



MINUTES

Ways and Means Committee Meeting

1:30 PM - Monday, May 20, 2019

Board of Supervisors Assembly Room

The Ways and Means Committee of the Livingston County was called to order on Monday, May 20, 2019, at 1:30 PM, in the Board of Supervisors Assembly Room, with the following members present:

PRESENT: Supervisor Daniel Pangrazio, Supervisor Dwight Knapp, Supervisor David Fanaro, Supervisor Eric Gott, Chairman of the Board David LeFeber, Supervisor William Wadsworth, and Supervisor Dennis Mahus, Supervisor Michael Falk, County Administrator Ian Coyle, and Deputy Co. Adm. Bill Mann

PLEDGE OF ALLEGIANCE

Ways & Means Chair Dan Pangrazio asked Geneseo Supervisor Will Wadsworth to lead the Pledge of Allegiance.

1. PERSONNEL ISSUES

ACTION ITEM(S) TO BE REPORTED

1. APPOINTING GRANTS AND PUBLIC INFORMATION COORDINATOR

Mr. Coyle reviewed the interview process which led to the selection of Julie Barry. Julie is a native of the Town of Italy near Naples. Ms. Barry is currently the Deputy Commissioner of Planning and Community Development for Erie County. She comes highly recommended has very good references. Her start date would be June 10 at a salary of \$55,000. This salary will be reviewed in the fall with the regular department head salary schedule and slated for a step increase.

Eric Gott made a motion and William Wadsworth seconded to approve the foregoing resolution. Carried.

2. COUNTY TREASURER

ACTION ITEM(S) TO BE REPORTED

1. APPROVING APPORTIONMENT OF MORTGAGE TAX RECEIPTS FOR THE PERIOD 10/01/18 – 03/31/19

WHEREAS, the Ways and Means Committee submits the following report on Apportionment of the Mortgage Tax receipts for the period October 1, 2018 through March 31, 2019, among the several Towns and Villages of the County, it is hereby RESOLVED, that the County Treasurer is hereby directed to pay to the various municipalities the amount set forth herein:

2019

10/1/18-3/31/19

TAX DISTRICT	AMOUNT	DISTRIBUTED TO TOWNS	DISTRIBUTED TO VILLAGES
AVON	\$45,023.95	\$36,096.36	\$8,927.59
CALEDONIA	\$23,358.16	\$19,211.54	\$4,146.62
CONESUS	\$15,431.24	\$15,431.24	\$0.00
GENESEO	\$53,284.97	\$42,233.32	\$11,051.65
GROVELAND	\$9,223.62	\$9,223.62	\$0.00
LEICESTER	\$13,877.28	\$12,953.02	\$924.26
LIMA	\$37,424.35	\$31,453.86	\$5,970.49
LIVONIA	\$54,778.61	\$51,591.23	\$3,187.38
MT. MORRIS	\$13,854.64	\$10,639.54	\$3,215.10
N. DANSVILLE	\$23,314.95	\$14,691.56	\$8,623.39
NUNDA	\$12,319.05	\$10,498.35	\$1,820.70
OSSIAN	\$5,709.70	\$5,709.70	\$0.00
PORTAGE	\$6,337.24	\$6,337.24	\$0.00
SPARTA	\$9,958.59	\$9,958.59	\$0.00
SPRINGWATER	\$10,906.44	\$10,906.44	\$0.00
WEST SPARTA	\$5,128.20	\$5,128.20	\$0.00
YORK	\$12,213.06	\$12,213.06	\$0.00
TOTAL	\$352,144.05	\$304,276.87	\$47,867.18

Mr. Coyle reported that checks will be mailed on Wednesday after the Board meeting.

David Fanaro made a motion and Dennis Mahus seconded to approve the foregoing resolution. Carried.

PRE-APPROVED INFORMATIONAL ITEM(S) TO BE REPORTED

1. Foreclosure Update

Tax payors have until June 17 because the 15th falls on a Saturday. The tax foreclosure auction is July 26 .

3. COUNTY CLERK - IAN COYLE

ACTION ITEM(S) TO BE REPORTED

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY CLERK'S OFFICE: KOFILTE TECHNOLOGIES, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Clerk's Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
Kofile Technologies, Inc. 6300 Cedar Springs Road Dallas, TX 75235	6/1/19- 5/31/21 6/1/21- 5/31/23	\$2,400.00 per month	100%	Yes
For: Office and public software				
Funding Source: Operating Budget				

Mr. Coyle reviewed the County Clerk's office electronic records management system history that is now Kofile. This is a renewal of an existing agreement.

William Wadsworth made a motion and Dwight Knapp seconded to approve the foregoing resolution. Carried.

4. COUNTY ADMINISTRATOR - IAN COYLE

ACTION ITEM(S) TO BE REPORTED

1. AUTHORIZING TRANSFER OF FUNDS - DEPARTMENT OF HEALTH (3)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request entries, which have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the transfers for approval.

David LeFeber made a motion and David Fanaro seconded to approve the foregoing resolution. Carried.

2. AMENDING 2019 LIVINGSTON COUNTY BUDGET - SHERIFF'S OFFICE (2)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Mr. Coyle explained that this is a PSAP grant to reflect the revenue from the state.

Dwight Knapp made a motion and Eric Gott seconded to approve the foregoing resolution. Carried.

3. DECLARING SURPLUS PROPERTY – HIGHWAY

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Highway Department

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	Kohler 250Kw Stationary Standby Grenerator	790 hours	658736

Mr. Coyle reviewed the equipment for surplus and explained that this equipment will be available to the towns before auctioning off.

David Fanaro made a motion and Dennis Mahus seconded to approve the foregoing resolution. Carried.

PRE-APPROVED INFORMATIONAL ITEM(S) TO BE REPORTED

1. Home Rule

Mr. Coyle explained that NYSAC has indicated that home rule measures for revenue seem to be moving through the legislature. We have been trying for a mortgage tax revenue for nine years. Mr. Coyle asked if the Committee wants to put the mortgage tax on the table again because it may go through this time. There was discussion on the sales tax and mortgage tax increases above 7% and 1% respectively and how they need special approval approved for a county recently. Committee agreed to try again.

2. Finance and Administration Updates

Mr. Coyle reported that the NYSAC Impact report was sent out to everyone by the Clerk. There will now be \$450,000 shifted from our Internet sales tax directly to the towns. The bail reform estimate for the people residing in our jail is probably 60% of those (8-9 out of 10) will not be in jail. There was discussing on what impact this will have on the jail facility. Medicaid is now up to \$80,000 billion dollars. The drivers license for undocumented aliens is probably going to pass. Mr. Coyle suggested doing some sort of resolution opposing the Groveland Correctional Facility closure. There are ~320 employees that will be impacted by the closure. Mr. Coyle has already drafted a FOIL request to the state. There was discussion on the recent updates at the Groveland facility, including the \$6M roof project in progress now. There was discussion on all the areas of impact like schools, businesses, jobs, etc. The Committee approved a resolution opposing the planned prison closure.

5. EXECUTIVE SESSION

5.1 Motion made for Executive Session:

David LeFeber made a motion and William Wadsworth seconded that the Committee adjourn and reconvene as in Executive Session for the purpose of discussing: the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and Ian Coyle remain present. Carried.

5.2 The Committee reconvened in regular session.

The following report was presented.

REPORT OF EXECUTIVE SESSION

The Ways and Means Committee having met in Executive Session for the purpose of discussing the medical, financial, credit, to employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; hereby reports as follows:

No action taken.

Dated May 20, 2019.

Eric Gott made a motion and David Fanaro seconded that the Report of Executive Session be accepted. Carried.

6. CLERK OF THE BOARD-MICHELE REES

INFORMATIONAL ITEM(S) WRITTEN ONLY

1. May 2019 Clerk of the Board Informational/Departmental Updates:

1. Board Proceedings Update-The first six sections have been proofed and the board minutes have been renumbered for 2013. The town budgets and abstracts are being proofed now and will need to be renumbered. Once those page numbers have been added page numbers can be added to the valuation and rates, Administrator/Clerk annual reports, highway mileage, populations, acreage, County budget and the officials & terms pages. Once complete, CDs can be created and labeled.

7. REAL PROPERTY TAX SERVICES

INFORMATIONAL ITEM(S) WRITTEN ONLY

1. May 2019 Real Property Tax Informational/Departmental Updates:

1. Tentative Rolls and Change Notices have been printed and picked up by the Assessors.
2. The Tentative Rolls have been uploaded to the County website.
3. Grievance Day hearings will occur between the dates of May 28 and June 12.
4. New sets of the tax maps have been made available to each Assessor via flash drive for viewing on their computer.
5. We have received the tax bill and relevy information from the Villages to process their tax rolls and bills. Several of the village collectors have chosen to have ABS mail their tax bills.
6. All nine of the Villages will be utilizing BAS software for tax collection this year. Fifteen of the Village staff members have signed up to attend software training on May 14th.

8. ADJOURNMENT

Ways and Means Committee

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Eric Gott made a motion and David Fanaro seconded to adjourn the meeting at 2:55 p.m. Carried.

Respectfully submitted,

Michele R. Ples