensure that annual preventative maintenance testing of the Center's patient handling equipment is being completed in accordance with manufacturer recommendations.

Motion: Mr. moved and Mr. seconded to approve the foregoing resolution..... Carried.

4. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR COMPREHENSIVE DENTAL SERVICES FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION-DENTSERV DENTAL SERVICES, PC

WHEREAS, the County of Livingston solicited a Request for Proposal for comprehensive dental services for the Livingston County Center for Nursing and Rehabilitation and two (2) proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Dentserv Dental Services, PC 15 Canal Road Pelham Manor, NY 10803	7/1/19-6/30/21 w/three 1-year extensions	\$4,616.06/month (+ 3% for each extension)

For: Comprehensive Dental Services for residents

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	100%	Yes X No

Director's Comments:

This vendor served the county's former nursing facilities from 1988-2002, and is currently the provider for these services to the LCCNR from the period of 2014 to present. Comprehensive Dental Services include, but are not limited to: examination, x-ray, oral prophylaxis, scaling, fabrication and repair of dentures, restorations, oral hygiene instruction, extractions within the limits of general practice, and fixed prosthetics limited to single unit crowns.

Mr. Woodruff recommends continuing with Dentserv.

Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Due to timing the committee approval process needed to be reversed for the next two items and they needed go to the 5/6 Ways & Means Committee meeting for approval prior to home committee approval.

5. ESTABLISHING SALARY FOR THE DEPUTY DIRECTOR OF LONG TERM CARE FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION-ROGER ERIC TOWNSEND AND REFERRING THIS MATTER TO THE WAYS & MEANS COMMITTEE TO SET THE SALARY

WHEREAS, the Livingston County Center for Nursing and Rehabilitation Director of Long Term Care is appointing Roger Eric Townsend to the position of full-time Deputy Director of Long Term Care; and WHEREAS the Livingston County Board of Supervisors must set the salary for this appointment; now therefore, be it

RESOLVED, that the 2019 Department Head Salary Schedule is amended as follows:

Center for Nursing and Rehabilitation

The annual salary for the Deputy Director of Long Term Care Roger Eric Townsend is established at \$100,000.00.

Director's Comments:

The vacancy was advertised on careercenter.leadingagency.org and placed on indeed.com. Three applications were received. Two interviews were conducted on April 9th, by a panel consisting of Daniel Pangrazio, Brenda Donohue, Stephen Woodruff, Kathleen Crye, and Anthony Jarzyna. The preferred candidate participated in a second step interview with CNR Department Heads on April 12th. The recommended candidate's name will be presented at the Human Services committee on 05/07. The approved range was \$90,000 to \$102,000.

Mr. Woodruff reviewed Mr. Townsend's professional experience.

Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution Carried.

6. ESTABLISHING SALARY FOR THE FINANCE SUPERVISOR FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION-JOHN DAVID CUNNINGHAM, JR. AND REFERRING THIS MATTER TO THE WAYS & MEANS COMMITTEE TO SET THE SALARY

WHEREAS, the Livingston County Center for Nursing and Rehabilitation Director is appointing John David Cunningham, Jr. to the position of full-time Finance Supervisor; and

WHEREAS the Livingston County Board of Supervisors must set the salary for this appointment; now therefore, be it

RESOLVED, that the 2019 Department Head Salary Schedule is amended as follows:

Center for Nursing and Rehabilitation

The annual salary for the Finance Supervisor John David Cunningham, Jr. is established at \$59,000.00.

Director's Comments:

The vacancy was posted advertised in the Penny Saver and posted on indeed.com. Nine applications were received. Interviews were conducted of 5 applicants on 04/23, by a panel consisting of Brenda Donohue, Stephen Woodruff, Barbara Rauber, Ryan Snyder and Kelley DeMonte, of the Bonadio Group. The recommended candidate's name will be presented at the Human Services Committee on 05/07.

Mr. Woodruff reviewed the interview process and Mr. Cunningham's professional experience.

Motion: Mr. Falk moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1) FINANCIAL/OPERATIONAL UPDATES:

- a) Occupancy - As of April 29th the occupancy was 94.1 % for the month, YTD 95.5%. We budgeted at 93%. Dialysis is up to 9 clients.
- b) Cash Flow - The CNR's Cash Flow Report as of April 04/26/19 reflects \$24,379,865.00 in reserves. Part of this is reflective of an IGT payment in the amount of ???
- c) Budget Variance - The February 2019 budget variance report will be distributed and discussed at the committee meeting.MM Private pay op

Informational Item(s) Written Only

- 1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2) Current FT Nursing Assistant vacancies are: Night Shift – 15, Evening Shift –15, Day Shift –10.
- 3) Nurse Recruitment – The CNR is actively recruiting qualified applicants.
 - a) There are currently 1 Part Time Day shift LPN, 6 Full Time and 3 Part Time evening shift LPN and 4 Full Time and 1 Part Time LPN night shift vacancies.
 - b) There are currently 1 Full Time Day Shift RN, 2 Full Time evening RN shift & 1 Full Time Night Shift RN vacancies.
 - c) There are currently 5 Part Time Day shift PCA and 4 Part Time Evening Shift PCA vacancies.
 - d) The Center continues to utilize agency staffing solutions in the interim to augment these vacancies.
- 4) Nursing Assistant Training Graduates – A graduation ceremony is scheduled in the CNR atrium on Wednesday, May 22nd for the graduates of the FLCC program. Interested participants have initiated the application process.
- 5) Staffing Services Specialist – The Center is reviewing applications of qualified applicants.
- 6) IGT Program – The Center received an Upper Payment Limit (UPL) IGT Disbursement for the period of October 2018-April 2019, in the amount of \$5,283,509 on April 22, 2019.
- 7) A Request For Proposals for Revenue Cycle and Operational Enhancement Services will be released in May, with a subsequent recommendation of award to follow. The RFP's focus will be to address Revenue Cycle Operations and enhancement, MDS initiatives, CMS 5 Star rating enhancement, Quality Measures, PDPM vs RUG IV conversion and Value Based Programming initiatives.
- 8) EPC Project Updates-
 - a) Lighting System Upgrade- complete, awaiting turn over documentation on fixtures.
 - b) Boiler Replacement - completed, however, details on performance continue.
 - c) Vent for boilers will be worked on to correct leaking seals, weather permitting.
 - d) Chiller Replacement – Installation of chiller complete – chiller was started on April 10th and has been operating since start up
 - e) Water flow analysis was performed 4/25/19 for engineering data to be collected for properly sizing a replacement cooling tower and pump – results were submitted to Clark Patterson for design criteria
 - f) Building envelope – infiltration seal – contacted contractor to investigate air blowing into the ceiling above resident rooms on the 3rd floor – this was noticed on a high wind day while in the ceiling on an unrelated issue
- 9) United Way Campaign - To date, the Center has raised \$2,000 in special events fundraising.
- 10) American Red Cross – The Center will be hosting a Blood Drive on Thursday in the Atrium on June 6, 2019 from 12:00 p.m. to 5:00 p.m.

OTHER UPDATES

- Mr. Coyle explained that he is waiting to hear back from the preferred grants coordinator candidate today.
- Mr. Coyle updated the committee on Angela's Ellis' son and reported that Karriann Wood, former Corrections Office from ALS passed away this week.
- There was a brainstorming session yesterday preparing for the All America County competition.

ADJOURNMENT

Mr. Mahus moved and Mr. Davis seconded to adjourn the meeting at 9:45 a.m.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board