

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, JUNE 1, 2022
10:00 A.M.**

PRESENT: G. Deming, M. Schuster, D. DiSalvo, M. Falk, D. LeFeber, D. Pangrazio, I. Davis, S. Erdle, M. Walker, D. Wester, I. Coyle, A. Ellis, B. Mann, S. Hillier
 ABSENT: W. Devine

Public Services Chair Jerry Deming asked Sparta Supervisor Mark Schuster to lead the Pledge of Allegiance.

HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. APPROVING JOINT SERVICES AGREEMENTS FOR MACHINERY, TOOLS, EQUIPMENT AND SERVICES SHARING ACCESS

WHEREAS, New York State Highway Law Sec. 133-a authorizes the County to enter into agreements to permit the use of County-owned machinery, tools or equipment by other municipal corporations: and

WHEREAS, it would be in the County's interest to enter into such agreements with Towns and Villages located within Livingston County, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign joint services agreements, the format of which is attached to this resolution, with any Town or Village in Livingston County, for a term of one year commencing January 1, 2023 and terminating December 31, 2024 with the option to renew for up to five (5) additional one-year terms through December 31, 2028, subject to the approval of the County Administrator and County Attorney.

Mr. Wolfanger reviewed the agreement for approval.

Motion: Mr. Pangrazio moved and Mr. DiSalvo seconded to approve the foregoing resolution Carried.

SHERIFF’S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: GENESEE VALLEY BOCES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff’s Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Valley BOCES	7/11/2022-8/11/2022	\$7,700.00

27 Lackawanna Ave.

Mt. Morris, NY 14510

For: Summer school to be held at Dansville Central School

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>		
A3111	0%	Yes	No	X

CD Rittenhouse reviewed the contract for approval

Motion: Mr. Falk moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: NEW YORK STATE DIVISION OF CRIMINAL JUSTICES SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Sheriff’s Office, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division of Criminal Justices	7/1/2022-6/30/2023	Up to \$10,308.00

Services (NYS DCJS)
 Alfred E. Smith State Office Building
 80 South Swan Street
 Albany, NY 12210
 For: Alternative to Incarceration Grant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYSDCJS Grant	0%	Yes X No

CD Rittenhouse explained that this is being put back through because the dates were incorrect on the previous resolution that will be rescinded below.

Motion: Mr. moved and Mr. seconded to approve the foregoing resolution.....Carried.

3. RESCINDING RESOLUTION NO. 2022-143

WHEREAS, Resolution No. 2022-143 authorized the Chairman of the Livingston County Board of Supervisors to sign a contract related to the NYSDCJS ATI Grant; and

WHEREAS, the Chairman was previously authorized to sign this contract via Resolution No. 2021-210; now, therefore, be it

RESOLVED, that Resolution No. 2022-143 is hereby rescinded.

Motion: Mr. Falk moved and Mr. LeFeber seconded to approve the foregoing resolution.....Carried.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. AMENDING A PORTION OF RESOLUTION NO. 2022-139 (UNIVERSITY OF ROCHESTER - EMS MEDICAL DIRECTOR)

WHEREAS, Resolution No. 2022-139 authorized the Chairman of the Livingston County Board of Supervisors to sign a contract with the University of Rochester for Medical Director services related to Livingston County EMS programs. Said contract was for a term commencing July 1, 2022 through June 30 2024, in an amount not to exceed \$80,000.00; and

WHEREAS, the University of Rochester is requesting contract amount negotiations that were not originally anticipated thereby requiring changes to the originally approved contract term and contract amount; now, therefore, be it

RESOLVED, that the contract with the University of Rochester is hereby modified to reflect a term of July 1, 2022 through December 31, 2022, for an amount not to exceed \$20,000.00; and be it further

RESOLVED, that Resolution No. 2022-130 is hereby amended.

Ms. Dewar reviewed the contract modifications and explained that the University asked to modify the contract amount, so Ms. Dewar negotiated with them to have the current contract term expire effective 12/31/22 so that she has budgeted funds. The contract increase amount can then be budgeted for next year.

Motion: Mr. LeFeber moved and Mr. DiSalvo seconded to approve the foregoing resolution..Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF EMERGENCY MEDICAL SERVICES: UNIVERSITY OF ROCHESTER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Emergency Medical Services, and any future amendments to said contracts, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
University of Rochester	1/1/23-12/31/24 unless a	\$88,000.00
601 Elmwood Avenue	minimum of 60 days	
Box 655	written notice to terminate	
Rochester, New York 14642	is made by either party.	

For: EMS Medical Director for Livingston County EMS Programs

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
LC Budget A4013 and A4014	100%	Yes

Director's Comments:

New contract to succeed amended resolution 2022-139 expiring 12/31/2022

This is the new contract that will begin on 1/1/23.

Motion: Mr. Falk moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

Dispatch Statistics

1. LCEMS Dispatches April 2022 = 480
2. LCEMS Dispatches through 5/23/2022 = 2,314

Highlights - Meetings / Activities / Responses

1. Geneseo Air Show planning meeting and tabletop exercise
2. County EMS Captain meeting
3. Tier 3 Training
4. MLREMS Meeting and Awards hosted at Hampton Corners
 - a. Supervisor Sam Tinelli awarded the MLREMS Harriet C. Weber EMS Leadership Award
 - b. Dr. Aaron Farney awarded the MLREMS EMS Physician of Excellence award
5. Livingston County EMS staff Jonathan Lindskoog, Joshua Sparks and Howard Smith recognized at UR Medicine EMS Week Trauma Lifesaver Recognition Program
6. York Central School crash simulation to junior and senior classes
7. Medical Director meetings

PLANNING – ANGELA ELLIS

Pre-approved Informational Item(s) To Be Reported

1. Update on the Light Up Livingston broadband initiative and USDA ReConnect Grant Activities
Ms. Ellis introduced Megan Crowe, Ryan Garrison and Ken Gleason from Hunt Engineer Engineers and Brendan Wagner from Empire Access here today to give an update on the Broadband initiatives. Mr. Kemp gave an overview of the project, along with the Phase 2 USDA Reconnect Round 2 information. Mr. Gleason shared that status to date on the utility pole survey and applications as they relate to anticipated service dates for the service areas. Megan Crowe reported on the municipal broadband analysis to date. They are awaiting final information from a few towns in order to complete the report. The GIS portion of the analysis is available to the public. All of this data will be incorporated into the next grant application. The future planned activities were reviewed. They will continue to look at all types of grant opportunities as other funding sources dry up. Mr. Wagner addressed concerns regarding Empires partnership with Infrastructure Partners and how that would affect Empire's commitments to these public/private partnerships. Nothing will change operationally, if anything, it will provide Empire much more resources to help further serve those unserved and underserved addresses identified in the ReConnect Program. Ms. Ellis clarified that the 13,000 households referenced does not mean that they are unserved; they may or may not have service currently but they have not been a part of our application yet.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The Council met on May 20, 2022. The next meeting will be on August 26, 2022. This meeting will have discussions on the 2023 CLWC budget.

Watershed Education Center at Vitale Park (WEC). There is a presentation scheduled for June 29th: Native American Storyteller. See link for schedule of future presentations: <https://conesuslake.org/lake-community/wec>

AGRICULTURAL AND FARMLAND PROTECTION BOARD

Agricultural District #3 Renewal. The County has contracted with Cornell Cooperative Extension of Livingston County for assistance with the renewal of Agricultural District #3. First mailing to landowners is scheduled for July 2022. Anticipated completion is end of year 2022. Agricultural District #3 covers the southern part of the County – 7 towns from Mt. Morris to Springwater.

Purchase of Development Rights (PDR) Program/Partnership with Genesee Valley Conservancy. Seven PDR pre-applications have been received and will be reviewed at the June 16, 2022, AFPB meeting. The Genesee Valley Conservancy is applying for a NYS Dept. of Agriculture & Markets grant to cover appraisal costs for PDR applicants.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

Tour of the Letchworth Park Autism Nature Trail. The EMC hosted a tour on May 25th of the Autism Nature Trail in Letchworth State Park.

Community Clean Up Events. In recognition of the 52nd anniversary of Earth Day, the 4th Annual Livingston County Community Cleanup was held between April 23 and April 30. It was a successful event with 10 clean-up locations.

Annual Letchworth State Park Tour. The annual tour is scheduled for Wednesday, July 27th, at 6:30 p.m. at Wolf Creek in Letchworth State Park.

COUNTY PLANNING BOARD

The Planning Board now has a dedicated email: LCPlanningBoard@co.livingston.ny.us. Referrals can be submitted to this email.

Next meeting. The next meeting is scheduled for June 9, 2022.

LET'S Plan. A free, 3-credit, in-person land use training workshop with the NYS Department of State was held on April 26, 2022, on two topics: Affordable Housing and Regulating Short Term Rentals. There were 20 participants.

Reminder: “Evenings with the County Planning Board” is also an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

SOLAR. The Solar Coordinator has been meeting with Code Enforcement Officers and visiting solar sites and coordinating with the Planning Department on technical assistance to municipalities on solar/BESS projects. The Planning Department has launched an Alternative/Renewal Energy website, <https://www.livingstoncounty.us/938/Renewable-Alternative-Energy>, with sections on solar and Battery Energy Storage Systems to be a technical and informational resource for municipalities and the public. Wind energy and anaerobic digesters will be added to the website in the future.

GENESEE TRANSPORTATION COUNCIL

2022-2023 Unified Planning Work Program: The scope of work for the *Lakeville Corridor Strategic Plan* was approved by the GTC Planning Committee at its May 12th meeting. Next step: RFP development for consultant services.

SPECIAL PROJECTS

1) Leak Detection Survey. This project has been on hold while we continue to wait for grant extension approval from the NYS Department of State.

2) Akzo Settlement Committee. The Committee met on May 3 to discuss the Northern Border Regional Commission grant application for a regional water project and to review recommendations for the 2022-2023 budget period. Recommendation was provided to Ways and Means and the Board for approval on May 25th.

BROADBAND PROJECT: Planning staff is updating the town-level maps based on information provided by the Towns. The County has published an App for the public to check on the status of grant activity. Empire Access, USDA and Hunt Engineers continue coordination and USDA grant implementation efforts. We continue to wait for announcement on the NTIA and ReConnect 4 applications.

RADIO COMMUNICATIONS UPGRADE PROJECT. The site construction bid docs for the new EOC tower were advertised. The bid submission deadline is June 3rd. C&S Engineers and Sheriff's Office is working on the RFP for the radio antennas and related equipment. We anticipate issuing the RFP in June.

10:35 OTHER – JERRY DEMING

Action Item(s) To Be Reported

1. APPOINTING COMMISSIONER OF ELECTIONS – DAVID DI PASQUALE

WHEREAS, Judith A. Hunter, of the County Committee of the Democratic Party, has filed with the Board of Supervisors a certificate recommending the appointment of David DiPasquale, a resident and qualified voter of the Town of Mt. Morris, as a Commissioner of Elections of the County of Livingston, now, therefore, be it

RESOLVED, that pursuant to the provisions of Section 3-204 of the Election Law of the State of New York, David DiPasquale, Democrat, of 3 Pine Circle, Mt. Morris, NY 14510, is hereby appointed as Commissioner of Elections for a term commencing January 1, 2023 and terminating December 31, 2026.

EXECUTIVE SESSION

Motion made by Mr. Schuster and seconded by Mr. Pangrazio that the Committee adjourn and reconvene for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and all Supervisors, County Administrator Ian M. Coyle, Clerk of the Board and County Attorney remain present. Carried.

Mr. Pangrazio moved and Mr. DiSalvo seconded that the Committee reconvened in regular session. The following report was presented.

The Public Services Committee having met in Executive Session, hereby reports as follows:
No action taken.

Motion: Mr. Schuster moved and Mr. Pangrazio seconded to table the foregoing resolution and refer it to the 6/20/22 Ways and Means Committee..... Carried.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Falk seconded to adjourn the meeting at 10:49 a.m.

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

- 295 adult offenders supervised in county
- (34 treatment court cases being supervised in drug court)
- 29 offenders in other NYS counties
- 7 offenders in other states
- 10 juveniles supervised
- 7 new juvenile referrals
- 14 investigations ordered
- 7 active EM cases (0 juveniles; 6 adults; 1 of which are female), 1-Global Positioning
- 0 adult placed on probation for willful violation of support
- 15 New Leandra's Law cases (8 CDs)
- 1 New Criminal Adolescent Offender Youth Part cases
- 4 New Pre-Trial Services

2. MONIES COLLECTED

\$1,628.55 – restitution

\$4,950.00 – fines
 \$2,075.00 – DWI supervision fees
 \$1,161.00 – EM fees
 \$85.95 – restitution surcharge

3. OUTSTANDING FEES

\$93,291.40 – DWI Supervision Fees as of 4/29/22
 \$155,218.75 – EM fees as of 4/29/22

4. MEETINGS ATTENDED

4/2/2022 SUNY Geneseo Out of the Darkness Walk
 4/5/2022 Human Services Department Head Meeting
 4/11/2022 NYS Suicide Prevention Coalition Meeting
 4/13/2022 Board of Supervisor’s Meeting
 4/14/2022 NYS COPA (Syracuse)
 4/18/2022 Staff Meeting
 4/19/2022 Law Enforcement Council
 4/26/2022 Suicide Prevention Task Force Meeting
 4/27/2022 Teen Recognition Dinner
 4/28/2022 Community Health Assessment Leadership
 4/29/2022 Finger Lakes Regional Juvenile Justice

5. ADMINISTRATIVE REVIEWS

One (1) administrative review

6. TRAINING

3. Name	4. Date	5. Training	6. Hours	7. Misc.
Lynne Mignemi	4/7/22	Use of Force	1.0	
	4/7/22	Corporate Compliance	1.0	
	4/7/22	Violence in the Workplace	1.0	
	4/28/22	Effectiveness of Implicit Bias	1.0	
Michelle Jordan	None			
Deb Williams	4/4/22	Use of Force	1.0	
	4/5/22	Corporate Compliance	1.0	
	4/5/22	Violence in the Workplace	1.0	
	4/6/22	Sexual Harassment	1.0	
Courtney Sobrado	4/12/22	What Criminal Justice Professionals need to Understand	1.25	
		About Autism Spectrum Disorders		
Liz Laney	4/4/22	Use of Force	1.0	
	4/25/22	Corporate Compliance	1.0	
	4/25/22	Violence in the Workplace	1.0	
	4/25/22	Sexual Harassment	1.0	
Rachel Merrick	4/6/22	Use of Force	1.0	
	4/6/22	Sexual Harassment	1.0	
Kerrin Chapman	4/4/22	Use of Force	1.0	
	4/6/22	Corporate Compliance	1.0	
	4/6/22	Violence in the Workplace	1.0	
	4/6/22	Sexual Harassment	1.0	
Katie Dunn	4/6/22	Use of Force	1.0	
	4/6/22	Corporate Compliance	1.0	
	4/6/22	Sexual Harassment	1.0	
	4/6/22	Violence in the Workplace	1.0	
	4/19/22	Understanding Marijuana Legalization: Changing Law Enforcement Thoughts	1.25	
Jason Varno	4/14/22	Violence in the Workplace	1.0	
	4/14/22	Sexual Harassment	1.0	

Josh Wren	4/4/22	Courage to Change	1.75	
	4/7/22	Use of Force	1.0	
	4/7/22	DNA	0.5	
	4/7/22	Sexual Harassment	1.0	
	4/8/22	Violence in the Workplace	1.0	
	4/8/22	Corporate Compliance	1.0	
	4/8/22	Providing Support to DV Victims in the Probation Setting		1.0
	4/11/22	Partner Webinar: Unfinished Firearm Receivers and Privately Made Firearms		1.0
	4/19/22	Understanding Marijuana Legalization: Changing Law Enforcement Thoughts		1.25
Holly Laurie	4/6/22	Corporate Compliance	1.0	
	4/6/22	Violence in the Workplace	1.0	
	4/19/22	Use of Force	1.0	
Christopher Kendall	4/4/22	Use of Force	1.0	
	4/6/22	Corporate Compliance	1.0	
	4/6/22	Violence in the Workplace	1.0	
	4/6/22	Sexual Harassment	1.0	

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board